

Minutes of the November 28, 2018
Regular Meeting of the Board of Embalmers and Funeral Directors

Wednesday, November 28, 2018

Pursuant to 4717.03(A) of the Ohio Revised Code, the State of Ohio Board of Embalmers and Funeral Directors convened in Room South A of the Vern Riffe Center for Government and the Arts located at 77 South High Street, Columbus, Ohio 43215 for its regular meeting to discuss the Board's business.

1. Convening of the Board – President Rettig

Calling of the Roll

President Jon W. Rettig, Sr. called the meeting to order at 10:54 am. The roll was called for the meeting. The following board members were in attendance of the meeting:

Edward C. Nurre, Jr.; Jill R. Pugh; Adriana A. Sfalcin; and officers: Jon W. Rettig, Sr., president; Thomas Taneff, vice-president; William C. Wappner, secretary-treasurer.

Mr. Rettig informed that Marcella Boyd Cox was absent due to illness.

Mr. Rettig stated for the record a quorum of the board was present.

Pledge of Allegiance

“I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”

Jon Rettig introduced Daniel Murry, Assistant Attorney General, as the board's counsel for this meeting. Mr. Murry was assigned to substitute for Christie Limbert as she was out for another assignment.

Mr. Rettig reminded all that Executive Director of the Board David Ingram was married this past October and recently returned to the board office after his honeymoon. He congratulated David and his new wife on their nuptials. Mr. Ingram thanked Mr. Rettig.

Mr. Ingram thanked the board members and office staff for their work performed during his absence.

Mr. Rettig announced to the apprentices in attendance of the meeting that apprentice interviews will begin at noon instead of the usual 1 p.m. start time. He stated that some board members are scheduled to travel this afternoon, thus limiting their availability. Mr. Rettig apologized for the unanticipated changes and thanked the apprentices for their flexibility to accommodate the new timeslots.

Recognize Apprentices

During apprenticeship, apprentices are required to complete assignments published to their corresponding apprenticeship task list. One of the tasks cataloged, as an additional training requirement, is to attend one state board monthly meeting. This new task was established by the Board July 26, 2016 for one-year apprentices that started their apprenticeship February 1, 2016 or beyond; and for two-year apprentices that started their apprenticeship February 1, 2015 or beyond.

The Board would like the opportunity to recognize apprentices in attendance of the meeting who are fulfilling this requirement.

Jon Rettig welcomed all apprentices in attendance of the meeting and requested each person to stand and state their name so all may hear. In attendance were Kristen Boyer, Kendra Brewer, Catherine Collins, Anna Davydyuk, Sujoy Ghosh, Matt Hammer, Jason Johnson, Ann McCullough, Diane Shafer, and Terry Wise.

Mr. Rettig also welcomed and introduced the following others in attendance: Kathy Elkins of Funeral Consumers Alliance of Central Ohio; Jack Lechner and Beth Williams of Cincinnati College of Mortuary Science; and Melissa Sullivan of Ohio Funeral Directors Association.

Mr. Rettig also identified members of the board office staff in attendance of the meeting for benefit of the apprentices.

2. Board Business

Treasurer's Update

Secretary-Treasurer William Wappner stated that he had a question about a few expenditures listed in the report. He questioned what the expense paid to "Worldpay" was related to. David Ingram replied the expense was related to credit card processing fees. Mr. Wappner followed up with an inquiry about the payment to "Sunset Enterprises." Mr. Ingram responded that the expense was related to a pre-employment drug test for Heather Jones.

President's Report

Jon Rettig reminded all that he, his fellow board members, and Mr. Ingram, have been attending and presenting at various Ohio Funeral Directors Association (OFDA) District Meetings across the state since September of this year. He stated that there were only a few remaining on the calendar. Mr. Rettig opined that the meetings have been well attended and he has enjoyed meeting with people all over Ohio.

Mr. Rettig shared that the license renewal deadline – December 31, 2018 – is fast approaching. He mentioned that there were still approximately 4,000 licenses not renewed to date. Mr. Rettig requested the apprentices in attendance of the meeting to tell other licensees in the facilities they work to renew sooner than later. He informed there are other boards currently in their license renewal period as well – with the same deadline and the same process using the new licensing system known as eLicense.

