



**The Ohio Board
of Embalmers and
Funeral Directors**

Serving Ohio Since 1902

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David A. Ingram, Esq.
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Jon W. Rettig Sr.
Board President

Thomas Taneff
Board Vice President

William C. Wappner CFSP, CCO
Board Secretary Treasurer

Jill R. Pugh
Board Member

Edward C. Nurre, Jr.
Board Member

Marcella Boyd Cox
Board Member

Adriana Sfalcin
Board Member

77 South High Street
16th Floor
Columbus, Ohio 43215

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Minutes of the May 30, 2018
Rules Review Committee

Wednesday, May 30, 2018

9:55 a.m.

Pursuant to 4717.03(A) of the Revised Code, the State of Ohio Board of Embalmers and Funeral Directors convened in Room South A, of the Vern Riffe Center for Government and Arts, 77 South High Street to discuss the proposed administrative rules with the following board members present:

Jon W. Rettig, Sr.; William Wappner; Jill R. Pugh, Jr.; Adriana Sfalcin

Also present was David A. Ingram, Executive Director

Stakeholder Melissa Sullivan from Ohio Funeral Directors Association (OFDA) was present at the meeting.

Mr. Wappner called the meeting into order and Mr. Ingram took roll call for the committee.

Mr. Ingram presented the proposed administrative rules packages under 4717-9 and 4717-1-01(V) of the Ohio Administrative Code.

9:59 a.m.

Mr. Ingram presented the first rule for review, an amendment to Ohio Administrative Code 4717-1-01. Mr. Ingram explained the purpose of the amendment was to clean up the Board's licensing records. Mr. Ingram stated the Board has approximately 245 abandoned or incomplete applications. In an effort to clear out these files, he proposed an abandoned application rule which will allow the Board to purge the file and retain payment if an application is not complete within 60 days following notification from the Board. Mr. Rettig moved that the committee approve the proposed amendments to 4717-1-01(V) for filing with the Common Sense Initiative (CSI). The motion was seconded by Mr. Rettig. The Motion carried 4/0.

The committee turned its discussion to the proposed amendments to rule 4717-8-01. The proposed amendments incorporate the changes to the annual preneed law, the preneed recovery fund, and crematory operator permit. Mr. Wappner moved that the committee approve the proposed amendments to 4717-8-01 for final filing with the Joint Commission of Agency Rule Review (JCARR). The motion was seconded by Mr. Rettig. The Motion carried 2/0.



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Mr. Rettig introduced the discussion regarding scopes of practice for the industry, specifically for crematory operators. He described something written that explicitly states what the crematory operator should be doing. For example, a lay person could accept a deceased case but once it is in possession, it becomes the responsibility of the crematory operators. Mr. Rettig went through the topics such as paperwork, removal of cremated remains, processing and handling of cremated remains.

10:05 a.m.

The committee requested the Mr. Ingram look into rulemaking regarding the scope of practice for crematory operators.

10:07 a.m.

Mr. Wappner Moved to adjourn the meeting. The motion was seconded by Mr. Rettig.