

July 19, 2017 Meeting of the Board

1. Convening of the Board – President

Meeting called to order at 1:05 p.m.

1.01 Calling of the Roll

Members present: Edward Nurre, Jon Rettig, Thomas Taneff and William Wappner

Jill Pugh was absent. Mr. Jon Rettig announced that Ms. Pugh's absence was expected and was excused.

1.02 Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

1.03 Recognize Apprentices

During apprenticeship, apprentices are required to complete assignments published to their corresponding apprenticeship task list. One of the tasks cataloged, as an additional training requirement, is to attend one state board monthly meeting. This new task was established by the board July 26, 2016 for one-year apprentices that started their apprenticeship February 1, 2016 or beyond; and for two-year apprentices that started their apprenticeship February 1, 2015 or beyond.

The board would like the opportunity to recognize apprentices in attendance of the meeting who are fulfilling this requirement.

Mr. Jon Rettig welcomed all apprentices in attendance of the meeting and requested each person stand and state their name so that all may hear. In attendance were Keli Bonner, Tyrone Evans, Trevor Kill, Carl Kirby, Candace Rivera, Charles Rousculp, Kyle Turner and Qween Watkins-Wade.

Mr. Rettig announced that Robert Carter was in attendance of the meeting. Mr. Carter is a past board member having served a four year term with his last year as board president. Mr. Rettig praised and thanked Mr. Carter for his service to the board.

1.04a OAC 4717-2-01 Meetings of the board. The annual meeting of the board shall be the July meeting at which time the board shall organize and select a president, vice-president, and secretary/ treasurer.

1.04b Motion to elect \_\_\_\_\_ as Board President.

Mr. Thomas Taneff motioned to elect Jon Rettig as Board President. Mr. Edward Nurre seconded Mr. Taneff's motion.

Motion by Thomas Taneff, second by Edward Nurre

Final Resolution: Motion Carries

Yes: Edward Nurre, Thomas Taneff, Jon Rettig, William Wappner

2. Reorganization of the Board

2.01 Passing the Gavel

2.02 Motion to elect \_\_\_\_\_ as Board Vice President.

Mr. Jon Rettig motioned to elect Thomas Taneff as Board Vice-President. Mr. William Wappner seconded Mr. Rettig's motion.

Motion by Jon Rettig, second by William Wappner

Final Resolution: Motion Carries

Yes: Thomas Taneff, William Wappner, Edward Nurre, Jon Rettig

2.03 Motion to elect \_\_\_\_\_ as Board Secretary-Treasurer.

Mr. Edward Nurre motioned to elect William Wappner as Board Secretary-Treasurer. Mr. Thomas Taneff seconded Mr. Nurre's motion.

Motion by Edward Nurre, second by Thomas Taneff

Final Resolution: Motion Carries

Yes: William Wappner, Thomas Taneff, Jon Rettig, Edward Nurre

3. Interim Executive Director

3.01 May Agenda Results – number of times an item was viewed

3.02 NEW Checklist for Apprentices Funeral Director Only

Mr. Danny Finrock stated that the results were interesting. He added that the board website now has the new checklist available for funeral director only apprentices.

4. Persons Appearing Before the Board

The applicant has submitted an application for reciprocal license. The applicant is to appear before the board for an interview as required per OAC 4717-4-05(A) and may be subject to answer any questions from the board.

OAC4717-4-05 Requirements for reciprocal funeral director's license.

(A) The applicant shall personally appear before the board for an interview and based upon the results of this interview may be permitted to take such an examination as the board requires for a reciprocal license. *[Abbreviated]*

(C) The applicant for a reciprocal funeral director's license shall provide proof of earning a seventy-five per cent or higher on each section of a nationally-recognized comprehensive examination and sit for the Ohio laws and rules examination.

(D) Upon earning a passing score of seventy-five per cent or higher on each section of a nationally-recognized comprehensive examination and the Ohio laws and rules examination, the applicant shall submit to the board an application for funeral director's license, along with the applicable fee.