Mr. Ingram announced that the eLicense system helpdesk hours on December 31, 2018 are scheduled to be 8 a.m. to 8 p.m.

Mr. Ingram reminded all that the Board provided initial notification about renewal to all its licensees through email and mailing to last known addresses on record with the Board in July 2018. In early September 2018, the Board made available the ability to renew all licenses. He added that the board office and eLicense periodically send reminders by email to licensees until they renew. Mr. Ingram reminded that if a license is not renewed on time, that license is deemed lapsed, and a fifty dollar (\$50.00) late fee applies to each lapsed license for each month or portion of a month the license is lapsed. He added that law does not allow late fees to be waived.

Mr. Ingram reminded all the deadline to report for Quarter 3 of 2018 in the Automated Reporting Preneed Payment System (ARPPS) is November 30, 2018. He announced that the Preneed Recovery Fund currently has approximately two hundred eighty thousand (\$280,000.00) dollars deposited. Mr. Ingram stated that less expenses, the fund will retain approximately two hundred fifty thousand dollars.

Mr. Ingram stated that one of the Board's responsibilities is to ensure compliance of its licensees. He added that since ARPPS has been in effect, the Board has been lenient in enforcement of its rules in effort to assist funeral homes in understanding, navigating, and using the new system. Mr. Ingram remarked that funeral homes have now had the opportunity to experience four reporting periods. Beginning January 1, 2019, the Board will enforce rules regarding reporting to ARPPS. He stated that funeral homes that fail to comply may face disciplinary action.

Mr. Ingram reminded all that laws and rules concerning Crematory Operator Permit will be in effect on January 1, 2019. He stated that each licensed crematory in the state must

have a person designated as actually in charge of the crematory facility that holds a crematory operator permit. Beginning January 1, 2019, the Board will enforce rules regarding crematory operator permit. Mr. Ingram stated that crematory facilities that fail to comply may face disciplinary action.

Mr. Ingram announced that the board office will issue a final email reminder about license renewal to all licensees tomorrow.

Multiple Apprentices Request

David Ingram stated that a request to appear before the board was submitted by John Christian. He asked aloud if Mr. Christian was in attendance of the meeting. Mr. Christian was not present. Mr. Ingram stated that the Board will continue with the next agenda item.

Consideration of the October 24, 2018 Board Meeting Minutes

Adriana Sfalcin made a motion for the Board to approve the October 24, 2018 Board Meeting Minutes as presented.

Motion by Adriana Sfalcin, second by Jill Pugh

Roll-call vote: Yes: Edward Nurre, Jill Pugh, Jon Rettig, Adriana Sfalcin, Thomas Taneff, and William Wappner

Final Resolution: Motion Carries 6/0

Consideration of the October 24, 2018 Education and Examination Committee Meeting Minutes

Edward Nurre made a motion for the Board to approve the October 24, 2018 Education and Examination Committee Meeting Minutes as presented.

Motion by Edward Nurre, second by Thomas Taneff

Roll-call vote: Yes: Edward Nurre, Jill Pugh, Jon Rettig, Adriana Sfalcin, Thomas Taneff, and William Wappner

Final Resolution: Motion Carries 6/0

Consideration of the October 24, 2018 JCARR Committee Meeting Minutes

William Wappner made a motion for the Board to approve the October 24, 2018 JCARR Committee Meeting Minutes as presented.

Motion by William Wappner, second by Thomas Taneff

Roll-call vote: Yes: Edward Nurre, Jill Pugh, Jon Rettig, Adriana Sfalcin, Thomas

Taneff, and William Wappner
Final Resolution: Motion Carries 6/0

Licensure

Jon Rettig informed that all individual licenses approved at today's meeting will be conditional upon verification from board office staff that all documentation associated to an application for license has been received, reviewed, and accepted.

Mr. Rettig read aloud the list of names of individuals recommended for initial licensure.

Jill Pugh made a motion for the Board to approve the applications from individuals for embalmer and/or funeral director as presented.

