



**The Ohio Board
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Funeral Directors**

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Board Member

77 South High Street
16th Floor
Columbus, Ohio 43215

614 . 466 . 4252
fax 614 . 728 . 6825

www.funeral.ohio.gov

Minutes of the January 23, 2019
Education and Examination Committee

Wednesday, January 23, 2019

9:10 a.m. Pursuant to 4717.03(A) of the Revised Code, the State of Ohio Board of Embalmers and Funeral Directors convened in Room South A, of the Vern Riffe Center for Government and Arts, 77 South High Street to discuss continuing education.

Jon W. Rettig, Sr.; Jill R. Pugh; Edward C. Nurre, Jr.; William Wappner

Also present was David A. Ingram, Esq., Executive Director, Danny Finrock

Stakeholders Beth Williams, Cincinnati College of Mortuary Science, Diana Carpenter, Ohio Funeral Directors Association, Melissa Sullivan, Ohio Funeral Directors Association were present at the meeting.

Mrs. Pugh called the meeting into order and Mr. Ingram took roll call for the committee.

9:10 a.m. Mrs. Pugh mentioned that the committee reviewed the minutes and were ready to approve the minutes from the previous committee meeting. Mrs. Pugh motioned to approve the meeting minutes. The motion was seconded by Mr. Nurre. Motion carried 3/0.

9:12 a.m. Mr. Ingram presented the committee the new continuing education request form. The continuing education request form was modified following the new continuing education administrative rules. The committee reviewed the form and made a request to edit the form and information requiring the applicant to attach documents to the form.

9:15 a.m. Mr. Ingram presented the CE Broker materials to the committee for discussion. CE Broker is a third-party application used by various licensing agencies to manage and track continuing education. The committee reviewed the documents prepared by CE Broker. Mrs. Pugh mentioned that she believed CE Broker could be a useful tool; however, the timing is not right considering all the new technology that the licensees are now required to use. Mr. Nurre agreed with Mrs. Pugh.

9:20 a.m. The committee reviewed two programs submitted for approval by provider Balin and Associates. The programs were titled "Healing and Recovery" and "Verbal First Aid." The committee reviewed the materials that were submitted and discussed its relevance and applicability to the funeral/death care profession. After reviewing the materials, the committee determined that the programming was not suitable for funeral/death care profession. Mrs. Pugh motioned to not approve both courses submitted by the provider. Mr. Rettig voted seconded the motion. The motion carried 3/0.



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9:45 a.m.

Jill Pugh moved to adjourn the meeting. The motion was seconded by Mr. Rettig. Motion carried 3/0.

9:45 a.m.

Meeting adjourned.