ORC4717.061 License applicant to comply with RC Chapter 4776.

(A) As used in this section, "license" and "applicant for an initial license" have the same meanings as in section [4776.01](#) of the Revised Code, except that "license" as used in both of those terms refers to the types of authorizations otherwise issued or conferred under this chapter.

(B) In addition to any other eligibility requirement set forth in this chapter, each applicant for an initial license shall comply with sections [4776.01](#) to [4776.04](#) of the Revised Code. The board of embalmers and funeral directors shall not grant a license to an applicant for an initial license unless the applicant complies with sections [4776.01](#) to [4776.04](#) of the Revised Code and the board, in its discretion, decides that the results of the criminal records check do not make the applicant ineligible for a license issued pursuant to section [4717.05](#), [4717.06](#), or [4717.10](#) of the Revised Code.

4.01 Rolley K. Lovett

Motion to approve the application as presented and grant applicant permission to take examinations prior to licensing. (Refer to the 4.01 documents in red below)  
Mr. Jon Rettig welcomed Mr. Rolley Lovett to the meeting and requested he stand before the board. Mr. Rettig asked Mr. Lovett if he had an opening statement. Mr. Lovett stated that he was appearing before the board seeking a reciprocal funeral director and embalmer's license. Mr. Lovett went on to state he currently is living and working in the state of Florida and opined that he would be a great asset to Ohio because of his years of experience.

Mr. Wappner questioned Mr. Lovett if all his experience was in the state of Florida. Mr. Lovett replied affirmatively.

Mr. Rettig questioned Mr. Lovett if he had any issues before the Florida State Board. Mr. Lovett replied that he had none.

Mr. Nurre questioned Mr. Lovett if he secured employment and lived in Ohio. Mr. Lovett replied that he had not. He added that he wished to wait until he was assured an opportunity to be licensed. Mr. Wappner followed up with asking Mr. Lovett to confirm he was applying for a dual reciprocal license. Mr. Lovett replied affirmatively.

Mr. Rettig asked Ms. Linda Clark if all of Mr. Lovett's paperwork was in order. Ms. Clark replied that it was.

Motion to approve the application as presented and grant applicant permission to take examinations prior to licensing.

Motion by William Wappner, second by Edward Nurre

Final Resolution: Motion Carries

Yes: Edward Nurre, Jon Rettig, Thomas Taneff, William Wappner

Mr. Rettig welcomed Mr. Lovett to Ohio and informed him that he was welcome to stay for remainder of the meeting, but was not obligated to.

#### 4.02 Diane E. Shafer

Motion to approve the application as presented and grant applicant permission to register for DUAL apprenticeship.

Mr. Jon Rettig welcomed Ms. Diane Shafer to the meeting and requested she stand before the board. Mr. Rettig asked Ms. Shafer if she had an opening statement. Ms. Shafer stated that she was appearing before the board seeking approval to register for a DUAL apprenticeship. She went on to state that she graduated from the Pittsburgh Institute of Mortuary Science in 2010 after passing her national examinations in 2009. Ms. Shafer stated that she is as a certified crematory operator and a celebrant funeral consultant. Ms. Shafer's first career lasted thirty years as a doctor in the field of medicine. After closing her practice she decided to explore the field of funeral service. Ms. Shafer went on to say that she was employed with Walker Funeral Home in Cincinnati, Ohio.

Mr. Rettig stated that Ms. Shafer's criminal record background check included a lengthy report with serious offenses. He asked Ms. Shafer if she could explain her past. Ms. Shafer stated that she was charged in 2009, had her medical license

revoked, accepted a plea with the Government in 2012 and served six months at Alderson Federal Prison in West Virginia in 2014.

Mr. Rettig questioned Ms. Shafer if she had applied for licensure anywhere else. Ms. Shafer replied that she had not.

Mr. Wappner stated that an applicant to the board must be at least five years beyond fulfillment of their incarceration, probation or sanction to a felony. Ms. Christie Limbert, board counsel, clarified Mr. Wappner's statement by citing the appropriate language written in law.