Motion by Jill Pugh, second by Thomas Taneff
Roll-call vote: Yes: Edward Nurre, Jill Pugh, Jon Rettig, Adriana Sfalcin, Thomas Taneff, and William Wappner
Final Resolution: Motion Carries 6/0

Mr. Rettig read aloud the list of names of individuals recommended for apprenticeship registrations and certifications.

Thomas Taneff made a motion for the Board to approve the applications from individuals for registration and/or certification of embalmer and/or funeral director apprenticeship as presented.

Motion by Thomas Taneff, second by Edward Nurre
Roll-call vote: Yes: Edward Nurre, Jill Pugh, Jon Rettig, Adriana Sfalcin, Thomas Taneff, and William Wappner
Final Resolution: Motion Carries 6/0

Jon Rettig informed that all facility licenses approved at today's meeting will be conditional upon verification from board office staff that all documentation associated to an application for license has been received, reviewed, and accepted.

Jon Rettig read aloud the list of names of facilities to be licensed and facility name changes.

Thomas Taneff made a motion for the Board to approve the applications and name

changes for a funeral home, embalming, or crematory facility as presented.

Motion by Thomas Taneff, second by Edward Nurre

Roll-call vote: Yes: Edward Nurre, Jill Pugh, Jon Rettig, Adriana Sfalcin, Thomas Taneff, and William Wappner

Final Resolution: Motion Carries 6/0

Continuing Education

Thomas Taneff made a motion for the Board to approve the applications for continuing education programs as presented.

Motion by Thomas Taneff, second by Jill Pugh

Roll-call vote: Yes: Edward Nurre, Jill Pugh, Jon Rettig, Adriana Sfalcin, Thomas Taneff, and William Wappner

Final Resolution: Motion Carries 6/0

Jon Rettig read aloud the name of the applicant requesting the fifty-year exemption of the continuing education requirements. He reminded all that an individual licensed as an embalmer or funeral director for not less than fifty years may apply if the licensee is not designated as actually-in-charge of an embalming facility or funeral home. Mr. Rettig also read aloud the names of the applicants requesting a waiver of the continuing education requirements due to military commitment.

Thomas Taneff made a motion for the Board to approve the application for exemption for fifty years of licensure, and the applications of waiver of the continuing education requirements for military deployment as presented.

Motion by Thomas Taneff, second by Jill Pugh

Roll-call vote: Yes: Edward Nurre, Jill Pugh, Jon Rettig, Adriana Sfalcin, Thomas Taneff, and William Wappner

Final Resolution: Motion Carries 6/0

Jon Rettig read aloud the names of the two applicants requesting credit for out-of-state continuing education hours.

Thomas Taneff made a motion for the Board to approve the individual applications for out-of-state continuing education programs as presented.

Motion by Thomas Taneff, second by Adriana Sfalcin
Roll-call vote: Yes: Edward Nurre, Jon Rettig, Jill Pugh, Adriana Sfalcin, Thomas Taneff, and William Wappner
Final Resolution: Motion Carries 6/0

David Ingram informed the Board that the board office has received applications for exemptions or waivers from the continuing education requirements. He reminded that Ohio Administrative Code 4717-9-02 (E)(2) indicates a submission deadline of four months prior to the end of a compliance period. Mr. Ingram stated that these applications were due by August 31, 2018. He added that a reminder of this rule was included in the initial notification to all licensees about renewal sent by email and mail in July, and in subsequent reminders. Mr. Ingram informed that there are two applications before the Board today for consideration. The first is from Molly Zoz; the second from Robert Smith. He commented that there will be additional requests at next month's meeting.

Jon Rettig questioned how many more requests for exemption or waiver have been received after the deadline. Mr. Ingram responded that he would review the number of service requests in eLicense and return with an answer later. There was discussion among the Board about exemptions and waivers of the continuing education requirements. There was discussion among the Board about the requests from Ms. Zoz and Mr. Smith.

Jill Pugh asked Mr. Ingram for his opinion on the matter. Mr. Ingram replied that he would not want to go against the rule. He added that this rule was established in 2017, and this is the first compliance period for it to be in effect.

