



**Mike DeWine**  
Governor of Ohio

**Cheryl Grossman**  
Executive Director

**William C. Wappner**  
CFSP, CCO  
President

**Thomas Taneff**  
Board Vice President

**Ed C. Nurre**  
Board Secretary Treasurer

**Jon W. Rettig Sr.**  
Board Member

**Adriana Sfalcin**  
Board Member

**George Horne**  
Board Member

**Minutes of the March 18, 2020**  
**The State of Ohio Board of Embalmers and Funeral Directors Board Meeting**

**Wednesday, March 18, 2020**

**10:30 a.m.**

Pursuant to Section 4717.03 (A) of the Ohio Revised Code, the State of Ohio Board of Embalmers and Funeral Directors convened in Jackson Township Administrative Offices located at 3756 Hoover Road, Grove City, Ohio 43123 for its regular meeting to discuss the Board's business.

1. **Convening of the Board – President Wappner**

**Calling of the Roll**

Board President William C. Wappner called the meeting to order at 10:30 a.m. Executive Director of the Board Cheryl Grossman took roll call for the meeting. The following board members were in attendance of the meeting:

George Horne, II; Jon W. Rettig, Sr.; Thomas Taneff;  
and officers: William C. Wappner, president; Edward C. Nurre, Jr., secretary-treasurer.

Mr. Wappner stated that a quorum of the Board was present.

Mr. Wappner announced that Adriana Sfalcin was absent from the meeting. Mr. Wappner added that Ms. Sfalcin's absence was known in advance and thus excused.

Also present was Cheryl Grossman, executive director of the board.

Christie Limbert, associate assistant attorney general and board counselor, joined in the meeting by telephone call.

Mr. Wappner offered his gratitude to the Jackson Township Trustees for permitting the Board to use their building.

**Pledge of Allegiance**

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

Mr. Wappner acknowledged and introduced the following persons in attendance of the meeting: Cathy Elkins of Funeral Consumers Alliance of Central Ohio; Melissa Sullivan and John McGough of Ohio Funeral Directors Association; one female who wished to remain anonymous; and board counsel (by telephone) and members of the board office staff.

## Recognize Apprentices

During apprenticeship, apprentices are required to complete assignments published to their corresponding apprenticeship task list. One of the tasks cataloged, as an additional training requirement, is to attend one state board meeting monthly meeting. This new task was established by the Board on July 26, 2016 for one-year apprentices that started their apprenticeship on February 1, 2016 or beyond; and for two-year apprentices that their apprenticeship on February 1, 2015 or beyond.

Prior to the March 18, 2020 regular meeting of the board, the board office requested that apprentices refrain from attending the meeting due to recent recommendations and orders from the Office of Ohio Governor Mike DeWine to reduce gatherings of persons during the current the Novel Coronavirus (COVID-19) pandemic. Apprentice interviews were also cancelled and are to be rescheduled to a date to be determined.

Jon Rettig posed a question to board counsel about section 4717-05-01 of the Ohio Administrative Code. He cited the rule to say, under the embalmer and funeral director apprenticeships, that the apprentice shall report to any licensed board member within thirty days after the first six months of apprenticeship credit time for a personal interview, and asked for opinion if a telephone interview would suffice. Christie Limbert responded that a telephone interview would be an acceptable way to conduct the six-month interview.

William Wappner announced that apprentice interviews may be conducted later by telephone or by a one-on-one meeting at locations to be determined, if feasible.

## 2. Board Business

### President's Report

William Wappner announced that he did not have a president's report to present at this meeting.

Mr. Wappner reported the expenses and revenue numbers from the budget overview document within the meeting materials. Mr. Wappner asked Board Secretary-Treasurer Edward Nurre if he had opportunity to review the Board's expenditures and if he had any questions or concerns. Mr. Nurre replied that he read the report and had no questions.

### Executive Director's Report

Cheryl Grossman stated that since the state of Ohio is currently experiencing the effects of the Novel Coronavirus (COVID-19) pandemic, she asked board members to consider a delay of the March 31 due date for the annual preneed funeral contract report form to be submitted to the board office. Ms. Grossman also asked for consideration of amending the continuing education requirements.

Ms. Grossman reported that the DeWine Administration recently completed a survey of Ohio's boards and commissions affected by the introduction of Senate Bill 246 for an opinion on the bill's requiring occupational licensing agencies to recognize a license issued by another state for consideration of reciprocity. She added that many associations in the state provided their opinions to the administration as well.

Ms. Grossman announced that she and members of the board office staff visited Cincinnati College of Mortuary Science in February. She added that the tour was very insightful and helpful to learn how the school prepares its students for the funeral services industry.

Ms. Grossman reported that the upcoming visit to Pittsburgh Institute of Mortuary Science has been postponed due to the governor's recent order restricting travel due to the current pandemic.

Ms. Grossman announced that the first quarterly newsletter from the Board was sent by email to all active licensees. The newsletter was also provided to three funeral services related associations for publishing, if desired.

Ms. Grossman reported that the board website is being updated to include revised and current content.

Ms. Grossman shared recent news about a lawsuit filed against Neptune Society in the state of California by its' attorney general's office for unlawful business practices and misconduct related to its preneed cremation service plans.

Ms. Grossman announced the Board elected to combine charges of violation in connection with reporting late or not at all for Quarters 2 and 3 of 2019 to the Automated Reporting and Preneed Payment System (ARPPS). She added that the Board's decision was to be sensitive to the current fine structure available to the Board for second or subsequent violations.

Ms. Grossman stated that the Board is working with the Ohio Township Association and regional planning commissions to communicate about the Indigent Burial & Cremation Support Program to smaller municipalities in the state.

Ms. Grossman reported that facility inspection forms are in the process of being updated with input from the board's facility inspectors.

Ms. Grossman offered praise to board office staff for coming together on the many actions that have been completed.

Edward Nurre questioned if David Ingram presented at the Ohio Township Association's Conference in February as scheduled. Ms. Grossman responded that Mr. Ingram did attend and offered a presentation with questions and answers on behalf of the Board.

#### Multiple Apprenticeship Request

William Wappner informed that the board office received a written request from Tracy Gaines of Walker Funeral Home of Toledo, Ohio to serve as a master embalmer and funeral director trainer for more than one apprenticeship at a time. Mr. Wappner reminded that the Board approved a similar request at its February meeting in the absence of the requestor. He added for the reason of the current limitations on gatherings in the state, it is appropriate that Mr. Gaines is not in attendance of the meeting. Mr. Wappner asked for a motion on the request.