Ms. Shafer stated that she did not harm anyone and served time for a technicality. Mr. Rettig responded to Ms. Shafer's comment by stating the background listed charges related to prescription medication. Ms. Shafer replied that she was a licensed orthopedic surgeon and was permitted to prescribe medications.

Mr. Rettig remarked that the background included disciplinary actions from her state medical board beginning in 1988. He read aloud a brief except of a license suspension during 1993. Ms. Shafer responded by stating that she won an appeal because it was a secretary who stole prescriptions and the disciplinary action went away.

Mr. Nurre requested Ms. Shafer to clarify that a secretary had stolen prescriptions without a charge. Ms. Shafer stated that she was held responsible for the actions of the secretary, but won the appeal.

Mr. Rettig stated that Ms. Shafer's background makes him nervous because the funeral business can involve drugs. Ms. Shafer reminded Mr. Rettig that she was an orthopedic surgeon and suggested that she was the right person to understand drugs.

Mr. Nurre stated to Ms. Shafer that her background revealed that she accepted restrictions on her practice of medicine and asked why. Ms. Shafer replied that the inspector general would have otherwise removed her ability as a doctor to access Medicare/ Medicaid reimbursements.

Mr. Taneff questioned Ms. Shafer about a conclusion of fact found within her background materials and read aloud from page number twenty-three about video evidence of cockroaches found in her medical practice. He added that the background listed tropical birds were also found within her practice. Ms. Shafer identified the birds as parrots. Mr. Taneff questioned Ms. Shafer if she was aware that birds can carry disease. Ms. Shafer replied that the evidence of cockroaches was found on the first floor of the building where she leased space on the second floor. Mr. Taneff asked Ms. Shafer again if she was aware of birds and disease. Mr. Taneff

shared his concern that this practice could have contributed to some serious health concerns for Ms. Shafer's patients. Ms. Shafer responded to Mr. Taneff by stating the video was recorded after she stopped practicing in the leased space. She added that federal agents visited without a search warrant and ransacked the building and left it in disarray. Mr. Taneff remarked that the background information identified cockroaches on her filing cabinets. Ms. Shafer commented that she worked thirty years without any troubles.

Mr. Nurre questioned Ms. Shafer why she chose funeral service. Ms. Shafer stated that her family is involved in funeral service. Mr. Nurre commented that he was not persuaded why her answer. He expressed that he did not know enough about Ms. Shafer and recommended more time was needed to research.

Mr. Nurre motioned to table the agenda item until next meeting. Mr. Taneff seconded Mr. Nurre's motion.

Ms. Limbert suggested Mr. Rettig request specific documents that he would like to review from Ms. Shafer.

Motion by Edward Nurre, second by Thomas Taneff

Final Resolution: Motion Carries

Yes: Jon Rettig, William Wappner, Thomas Taneff, Edward Nurre

Mr. Rettig stated to Ms. Shafer that she will be notified if she is to be present during the next meeting. Ms. Shafer asked Mr. Rettig if she could have her attorney, Mr. T. Scott Gilligan, to provide a written summary. Mr. Taneff responded to Ms. Shafer's question by stating that he would like a written summary.

Mr. Rettig informed Ms. Shafer that she was welcome to stay for remainder of the meeting, but was not obligated to.

Mr. Rettig stated that he forgot an important responsibility during the election of board officers. He stated that he needed to appoint members to the Crematory Review Board. Mr. Rettig appointed William Wappner, Thomas Taneff and Jon Rettig to serve that board.

Mr. Rettig stated that he needed to appointed members to the board's committee that oversees Joint Committee on Agency Rule Review (JCARR). Mr. Rettig appointed William Wappner, Edward Nurre and Jill Pugh to the committee.

Mr. Rettig motioned the appointed members serve the committee with William Wappner to serve as Chairperson of the Committee. Mr. Taneff seconded Mr. Rettig's motion.