William Wappner stated that he tends to be lenient on the request from Ms. Zoz. Ms. Pugh agreed with Mr. Wappner's position. She added that Ms. Zoz followed the process for application prior as she understood it. She simply submitted it to another entity in error.

Mr. Wappner asked Danny Finrock when the application was completed. Mr. Finrock replied that the application appeared to have been completed in July 2018. Ms. Pugh commented that if Ms. Zoz didn't contact the board office prior to renewing her licenses to confirm the status of her waiver, she would not have known her application wasn't received.

William Wappner made a motion for the Board to approve the application for waiver of the continuing education requirements submitted by Molly Zoz as presented.

Motion by William Wappner, second by Thomas Taneff
Roll-call vote: Yes: Edward Nurre, Jon Rettig, Jill Pugh, Adriana Sfalcin, Thomas

Taneff, and William Wappner
Final Resolution: Motion Carries 6/0

Mr. Finfrock informed the Board that the application from Mr. Smith was not submitted prior to the August 31st deadline. He added that the application was also incomplete because it was missing a physician's signature.

Jill Pugh made a motion for the Board to deny approval of the application for waiver of the continuing education requirements submitted by Robert Smith as presented.

Motion by Jill Pugh, second by Edward Nurre
Roll-call vote: Yes: Edward Nurre, Jon Rettig, Jill Pugh, Adriana Sfalcin, Thomas Taneff, and William Wappner
Final Resolution: Motion Carries 6/0

William Wappner made a motion for the Board to approve the recommendation from the Board's JCARR Rules Review Committee to approve the proposed administrative rules changes within 4717-1, 4717-7, 4717-8, 4717-9, and 4717-10.

There was discussion among the Board on the proposed changes to administrative rules.

David Ingram reminded the Board that the Board's JCARR Rules Review Committee voted 3 to 1 in favor of recommending [to the full board] approval of the proposed administrative rules changes.

Motion by William Wappner, second by William Wappner
Roll-call vote: Yes: Edward Nurre, Jon Rettig, Adriana Sfalcin, Thomas Taneff, and William Wappner
No: Jill Pugh
Final Resolution: Motion Carries 5/1

Compliance

Closed Compliance

Jon Rettig informed the apprentices in attendance of the meeting of the ability of the executive director, compliance coordinator, board inspectors and board counsel to meet to discuss closing cases prior to a meeting.

Thomas Taneff made a motion for the Board to ratify the list of closed compliance cases as presented and confirm each status as closed.

Motion by Thomas Taneff, second by Jill Pugh
Roll-call vote: Yes: Edward Nurre, Jon Rettig, Jill Pugh, Adriana Sfalcin, Thomas Taneff, and William Wappner
Final Resolution: Motion Carries 6/0

David Ingram stated that at its July 25, 2018 regular meeting, the Board charged the funeral home in case no. CO2018-3459 with a violation of unprofessional conduct and issued a Notice of Opportunity for a Hearing. That notice cited an incorrect administrative rule relative to the violation. He requested the Board to rescind the notice and reissue another notice citing the proper rules.

Edward Nurre made a motion for the Board to rescind the charges in case no. CO2018-3459 based on an error in the Notice of Opportunity for a Hearing.

Motion by Edward Nurre, second by Adriana Sfalcin
Roll-call vote: Yes: Edward Nurre, Jon Rettig, Jill Pugh, Adriana Sfalcin, Thomas Taneff, and William Wappner
Final Resolution: Motion Carries 6/0

Jon Rettig made a motion for the Board to charge the funeral home in case no. CO2018-3459 with a violation of unprofessional conduct pursuant to R.C. 4717.06, OAC 4717-8-01(G), and R.C. 4717.14(A)(4).

Motion by Jon Rettig, second by William Wappner
Roll-call vote: Yes: Edward Nurre, Jon Rettig, Jill Pugh, Adriana Sfalcin, Thomas Taneff, and William Wappner
Final Resolution: Motion Carries 6/0

Attorney General Case Update

Jon Rettig instructed board members to contact Christie Limbert directly if they have a question or concern about her report.

David Ingram announced to the Board that he would like to discuss the subject of discipline for funeral home being non-compliant with the preneed recovery fund rules at December's meeting. He requested the board members to think about it and be ready to

discuss in a few weeks.

