



**The Ohio Board
of Embalmers and
Funeral Directors**

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Board President

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William C. Wappner CFSP, CCO
Board Secretary Treasurer

Jill R. Pugh
Board Member

Edward C. Nurre, Jr.
Board Member

Adriana Sfalcin
Board Member

77 South High Street
16th Floor
Columbus, Ohio 43215

614 . 466 . 4252
fax 614 . 728 . 6825

www.funeral.ohio.gov

Minutes of the March 27, 2019
Rules Review Committee

Wednesday, March 27, 2019

10:05 a.m. Pursuant to 4717.03(A) of the Revised Code, the State of Ohio Board of Embalmers and Funeral Directors convened in Room South A, of the Vern Riffe Center for Government and Arts, 77 South High Street to discuss the apprenticeship administrative rules with the following board members present:

Jon W. Rettig, Sr.; William Wappner; Jill R. Pugh, Jr.; Adriana Sfalcin; Ed Nurre

Also present was David A. Ingram, Esq., Executive Director

Stakeholder Melissa Sullivan, Ohio Funeral Directors Association was present at the meeting

Mr. Wappner called the meeting into order and Mr. Ingram took roll call for the committee.

10:07 a.m. Mr. Ingram provided an overview of the agenda and requested that the committee review the previous committee meeting minutes for approval. The committee reviewed the minutes. Mrs. Pugh moved to approve the minutes. The motion was seconded by Mr. Rettig. The motion carried 4/0.

Mr. Ingram began the discussion concerning the current version of administrative rules related to apprenticeships. Mr. Ingram stated that he provided the committee with the first draft of amendments. He stated that there would be significant differences between the current version, the first draft, and the second draft. Mr. Ingram stated that he was seeking to make the rules clearer and to provide apprentices with more guidance on what was required during the apprenticeship. Currently, the apprenticeship rules were split into OAC 4717-4 and 4717-5. Mr. Ingram stated that he was going to merge the rules together into one rule.

Mr. Ingram stated that this was the first of many discussions related to the apprenticeship program. He stated that he also wanted the committee and the Board to review the apprenticeship program documents to make sure the documents were consistent with current practice in the death care industry.

10:10 a.m. The committee reviewed the draft amendments to administrative rules 4717-4 and 4717-5. The committee noted some revisions that needed to be made to the current draft. Mr. Wappner requested that the word "meeting" should be included in the



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draft under 4717-4. Mr. Ingram noted that he would make the revision in the next draft.

10:15 a.m.

Mr. Wappner moved to adjourn the meeting. Mr. Rettig seconded the motion. The motion carried 4/0

10:16 a.m.

Meeting adjourned.