Edward Nurre moved for the Board to approve the request from Tracy Gaines to supervise more than one apprenticeship at one time. George Horne seconded the motion. Mr. Wappner asked for discussion on the motion. There was no discussion.

Motion by Edward Nurre, second by George Horne

Roll-call vote: Yes: George Horne, Edward Nurre, Jon Rettig, Thomas Taneff, William Wappner

Final Resolution: Motion Carries 5/0

## Minutes

### Consideration of February 19, 2020 Board Meeting Minutes

Thomas Taneff moved for the Board to approve the February 19, 2020 Board Meeting Minutes as presented. Edward Nurre seconded the motion. Board President Wappner asked for discussion on the motion. There was no discussion.

Motion by Thomas Taneff, second by Edward Nurre

Roll-call vote: Yes: George Horne, Edward Nurre, Thomas Taneff, William Wappner

Abstain: Jon Rettig

Final Resolution: Motion Carries 4/0

Mr. Wappner informed Mr. Rettig that he is permitted to vote on meeting minutes despite his absence from the meeting. Mr. Taneff concurred with Mr. Wappner 's statement and added that it was acceptable to vote as long as the board member read the meeting minutes prior to the vote.

### Consideration of February 19, 2020 Education and Examination Committee Meeting Minutes

Thomas Taneff moved for the Board to approve the February 19, 2020 Education and Examination Committee Meeting Minutes as presented. Edward Nurre seconded the motion. Board President Wappner asked for discussion on the motion. There was no discussion.

Motion by Thomas Taneff, second by Edward Nurre

Roll-call vote: Yes: George Horne, Edward Nurre, Jon Rettig, Thomas Taneff, William Wappner

Final Resolution: Motion Carries 5/0

### Criminal Conviction Determination Request

William Wappner informed that the board office received a Criminal Conviction Determination Request Form. He explained Section 9.78 of the Ohio Revised Code permits an individual who has been convicted of a criminal offense to request a licensing authority to determine whether that conviction disqualifies the individual from obtaining a license conferred by that licensing authority. Mr. Wappner stated the request has been presented for the Board's consideration.

Mr. Wappner read aloud the individual's detailed description of the offense from their submitted form. There was discussion between board members and board counsel about the terms of the conviction. Christie Limbert further explained the Hobbs Act and shared that the individual received a minimal sentencing for their involvement in their criminal activity.

George Horne shared that he was surprised to learn that the individual was a former police officer. Edward Nurre agreed with Mr. Horne's statement.

Jon Rettig stated that he was uncomfortable that this conviction involved theft of money. Mr. Rettig asked Thomas Taneff for his opinion. Mr. Taneff responded that he believes in second chances. He added that this individual has one conviction on their record – no priors. Mr. Taneff stated that he believed this individual displayed a commitment to their family during the indictment process and subsequent incarceration.

Thomas Taneff moved for the Board to approve that the individual's criminal conviction does not disqualify them from obtaining a license issued by the Board. William Wappner seconded the motion. Mr. Wappner asked for discussion on the motion.

Motion by Thomas Taneff, second by William Wappner  
Roll-call vote: Yes: Jon Rettig, Thomas Taneff, William Wappner  
No: George Horne, Edward Nurre  
Final Resolution: Motion Failed 3/2

Mr. Wappner explained that the motion failed because the concurrence of at least four members is necessary for the board to take any action. Therefore, a determination was not made. Mr. Wappner announced that the request will need to return to the next regular meeting of the board for consideration.

### Licensure

#### Applications (Individuals) Recommended for License

William Wappner informed all individual licenses approved at today's meeting will be conditional upon verification from board office staff that all documentation associated to an application for license has been received, reviewed, and accepted.

Mr. Wappner informed that there was a list of names of individuals recommended for an embalmer and/or funeral director license.

Thomas Taneff moved for the Board to approve the applications from individuals for license(s) as presented. Jon Rettig seconded the motion. Mr. Wappner asked for discussion on the motion. There was no discussion.

Motion by Thomas Taneff, second by Jon Rettig  
Roll-call vote: Yes: George Horne, Edward Nurre, Jon Rettig, Thomas Taneff, William Wappner  
Final Resolution: Motion Carries 5/0

Mr. Wappner read aloud the name of the individual recommended for a reciprocal embalmer and funeral director license.

Thomas Taneff moved for the Board to approve the application from the individual for a reciprocal embalmer and funeral director license as presented. George Horne seconded the motion. Mr. Wappner asked for discussion on the motion. There was no discussion.

Motion by Thomas Taneff, second by George Horne  
Roll-call vote: Yes: George Horne, Edward Nurre, Jon Rettig, Thomas Taneff, William Wappner  
Final Resolution: Motion Carries 5/0

Mr. Wappner informed that there was a list of names of individuals recommended for a crematory operator permit.

Thomas Taneff moved for the Board to approve the applications from individuals for a crematory operator permit license as presented. Jon Rettig seconded the motion. Mr. Wappner asked for discussion on the motion. There was no discussion.

Motion by Thomas Taneff, second by Jon Rettig

Roll-call vote: Yes: George Horne, Edward Nurre, Jon Rettig, Thomas Taneff, William Wappner

Final Resolution: Motion Carries 5/0

#### Apprentice (Individuals) Certification for License

William Wappner informed that there was a list of names of individuals recommended for certification of apprenticeship.

Thomas Taneff moved for the Board to approve the applications from individuals for certification of embalmer and/or funeral director apprenticeship(s), as presented. Jon Rettig seconded the motion. Mr. Wappner asked for discussion on the motion. There was no discussion.

Motion by Thomas Taneff, second by Jon Rettig

Roll-call vote: Yes: George Horne, Edward Nurre, Jon Rettig, Thomas Taneff, William Wappner

Final Resolution: Motion Carries 5/0

#### Ratification of Facility Licenses

William Wappner informed all facility licenses approved at today's meeting will be conditional upon verification from board office staff that all documentation associated to an application for license has been received, reviewed, and accepted.

