

June 27, 2018 Meeting of the Board

1. Convening of the Board – President Rettig

Meeting called to order at 10:40 a.m.

Calling of the Roll

Members present: Thomas Taneff, Adriana Sfalcin, Edward Nurre, Jill Pugh, William Wappner, Jon Rettig, and Marcella Boyd Cox.

Mr. Jon Rettig stated for the record a quorum of the board was present.

Pledge of Allegiance

“I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”

Recognize Apprentices

During apprenticeship, apprentices are required to complete assignments published to their corresponding apprenticeship task list. One of the tasks cataloged, as an additional training requirement, is to attend one state board monthly meeting. This new task was established by the Board July 26, 2016 for one-year apprentices that started their apprenticeship February 1, 2016 or beyond; and for two-year apprentices that started their apprenticeship February 1, 2015 or beyond.

The Board would like the opportunity to recognize apprentices in attendance of the meeting who are fulfilling this requirement.

Mr. Jon Rettig welcomed all apprentices in attendance of the meeting and requested each person to stand and state their name so all may hear. In attendance were Angela Carter and James Warren.

Mr. Rettig also welcomed and introduced others in attendance: Mr. Jack Lechner and Ms. Elizabeth Williams of Cincinnati College of Mortuary Science, Ms. Melissa Sullivan and Ms. Diana Carpenter of Ohio Funeral Directors Association, Ms. Pamela Williams-Briggs of Buckeye State Funeral Directors and Embalmers Association, and Ms. Ellen Rettig of Family Care Services.

Mr. Rettig also identified members of the board office staff in attendance of the meeting for benefit of the apprentices.

2. Board Business

Executive Director's Report

Mr. David Ingram read aloud the content of the executive director's report and communicated the following in addition:

- Mr. Ingram reported on his attendance to Buckeye State Funeral Directors and Embalmers Association Annual Convention and Seminar in Cleveland, Ohio June 14 through 16, 2018. He thanked Ms. Williams-Briggs for inviting him to speak at the meeting and shared his enjoyment in meeting many members of the organization.
- Mr. Ingram reported on his participation in the Ohio Cremation Laws and Regulations Webinar presented by Mr. T. Scott Gilligan and Ohio Funeral Directors Association on June 19, 2018. He also participated in the National Funeral Directors Association's Crematory Operator Certification Program hosted by Ohio Funeral Directors Association on June 20, 2018.
- Mr. Ingram reminded all that the anticipated opening date to report preneed contracts into the Automated Reporting Preneed Payment System (ARPPS) for Quarter 2 of 2018 is July 01, 2018. The deadline to report Q2 is August 30, 2018. He added that all quarterly reporting templates for 2018 are available on the board's website at www.funeral.ohio.gov.
- Mr. Ingram reported an approximate total of one hundred twenty-six thousand, two hundred sixty dollars (\$126,260.00) in deposits to the Preneed Recovery Fund, to date. He apprised all that bills related to ARPPS will be paid from the fund.
- Mr. Ingram reported that the opening date for license(s) renewal for compliance period 2019 – 2020 has been moved up to September 10, 2018. Renewal will be completed online as in the past two renewal cycles, but licensees must now login to the new eLicense system to renew their license(s). An email communication will be sent to all licensees in mid-July regarding eLicense, access to the system, and renewal. (Original communication was postponed due to eLicense administrators.) All licenses must be renewed on or before December 31, 2018.
- Mr. Ingram reported the board began State Fiscal Year 2018 with seven hundred ninety-one thousand, two hundred fifty-three dollars (\$791,253.00) and will finish the fiscal year with an approximate balance of twenty-seven thousand dollars (\$27,000.00) remaining.

Mr. Ingram asked Mr. William Wappner if he had any questions regarding the board's budget numbers. Mr. Wappner replied that the numbers looked appropriate and he had no concerns.

- Mr. Ingram read aloud briefly from his legislative timeline.

- Mr. Ingram read aloud numbers derived from the inspections report.

Mr. Ingram acknowledged Ms. Cathy Elkins of Funeral Consumers Alliance of Central Ohio arrival to the meeting and welcomed her. He also welcomed Mr. James Warren to the meeting.

President's Report

- Mr. Jon Rettig reported presenting at the Master's Training Seminar on June 14, 2018 during the Buckeye State Funeral Directors and Embalmers Association Annual Convention and Seminar in Cleveland, Ohio. Mr. Rettig thanked Mr. George Horne for inviting him.
- Mr. Rettig informed that he will present at Ohio Funeral Directors Association's Master's Training Seminar scheduled on July 12, 2018.
- Mr. Rettig provided a copy of his annual report, "2017-2018 Fiscal Year in Review" to each board member. Mr. Rettig then read aloud the report.

Mr. Thomas Taneff made a motion for the Board to approve the report as presented.

Motion by Thomas Taneff, second by Adriana Sfalcin

Final Resolution: Motion Carries

Yes: Marcella Boyd Cox, Edward Nurre, Jill Pugh, Jon Rettig, Adriana Sfalcin, Thomas Taneff, and William Wappner

- Mr. Rettig shared that he attended a recent meeting with Mr. Scott Milburn and Mr. Blair Cathcart of the Office of the Governor John R. Kasich. He stated that the meeting was positive and the office is pleased with the accomplishments of the board.