Jon Rettig announced that the Board would soon enter executive session. He stated to all in attendance of the meeting that they were free to leave at this time but stay close by since the Board will adjourn the meeting shortly after reconvening from the session. He thanked all for attending and reminded the apprentices to check with Danny Finfrock if there were any questions about their upcoming apprentice interviews. Mr. Rettig asked if anyone had any comments or questions.

Jack Lechner announced that Cincinnati College of Mortuary Science was hosting a two-hour laws and rules course with Poul Lemasters on December 19, 2018 at 1:30 p.m. He invited all to attend.

Executive Session

Jon Rettig made a motion for the Board to enter executive session pursuant to R.C. 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee.

Motion by Jon Rettig, second by Thomas Taneff

Roll-call vote: Yes: Edward Nurre, Jon Rettig, Jill Pugh, Adriana Sfalcin, Thomas Taneff, and William Wappner

Final Resolution: Motion Carries 6/0

Mr. Rettig invited David Ingram, Executive Director of the Board, and Daniel Murry, Assistant Attorney General, to join the Board in executive session.

The Board entered executive session at 11:54 a.m.

The Board reconvened to its regular meeting at 12.05 p.m.

Mr. Rettig stated for the record that all board members who attended the session were present to reconvene to the regular meeting.

3. Adjournment

Thomas Taneff made a motion for the Board to adjourn its meeting.

Motion by Thomas Taneff, second by Edward Nurre

Roll-call vote: Yes: Edward Nurre, Jill Pugh, Jon Rettig, Adriana Sfalcin, Thomas Taneff, and William Wappner

Final Resolution: Motion Carries 6/0

November 28, 2018 Meeting of the Board adjourned at 12:06 p.m.

Jon W. Rettig, Sr., President

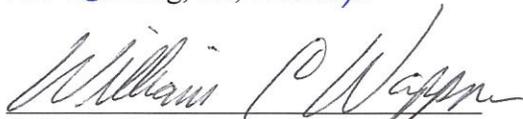
William C. Wappner, Secretary-Treasurer

Attachments

November 28, 2018 Meeting of the Board adjourned at 12:06 p.m.

A handwritten signature in blue ink, appearing to read "Jon W. Rettig, Sr.", written over a horizontal line.

Jon W. Rettig, Sr., President

A handwritten signature in blue ink, appearing to read "William C. Wappner", written over a horizontal line.

William C. Wappner, Secretary-Treasurer

Attachments

November 2018 Board Meeting

Initial licenses to be approved

License Number	Name
FD.009968	Roth, Addison
EMB.009823 / FD.009969	Shine, Angelique
EMB.009824 / FD.009970	Kennedy, Dan
EMB.009825 / FD.009971	Hail, Saleen

November 28, 2018 – New Facility License

Previously Approved - New Facility

License Type	Name	New License #	Location
Crematory	Cotner Funeral Home		REYNOLDSBURG

New License: Ownership Change

License Type	Name	New License #	Location
Funeral Home	Marsh & Marsteller Funeral Home		Luckey
Funeral Home	Marsh & Marsteller Funeral Home		Woodville
Funeral Home	Marsh & Marsteller Funeral Home		Pemberville
Funeral Home	H T Walker Funerals, Inc.		Cincinnati
Crematory	Bissler & Sons Crematory		Kent

License Name Change

License Type	Old Name	New Name	License #	Location
Funeral Home	Beck-Altmeyer Funeral Home	Care Funeral & Cremation Specialists St. Clairsville Chapel	FH.002302	ST. Clairsville
Funeral Home	Lindsey-Olds Funeral Home	Lindsey-Shook Funeral Home	FH.003545	Tiffin
Funeral Home	Melcher Funeral Home	Melcher Hammer Funeral Home Inc.	FH.003525	Portsmouth
Funeral Home	Orlando-Donsante Funeral Home	Orlando-Donsante-Previte	FH.003573	Wickliffe
Funeral Home	TURNER FUNERAL HOME INC	Penwell Turner Funeral Home	FH.003586	SHELBY
Funeral Home	Sinchak & Kaszowski Funeral Home	Sinchak & Sons	FH.001086	Warren