William Wappner announced that there were many applications for facility licenses to be approved: six changes of funeral directors actually in charge, two ownership and AIC changes, one new facility, and one leasing space. He chose not to read aloud the names of those listed. Instead of voting on each category individually, Mr. Wappner stated that all the applications presented for consideration shall be combined to one motion and vote.

Thomas Taneff moved for the Board to approve the list of applications as presented. Jon Rettig seconded the motion. Mr. Wappner asked for discussion on the motion. Marlan Gary stood and asked if the public was permitted to comment. (Mr. Gary arrived at the meeting after it had commenced.)

Mr. Wappner informed Mr. Gary that the Board typically allows time for public comment when it's requested in advance of a meeting. He asked Mr. Gary what he wished to comment on. Mr. Gary replied that he desired to comment about an application for funeral home license. Mr. Wappner asked the other board members for their opinion on allowing Mr. Gary to speak. There was consensus among the board members to permit Mr. Gary to comment. Mr. Wappner invited Mr. Gary to proceed.

Marlan Gary introduced himself as the owner and operator of Marlan J. Gary Funeral Homes of Columbus, Ohio and as the current president of Buckeye State Embalmers and Funeral Directors Association. Mr. Gary stated that the Ohio Board of Embalmers and Funeral Directors should be aware that Shawnte D. Hardin is working from a

mosque located on Mock Road in Columbus. Mr. Gary stated that he knows that Mr. Hardin is no stranger to the Board. He added that he is concerned about embalming being performed in this facility. Mr. Gary stated it was his understanding that the Muslim faith does not embalm their deceased.

Marlan Gary stated that the Board should also be aware that Mr. Hardin is working from another mosque located on Industrial Mile Road in Columbus as well. Mr. Gary stated that Shawnte Hardin is not licensed as a funeral director, yet he conducts himself as such. He shared that a police report was filed in February that included details of Mr. Hardin providing funeral services from this facility – whose application for a funeral home license is before the Board today for approval. Mr. Gary asked why the Board would consider granting a license to an operator who is already operating without a license.

Jon Rettig asked board counsel for a comment on Mr. Gary's comments. Christie Limbert responded by stating that Marlan Gary's comments were unexpected. Ms. Limbert recommended board members to keep in mind that they may only consider the application for license and that it was the Board's discretion to approve or disapprove it.

Ms. Limbert informed Mr. Gary that he may submit a complaint detailing his concerns to the Board.

Mr. Gary asked Ms. Limbert why he should submit a complaint about an unlicensed facility. Ms. Limbert replied that while the Board may only take disciplinary action against a licensed individual or facility upon an investigation of an allegation of violation, the Board may seek an injunction from a court to cause unlicensed persons to cease engaging in the profession of funeral directing.

Thomas Taneff suggested that the Board continue with its meeting agenda. He reminded Mr. Gary that he was granted the opportunity to speak as a courtesy and that any further comments should be reserved for another time. Mr. Taneff suggested that Mr. Gary submit a complaint to the board office to allow a board investigator to investigate his concerns.

Mr. Taneff reminded his fellow board members that his motion, seconded by Mr. Rettig, was still on the table.

George Horne suggested to remove the application for a new funeral home facility for Abubaker Asiddiq Islamic Center from the list of applications for facility license to consider it independently. There was discussion among the board members about Mr. Horne's suggestion. There was consensus among the board members to consider the application separately. Mr. Taneff withdrew his original motion to approve the list of applications as presented.

George Horne moved for the Board to approve separating the application for a new funeral home facility for Abubaker Asiddiq Islamic Center from the list of applications for facility license to consider it independently. Thomas Taneff seconded the motion. Mr. Wappner asked for discussion on the motion. There was no discussion.

Motion by George Horne, second by Thomas Taneff

Roll-call vote: Yes: George Horne, Edward Nurre, Jon Rettig, Thomas Taneff, William Wappner

Final Resolution: Motion Carries 5/0

Jon Rettig moved for the Board to approve the list of applications for facility license as amended. Thomas Taneff seconded the motion. Mr. Wappner asked for discussion on the motion. There was no discussion.

Motion by Jon Rettig, second by Thomas Taneff

Roll-call vote: Yes: George Horne, Edward Nurre, Jon Rettig, Thomas Taneff, William Wappner  
Final Resolution: Motion Carries 5/0

William Wappner moved for the Board to approve the application for a new funeral home facility license for Abubaker Asiddiq Islamic Center.

Motion by William Wappner

Final Resolution: There was no second to the motion. The motion was lost.

#### Consideration of March 18, 2020 Preneed Recovery Fund Committee Meeting Decisions

William Wappner announced that the Preneed Recovery Fund Committee met earlier in the day for the second time. He reminded all that the committee was created to review applications for reimbursement from consumers who may have suffered from financial loss in connection with a sale of a preneed funeral contract by a licensee. Mr. Wappner requested Committee Chairperson George Horne to report on the recent meeting of the committee.

Mr. Horne reported that the committee, comprised of Edward Nurre, Thomas Taneff, and himself, met with Derek Bogner, the preneed recovery fund administrator and analyst to review five applications. Mr. Bogner provided committee members with as much information about each consumers' claim. There was discussion between Mr. Bogner and the committee about his investigation of each application. The committee approved three applications for reimbursement and tabled discussion on the remaining two. The committee requested Mr. Bogner to acquire additional information about the claims, if possible.

Mr. Horne stated that the committee approved the Preneed Recovery Fund Application Forms and the issuance of a payment from the preneed recovery fund in the following compliance case numbers:

CO2019-4592 in the amount of \$6,332.35  
CO2018-9366 in the amount of \$4,430.00  
2017-1700090 in the amount of \$2,000.00

Mr. Horne also stated that the committee approved tabling discussion of the Preneed Recovery Fund Application Forms in the following compliance case numbers:

CO2020-0290 requesting reimbursement of \$7,086.40  
CO2019-11689 requesting reimbursement of \$3,327.27

Mr. Horne stated the committee is recommending the Board do the same.

Jon Rettig moved for the Board to approve the recommendations of the Preneed Recovery Fund Committee for reimbursements from the preneed recovery fund as presented. Thomas Taneff seconded the motion. Mr. Wappner asked for discussion on the motion. There was no discussion.