Mr. Jon Rettig made a motion for the Board to enter into executive session pursuant to Ohio Revised Code 121.22(G) (3) for a conference with the Board's attorney concerning a dispute involving the public body that is subject of pending court action.

Motion by Jon Rettig, second by Thomas Taneff

Final Resolution: Motion Carries

Yes: Marcella Boyd Cox, Edward Nurre, Jill Pugh, Jon Rettig, Adriana Sfalcin, Thomas Taneff, and William Wappner

Mr. Rettig invited Ms. Christie Limbert and Mr. David Ingram to join the Board in its executive session.

The Board entered executive session at 10:58 a.m.

The Board reconvened to its regular meeting at 11:18 a.m.

Consideration of the May 30, 2018 Board Meeting Minutes

Mr. William Wappner made a motion for the Board to approve the May 30, 2018 Board Meeting Minutes as presented.

Motion by William Wappner, second by Jill Pugh

Final Resolution: Motion Carries

Yes: Marcella Boyd Cox, Edward Nurre, Jill Pugh, Jon Rettig, Adriana Sfalcin, Thomas Taneff, and William Wappner

Consideration of the April 25, 2018 Education and Examination Committee Meeting Minutes

Ms. Jill Pugh made a motion for the Board to approve the April 25, 2018 Education and Examination Committee Meeting Minutes as presented.

Motion by Jill Pugh, second by Marcella Boyd Cox

Final Resolution: Motion Carries

Yes: Marcella Boyd Cox, Edward Nurre, Jill Pugh, Jon Rettig, Adriana Sfalcin, Thomas Taneff, and William Wappner

Consideration of the April 25, 2018 JCARR Committee Meeting Minutes

Mr. William Wappner made a motion for the Board to approve the April 25, 2018 JCARR Committee Meeting Minutes as presented.

Motion by William Wappner, second by Jill Pugh

Final Resolution: Motion Carries

Yes: Marcella Boyd Cox, Edward Nurre, Jill Pugh, Jon Rettig, Adriana Sfalcin, Thomas Taneff, and William Wappner

Consideration of the May 30, 2018 Education and Examination Committee Meeting Minutes

Mr. Edward Nurre made a motion for the Board to approve the May 30, 2018 Education and Examination Committee Meeting Minutes as presented.

Motion by Edward Nurre, second by Jill Pugh

Final Resolution: Motion Carries

Yes: Marcella Boyd Cox, Edward Nurre, Jill Pugh, Jon Rettig, Adriana Sfalcin, Thomas Taneff, and William Wappner

Consideration of the May 30, 2018 JCARR Committee Meeting Minutes

Mr. William Wappner made a motion for the Board to approve the May 30, 2018 JCARR Committee Meeting Minutes as presented.

Motion by Jill Pugh, second by William Wappner

Final Resolution: Motion Carries

Yes: Marcella Boyd Cox, Edward Nurre, Jill Pugh, Jon Rettig, Adriana Sfalcin, Thomas Taneff, and William Wappner

Licensure

Mr. Jon Rettig read aloud the list of names of individuals recommended for licensure.

Mr. David Ingram informed that the name “Jeremy Collins” was mistakenly included in the list of names and should be removed for consideration.

Mr. Edward Nurre made a motion for the Board to approve the applications of individuals recommended for licensure excluding the applicant “Jeremy Collins.”

Motion by Edward Nurre, second by Thomas Taneff

Final Resolution: Motion Carries

Yes: Marcella Boyd Cox, Edward Nurre, Jon Rettig, Adriana Sfalcin, Thomas Taneff, and William Wappner

Abstain: Jill Pugh

Mr. Rettig announced that Ms. Linda Clark of the board office staff will retire in September 2018. He added that a celebration is being planned for Ms. Clark and that date will be announced when available.

Mr. Jon Rettig read aloud the list of names of applicants for apprenticeship registrations and certifications.

Mr. Edward Nurre made a motion for the Board to approve the applications for apprenticeship registrations and certifications as presented.

Mr. Rettig questioned if this agenda item needed a motion. Mr. David Ingram responded that the board recently began to approve the applications for registrations and certifications to better observe the apprenticeships.

Ms. Jill Pugh questioned if the board may vote on the applications individually. Mr. Ingram responded that the board may, if they chose. Ms. Christie Limbert, board counsel, added that the board would need to provide a reason if an application were to be denied.

Mr. Thomas Taneff questioned if the board denied an application, could the board be sued – possibly even by a mandamus action. Ms. Limbert replied that the board may be sued for any reason.

Ms. Limbert stated that the list of applicants was comprised by the board office staff and presented to the board as being qualified to register or certify without any reason to deny their application. Mr. Ingram added that the board has a greater scope of examination of eligibility for applications for license.

Motion by Edward Nurre, second by William Wappner

Final Resolution: Motion Carries

Yes: Marcella Boyd Cox, Edward Nurre, Jill Pugh, Jon Rettig, Adriana Sfalcin, Thomas Taneff, and William Wappner

Mr. Ingram thanked the board members for their questions.

Mr. Rettig read aloud the list of names of facilities to be licensed and facility name changes.

Mr. David Ingram informed that the name “Barnes Funeral Home” was incorrectly identified in the list of new facility licenses to be approved. The correct name for the application for new crematory facility license is “Cremation Service of Fulton County” located in city of Delta. He added that the application is being presented for conditional approval because the facility is in the final stages of completion and will need a final inspection from a board inspector prior to operating.

