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Minutes of the September 18, 2019
Education and Examination Committee

Wednesday, September 18, 2019

9:03 a.m. Pursuant to 4717.03 of the Revised Code, the State of Ohio Board of Embalmers and Funeral Directors convened in Room South A, of the Vern Riffe Center for Government and Arts, 77 South High Street to discuss continuing education.

George Horne; Jon W. Rettig, Sr.; Jill R. Pugh; Ed Nurre; William Wappner (in

attendance) Also present was David A. Ingram, Esq., Executive Director and

Danny Finfrock

Stakeholder Jack Lechner, Cincinnati College of Mortuary Science, Cincinnati College of Mortuary Science was present.

Ms. Pugh called the meeting into order and Mr. Ingram took roll call for the committee.

9:04 a.m. The committee reviewed the minutes from the August meeting. Mr. Nurre moved to approve of the minutes. The motion was seconded by Mrs. Pugh. Motion carried 4/0.

9:05 a.m. The committee reviewed the continuing education programs submitted for approval. Mrs. Pugh moved to approve the continuing education programs. Mr. Nurre seconded the motion. The motion carried 4/0.

9:11 a.m. The committee reviewed the out of state continuing education programs submitted by individuals for approval. Mrs. Pugh moved to approve the continuing education programs. Mr. Nurre seconded the motion. The motion carried 4/0.

9:12 a.m. The committee reviewed the continuing education exemptions submitted for approval. Mrs. Pugh moved to approve the continuing education programs. Mr. Nurre seconded the motion. The motion carried 4/0.

The committee discussed the roll-out date for the new apprenticeship program and the examination procedure. The committee reviewed the revised apprenticeship forms. Mr. Ingram explained that the revised forms will be in a PDF format and can be downloaded from the Board's website and uploaded into eLicense. This process is more efficient than the current process of downloading and printing the forms, scanning the forms back into the computer, and uploading the forms into the licensing system. Mr. Ingram explained that he and Ms. Pugh worked on the new forms and that they are ready for use. Mrs. Pugh voted to rollout the forms and the new apprenticeship program on January 1, 2020. Mr. Horne seconded the motion. The motion carried.

9:38 a.m. The committee decided that the new examination procedure will only apply to apprentices who are in their last six months of their apprenticeship. The committee also decided that being released to sit for the exam is a privilege and not a right and is at the interviewing Board member's discretion. Mrs. Pugh voted to roll out the new exam procedure on January 1, 2020.

9:40 a.m. Mrs. Pugh moved to adjourn the meeting. Mr. Nurre seconded the motion to adjourn. Motion carried 3/0.