Motion by Jon Rettig, second by Thomas Taneff

Roll-call vote: Yes: George Horne, Edward Nurre, Jon Rettig, Thomas Taneff, William Wappner  
Final Resolution: Motion Carries 5/0

Jon Rettig moved for the Board to approve the Preneed Recovery Fund Committee tabling of discussion of applications for reimbursement to the next committee meeting as presented. Thomas Taneff seconded the

motion. Mr. Wappner informed there is no need for the Board to vote on a matter that did not leave the committee. Mr. Rettig withdrew his motion.

### Continuing Education

#### Continuing Education Programs

William Wappner stated that the board's Education and Examination Committee did not meet earlier in the day to accommodate for the change of location of the meeting and to allow ample time for the preneed committee. Mr. Wappner asked board members if they had an opportunity to review the list of applications for continuing education programs. There was consensus among the board members that all had reviewed the list.

Thomas Taneff moved for the Board to approve the applications for continuing education programs as presented. George Horne seconded the motion. Mr. Wappner asked for discussion on the motion. There was no discussion.

Motion by Thomas Taneff, second by George Horne

Roll-call vote: Yes: George Horne, Edward Nurre, Jon Rettig, Thomas Taneff, William Wappner

Final Resolution: Motion Carries 5/0

#### Continuing Education Exemptions

William Wappner informed there were two applications from individual licensees requesting fifty years exemption from the continuing education requirements to be considered.

Mr. Wappner suggested the applications for exemption be combined with the requests for credit of hours for out-of-state programs in to one motion and vote, since each category only contains a few.

#### Out-of-State Continuing Education Programs

William Wappner informed there were five applications from individual licensees requesting credit for out-of-state continuing education hours to be considered.

Thomas Taneff moved for the Board to approve the applications for fifty years exemption from the continuing education requirements and the requests for credit for out-of-state continuing education hours as presented. Jon Rettig seconded the motion. Mr. Wappner asked for discussion on the motion. There was no discussion.

Motion by Thomas Taneff, second by Jon Rettig

Roll-call vote: Yes: George Horne, Edward Nurre, Jon Rettig, Thomas Taneff, William Wappner

Final Resolution: Motion Carries 5/0

### Compliance

#### Closed Compliance Cases

William Wappner informed there were thirteen compliance cases listed as recommended to be closed.

Thomas Taneff moved for the Board to ratify the list of closed compliance cases as presented and confirm each case status as closed. Edward Nurre seconded the motion. Mr. Wappner asked for discussion on the motion. There was no discussion.

Motion by Thomas Taneff, second by Edward Nurre

Roll-call vote: Yes: George Horne, Edward Nurre, Jon Rettig, Thomas Taneff, William Wappner

Final Resolution: Motion Carries 5/0

### Ratification of Settlements

William Wappner stated that there was one settlement agreement before the Board for consideration. He requested the Board's attorney, Christie Limbert, to comment on the settlement.

Ms. Limbert informed the board members that the settlement involved a funeral director who was charged with unprofessional conduct for the mishandling of cremated remains. She added that a lot of time and effort has been put into this case with subpoenas, depositions, and hearing continuances. Ms. Limbert stated that the family of the deceased may not ever be fully satisfied in this matter, but the Board is able to show that it investigated their allegations diligently and is holding the licensee accountable.

Thomas Taneff moved for the Board to approve the settlement agreement in compliance case number CO2018-9823 as presented. George Horne seconded the motion. Mr. Wappner asked for discussion on the motion. There was no discussion.

Motion by Thomas Taneff, second by George Horne

Roll-call vote: Yes: George Horne, Edward Nurre, Thomas Taneff, William Wappner

Abstain: Jon Rettig

Final Resolution: Motion Carries 4/1

### *Post-meeting unredacted information concerning ratified settlement agreements:*

- A Settlement Agreement between the State of Ohio Board of Embalmers and Funeral Directors and Troy R. Vanden Berg, license No. FD.009844 of Youngstown, Ohio concerning compliance case No. CO2018-9823.

### Ratification of Rescission of Charges and Notices

William Wappner informed there were two rescissions of charges and notices to be considered.

Jarrod Williams stated that each of the two cases involved last year's preneed funeral contract annual report form.

Thomas Taneff moved for the Board to ratify the rescission of charges of unprofessional conduct and the subsequent notices for opportunity for a hearing in each compliance case listed and confirm each case status as closed with no further action. Jon Rettig seconded the motion. Mr. Wappner asked for discussion on the motion. There was no discussion.

Motion by Thomas Taneff, second by Jon Rettig

Roll-call vote: Yes: George Horne, Edward Nurre, Jon Rettig, Thomas Taneff, William Wappner

Final Resolution: Motion Carries 5/0

### Recommendation to Charge

William Wappner informed there were several compliance cases recommended for charge(s) to be considered.

Jarrod Williams stated that the eighty-one charges before the Board today are related to the Automated Reporting and Preneed Payment System (ARPPS). He added that licensees are being charged with unprofessional conduct for either reporting late or not reporting at all, or some combination of both, to ARPPS during Quarters 2 & 3 of calendar year 2019.

Mr. Williams reminded all of what Executive Director Cheryl Grossman stated earlier in her report about the decision to combine charges of violation for Quarters 2 and 3 of 2019 to be sensitive to the current fine structure available to the Board for second or subsequent violations. He added that charges are separated by offense and quarter.

Mr. Wappner suggested the charges all be combined in to one motion and vote for the best use of and respect for everyone's time.

Thomas Taneff moved for the Board to charge the funeral director actually in charge of the funeral home with a violation of unprofessional conduct in each of the eighty-one compliance cases as presented. Jon Rettig seconded the motion. Mr. Wappner asked for discussion on the motion. There was no discussion.

Motion by Thomas Taneff, second by Jon Rettig

Roll-call vote: Yes: George Horne, Edward Nurre, Jon Rettig, Thomas Taneff, William Wappner

Final Resolution: Motion Carries 5/0

### Attorney General Update

William Wappner asked Christie Limbert is she would like to make any comments about her report.

Christie Limbert stated that her report is going to grow now that the ARPPS charges will be included. Ms. Limbert requested of the board members to contact her directly, if they ever have a question or concern about her report.