Mr. Jon Rettig made a motion for the Board to approve ratification of facility licenses as presented.

Motion by Jon Rettig, second by Thomas Taneff

Final Resolution: Motion Carries

Yes: Marcella Boyd Cox, Edward Nurre, Jill Pugh, Jon Rettig, Adriana Sfalcin, Thomas Taneff, and William Wappner

Continuing Education

Mr. Jon Rettig requested Ms. Jill Pugh to report on the recent Continuing Education Committee meeting. Ms. Pugh responded that the committee met at 9:00 a.m. on Wednesday, June 27, 2018 to review and discuss submitted applications in preparation for the June 2018 Board Meeting. She added that the committee discussed seeking clarification from program provider The Dodge Company on their course named “The Dodge 2018 Summer Wreaths Across America Project” for a total of seven (7) hours.

Ms. Jill Pugh made a motion for the Board to approve the applications for continuing education programs as presented.

Motion by Jill Pugh, second by Adriana Sfalcin

Final Resolution: Motion Carries

Yes: Marcella Boyd Cox, Edward Nurre, Jill Pugh, Jon Rettig, Adriana Sfalcin, Thomas Taneff, and William Wappner

Mr. Rettig read aloud the list of names of applicants from individuals requesting credit for out-of-state continuing education programs.

Ms. Jill Pugh made a motion for the Board to approve the applications from individuals requesting credit for out-of-state continuing education programs as presented.

Motion by Jill Pugh, second by Thomas Taneff

Final Resolution: Motion Carries

Yes: Marcella Boyd Cox, Edward Nurre, Jill Pugh, Jon Rettig, Adriana Sfalcin, Thomas Taneff, and William Wappner

Compliance

Closed Compliance

Mr. Thomas Taneff made a motion for the Board to ratify the list of closed compliance cases as presented and confirm each case status as closed.

Motion by Thomas Taneff, second by Jill Pugh

Final Resolution: Motion Carries

Yes: Marcella Boyd Cox, Edward Nurre, Jill Pugh, Jon Rettig, Adriana Sfalcin, Thomas Taneff, and William Wappner

Ratification of Settlements

Mr. David Ingram provided a brief summary of the charges and settlement terms presented to the licensee.

Mr. Jon Rettig read aloud key terms of Settlement Agreement #1.

Ms. Marcella Boyd Cox made a motion for the Board to ratify Settlement Agreement #1.

Motion by Marcella Boyd Cox, second by Thomas Taneff

Final Resolution: Motion Carries

Yes: Marcella Boyd Cox, Edward Nurre, Jill Pugh, Jon Rettig, Adriana Sfalcin, Thomas Taneff, and William Wappner

Post-meeting unredacted information: The settlement agreement was between the State of Ohio Board of Embalmers and Funeral Directors and Eric E. Shook, license no. DUAL.008905, of Tiffin, Ohio concerning compliance case no. 2018-1800023.

Mr. Ingram provided a brief summary of the charges and settlement terms presented to the licensee.

Mr. Rettig explained to the apprentices in attendance of the meeting the settlement agreement documents are redacted for anonymity when presented to the board for consideration. He added that this method promotes fairness by limiting bias in decision-making.

Ms. Jill Pugh made a motion for the Board to ratify Settlement Agreement #2.

Motion by Jill Pugh, second by Edward Nurre

Final Resolution: Motion Carries

Yes: Marcella Boyd Cox, Edward Nurre, Jill Pugh, Jon Rettig, Adriana Sfalcin, Thomas Taneff, and William Wappner

Post-meeting unredacted information: The settlement agreement was between the State of Ohio Board of Embalmers and Funeral Directors and Richard J. Reidy, Jr., license no. FD.007253, of Lorain, Ohio concerning compliance case no. 2017-18700092.

Recommendation to Charge

Mr. David Ingram provided a synopsis of the compliance case.

Mr. Jon Rettig made a motion for the Board to charge the funeral director actual in charge of the funeral home with violation of unprofessional conduct.

Mr. Ingram stated that he will implement the cite and settle process by providing the licensee with a notice of opportunity for a hearing along with a settlement agreement concurrently.

Motion by Jon Rettig, second by William Wappner

Final Resolution: Motion Carries

Yes: Marcella Boyd Cox, Edward Nurre, Jill Pugh, Jon Rettig, Adriana Sfalcin, Thomas Taneff, and William Wappner

Annual Preneed Report Charges

Mr. David Ingram reminded all about the change in Ohio Revised Code (ORC) 4717.04 (A)(9)(h) stating that if the annual report is sent to the board by United States mail, it shall be postmarked on or before the due date to be timely filed with the board. He added that following charges will be considered a first-time offense and the cite and settle process will be used.

Ms. Marcella Boyd Cox questioned Mr. Ingram about the list of numbers presented. Mr. Ingram replied that the list of numbers represents each compliance case number assigned to a funeral home license. The board is presented a case number instead of a name for purpose of anonymity.

Mr. Ingram instructed the board members to direct any licensee who contacts them about a compliance case to the board office. Board members are not to discuss cases.

1. No Annual Report Submitted

Ms. Jill Pugh made a motion for the Board to charge the list of eight (8) compliance cases presented with violation of not complying with the annual preneed reporting requirement under ORC 4717 and Ohio Administrative Code (OAC) 4717.