Registration/Certification - November 2018

Individuals issued Registration in November 2018

License Type	Name
Funeral Director Registration	Breed, William
Funeral Director Registration	Murphy, Dennis
EMB / FD Registration	Bock, Joshua
EMB / FD Registration	Myers, Derrick
Funeral Director Registration	Shaw, Thomas
Funeral Director Registration	Terry, Roy
EMB / FD Registration	Scafuro, Kadi
EMB / FD Registration	Rumberg, Robert

Individuals issued Certification in November 2018

License Type	Name	Location
Funeral Director Apprentice	Breed, William	Dayton
EMB / FD Apprentice	Bock, Joshua	Logan
Funeral Director Apprentice	Cronauer, Christian	Sagamore Hills
EMB / FD Apprentice	Ellerbrock, Brenda	Perrysburg
Funeral Director Apprentice	Huston, Brian	Bedford
Funeral Director Apprentice	Shaw, Thomas	Greenville
EMB / FD Apprentice	Myers, Derrick	Cincinnati
EMB / FD Apprentice	Kadi Scafuro	Ashtabula

NOVEMBER 2018 CE APPROVED PROGRAMS

The course numbers are labeled depending on the location of the program. The first number of the program number will indicate its location based on the map to the right. Program numbers beginning with 0- are online programs, program numbers beginning with 6- are out-of-state programs.