Motion by Jon Rettig, second by Thomas Taneff  
Final Resolution: Motion Carries  
Yes: Edward Nurre, Thomas Taneff, Jon Rettig, William Wappner

5. Licenses

5.01 Applications (Individuals) Recommended for Licensure

Motion to approve the applications as presented.

Motion by Thomas Taneff, second by Edward Nurre  
Final Resolution: Motion Carries  
Yes: Edward Nurre, Jon Rettig, Thomas Taneff, William Wappner

5.02 No Motion Items (Individuals) – Information Only

5.03 Applicants for Facility Licenses / Facility Name Changes

Motion to approve the applications as presented.

Motion by Jon Rettig, second by Thomas Taneff  
Final Resolution: Motion Carries  
Yes: Thomas Taneff, Edward Nurre, Jon Rettig, William Wappner

6. Continuing Education

6.01 Continuing Education Programs – Recommendation to Approve

Mr. Rettig asked Danny Finfrock if there were any issues with the programs listed. Mr. Finfrock replied that there was an issue with an inconsistent number of hours between an application and the program materials. Mr. Finfrock suggested the board approve the number of hours indicated on the application.

Mr. Wappner asked Mr. Finfrock about a program identified as “Bereavement Tattoo.” Mr. Finfrock replied that it was a legitimate program provided by Cornerstone of Hope at Busch Funeral Home. He commented that there was a program available by Ohio Funeral Directors Association District #1 that provides glassblowing.

There was discussion among the board on continuing education program content.

Motion to approve the continuing education program applications as presented.

Motion by William Wappner, second by Edward Nurre  
Final Resolution: Motion Carries  
Yes: Edward Nurre, Jon Rettig, Thomas Taneff, William Wappner

#### 6.02 Continuing Education Exemptions

Motion to approve the exemption of the continuing education requirements applications as presented.

Motion by Thomas Taneff, second by Edward Nurre  
Final Resolution: Motion Carries  
Yes: William Wappner, Edward Nurre, Thomas Taneff, Jon Rettig

### 7. Compliance

#### 7.01 Recommendation to Charge Compliance Case #2017-1700081

Mr. Rettig requested board counsel to explain the charge. Ms. Limbert offered a brief summary of the compliance case.

Mr. Rettig stated to the apprentices in attendance of the meeting that names have been redacted from settlements and exhibits for purpose of anonymity and remove bias. The board only reviews the facts.

Motion to charge the licensee's funeral director and embalmer license with violation of ORC 4717.14(A) (4), specifically OAC 4717-8-01(G).

Motion by Jon Rettig, second by William Wappner  
Final Resolution: Motion Carries  
Yes: William Wappner, Thomas Taneff, Jon Rettig, Edward Nurre

#### 7.02 Recommendation to Charge Compliance Case #2017-1700083

Mr. Rettig requested board counsel to explain the charge. Ms. Limbert offered a brief summary of the compliance case.

Motion to charge the licensee's funeral director license with violation of ORC 4717.14(A) (4), specifically OAC 4717-8-01(G).

Motion by Edward Nurre, second by William Wappner  
Final Resolution: Motion Carries  
Yes: Jon Rettig, William Wappner, Thomas Taneff, Edward Nurre

7.03 Recommendation to Charge Compliance Case #2017-1700090

Mr. Rettig requested board counsel to explain the charge. Ms. Limbert offered a brief summary of the compliance case.

Motion to charge the licensee's funeral director and embalmer license with violation of ORC 4717.14(A) (4), specifically OAC 4717-8-01(F).

Mr. Rettig asked the board if there were any discussion. Mr. Rettig asked board counsel if the person charged was still practicing. Ms. Limbert replied that they were.

Mr. Wappner reminded the apprentices in attendance of the meeting that the names are withheld during consideration of charges so the board may deliberate without bias.

Motion by Edward Nurre, second by Thomas Taneff

Final Resolution: Motion Carries

Yes: William Wappner, Edward Nurre, Jon Rettig, Thomas Taneff

7.04 Recommendation to Charge Compliance Case #2017-1700093

Mr. Rettig requested board counsel to explain the charge. Ms. Limbert offered a brief summary of the compliance case.