Motion by Jill Pugh, second by Marcella Boyd Cox

Final Resolution: Motion Carries

Yes: Marcella Boyd Cox, Edward Nurre, Jill Pugh, Jon Rettig, Adriana Sfalcin, Thomas Taneff, and William Wappner

2. Report Received Without Postmark

Ms. Marcella Boyd Cox made a motion for the Board to charge the list of seven (7) compliance cases presented with violation of not complying with the annual preneed reporting requirement under ORC 4717 and OAC 4717.

Motion by Marcella Boyd Cox, second by William Wappner

Final Resolution: Motion Carries

Yes: Marcella Boyd Cox, Edward Nurre, Jill Pugh, Jon Rettig, Adriana Sfalcin, Thomas Taneff, and William Wappner

3. Report Received With Postmark after March 30

Mr. Edward Nurre made a motion for the Board to charge the list of thirteen (13) compliance cases presented with violation of not complying with the annual preneed reporting requirement under ORC 4717 and Ohio Administrative Code (OAC) 4717.

Motion by Edward Nurre, second by Thomas Taneff

Final Resolution: Motion Carries

Yes: Marcella Boyd Cox, Edward Nurre, Jill Pugh, Jon Rettig, Adriana Sfalcin, Thomas Taneff, and William Wappner

Mr. Ingram remarked that charges such as these are a consequence. He suggested this was an opportunity for an outreach to licensees explaining this is preventable.

Mr. Jon Rettig opined that not submitting an annual report is egregious.

Attorney General Case Update

Ms. Christie Limbert, board counsel, informed that her workload has recently increased with additional cases from other boards she represents, so a different assistant attorney general will handle the cite and settle agreements related to the annual preneed report.

Mr. Jon Rettig questioned Ms. Limbert if the board may change the minimum forfeiture amount of the preneed cite and settlements. Ms. Limbert replied that the board may change the amount any time prior to offering the settlement.

Mr. William Wappner recommended to increase the minimum amount to \$1,000. Mr. Rettig agreed.

Ms. Jill Pugh made a motion for the Board to direct the executive director of the board to increase the minimum forfeiture amount from five hundred dollars (\$500.00) to one thousand dollars (\$1,000.00) for those compliance cases that failed to submit an annual preneed report.

Motion by Edward Nurre, second by William Wappner

Final Resolution: Motion Carries

Yes: Marcella Boyd Cox, Edward Nurre, Jill Pugh, Jon Rettig, Adriana Sfalcin, Thomas Taneff, and William Wappner

Mr. Rettig commended Ms. Limbert for the great work she performs for the Board. Ms. Limbert thanked Mr. Rettig for his compliments and shared credit with the board office staff for their assistance.

Scope of Practice- Funeral Directors, Embalmers, Crematory Operators

Mr. William Wappner provided a brief summarization of the responsibilities of the crematory operator as discussed during the morning's Education and Examination Committee meeting.

Mr. David Ingram described the religious partake on the scope of practice. He added the crematory operator permit holder must be present.

Mr. Wappner recommended the board enact it in a rule. Mr. Ingram asked stakeholders in attendance of the meeting for an opinion. The stakeholders unanimously agreed in favor of a rule.

Mr. Rettig reminded that the board cannot initiate legislation. He requested that stakeholders inquire with the board to learn what is needed.

Mr. Rettig opined the law regarding forty-eight hours to embalm or refrigerate a dead human body needs amended to address the forty degrees (40 F) language.

Mr. Rettig was informed during his meeting with members of the governor's office the recent bill is not likely to pass.

Mr. Jon Rettig informed all that the Board would soon enter executive session. He thanked all the apprentices for attending and informed that they may leave prior to adjournment of the meeting if they wished. He also thanked others in attendance of the meeting and provided permission for their early dismissal as well.

Mr. Jon Rettig made a motion for the Board to enter executive session pursuant to Ohio Revised Code 121.22 (G) (1) to consider the appointment, employment or compensation of a public employee.

Motion by Jon Rettig, second by Jill Pugh

Final Resolution: Motion Carries

Yes: Marcella Boyd Cox, Edward Nurre, Jill Pugh, Jon Rettig, Adriana Sfalcin, Thomas Taneff, and William Wappner

Mr. Rettig invited Ms. Christie Limbert, board counsel, to join the Board in its executive session. Mr. Rettig asked Mr. David Ingram to remain.

The Board entered executive session at 12:06 p.m.

The Board reconvened to its regular meeting at 12:38 p.m.

Mr. Rettig requested the record indicate all board members are present and accounted for.

Mr. Jon Rettig made a motion for the Board to approve increasing the annual compensation of the executive director of the board by six and fifty hundredths (6.50%) for fiscal year 2019.

Motion by Jon Rettig, second by Thomas Taneff

Final Resolution: Motion Carries

Yes: Marcella Boyd Cox, Edward Nurre, Jill Pugh, Jon Rettig, Adriana Sfalcin, Thomas Taneff, and William Wappner

Mr. Rettig recommended Mr. Ingram provide a copy of the draft of meeting minutes to whomever necessary as soon as possible.

3. Adjournment

Mr. Jon Rettig asked Mr. David Ingram if there was any further business to be considered before the Board. Mr. Ingram replied that there was none.

Ms. Jill Pugh made a motion to adjourn the meeting.