There was a questions and answers session between board members and board counsel:

- If the ban on gatherings of more than ten persons continues to be in effect during the April Board Meeting, can the board use teleconferencing for its next meeting? Ms. Limbert replied, maybe. First, current open meetings laws do not allow it; And it would need amended by the Ohio Legislature – which is probable given the current circumstances involving the pandemic. She added that if it changed, the call must be open and available for public access. Ms. Limbert told all to wait and see what happens.
- If the ban on gatherings of more than ten persons continues to be in effect for the foreseeable future, can the continuing education rules be amended to allow online courses substitute for in person courses? Ms. Limbert replied, maybe. First, the continuing education requirements are in rule, and the Board can amend its rules. She added that amending rule(s) has a process.
- Pearson testing centers are closed until at least April 16, 2020 due to the ban on gatherings. Can the apprenticeship rules be amended to allow extension of apprenticeship capabilities beyond 90 days? Ms. Limbert replied, maybe. She stated that if the requirement to end after 90 days is in rule, then the Board can pursue amending the rule.

Prior to adjournment, Thomas Taneff thanked Jarrod Williams for his work and dedication to the board office. Mr. Taneff praised him for his support of Executive Director Cheryl Grossman and the board members at all times.

3. Adjournment

Thomas Taneff moved for the Board to adjourn its meeting.

Board President Wappner asked aloud if there was any further business to come before the Board.

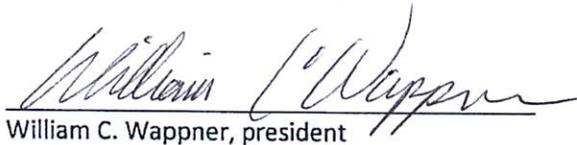
Motion by Thomas Taneff, second by George Horne

Roll-call vote: Yes: George Horne, Edward Nurre, Jon Rettig, Thomas Taneff, William Wappner

Final Resolution: Motion Carries 5/0

March 18, 2020 meeting of the board adjourned at 11:32 a.m.

Mr. Wappner thanked all for attending the meeting.

  
William C. Wappner, president

  
Edward C. Nurre, Jr., secretary-treasurer

Attachments

## March 18<sup>th</sup> 2020 Board Meeting

### Initial licenses to be approved

License Type	License Number	Name	Location
FD	FD.010067	Trevor Kill	Lima, Ohio
FD & EMB	FD.010068 -EMB.009891	Ann Mccullough	North Olmsted, OH
FD & EMB	FD.010069 -EMB.009892	Daniel Lucas	Upper Sandusky, OH
FD	FD.010070	Iva Pfeil	Sandusky, OH
FD & EMB	FD.010071-EMB.009893	Jordan Stills	Conneaut, OH
FD	FD.010072	Charles Christopher	Columbus, OH
FD	FD.010073	Kenneth Lutke	North Ridgeville, OH
FD	FD.010074	Daniel Weinstein	Findlay, OH
FD & EMB	FD.010075-EMB.009894	Jacqueline Slusser	Bolivar, OH

### Reciprocal License

License Type	License Number	Name	State Reciprocating From
FD & EMB	FD.010076-EMB09895	Yuri Kozij	Virginia

## Crematory Operator Permits

License Type	License Number	Name	Location
CROP	CROP.000533	Mark Greatorex	Loveland, OH
CROP	CROP.000534	Mark Scullen	Barberton, OH
CROP	CROP.000535	Joseph Downs	Columbus, OH
CROP	CROP.000536	Emily VonFange	Cleveland, OH
CROP	CROP.000537	Rebecca Foster	Toronto, OH
CROP	CROP.000538	Cassidy Holland	Columbus, OH
CROP	CROP.000539	Katherine Parker	Galloway, OH
CROP	CROP.000540	Christopher Lawson	Jamestown, OH
CROP	CROP.000541	Allyson Lamkin	Portsmouth, OH
CROP	CROP.000542	Kurt Kressler	Sandusky, OH
CROP	CROP.000543	Marvin Walker	Cleveland, OH



## March 18, 2020 – New Facility License

### New License - Actually-in-Charge Change

Name of Facility	License #	Old AIC	New AIC	New License #	Location
Church Funerals Direct	FH.003655	Melanie Duckworth	Bethany Moore	FH.003685	Dayton, OH
Leaf Cremation LLC	FH.003654	Rusty (Bryce) Garrett	Thomas Simms	FH.003686	Columbus, OH
Neptune Society	FH.003570	Danielle Davis	William Varney	FH.003687	Hilliard, OH
Neptune Society	FH.003535	Danielle Davis	William Varney	FH.003688	West Chester, OH
Neptune Society	FH.003607	Danielle Davis	William Varney	FH.003689	Parma, OH
H.T Waller Funerals, Inc	FH.003657	Michael Black	Deborah Weaver	FH.003690	Hamilton, OH

### New License: Ownership and AIC Changes

License Type	License to be changed and #	Old AIC	New name and new license #	New AIC	Location
FH	FH.002741	Dean Rogers	Rogers Funeral Home FH.003683	Kevin Rogers	Trotwood, OH
FH	FH.001705	Dean Rogers	Rogers Funeral Home FH.003684	Kevin Rogers	New Lebanon, OH

**Change in Ownership ONLY**

Type	Name of Facility	Old License #	New License #	Old AIC	New AIC	Location

**Facility Closure – Out of business**

Type	Name	License #	Owner-AIC	Location

**New License: New Facility**

Type	Name	License #	AIC	Location

**Name Change**

License #	Name to be changed	New Name	AIC	Location

**New License: Leasing Space**

Type	Existing Facility	Existing Facility AIC	Leasing Facility Name	New License #	Owner	Location
FH	DeJohn Funeral Home and Crematory		Potti & Marc F Burr Funeral Homes		Marc Burr	Chardon, OH

## MARCH 2020 CE APPROVED PROGRAMS

The course numbers are labeled depending on the location of the program. The first number of the program number will indicate its location based on the map to the right. Program numbers beginning with 0- are online programs, program numbers beginning with 6- are out-of-state programs.