Provider Name	Contact	Email	Phone	Location Course Number	Course Name	Hours	Program Date
Appalachian Mortuary Services, LLC	Shane A.S. Ritchie	info@amsembalming.com	(740) 867-2222	5-APPC001388	The Opioid Crisis & 21st Century Techniques for Restoring Trauma Cases	4.00	12/3/2018
Balin and Associates 2017-2018	Marcella Balin	mbalin13@gmail.com	(937) 478-4958	2-APPC001406	Who Ruffles Your Feathers	6.00	11/29/2018
Cincinnati College of Mortuary Science	Beth Williams	ewilliams@ccms.edu	(513) 761-2020	4-APPC001385	Cremation Law	2.00	12/19/2018
Firelands Funeral Directors Association	David Koch	kochfh@yahoo.com	(419) 626-1070	1-APPC001395	The Clark Burial Vault	2.00	12/20/2018
FrontRunner Professional	Ashley Montroy	amontroy@fronrunner360.com	(613) 893-4515	6-APPC001401	Good People, Unethical Choices In and Out of the Prep Room": Instructor	1.00	2/13/2018
FrontRunner Professional	Ashley Montroy	amontroy@fronrunner360.com	(613) 893-4515	6-APPC001399	How to Build a Cremation Following & Use it to Enter New Markets": Instructor	1.00	2/13/2018
FrontRunner Professional	Ashley Montroy	amontroy@fronrunner360.com	(613) 893-4515	6-APPC001400	A Closer Look at Prep Room Safety": Instructor	1.00	2/13/2018
FrontRunner Professional	Ashley Montroy	amontroy@fronrunner360.com	(613) 893-4515	6-APPC001396	10 Step Formula for Building the Website Your Families Want": Instructor	1.00	2/13/2018
FrontRunner Professional	Ashley Montroy	amontroy@fronrunner360.com	(613) 893-4515	6-APPC001397	How to Get More Business from Google & Online Reviews": Instructor	1.00	2/13/2018
FrontRunner Professional	Ashley Montroy	amontroy@fronrunner360.com	(613) 893-4515	6-APPC001398	What 100+ Funeral Homes Teach Us About Successful Social Media Marketing": Ins	1.00	2/13/2018
GranEnterprises LLC	Anita E. Grant	anitagrant@granenterprisesllc.com	(703) 636-2268	4-APPC001404	Embalming / The cardiovascular system	2.00	12/17/2018
International Cemetery, Cremation and Funeral Association	Daniel Osorio	danielo@icfca.com	(703) 391-8400	0-APPC001394	Online - 2018 Cremation Certification Class	9.00	12/12/2018
International Cemetery, Cremation and Funeral Association	Daniel Osorio	danielo@icfca.com	(703) 391-8400	6-APPC001405	2019 Wide World of Sales Conference	9.00	1/25/2019
International Order of the Golden Rule	Jessica A. Smith	jsmith@ogr.org	(512) 334-5504	6-APPC001403	How to Become the Go-To Funeral Home for Veterans	5.00	1/22/2018
International Order of the Golden Rule	Jessica A. Smith	jsmith@ogr.org	(512) 334-5504	6-APPC001376	2019 Young Professionals Event - Change Starts Here	8.00	3/10/2019
Matthews International	Mary Andres Russell	mrussell@matw.com	(812) 926-5684	4-APPC001393	Thriving in Today's Changing Marketplace	2.00	11/29/2018
Matthews International	Mary Andres Russell	mrussell@matw.com	(812) 926-5684	4-APPC001375	The Art of Cremation Phone Inquiries	1.00	11/29/2018
Matthews International	Mary Andres Russell	mrussell@matw.com	(812) 926-5684	4-APPC001387	Meeting the Needs of Cremation Families/Navigating through Conflict	2.00	12/17/2018
Milano Monuments	Jim Patti	jpatti@milanomonuments.com	(330) 758-4215	2-APPC001360	Monuments Sales and Design	3.00	12/5/2018
Ohio Funeral Director's Association - 3rd District	Jon Neeper	osuneep@yahoo.com	(419) 303-2398	APPC-001402	Preparing For and Executing Group Presentations	1.00	12/12/2018
Ohio Funeral Directors Association 2017-2018	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	3-APPC001386	Cremation Certificate Program	5.00	12/18/2018
Ohio Funeral Directors Association 2017-2018	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	3-APPC001377	Ohio Cremation Laws and Rules	2.00	12/18/2018
Ohio Funeral Directors Association 2017-2018	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	6E-APPC001383	Do You Really Have Them at Hello? An In-Depth First Call Training for Funeral Home	4.00	2/7/2019
Ohio Funeral Directors Association 2017-2018	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	6-APPC001382	Deathcare Wake-Up Call	2.00	2/7/2019
Ohio Funeral Directors Association 2017-2018	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	6-APPC001381	Legal Aspects of Buying and Selling a Funeral Home	2.00	2/7/2019
Ohio Funeral Directors Association 2017-2018	Diana Carpenter	diana@ofdaonline.org	(614) 486-5339	6CL-APPC001380	Liabilities - Trial & Blame Workshop	4.00	2/6/2019
Ohio Funeral Directors Association District 10	Danielle Phillips	flowersd0912@gmail.com	(740) 820-2331	4-APPC001409	Post Embalming Treatments	1.00	12/6/2018
Ohio Funeral Directors Association District 10	Danielle Phillips	flowersd0912@gmail.com	(740) 820-2331	4-APPC001407	Moisture Considerations	2.00	12/6/2018
Ohio Funeral Directors Association District 10	Danielle Phillips	flowersd0912@gmail.com	(740) 820-2331	4-APPC001408	Opioid / Chemo Embalming	1.00	12/6/2018
Ohio Funeral Directors Association District 16	Daniel T. Skivlocke	ofda-dist.16@neo.rr.com	(330) 823-2159	2-APPC001378	National Cemetery Administration and the Ohio Western Reserve National Cemetery	2.00	1/17/2019
Ohio Funeral Directors Association District 8	Charles L. Wilson	schluppacak@yahoo.com	(330) 745-3131	2-APPC001379	Obituaries in the Age of Social Media	1.00	11/28/2018