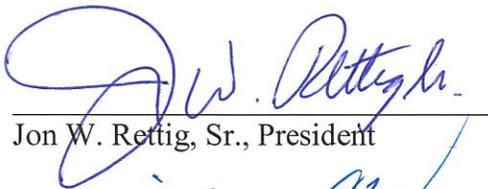
Motion by Jill Pugh, second by Edward Nurre

Final Resolution: Motion Carries

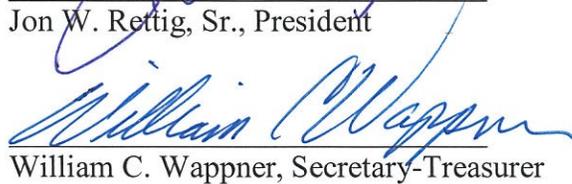
Yes: Marcella Boyd Cox, Edward Nurre, Jill Pugh, Jon Rettig, Adriana Sfalcin, Thomas Taneff, and William Wappner

Mr. Rettig thanked all for attending the meeting.

June 27, 2018 Meeting of the Board adjourned at 12:40 p.m.



Jon W. Rettig, Sr., President



William C. Wappner, Secretary-Treasurer

Attachments

June 2018 Board Meeting

Initial licenses to be approved

License Number	Name	City
Fd.00xxxx	Briggs, Taylor	Columbus
Emb.00xxxx Fd.00xxxx	Collins, Jeremy	Wadsworth
Emb.00xxxx Fd.00xxxx	Haskins, Kelsey	Franklin
Fd.00xxxx	Lambert, Ashley	Columbus
Fd.00xxxx	Lefton, Benjamin	Cincinnati
Fd.00xxxx	Minges, Elyse	Cincinnati
	.	

June Board Meeting - Facilities

New facility licenses to be approved

Facility Type and #	Firm Title	Location	Reason	Changes
FH.00xxxx	Arpp. Root & Carter Funeral Home	Germantown	New Owner Kari Carter	Jay Root sold
FH.00xxxx	Duke Funeral Home	Grafton	New Owner Chas Duke	David Blackburn sold
FH.00xxxx	Hecker-Patron FH	Uniontown	New Owner Jim Patron	Cynthia Hecker sold
FH.00xxxx	Maher-Melbourne FH	Lyndhurst	Leasing Space	Fioritto Funeral Service
CREM.00	Barnes Funeral Home	Delta	New Facility	

Name Changes to be approved

Facility #	Old Firm Title	New Firm Title	Location
FH.003366	Newcomer FH	AraCremation	Cincinnati
FH.003093	Minges Funeral Home	Neidhard-Minges FH	Harrison

Conditional Approval Pending Final Inspection

Facility Type	Name	Location
Crematory	Miller-Kaser Cremation Services	Coshocton

*Executive Director to Explain

Registration/Certification - June 2018

Individuals issued Registration in May 2018

Type	Name	City
FD	Hamilton, Taylor	Richwood
Dual	Jackson, Brandon	DeGraff
Dual	Miller, Brandon	Milford

Individuals issued Certification in May 2018

Type	Name	City
FD	Hamilton, Taylor	Richwood
Dual	Jackson, Brandon	DeGraff
Dual	Miller, Brandon	Milford
Dual	Shafer, Diane	Cincinnati
FD	Stoner, Taylor	Bellbrook

JUNE 2018 CE APPROVED PROGRAMS

The course numbers are labeled depending on the location of the program. The first number of the program number will indicate its location based on the map to the right. Program numbers beginning with 0- are online programs, program numbers beginning with 6- are out-of-state programs.



