



Minutes of the January 15, 2020
The State of Ohio Board of Embalmers and Funeral Directors'
Education and Examination Committee

Wednesday, January 15, 2020

Mike DeWine
Governor of Ohio

Cheryl Grossman
Executive Director

William C. Wappner
CFSP, CCO
President

Thomas Taneff
Board Vice President

Ed C. Nurre
Board Secretary Treasurer

Jon W. Rettig Sr.
Board Member

Adriana Sfalcin
Board Member

George Horne
Board Member

9:00 a.m.

Pursuant to Section 4717.03 (A) of the Ohio Revised Code, the State of Ohio Board of Embalmers and Funeral Directors' Education and Examination Committee convened in Room South A on the 31st floor of the Vern Riffe Center for Government and the Arts located at 77 South High Street, Columbus, Ohio 43215 to discuss continuing education.

Prior to the convening of the committee, committee members invited Jon W. Rettig, Sr. to assume the role of Chairperson of the Committee as a result of former Committee Chairperson Jill Pugh's recent resignation from the Board.

1. **Convening of the Committee – Acting Chairperson Rettig**

Calling of the Roll

Acting Chairperson Jon W. Rettig, Sr. called the meeting to order at 9:28 a.m. Executive Director of the Board Cheryl Grossman took roll call for the meeting. The following committee members were in attendance of the meeting:

George Horne, II; Edward C. Nurre, Jr.; Jon W. Rettig, Sr.

In attendance of the meeting was Cheryl L. Grossman, executive director of the board; Jack E. Lechner, Jr. and Beth Williams of Cincinnati College of Mortuary Science; Melissa Sullivan of Ohio Funeral Directors Association; William C. Wappner, president of the board, and Jarrod Williams, program administrator.

Edward Nurre nominated Jon Rettig to the position of Chairperson of the Education and Examination Committee and moved for the committee to approve his nomination. The motion was seconded by George Horne. Motion carried 2/0.

The committee reviewed the meeting minutes from its December 18, 2019 meeting.

Edward Nurre moved for the committee to approve the December 18, 2019 Education and Examination Committee Meeting Minutes as presented. The motion was seconded by Jon Rettig. Mr. Rettig asked for discussion on the motion. There was no discussion. Motion carried 3/0.

Mr. Rettig informed that Danny Finrock, the board's continuing education coordinator, was unable to attend the meeting today due to a scheduled appointment. Mr. Rettig stated that

77 South High Street
16th Floor
Columbus, Ohio 43215
614.466.4252
fax: 614.728.6825

www.funeral.ohio.gov

Mr. Finrock requested the committee to review two applications for continuing education programs submitted by Tri-County Funeral Directors Association, District 15. He added that Mr. Finrock sought the committee's opinion about the programs' content and length of time. There was discussion among the committee members on the two applications.

Edward Nurre moved for the committee to approve the list of applications for continuing education programs as presented. The motion was seconded by George Horne. Mr. Rettig asked for discussion on the motion. There was no discussion. Motion carried 3/0.

Mr. Rettig stated that Executive Director Cheryl Grossman has apprised the committee of an issue with a continuing education program approved at the committee's November 13, 2019 meeting. He asked Ms. Grossman to explain.

Ms. Grossman informed the committee that an application for a continuing education program has yet to be submitted by Michael Czap, the program provider, as required. (Mr. Czap appeared before the board's Education and Examination Committee at its November 13, 2019 regular meeting to petition approval of his continuing education program. Mr. Czap challenged the Board's notice of its meeting date, after he was informed that the deadline to submit applications had passed. The committee approved the program. The Board later approved the program.) Ms. Grossman informed that Continuing Education Coordinator Danny Finrock notified Michael Czap by email and telephone more than once after that meeting to follow up on the status of his application. A final deadline of Friday, January 10, 2020 to submit the application was given. To date, the board office has not received the application for the continuing education program. Executive Director Grossman stated that almost 60 days has passed since that meeting and recommended the committee rescind the program's approval.

Jon Rettig moved for the committee to rescind its approval of the continuing education program. The motion was seconded by Edward Nurre. Mr. Rettig asked for discussion on the motion. There was no discussion. Motion carried 3/0.

Mr. Rettig asked aloud if there was any further discussion before the committee. There was none.

George Horne moved for the committee to adjourn its meeting. The motion was seconded by Edward Nurre. Motion carried 3/0.

January 15, 2020 meeting of the Education and Examination Committee adjourned at 9:34 a.m.