Provider Name	Contact	Email	Phone	Location Course Number	Course Name	Hours	Program Date
Cincinnati College of Mortuary Science	Beth Williams	ewilliams@ccms.edu	(513) 761-2020	4L-002439	Ohio Laws & Rules for Death Care Professionals	2.00	3/19/2020
Cincinnati College of Mortuary Science	Beth Williams	ewilliams@ccms.edu	(513) 761-2020	4L-002313	Ohio Laws & Rules for Death Care Professionals	2.00	3/18/2020
Cincinnati College of Mortuary Science	Beth Williams	ewilliams@ccms.edu	(513) 761-2020	4L-002306	Ohio Crematory Operator Certification Refresher	4.00	3/19/2020
Cincinnati College of Mortuary Science	Beth Williams	ewilliams@ccms.edu	(513) 761-2020	4p-002441	Preneed and AARPS	2.00	3/18/2020
Cincinnati College of Mortuary Science	Beth Williams	ewilliams@ccms.edu	(513) 761-2020	4e-002440	Ethics in Death Care	1.00	3/18/2020
Cuyahoga Funeral Directors Association	Antoinette (Tina) Girod	cfda20org@aol.com	(440) 728-0003	2-002462	Catholic Cemeteries Association	3.00	3/31/2020
FairHope Hospice and Palliative Care Inc.	Beth Luning	bluning@fairhopehospice.org	(740) 654-7077	3-002460	Caring for Our Regions Most Precious Resource The Caregivers	6.00	5/6/2020
Funeral Directors Association of Kentucky	Kim House	khouse@fdaofky.com	(800) 866-3211	6-002425	History of American Funeral Service	2.00	4/16/2020
Funeral Directors Association of Kentucky	Kim House	khouse@fdaofky.com	(800) 866-3211	6-002426	What Your Families May Not Tell You About Your Funeral Home..But the Hairdresser and Your Clergy	1.00	4/8/2020
Funeral Directors Association of Kentucky	Kim House	khouse@fdaofky.com	(800) 866-3211	6-002418	What Your Families May Not Tell You About Your Funeral Home..But the Hairdresser and Your Clergy	1.00	4/7/2020
Funeral Directors Association of Kentucky	Kim House	khouse@fdaofky.com	(800) 866-3211	6-002423	History of American Funeral Service	2.00	4/8/2020
Funeral Directors Association of Kentucky	Kim House	khouse@fdaofky.com	(800) 866-3211	6-002417	History of American Funeral Service	2.00	4/7/2020
Funeral Directors Association of Kentucky	Kim House	khouse@fdaofky.com	(800) 866-3211	6-002424	History of American Funeral Service	2.00	4/15/2020
Funeral Directors Association of Kentucky	Kim House	khouse@fdaofky.com	(800) 866-3211	6-002427	What Your Families May Not Tell You About Your Funeral Home..But the Hairdresser and Your Clergy	1.00	4/15/2020
Funeral Directors Association of Kentucky	Kim House	khouse@fdaofky.com	(800) 866-3211	6-002428	What Your Families May Not Tell You About Your Funeral Home..But the Hairdresser and Your Clergy	1.00	4/16/2020
Funeral Directors Association of Kentucky	Kim House	khouse@fdaofky.com	(800) 866-3211	6-002419	What's Happened to Embalming?	2.00	4/7/2020
Funeral Directors Association of Kentucky	Kim House	khouse@fdaofky.com	(800) 866-3211	6-002420	What's Happened to Embalming?	2.00	4/8/2020
Funeral Directors Association of Kentucky	Kim House	khouse@fdaofky.com	(800) 866-3211	6-002421	What's Happened to Embalming?	2.00	4/15/2020
Funeral Directors Association of Kentucky	Kim House	khouse@fdaofky.com	(800) 866-3211	6-002422	What's Happened to Embalming?	2.00	4/16/2020
Graystone Associates	Megan Flores	megan@graystoneassociates.com	(832) 864-2833	4-002449	Funeral Director Skills: Module Two	7.00	5/8/2020
Graystone Associates	Megan Flores	megan@graystoneassociates.com	(832) 864-2833	2-002450	Talking Points	7.00	5/12/2020
Graystone Associates	Megan Flores	megan@graystoneassociates.com	(832) 864-2833	3-002445	Telephone Skills	7.00	3/6/2020
Graystone Associates	Megan Flores	megan@graystoneassociates.com	(832) 864-2833	3-002448	Funeral Director Skills: Module Two	7.00	3/6/2020
Graystone Associates	Megan Flores	megan@graystoneassociates.com	(832) 864-2833	3-002446	Interpersonal Skills	7.00	3/6/2020
Graystone Associates	Megan Flores	megan@graystoneassociates.com	(832) 864-2833	3-002447	Funeral Director Skills: Module One	7.00	3/6/2020
Greater Montgomery County Funeral Directors Association	Gary L. Heller	marker.heller@sbcglobal.net	(937) 275-7434	4-002457	Anatomical Gift Program	2.00	4/22/2020
International Cemetery, Cremation and Funeral Association	Daniel Osorio	danielo@icffa.com	(703) 391-8400	4L-002416	Ohio Cremation Laws and Rules	2.00	6/3/2020
International Cemetery, Cremation and Funeral Association	Daniel Osorio	danielo@icffa.com	(703) 391-8400	4-002416	Crematory Operator Certification	5.50	6/3/2020
Kates-Boylston Publications	Thomas A. Parmalee	tparmalee@katesboylston.com	(732) 746-0201	6-002444	Funeral Service Business Plan Conference	10.50	12/4/2020
Kates-Boylston Publications	Thomas A. Parmalee	tparmalee@katesboylston.com	(732) 746-0201	6-002442	Cremation Strategies Conference	5.50	12/2/2020
National Funeral Directors Association	Jackie Ellis	jellis@nfda.org	(262) 814-1568	6-002438	NFDA Business Education Seminar	5.00	6/5/2020
National Funeral Directors Association	Jackie Ellis	jellis@nfda.org	(262) 814-1568	6-002437	NFDA Embalming and Restorative Arts Seminar	9.50	5/15/2020
New Generation of Funeral Service Practitioner	-	-	(843) 624-7957	6-002304	Embaln Better	4.00	3/23/2020
New Generation of Funeral Service Practitioner	-	-	(843) 624-7957	6-002459	Serving the Difficult Family	1.00	3/23/2020
Ohio Funeral Directors Association	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	3pL-002409	Preneed and Funeral Rule / What's New!	2.00	5/21/2020
Ohio Funeral Directors Association	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	3-002415	Day 3 Viewing Convention Exhibits	1.00	5/21/2020

