



**The Ohio Board  
of Embalmers and  
Funeral Directors**

*Serving Ohio Since 1902*

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David A. Ingram, Esq.  
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Jon W. Rettig Sr.  
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William C. Wappner CFSP, CCO  
**Board Secretary Treasurer**

Jill R. Pugh  
**Board Member**

Edward C. Nurre, Jr.  
**Board Member**

Marcella Boyd-Cox  
**Board Member**

Adriana Sfalcin  
**Board Member**

77 South High Street  
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Columbus, Ohio 43215

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[www.funeral.ohio.gov](http://www.funeral.ohio.gov)

**Minutes of the May 30, 2018**  
**Education and Examination Committee**

**Wednesday, May 30, 2018**

**9:17a.m.**

Pursuant to 4717.03(A) of the Revised Code, the State of Ohio Board of Embalmers and Funeral Directors convened in Room South A, of the Vern Riffe Center for Government and Arts, 77 South High Street to discuss continuing education, examination, and structure for the new crematory operator's license with the following board members present:

Jon W. Rettig, Sr.; Jill R. Pugh; Edward C. Nurre, Jr.; Marcella Boyd-Cox; William C. Wappner

Also present was David A. Ingram, Executive Director

Stakeholder Melissa Sullivan from Ohio Funeral Directors Association (OFDA) was present at the meeting.

Mrs. Pugh called the meeting into order and Mr. Ingram took roll call for the committee.

**9:20 a.m.**

The committee reviewed the continuing education programs submitted to the Board for approval. Mrs. Pugh moved to approve the minutes. The motion was seconded by Mr. Nurre. The motion carried 4/0.

**9:21 a.m.**

Mr. Rettig began introduced the discussion regarding materials the timing of materials that are submitted to the Board for approval. Mr. Rettig expressed concerned that items were submitted late to the Board staff which caused the Board and its committee to received meeting documents later than desired. Mr. Ingram joined the discussion and agreed it is an ongoing problem but allowed the practice to continue as a consumer service item for the licensee's. Mr. Rettig understood the reasoning however suggested that all materials that need reviewed by the Board and its committee's to be submitted no later than 10 days prior to the Board meeting.

**9:32 a.m.**

Mr. Ingram presented the quarterly examination statistics of the International Conference of Funeral Service Examining Boards to the Committee. Mr. Wappner expressed concern after review the statistics. Mr. Rettig and Mrs. Pugh could not say what the cause for the disparity in the statistics. The committee acknowledged that there is a rise in funeral director apprentices who are not enrolled in mortuary school. Ms. Boyd-Cox also expressed her concern and stated that she knows an individual who is very knowledgeable and knows the industry very well but cannot pass the exam. Mr. Rettig directed Mrs. Pugh and Mr. Ingram to speak with the



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International Conference of Funeral Service Examining Boards leadership to see: (1) if the test materially changes; (2) what trends they are seeing.

**9:42 a.m.**

Mr. Ingram re-introduced the topic for a final decision from the committee to request, review, and potentially edit the laws and rules examination. Mr. Rettig explained that last year he and Mrs. Pugh reviewed the exam. He went on to explain that while the exam did not have anything that an applicant would not know, one question was pulled from the exam. Ms. Pugh agreed with the statement that the exam was reviewed and the one question was removed. The committee did agree with recent changes in the from House Bill 49, the changes in the administrative rules, and the pending changes in House Bill 168, the exam should be reviewed an additional time to be modified.

**9:51 a.m.**

Mrs. Pugh moved to request and pay to have the exam reviewed and modified by the committee. The motion was seconded Mr. Nurre. The motion carried 4/0.

**9:52 a.m.**

Mrs. Pugh moved to adjourn the meeting. The motion was seconded by Mr. Nurre. The motion carried 4/0.

**9:52 a.m.**

Meeting adjourned