Provider Name	Contact	Email	Phone	Location Course Number	Course Name	Hours	Program Date
National Funeral Directors Association 2017-2018	Jackie Ellis	jellis@nfda.org	(262) 814-1568	0-APPC001056	Online - The 3E's to Cremation Success: Employees, Expectations, Engagen	1.00	8/9/2018
National Funeral Directors Association 2017-2018	Jackie Ellis	jellis@nfda.org	(262) 814-1568	0-APPC001057	Online - 2018 FTC Funeral Rule Training	3.00	6/27/2018
National Funeral Directors Association 2017-2018	Jackie Ellis	jellis@nfda.org	(262) 814-1568	0-APPC001058	Online - Embalming Risk Management 4.0	3.00	6/27/2018
Ohio Funeral Directors Association 2017-2018	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	0-APPC001024	Online - The Real Truth on Handling Pet Loss Services	1.00	6/27/2018
Ohio Funeral Directors Association 2017-2018	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	0-APPC001034	Online - Social Media Not So 101: Essential Strategies for a Noisy World	2.00	6/27/2018
Ohio Funeral Directors Association 2017-2018	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	0-APPC001035	Online - Consumer Tribes	1.00	6/27/2018
Ohio Funeral Directors Association 2017-2018	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	0-APPC001036	Online - The Real Truth on Handling Pet Loss Services	1.00	6/27/2018
Ohio Funeral Directors Association 2017-2018	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	0-APPC001050	Online - Assessing Grief and Loss in the Mental Health Community	1.00	8/30/2018
Ohio Embalmers Association	David G. Hicks	dhicks@ccms.edu	(513) 384-7846	1-APPC001052	OEA Summer Seminar	5.00	8/17/2018
Ohio Embalmers Association	David G. Hicks	dhicks@ccms.edu	(513) 384-7846	1-APPC001053	OEA Summer Seminar	4.00	8/16/2018
OSHA Compliance Services	Paul H. Conrad	osha.compliance.services@outlook.com	(419) 297-7270	2-APPC001028	Practical Applications of OSHA Standards for Funeral Homes	3.00	7/24/2018
Cuyahoga Funeral Directors Association	Antoinette (Tina) Girod	cfda20org@aol.com	(440) 728-0003	2-APPC001032	Homesteaders Life	3.00	7/31/2018
Cuyahoga Funeral Directors Association	Antoinette (Tina) Girod	cfda20org@aol.com	(440) 728-0003	2-APPC001033	End of Life Planning	3.00	7/9/2018
Balin and Associates 2017-2018	Marcella Balin	mbalin13@gmail.com	(937) 478-4958	2-APPC001042	Ethics at the End of Life	6.00	8/8/2018
Ohio Funeral Directors Association 2017-2018	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	3-APPC001037	Cremation Arranger Certification Program	6.00	8/28/2018
Ohio Funeral Directors Association 2017-2018	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	3-APPC001038	Crematory Operator Certification	5.00	8/29/2018
Ohio Funeral Directors Association 2017-2018	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	3-APPC001039	Ohio Cremation Laws and Rules	2.00	8/29/2018
Ohio Funeral Directors Association 2017-2018	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	3-APPC001051	Board of Directors Meeting	2.00	7/25/2018
Tri County Funeral Directors - Washington Court House	Terry Summers	summersfuneralhome@roadrunner.com	(740) 335-6078	4-APPC001026	Remaining relevant in today's funeral service	2.00	8/21/2018
Greater Cincinnati Funeral Service Assoc Dist 5	Jackie Hahn	gcfsa@yahoo.com	(513) 518-7001	4-APPC001029	Create Innovative Custom Legacies With On-Demand Printed Solutions	2.00	8/14/2018
Batesville 2017	Dave Shank	dave.shank@batesville.com	(812) 931-5538	4-APPC001040	Active Listening	1.00	7/24/2018
Balin and Associates 2017-2018	Marcella Balin	mbalin13@gmail.com	(937) 478-4958	4-APPC001043	Ethics at the End of Life	6.00	8/16/2018
Ohio Funeral Directors Association District 10	Danielle Phillips	flowersd0912@gmail.com	(740) 820-2331	4-APPC001044	Principles of Ethics/ Ethical Mediation	1.00	8/2/2018
Ohio Funeral Directors Association District 10	Danielle Phillips	flowersd0912@gmail.com	(740) 820-2331	4-APPC001045	Emergency Management and the role of the Funeral Director	1.00	8/2/2018
Ohio Funeral Directors Association District 10	Danielle Phillips	flowersd0912@gmail.com	(740) 820-2331	4-APPC001046	Complications of Intravenous Drug Abuse	1.00	8/2/2018
Batesville 2017	Dave Shank	dave.shank@batesville.com	(812) 931-5538	4-APPC001041	How to Handle Phone Information Seekers	1.00	7/24/2018
Ohio Funeral Directors Association District 10	Danielle Phillips	flowersd0912@gmail.com	(740) 820-2331	5-APPC001047	Improving Funeral Home Cash Flow	1.00	7/24/2018
Ohio Funeral Directors Association District 10	Danielle Phillips	flowersd0912@gmail.com	(740) 820-2331	5-APPC001048	Mortuary Response to Puerto Rico	1.00	7/24/2018
Ohio Funeral Directors Association District 10	Danielle Phillips	flowersd0912@gmail.com	(740) 820-2331	5-APPC001049	Family Financing for Ohio Funeral Homes	1.00	7/24/2018

The Dodge Company	Sally L. Belanger	sbelanger@dodgeco.com	(207) 841-6330	6-APPC001027	The Dodge 2018 Summer Wreaths across America Project	7.00	8/23/2018
Selected Independent Funeral Homes	Stefanie Favia	stefanief@selectedfuneralhomes.org	(847) 236-9413	6-APPC001031	Selected Independent Funeral Homes	9.00	10/10/2018
Kates-Boylston Publications	Thomas A. Parmalee	tparmalee@katesboylston.com	(732) 746-0201	6-APPC001054	Preneed Summit	6.00	11/2/2018
Kates-Boylston Publications	Thomas A. Parmalee	tparmalee@katesboylston.com	(732) 746-0201	6-APPC001055	Funeral Service Business Plan Conference	10.00	12/6/2018
Matthews International	Mary Andres Russell	mrussell@matw.com	(812) 926-5684	APPC-001030	Time Management	4.00	7/9/2018

JUNE 2018 CE APPROVED PROGRAMS

The course numbers are labeled depending on the location of the program. The first number of the program number will indicate its location based on the map to the right. Program numbers beginning with 0- are online programs, program numbers beginning with 6- are out-of-state programs.



