

24 Month Apprenticeship Program Schedule Worksheet

DO NOT SUBMIT to be completed by the apprentice to be used as a guide.

Quarter 1

Report Type	Number of Cases	Start Date	Due Date 90 DAYS FROM THE START DATE
Funeral Directing Cases	6		
Master Report	1		

Quarter 2

Report Type	Number of Cases	Start Date	Due Date 180 DAYS FROM THE START DATE
Funeral Directing Cases	6		
Master Report	1		

Quarter 3

Report Type	Number of Cases	Start Date	Due Date 270 DAYS FROM THE START DATE
Funeral Directing Cases	6		
Master Report	1		

Quarter 4

Report Type	Number of Cases	Start Date	Due Date 365 DAYS FROM THE START DATE
Funeral Directing Cases	7		
Master Report	1		

WORKSHEET CONTINUE

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Quarter 5

Report Type	Number of Cases	Start Date	Due Date 455 DAYS FROM THE START DATE
Funeral Directing Cases	6		
Master Report	1		

Quarter 6

Report Type	Number of Cases	Start Date	Due Date 545 DAYS FROM THE START DATE
Funeral Directing Cases	6		
Master Report	1		

Quarter 7

Report Type	Number of Cases	Start Date	Due Date 635 DAYS FROM THE START DATE
Funeral Directing Cases	6		
Master Report	1		

Quarter 8

Report Type	Number of Cases	Start Date	Due Date 730 DAYS FROM THE START DATE
Funeral Directing Cases	7		
Master Report	1		

INTERVIEW AND TERMINATION INFORMATION

INTERVIEW SCHEDULE

Action Item	Interview Date TBA Date will be sent in an email
Six Month Apprentice Interview	APPROXIMATELY 180 DAYS FROM THE START DATE
18 Month Apprentice Interview	APPROXIMATELY 545 DAYS FROM THE START DATE

*At the end of your apprenticeship you must mail back your wall certificates and pocket cards

Apprenticeship Termination upload items are due within 30 days after your apprenticeship end date.

Action Item	Party	Due Date
Certification of Cases	Apprentice	
Additional Training Affidavit	Apprentice	
Master Checklist of Tasks	Master	
Termination Forms	Master	

*At the end of your apprenticeship you must mail back your wall certificates and pocket cards