Mr. Wappner questioned aloud if the funeral home responded. Mr. Rettig followed up with asking the inspectors the same question. Mr. Troy Seehase responded by stating the funeral home failed to respond.

Mr. Nurre asked Mr. Seehase if he had spoken with the funeral director. Mr. Seehase replied that he had not yet.

Motion to charge the licensee's funeral director license with violation of ORC 4717.14(A) (4), specifically OAC 4717-8-01(G).

Motion by Edward Nurre, second by William Wappner

Final Resolution: Motion Carries

Yes: Edward Nurre, William Wappner, Thomas Taneff, Jon Rettig

7.05 Recommendation to Charge Compliance Case #2017-170006401

Mr. Rettig requested board counsel to explain the charge. Ms. Limbert offered a brief summary of the compliance case.

Motion to charge the licensee's funeral director and embalmer license with violation of ORC 4717.14(A) (3), specifically OAC 4717-9-01(A); and with violation of ORC 4717.14(A) (4), specifically OAC 4717-8-01(H).

Motion by Jon Rettig, second by Edward Nurre

Final Resolution: Motion Carries

Yes: Jon Rettig, Edward Nurre, Thomas Taneff, William Wappner

#### 7.06 Recommendation to Charge Compliance Case #2017-170007201

Mr. Rettig requested board counsel to explain the charge. Ms. Limbert offered a brief summary of the compliance case.

Motion to charge the licensee's funeral director and embalmer license with violation of ORC 4717.14(A) (3), specifically OAC 4717-9-01(A); and with violation of ORC 4717.14(A) (4), specifically OAC 4717-8-01(H).

Motion by William Wappner, second by Thomas Taneff

Final Resolution: Motion Carries

Yes: Thomas Taneff, William Wappner, Jon Rettig, Edward Nurre

#### 7.07 Settlement #1

Mr. Rettig explained to the apprentices in attendance of the meeting that the funeral director actually in charge of the funeral home will be responsible for the charges to the funeral home.

Motion to Ratify Settlement #1.

Motion by William Wappner, second by Thomas Taneff

Final Resolution: Motion Carries

Yes: William Wappner, Thomas Taneff, Jon Rettig, Edward Nurre

*Post-meeting unredacted information:* The settlement agreement was between the State of Ohio Board of Embalmers and Funeral Directors and Stephen A. Ripepi, license number DUAL.007345, of A. Ripepi & Sons Funeral Home, Inc., license number FH.002631, of Cleveland, Ohio concerning compliance case number 2017-1700065.

#### 7.08 Settlement #2

Mr. Wappner explained to the apprentices in attendance of the meeting that the law has changed concerning the postmark on mailing the annual preneed funeral contract report form.

Mr. Rettig requested board counsel to explain the settlement. Ms. Limbert offered a brief summary of the compliance case.

Motion to Ratify Settlement #2.

Motion by Edward Nurre, second by Jon Rettig

Final Resolution: Motion Carries

Yes: Jon Rettig, Thomas Taneff, William Wappner, Edward Nurre

*Post-meeting unredacted information:* The settlement agreement was between the State of Ohio Board of Embalmers and Funeral Directors and Anthony A. Ripepi Jr., license number FD.006969, of A. Ripepi & Sons Funeral Home, Inc., license number FH.002685, of Middleburg Heights, Ohio concerning compliance case number 2017-1700066.

#### 7.09 Settlement # 3

Mr. Rettig requested board counsel to explain the settlement. Ms. Limbert offered a brief summary of the compliance case.

Motion to Ratify Settlement #3.

Motion by William Wappner, second by Edward Nurre

Final Resolution: Motion Carries

Yes: Edward Nurre, Jon Rettig, Thomas Taneff, William Wappner

*Post-meeting unredacted information:* The settlement agreement was between the State of Ohio Board of Embalmers and Funeral Directors and Karla Golub, license number FD.005677, of Golub Funeral Home, license number FH.000214, of Cleveland, Ohio concerning compliance case number 2017-1700084.