Ohio Funeral Directors Association	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	3-002410	Ergonomics for Funeral Homes	1.00	5/21/2020
Ohio Funeral Directors Association	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	3-002408	Adapt or Die: Why Today's Families Don't See the Value in Traditional Funerals	1.50	5/20/2020
Ohio Funeral Directors Association	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	3-002412	What Will and Will Not Work in 2020	1.00	5/21/2020
Ohio Funeral Directors Association	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	3-002411	Your Funeral Home is Talking.....Do You Know What It's Saying?	1.00	5/21/2020
Ohio Funeral Directors Association	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	3-002414	Does Anybody Still Care About Funeral Service?	1.00	5/20/2020
Ohio Funeral Directors Association	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	3p-002397	I'm a funeral director, why do I have to worry about Medicaid?	1.00	5/19/2020
Ohio Funeral Directors Association	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	3-002398	Sharing Life By Design - Relevant Funeral Experiences	1.00	5/19/2020
Ohio Funeral Directors Association	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	3-002403	Is Your Phone Etiquette Killing Your Business	1.00	5/20/2020
Ohio Funeral Directors Association	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	3-002407	Why 85% of Your Aftercare Families Can't Leave Reviews	1.00	5/20/2020
Ohio Funeral Directors Association	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	3-002401	Day 1 Viewing Convention Exhibits	1.00	5/19/2020
Ohio Funeral Directors Association	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	3-002404	Day 2 Viewing Convention Exhibits	1.00	5/20/2020
Ohio Funeral Directors Association	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	3-002399	A Look Inside OFDA	0.50	5/19/2020
Ohio Funeral Directors Association	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	3L-002405	High Profile Funerals	1.00	5/20/2020
Ohio Funeral Directors Association	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	3-002400	Culture of Service The Zappos Story	1.00	5/19/2020
Ohio Funeral Directors Association	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	3-002413	Succession Planning	1.00	5/21/2020
Ohio Funeral Directors Association	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	3-002406	It's Not "Just A Cremation"	1.00	5/20/2020
Ohio Funeral Directors Association	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	3-002395	Restorative Art: Relevance, Methods and Applications	4.00	5/18/2020
Ohio Funeral Directors Association	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	3e-002396	Ethically Serving Individuals with Diminished Capacity	1.00	5/19/2020
Ohio Funeral Directors Association	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	3-002402	Resolving Family Conflict	1.00	5/20/2020
Ohio Funeral Directors Association District 1	Becky Krill	mkkrill1955@aol.com	(419) 298-2329	1-002453	VA Burial and Memorial Benefit	2.00	3/25/2020
Ohio Funeral Directors Association District 16	Eugene Trey Wackerly	trey@wackerlyfuneralhome.com	(330) 455-5253	2L-002463	Staying Ahead of the Curve - Ohio Law	2.00	4/16/2020
Ohio Funeral Directors Association District 4	Chloe Idle	chloe.idle@carriageservices.com	(513) 422-5404	4-002455	Have You Wowed Your Families Lately and Are You Really Listening?	2.00	4/21/2020
Ohio Funeral Directors Association District 8	Charles L. Wilson	schluppucak@yahoo.com	(330) 745-3131	2-002461	Elder Law, Estate Planning, etc..	2.00	4/15/2020
Selected Independent Funeral Homes	Stefanie Favia	stefanief@selectedfuneralhomes.org	(847) 236-9413	6-002451	2020 Spring Management Summit	7.50	4/30/2020
Tri-County Funeral Directors Association - Youngstown	Kim Dundics	kim.cvfh@gmail.com	(330) 743-3222	2-002456	General Physical Security for Funeral Directors	1.00	4/1/2020
Tri County Funeral Directors - Washington Court House	Kevin Brown	kbrown0033@yahoo.com	(740) 335-0701	3-002443	Planning a Catholic Mass or Graveside Service	2.00	4/21/2020
Tri-State Wilbert Vault	Doug Allen	dallen@timeformemory.com	(740) 532-5913	6-002452	Tri-State Wilbert Spring Seminar	6.00	4/21/2020
Woodland Cemetery Association	-	-	-	4L-002454	Ohio Laws & Regulations "It's Not Just Knowing Them - It's What They Mean"	2.00	4/8/2020

## ***March 18, 2020 Continuing Education Exemptions***

### **Exemption – Separation from Practice**

<b>License #</b>	<b>Name</b>

### **50 Years of Licensure Exemption(s)**

<b>License #</b>	<b>Name</b>
EMB. 006742 / FD. 005890	TERRY BREYMAIER
FD.005879	ROBERT VAN HORN

### **2 Year Waiver(s), Medical / Undue Hardship Approved For 2019 – 2020 must re-apply in 2021**

<b>License #</b>	<b>Name</b>

**March 18, 2020**

**Application from Individual Licensee**

**Requesting Credit for Out of State Continuing Education:**

<b>License #</b>	<b>Name</b>	<b>Location</b>	<b>Hours</b>	<b>Program Title</b>
FD.007194	CARPENTER, TIMOTHY	West Virginia	7	2020 Mid-Winter Conference
FD.007762	WAYBRIGHT, RONALD	West Virginia	3	Annual OSHA Training
FD.008928	HALL, EVAN	West Virginia	7	West Virginia Board of Funeral Service Examiners
FD.009673	SONNENBERG, BRUCE	Texas	6	Funeral Directors Life
FD.008765	GRAY, BROOKE	Texas	6	Funeral Directors Life

Meeting: March 18, 2020  
Category: Compliance  
Subject: Ratification of Closed Compliance Cases

Recommended Action: Motion to ratify the list of closed compliance cases as presented and confirm each case status as closed.

*FUN IPP003 - Investigative Process*

The Executive Director, the Compliance Coordinator, and the Inspector may determine there is no probable cause identified in a written complaint; the Executive Director may close the case. A letter setting forth the reason for closure prior to presentation to the Board will be sent to the complainant and reported to the Board. Staff may consult with the Assistant Attorney General.

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**Case number CO2019-9546**

Complainant alleges the funeral home of unethical illegal practices.

The investigation concluded that the funeral home provided funeral goods and services as contracted by the person with the right of disposition and there are no violations of Chapter 4717. of the Revised Code or Chapter 4717. of the Administrative Code.

**Case number CO2019-10410**

Complainant alleges the funeral home retrieved the deceased body from local coroner's office without permission from next of kin.