Ohio Funeral Directors Association District 8	Charles L. Wilson	schluppucak@yahoo.com	(330) 745-3131	2-APPC001384	Embalming - Tricks of the Trade	1.00	11/28/2018
Regulatory Support Services, Inc	Twila Dickerson	twila@regulatorysupportservices.com	(804) 784-7347	5-APPC001389	OSHA The Compliance Toolbox	2.00	12/5/2018
Regulatory Support Services, Inc	Twila Dickerson	twila@regulatorysupportservices.com	(804) 784-7347	5-APPC001390	OSHA The Compliance Toolbox	2.00	1/25/2018
The Conference	Allie Sparkman	allie@theconferenceonline.org	(479) 442-7090	6-APPC001410	115th Annual Meeting	12.00	2/27/2019
The Dijulius Group	Nicole Paul	nicole@thedijuliusgroup.com	(440) 443-0028	2-APPC001310	Two Days - Dijulius Group Customer Service Revolution	13.00	10/24/2018
Tri-County Funeral Directors Association - Salem	Bob Greenisen	greenisenfh@sbcglobal.net	(330) 332-4401	2-APPC001392	Vantage Burial Vault - Polypropylene	2.00	12/4/2018
Tri-County Funeral Directors Association - Salem	Bob Greenisen	greenisenfh@sbcglobal.net	(330) 332-4401	2-APPC001391	Business Meeting - ARPPS / Renewals	1.00	12/4/2018
Funeral Directors Association of Northwestern Ohio Inc.	JOHN W. ROZIC	jrozic@shindlerneff.com	(419) 243-6281	1-APPC001411	Update on Obituaries	2.00	9/17/2018

November 2018 Continuing Education Exemptions

Military Continuing Education Exemption(s)

License #	Name
FD.009821 / EMB.009696	Hakeem, Shaiyla
FD.009465 / EMB.009431	Kitchen, Stephanie

**50 Years of Licensure Exemption(s)
Not Valid before / 2017 - 2018**

License #	Name
FD.005803	TAYLOR, ELEANOR

**Exemption or 2 Year Waiver(s), Medical / Undue Hardship
Approved For 2017 – 2018 must re-apply in 2019**

License #	Name
FD.009327 / EMB.009328	Zoz, Molly
FD.008005 / EMB.008317	Smith, Robert (no signature)

Meeting: November 28, 2018 – Regular Meeting
Category: Compliance
Subject: Ratification of Closed Compliance Cases

Recommended Action: Motion to ratify the list of closed compliance cases as presented and confirm each case status as closed.

FUN IPP003 - Investigative Process

The Executive Director, the Compliance Coordinator, and the Inspector may determine there is no probable cause identified in a written complaint; the Executive Director may close the case. A letter setting forth the reason for closure prior to presentation to the Board will be sent to the complainant and reported to the Board. Staff may consult with the Assistant Attorney General.

Case number CO2018-3388

Complainant alleges funeral home would not return telephone calls to family regarding the date and time of cremation of the decedent.

The investigation concluded that the complainant did not identify the deceased in the complaint. Attempts to contact the individual who filed the complaint to learn the name of the deceased were unsuccessful. There was no record of complainant following up on their submission. It is probable the complainant may have confused the funeral home with another that was responsible for funeral services. No violation was found.

Case number CO2018-6026

Complainant alleges funeral home discovered cremated remains in the facility thought to be interred in a crypt in a Chardon, Ohio cemetery.

The decedent passed in February 1993. Arrangements for cremation services for the deceased, and interment of the cremated remains at a later time, were made with a funeral home. The cremated remains were to be kept by the funeral home until construction of a crypt at a cemetery was completed. The crypt became available in September 1993.

The funeral home was purchased by another in November 1993. In October 2015, the [new] funeral director discovered the cremated remains in a storage office along with documents indicating the cremated remains were to have been interred years earlier. The funeral director apprised the daughter of the deceased of the discovery. The cremated remains were interred in the crypt at the cemetery in October 2015 with the funeral director paying interment fees.

There is pending litigation between the decedent's daughter and funeral home.

The investigation concluded that the current funeral home owner and operator was not responsible for the cremation services or mishandling of interment of the decedent by the former owner operator. No violation was found.

Case number CO2018-8989

A complaint, faxed on 01/23/2018, was discovered in the board office in October 2018. Complainant alleges funeral home would not allow the mother of the deceased to transfer her son's body to another funeral home for cremation only services. The complaint alleges the mother was not satisfied with funeral service arrangements the father of the deceased made and paid for.

Recommended to close. The complaint was discovered after an employee separated from office. Eight months elapsed between date received and discovery of complaint. There was no record of complainant following up on their submission.