#### 7.10 Settlement #4

Mr. Rettig requested board counsel to explain the settlement. Ms. Limbert offered a brief summary of the compliance case.

Motion to Ratify Settlement #4.

Motion by Thomas Taneff, second by Edward Nurre

Final Resolution: Motion Carries

Yes: Edward Nurre, Jon Rettig, Thomas Taneff, William Wappner

*Post-meeting unredacted information:* The settlement agreement was between the State of Ohio Board of Embalmers and Funeral Directors and Brian E. Foos, license number DUAL.007914, of Foos and Foos Funeral Service, license number FH.002981, of Bellevue, Ohio concerning compliance case number 2017-1700076.

#### 7.11 Settlement #5

Mr. Rettig requested board counsel to explain the settlement. Ms. Limbert offered a brief summary of the compliance case.

Motion to Ratify Settlement #5.

Motion by Edward Nurre, second by Jon Rettig

Final Resolution: Motion Carries

Yes: Thomas Taneff, William Wappner, Jon Rettig, Edward Nurre

*Post-meeting unredacted information:* The settlement agreement was between the State of Ohio Board of Embalmers and Funeral Directors and Gerald J. Foos, license number DUAL.009306, of Foos Funeral Home, license number FH.003231, of Clyde, Ohio concerning compliance case number 2017-1700077.

#### 7.12 Settlement #6

Mr. Rettig explained to the apprentices in attendance of the meeting the process of settlement agreements.

Mr. Rettig requested board counsel to explain the settlement. Ms. Limbert offered a brief summary of the compliance case.

Motion to Ratify Settlement #6.

Motion by Thomas Taneff, second by William Wappner

Final Resolution: Motion Carries

Yes: Thomas Taneff, Edward Nurre, Jon Rettig, William Wappner

*Post-meeting unredacted information:* The settlement agreement was between the State of Ohio Board of Embalmers and Funeral Directors and Casey S. Kensinger, license number DUAL.008181, and Dennis Osinski, license number DUAL.007893,

of Baker, Osinski, Kensinger Funeral Home, Inc., license number FH.002581, of Berea, Ohio concerning compliance case number 2017-1700072.

#### 7.13 Settlement #7

Mr. Rettig requested board counsel to explain the settlement. Ms. Limbert offered a brief summary of the compliance case.

Motion to Ratify Settlement #7.

Motion by Edward Nurre, second by Thomas Taneff

Final Resolution: Motion Carries

Yes: William Wappner, Thomas Taneff, Jon Rettig, Edward Nurre

*Post-meeting unredacted information:* The settlement agreement was between the State of Ohio Board of Embalmers and Funeral Directors and Joseph R. Garr, license number DUAL.006588, of Cincinnati, Ohio concerning compliance case numbers 2016-1600056, 2016-1600076 and 2016-1600152.

#### 7.14 Attorney General Case Update

Ms. Christie Limbert, board counsel, shared that she will represent the board during four “Goldman” hearings related to four compliance cases scheduled for Tuesday, August 08, 2017. Ms. Limbert explained to all what a “Goldman” hearing was and involved.

#### 7.15 Pending Investigations

There was no discussion among the board.

#### 7.16 Closed Case(s)

Mr. Danny Finrock explained why the board office was requesting the charges be rescinded.

Motion to rescind the charges and close.

Motion by Edward Nurre, second by Thomas Taneff

Final Resolution: Motion Carries

Yes: Edward, Jon Rettig, Thomas Taneff, William Wappner

### 8. Inspections

#### 8.01 Inspector’s Report

Mr. Rettig asked the inspectors if they had any comment to make. Each inspector replied that they did not.

#### 8.02 Inspection Summary

There was no discussion among the board.

### 9. Board Operations

#### 9.01 Budget Overview

Mr. Wappner stated that he reviewed nothing out of the ordinary in the list of disbursements.