The investigation concluded that the funeral home relied upon the statements and instructions of the identified next-of -kin when arrangements for funeral services for the deceased were made. After learning of the existence of a surviving spouse of the deceased, the licensee arranged for the body of the deceased to be transferred to another funeral home as requested. There are no violations of Chapter 4717. of the Ohio Revised Code or Chapter 4717. of the Ohio Administrative Code.

**Case number CO2019-11467**

Complainant alleges the funeral home illegally contacted family members of the deceased not responsible for the funeral bill to collect the outstanding balance.

The investigation concluded that the funeral home contacted its former customer by telephone to inquire about an outstanding balance owed. There are no violations of Chapter 4717. of the Ohio Revised Code or Chapter 4717. of the Ohio Administrative Code.

**Case number CO2019-11505**

Complainant alleges funeral services company of fraud, deception and unethical business practices.

The investigation concluded that business indicated in the complaint is not licensed by the Board. The Board has no regulatory authority or jurisdiction over individuals or businesses that do not hold a license not issued by this board. There are no violations of Chapter 4717. of the Ohio Revised Code or Chapter 4717. of the Ohio Administrative Code.

**Case number CO2019-11549**

Complaint was submitted to incorrect board. There are no violations of Chapter 4717. of the Ohio Revised Code or Chapter 4717. of the Ohio Administrative Code.

**Case number CO2019-11607**

Complainant alleges the funeral home claimed an insurance policy they were not entitled to.

The investigation concluded that the licensee withdrew its claim to an insurance policy assignment after learning that the beneficiary of the policy was someone other than the person who assigned the policy to fund funeral services for the deceased. The licensee worked with the complainant to resolve the complaint. There are no violations of Chapter 4717. of the Ohio Revised Code or Chapter 4717. of the Ohio Administrative Code.

**Case number CO2019-11843**

Complainant alleges the funeral director destroyed the sanctity and memory of their loved one's funeral by failing in all aspects of the funeral arrangements, most notably in communication, respect and service.

The investigation concluded that the funeral director provided services and products as contracted. The complainant expressed that the licensee verbally promised additional product yet to be delivered. The complainant asked for the regulatory body to compel licensee to provide product. There are no violations of Chapter 4717. of the Ohio Revised Code or Chapter 4717. of the Ohio Administrative Code.

**Case number CO2019-12050**

Complainant alleges the funeral home failed to deliver a headstone as promised.

The licensee admitted fault to failing to timely submit order to manufacturer for headstone.

The investigation concluded that the licensee offered apology and provided complimentary product and paid for additional expenses incurred. There are no violations of Chapter 4717. of the Ohio Revised Code or Chapter 4717. of the Ohio Administrative Code.

**Case number CO2019-12882**

Complainant alleges the funeral home is forcing the family to choose cremation services for their loved one due to the family's inability to pay for burial services.

The investigation concluded that the licensee was able to work with the complainant to resolve the complaint. There are no violations of Chapter 4717. of the Ohio Revised Code or Chapter 4717. of the Ohio Administrative Code.

**Case number CO2019-12864**

Complainant alleges the funeral home cremated the deceased prior to family final viewing and escorting of body to crematorium to witness.

The investigation concluded that the licensee admitted fault that established procedures and protocols for cremation were not properly followed. The employees involved were reprimanded. The licensee offered apology and provided family with complimentary services and products.

A letter of instruction will be issued to the funeral home.

**Case number CO2020-0318**

Complainant alleges the funeral home of misconduct by providing a copy of funeral arrangements to another without permission.

The complainant contacted the board office by telephone to inform they wished to withdraw their complaint.

**Case number CO2020-1707**

Complainant alleges the funeral home of improperly closing a funeral home.

The complainant contacted the board office by email to inform they wished to withdraw their complaint.

**Case number CO2020-1784**

Complainant alleges the funeral home allowed a person who is not the next of kin to make funeral arrangements.

The complainant contacted the board office by email to notify that their issue with the funeral home was resolved. There are no violations of Chapter 4717. of the Ohio Revised Code or Chapter 4717. of the Ohio Administrative Code.

Meeting: March 18, 2020  
Category: Compliance  
Subject: Ratification of the rescission of charges and notices

Recommended action: Motion to ratify the rescission of charges of unprofessional conduct and the subsequent notices for opportunity for a hearing in each compliance case listed and confirm each case status as closed with no further action.

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At the June 19, 2019 regular meeting of the State of Ohio Board of Embalmers and Funeral Directors, Executive Director David Ingram informed the board there were forty-two case numbers listed on an Excel spreadsheet presented for consideration of charges related to the Preneed Funeral Contract Annual Report for 2019. Mr. Ingram stated the spreadsheet included funeral homes that submitted their report late – or late for a second or subsequent time – and funeral homes that did not submit their report – or did not submit for a second or subsequent time. He added some funeral homes simply submitted their [green] form provided by the board without including the required information as indicated in Ohio Administrative Code 4717-10-01.

Mr. Ingram reminded all the preneed funeral contract annual report is due to the board no later than the thirty-first day of March. He added if the annual report is sent to the board by US mail, it shall be postmarked on or before the due date to be filed timely with the board. Mail that is not postmarked shall be considered filed on the date it is received by the board.

Board President Jon Rettig moved for the board to charge all preneed report cases listed in the chart provided to the board pursuant to Ohio Revised Code 4717.14 (A)(4) and Ohio Administrative Code 4717-8-01(I). Both the funeral home and the funeral home's funeral director actually in charge will be charged with unprofessional conduct for failing to submit the preneed funeral contract annual report or postmark the preneed funeral contract annual report by the thirty-first day of March 2019. After a roll-call vote, the motion carried 6 to 0. Using the cite and settle process, the board office issued by certified mail "Notice of Opportunity for a Hearing, Proposal to Take Disciplinary Action Against Licensee" to the funeral home and the funeral director actually in charge of the funeral home in each case listed.

The board office respectfully requests the Board to rescind charges of unprofessional conduct and the subsequent "Notice of Opportunity for a Hearing, Proposal to Take Disciplinary Action Against Licensee" issued in each of the following compliance cases listed hereafter:

CO2019-5874apr

The licensee provided evidence of fault by the United States Postal Service to timely deliver the Certified Mailing to the board office address by the due date.

CO2019-6351apr

The license is deceased. A resolution of the matter is not probable.