Provider Name	Contact	Email	Phone	Location Course Number	Course Name	Hours	Program Date
National Funeral Directors Association 2017-2018	Jackie Ellis	jellis@nfda.org	(262) 814-1568	0-APPC001056	Online - The 3E's to Cremation Success: Employees, Expectations, Engagen	1.00	8/9/2018
National Funeral Directors Association 2017-2018	Jackie Ellis	jellis@nfda.org	(262) 814-1568	0-APPC001057	Online - 2018 FTC Funeral Rule Training	3.00	6/27/2018
National Funeral Directors Association 2017-2018	Jackie Ellis	jellis@nfda.org	(262) 814-1568	0-APPC001058	Online - Embalming Risk Management 4.0	3.00	6/27/2018
Ohio Funeral Directors Association 2017-2018	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	0-APPC001024	Online - The Real Truth on Handling Pet Loss Services	1.00	6/27/2018
Ohio Funeral Directors Association 2017-2018	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	0-APPC001034	Online - Social Media Not So 101: Essential Strategies for a Noisy World	2.00	6/27/2018
Ohio Funeral Directors Association 2017-2018	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	0-APPC001035	Online - Consumer Tribes	1.00	6/27/2018
Ohio Funeral Directors Association 2017-2018	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	0-APPC001036	Online - The Real Truth on Handling Pet Loss Services	1.00	6/27/2018
Ohio Funeral Directors Association 2017-2018	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	0-APPC001050	Online - Assessing Grief and Loss in the Mental Health Community	1.00	8/30/2018
Ohio Embalmers Association	David G. Hicks	dhicks@ccms.edu	(513) 384-7846	1-APPC001052	OEA Summer Seminar	5.00	8/17/2018
Ohio Embalmers Association	David G. Hicks	dhicks@ccms.edu	(513) 384-7846	1-APPC001053	OEA Summer Seminar	4.00	8/16/2018
OSHA Compliance Services	Paul H. Conrad	osha.compliance.services@outlook.com	(419) 297-7270	2-APPC001028	Practical Applications of OSHA Standards for Funeral Homes	3.00	7/24/2018
Cuyahoga Funeral Directors Association	Antoinette (Tina) Girod	cfda20org@aol.com	(440) 728-0003	2-APPC001032	Homesteaders Life	3.00	7/31/2018
Cuyahoga Funeral Directors Association	Antoinette (Tina) Girod	cfda20org@aol.com	(440) 728-0003	2-APPC001033	End of Life Planning	3.00	7/9/2018
Balin and Associates 2017-2018	Marcella Balin	mbalin13@gmail.com	(937) 478-4958	2-APPC001042	Ethics at the End of Life	6.00	8/8/2018
Ohio Funeral Directors Association 2017-2018	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	3-APPC001037	Cremation Arranger Certification Program	6.00	8/28/2018
Ohio Funeral Directors Association 2017-2018	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	3-APPC001038	Crematory Operator Certification	5.00	8/29/2018
Ohio Funeral Directors Association 2017-2018	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	3-APPC001039	Ohio Cremation Laws and Rules	2.00	8/29/2018
Ohio Funeral Directors Association 2017-2018	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	3-APPC001051	Board of Directors Meeting	2.00	7/25/2018
Tri County Funeral Directors - Washington Court House	Terry Summers	summersfuneralhome@roadrunner.com	(740) 335-6078	4-APPC001026	Remaining relevant in today's funeral service	2.00	8/21/2018
Greater Cincinnati Funeral Service Assoc Dist 5	Jackie Hahn	gcfsa@yahoo.com	(513) 518-7001	4-APPC001029	Create Innovative Custom Legacies With On-Demand Printed Solutions	2.00	8/14/2018
Batesville 2017	Dave Shank	dave.shank@batesville.com	(812) 931-5538	4-APPC001040	Active Listening	1.00	7/24/2018
Balin and Associates 2017-2018	Marcella Balin	mbalin13@gmail.com	(937) 478-4958	4-APPC001043	Ethics at the End of Life	6.00	8/16/2018
Ohio Funeral Directors Association District 10	Danielle Phillips	flowersd0912@gmail.com	(740) 820-2331	4-APPC001044	Principles of Ethics/ Ethical Mediation	1.00	8/2/2018
Ohio Funeral Directors Association District 10	Danielle Phillips	flowersd0912@gmail.com	(740) 820-2331	4-APPC001045	Emergency Management and the role of the Funeral Director	1.00	8/2/2018
Ohio Funeral Directors Association District 10	Danielle Phillips	flowersd0912@gmail.com	(740) 820-2331	4-APPC001046	Complications of Intravenous Drug Abuse	1.00	8/2/2018
Batesville 2017	Dave Shank	dave.shank@batesville.com	(812) 931-5538	4-APPC001041	How to Handle Phone Information Seekers	1.00	7/24/2018
Ohio Funeral Directors Association District 10	Danielle Phillips	flowersd0912@gmail.com	(740) 820-2331	5-APPC001047	Improving Funeral Home Cash Flow	1.00	7/24/2018
Ohio Funeral Directors Association District 10	Danielle Phillips	flowersd0912@gmail.com	(740) 820-2331	5-APPC001048	Mortuary Response to Puerto Rico	1.00	7/24/2018
Ohio Funeral Directors Association District 10	Danielle Phillips	flowersd0912@gmail.com	(740) 820-2331	5-APPC001049	Family Financing for Ohio Funeral Homes	1.00	7/24/2018

Selected Independent Funeral Homes	Stefanie Favia	stefanief@selectedfuneralhomes.org	(847) 236-9413	6-APPC001031	Selected Independent Funeral Homes	9.00	10/10/2018
Kates-Boylston Publications	Thomas A. Parmalee	tparmalee@katesboylston.com	(732) 746-0201	6-APPC001054	Preneed Summit	6.00	11/2/2018
Kates-Boylston Publications	Thomas A. Parmalee	tparmalee@katesboylston.com	(732) 746-0201	6-APPC001055	Funeral Service Business Plan Conference	10.00	12/6/2018
Matthews International	Mary Andres Russell	mrussell@matw.com	(812) 926-5684	6-APPC001030	Time Management	4.00	7/9/2018

June 2018

Application from Individual Licensee

Requesting Credit for Out of State Continuing Education:

License #	Name	Location	Hours	Program Title
FD.008388	STEWART, JAMES	INDIANA	6	BATESVILLE SEMINAR
FD.009023	Edwards, Aaron	TEXAS	6	Funeral Directors Life Seminar
FD.009540	GREGORY GOMPF	TEXAS	6	Funeral Directors Life Seminar

Meeting: June 27, 2018 – Regular Meeting
Category: Compliance
Subject: Ratification of Closed Compliance Cases

Recommended Action: Motion to ratify the list of closed compliance cases as presented and confirm each case status as closed.