Mr. Rettig thanked all for attending the meeting and announced the board would soon enter executive session. He informed all that they are free to leave and not need to return, except for the board staff.

#### 9.02 Other Board Business / Updates

Mr. Rettig apologized and corrected himself by stating there was one more agenda item to cover. He announced that attendees were invited to stay, but not obligated to.

Mr. Rettig commented on new legislation concerning the preneed recovery fund recently passed and stated that he would like the board to send a communication by email to licensees to inform them of the new law and their responsibility involved with accounting for ten dollars for each preneed funeral contract sold after October 01, 2017. He added that the board is providing a notice as a courtesy to licensees. Mr. Rettig estimated that the funds accounted for each preneed funeral contract sold will likely be due to the board on a quarterly interval. Mr. Rettig hopes that the notification will allow ample time for funeral homes to prepare for the new law.

Mr. Rettig also commented on new legislation concerning the crematory operator permit. He stated that T. Scott Gilligan, attorney for Ohio Funeral Directors Association (OFDA), helped draft the new law with the expectation that all operators will be certified. Mr. Rettig remarked that the Board interprets the law as only the actual in charge of the crematory must hold a certificate. This discrepancy has caused the board's counsel to inform the board the law is not enforceable as is and may need amended. Mr. Rettig stated that this concern has been addressed with OFDA and OFDA will initiate changes. He added that the board will need to draft rules on the law as well.

Mr. Robert Carter questioned Mr. Rettig about those licensees that do not have email accounts. Mr. Rettig replied that the notification will be distributed through other entities such as OFDA, Buckeye State Funeral Directors and Embalmers Association, Ohio Embalmers Association and potentially Cincinnati College of Mortuary Science.

Mr. Wappner explained to apprentices still in attendance of the meeting the process involved in rulemaking through JCARR with relationship to the new crematory operator permit. He added that some current certification programs may not comply with the new rule by not including necessary content.

Mr. Rettig motioned the board to send an email notification to all licensees and associations regarding the new law about accounting for ten dollars for each preneed funeral contract sold after October 01, 2017 and submitting those funds to the preneed recovery fund at dates to be determined.

Motion by Jon Rettig, second by Thomas Taneff

Final Resolution: Motion Carries

Yes: Thomas Taneff, William Wappner, Jon Rettig, Edward Nurre

Mr. Rettig remarked that he personally contacted International Cemetery, Cremation and Funeral Association (ICCF), Cremation Association of North America (CANA), Ohio Funeral Directors Association (OFDA), National Funeral Directors Association (NFDA) and Cincinnati College of Mortuary Science (CCMS) about their programs for certification in crematory operations.

Mr. Rettig informed all that William Wappner and Jill Pugh will conduct the apprentice interviews during the month of August.

Mr. Rettig requested all board members to bring their calendars to the August meeting to discuss future meeting dates.

Mr. Rettig thanked all for attending the meeting and announced the board will soon enter executive session.

## 10. Executive Session

Motion to enter executive session.

Mr. Rettig made the following motion: "I move to go into executive session pursuant to Ohio Revised Code 121.22(G) (1) for the purpose of considering the investigation of charges or complaints against a public official."

Mr. Edward Nurre seconded Mr. Rettig's motion.

Motion by Jon Rettig, second by Edward Nurre

Final Resolution: Motion Carries

Yes: Jon Rettig, Edward Nurre, William Wappner, Thomas Taneff

All were dismissed from the room except for the board members and board counsel.

The Board entered executive session at 2:31 p.m.

The Board exited executive session and reconvened to its regular meeting at 2:39 p.m.

#### 11. Adjournment

Adjourn the meeting.

Mr. Nurre motioned to adjourn the meeting. Mr. Wappner seconded Mr. Nurre's motion.

Motion by Edward Nurre, second by William Wappner

Final Resolution: Motion Carries

Yes: Edward Nurre, William Wappner, Jon Rettig, Thomas Taneff

The July 19, 2017 Meeting of the Board adjourned at 2:40 p.m.

