



**The Ohio Board
of Embalmers and
Funeral Directors**

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Jill R. Pugh
Board Member

Edward C. Nurre, Jr.
Board Member

Marcella Boyd Cox
Board Member

Adriana Sfalcin
Board Member

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Columbus, Ohio 43215

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Minutes of the August 22, 2018
Rules Review Committee

Wednesday, August 22, 2018

9:37 a.m.

Pursuant to 4717.03(A) of the Revised Code, the State of Ohio Board of Embalmers and Funeral Directors convened in Room South A, of the Vern Riffe Center for Government and Arts, 77 South High Street to discuss the proposed administrative rules with the following board members present:

Jon W. Rettig, Sr.; William Wappner; Jill R. Pugh, Adriana Sfalcin, Edward C. Nurre (in attendance), Marcella Boyd Cox (In attendance)

Also present was David A. Ingram, Esq., Executive Director

Stakeholders George Horne, Buckeye State Funeral Directors and Embalmers Association, Diana Carpenter, Ohio Funeral Directors Association, Mike Schoedinger, Schoedinger Funeral and Cremation Services were present.

Mr. Wappner called the meeting into order and Mr. Ingram took roll call for the committee.

Mr. Ingram presented the proposed draft of administrative rules under 4717-1, 4717-7, 4717-8, 4717-9, and 4717-10 of the Ohio Administrative Code.

9:37 a.m.

Mr. Ingram provided the Board members and stakeholder the proposed drafts of the administrative rules for definitions, requirements for licenses, unprofessional conduct, continuing education, and preneed funeral contract annual report, and abandoned applications.

Mr. Ingram requested the committee to review the proposed amendment to OAC 4717-10, which would change the postmark date for the preneed funeral contract annual report from March 30 to March 31. The committee reviewed the proposed amendments to the rule and made no comment.

9:40 a.m.

Mrs. Pugh moved to approve the proposed amendments to OAC 4717-10. The motion was seconded by Mr. Rettig. The motion carried 4/0.

9:43 a.m.

Mr. Ingram directed the committee to review the proposed amendment to OAC 4717-1, which included a new definition for abandoned application and an amendment to the definition of actually in charge. The committee reviewed the proposed amendments to the rule and made no comment.



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Ms. Sfalcin moved to approve the proposed amendments to OAC 4717-1. The motion to approve was seconded by Ms. Pugh. The motion carried 4/0.

9:46 a.m.

The committee discussed current proposed amendments to the continuing education rules under OAC 4717-9. The proposed amended rules create clearer standards for continuing education approval, implement a credit hour requirement for specified topics, create a framework for online and webinar continuing education programs, develops an audit process.

Comments were submitted by Buckeye State Funeral Directors and Embalmers Association, Cincinnati College of Mortuary Science, and Ohio Funeral Directors Association.

Mr. Ingram highlighted that most of the comments that were submitted were added to the current version of the rules. Mr. Ingram directed the committee to Rule 4717-9-01. The current version includes a prohibition against discrimination while allowing for removes the rules requiring attendance by all licensees. Mr. Ingram stated he recognizes that there will be more comments regarding this rule. Mr. Ingram stated he is still accepting comments on this rule and all the rules.

The committee discussed the definition of a clock hour for continuing education. The committee determined that 50 minutes is equivalent to one (1) hour of continuing education. The committee acknowledged the new 30 minute continuing education rule but determined 30 full minutes is equivalent to 30 minutes of continuing education.

Mr. Wappner commented on the proposed version of the unprofessional conduct rules that related to continuing education. He discussed previous instances were friends or spouses would sign the name of another attendee who may or may not have been present at the continuing education program. He requested that Mr. Ingram include a rule that prohibits a licensee from signing for another licensee and falsifying information.

10:11 a.m.

Ms. Pugh moved to approve the current version of the continuing education rules. The motion was seconded by Ms. Sfalcin.

10:12 a.m.

The committee discussed the proposed version of the requirements for licenses. Stakeholders commented on the proposed signage requirements included in the rule. Mr. Schoedinger expressed concern with the rule requiring a sign. He requested that the committee consider an exception to the rule in effort to eliminate the burden that the requirement will cause to the funeral homes. Specifically, if the name of the actually in charge is the same as the name of the funeral home name, the funeral home should not be required to have the actually in charge sign as proposed.

10:25 a.m.

Mr. Rettig moved to adjourn the meeting. The motion was seconded by Mr. Wappner. The motion carried 4/0

10:25 a.m.

Mr. Rettig moved to adjourn the meeting.