FUN IPP003 - Investigative Process

The Executive Director, the Compliance Coordinator, and the Inspector may determine there is no probable cause identified in a written complaint; the Executive Director may close the case. A letter setting forth the reason for closure prior to presentation to the Board will be sent to the complainant and reported to the Board. Staff may consult with the Assistant Attorney General.

Case number 2018-1800045

Complainant alleges funeral home failed to present the death certificate to doctor in a timely manner; and return the cremated remains in a timely manner. The cremated remains were returned only after the decedents daughter continued to contact the funeral home.

The investigation concluded that no violation was found.

Case number CO2018-2794

Complainant alleges funeral director failed to provide a requested receipt for check payment made to funeral home for services other than prearranged.

The investigation concluded that a receipt was eventually provided.

Case number CO2018-3460

Complainant alleges that during an inspection, the refrigeration unit used to maintain dead human bodies at the facility was observed to exceed the constant temperature of less than forty degrees temperature requirement.

The funeral home was issued a letter of instruction written by the executive director of the board.

2017-2018 Fiscal Year in Review
Ohio Board of Embalmers and Funeral Directors
Jon W. Rettig, Sr. – President
June 25, 2018

- A. First, we want to thank the staff that implements board policy at board direction, and enforces the rules and laws that govern funeral service in the State of Ohio. This year we have had the opportunity to work with Interim Executive Director Danny Finfrock as well as Mrs. Linda Clark, Mr. Jarrod Williams, and Inspectors Mr. Eric Anderson and Mr. Troy Seehase. In August of 2017, the Board appointed Mr. David A. Ingram, Esq. as our new Executive Director.**
- B. We began the fiscal year with our Board consisting of Attorney Tommy Taneff, our Vice President, our Secretary-Treasurer, Mr. William Wappner, and Mrs. Jill Pugh and Mr. Ed Nurre who was reappointed for a full term. During the year, two new board members were appointed, Mrs. Marcella Boyd-Cox, a licensed Funeral Director and Miss Adriana Sfalcin, our senior public member of the Board. The Board is now at “full strength” with seven members and continues to work hard for the citizens of Ohio.**
- C. In addition to the many regulatory and compliance issues that the Board deals with each month, I have highlighted several issues that the Board has addressed this past year:**

 - a. Perhaps the largest issue this past year was the passage of comprehensive legislation as a part of the Governor’s budget bill in June of 2017. Two of the major items in this legislation were the crematory operator’s permit and enhanced preneed legislation which will offer consumers in the State of Ohio additional protection from preneed fraud. With the addition of direct payment of funds to preneed funding entities and the formation of the Preneed Recovery Fund, we feel that Ohio is the leading State in the United States for consumer protection regarding prefunded funeral goods and services.**

- b. A major component of the Preneed Recovery Fund is the formation and implementation of the Automated Reporting Preneed Payment System (ARPPS). Director Ingram has led the charge of making this program and system a reality. Working with many other State agencies, we feel that the finished product is truly a “state of the art” program to track, collect funds, and manage all of the data needed to make this program a reality.**
- c. Director Ingram, with input from the entire Board, has drafted the numerous rules needed to supplement the new law. By utilizing Director Ingram’s legal background to write these rules, the Board has saved the taxpayers of the State of Ohio considerable funds.**
- d. Board staff has also worked hard to implement the mandated move to E License for our Board. The staff has also completed a new website to work in conjunction with E License and ARPPS. Both of these projects have taken considerable staff time and effort.**
- e. At the request of the Board, Director Ingram has written and the Board has approved a new “Board Member Code of Conduct”. This code of conduct does not replace our state-required ethics training, but rather acts as an enhancement to it.**
- f. In an effort to conserve Board Member time and Board monetary resources, the Board has moved to a one day format that allows for the two committees of the Board to meet at 9:00 a.m. the morning of monthly Board meeting, convene the regular meeting at 10:30 a.m., and allow for apprentice interviews to be held between 1:00 p.m. and 5:00 p.m. the afternoon of the meeting. We feel this makes more efficient use of Board members time as well as saving tax payer dollars.**

D. The Board continues to benefit from the excellent guidance and advice from the Attorney General’s Office by AAG Mrs. Christie Limbert and her supervisor, Mrs. Susan Walker. Mrs. Limbert has worked hard with our staff to “clear the docket” of some of the older cases as well as working to streamline our process using such ideas as “Cite and Settle”.

In conclusion, I feel that our Board and Staff have worked very hard this past year. They are a dedicated group of individuals that most assuredly have the best interest of the consumers in the State of Ohio in mind. It has been my privilege and pleasure to work with all of them in this endeavor.

Jon W. Rettig, Sr.
President
Board of Embalmers and Funeral Directors