

**Regular Meeting (Monday, July 18, 2016)**

Generated by Jarrod Williams on Tuesday, July 19, 2016

This meeting of the Board of Embalmers and Funeral Directors was video recorded. You may view this meeting in its entirety at:

[https://www.youtube.com/watch?v=J\\_WjIZLq6gs&feature=youtu.be](https://www.youtube.com/watch?v=J_WjIZLq6gs&feature=youtu.be) to fully understand and appreciate the rationale behind the board's decisions.

MINUTES SHALL BE CONSIDERED UNOFFICIAL UNTIL READ AND APPROVED BY FORMAL VOTE AT A SUCCEEDING REGULAR MEETING.

**Members present**

Robert Wasko, Bryan E Chandler, Tommy Taneff, Jon Rettig, William A Dodson, William C Wappner

**Meeting called to order at 1:04 p.m.**

**1. Convening of the Board - President**

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**Procedural: 1.01 Pledge of Allegiance**

*Board meeting notation:* Mr. Robert Wasko presided the meeting. Mr. Wasko requested all in attendance to stand for The Pledge of Allegiance. Mr. Wasko welcomed two new board members in attendance of the meeting and introduced Mr. William Wappner and Mr. William Dodson. Mr. Wappner is serving as a licensed member, Mr. Dodson as a public member.

Mr. Thomas Taneff motioned to amend the order of the meeting agenda. Mr. Taneff requested to place the elections of the new president, new vice president, and new secretary-treasurer on the agenda now. Mr. Jon Rettig seconded Mr. Taneff's motion. Mr. Wasko asked the board for any questions. Mr. Wasko instructed Ms. Vanessa Niekamp to call the vote. The vote commenced: Mr. Jon Rettig answered, "Yes"; Mr. Thomas Taneff answered, "Yes"; Mr. Robert Wasko answered, "No"; Mr. Bryan Chandler answered, "No"; Mr. William Dodson answered, "Yes"; Mr. William Wappner answered, "Yes"; The motion carries.

**Action: 1.02 Election of New President**

Nominate Jon Rettig as Board President.

**[OAC 4717-2-01 Meetings of the board.](#)**

The annual meeting of the board shall be the July meeting or within thirty days after the senate's confirmation of new members in that year, at which time the board shall organize and select a president, vice-president, and secretary/treasurer.

**[OAC 4717-2-03 Duties of the officers.](#)**

(A) The *president* of the board shall preside at all meetings of the board in which the president is in attendance, and perform all duties incidental to the position of president.

(B) In the absence of the president, the *vice-president* shall preside over any meetings, and perform all duties of the president.

(C) The *secretary-treasurer* of the board shall supervise the executive director who shall keep the minutes of all meetings of the board and shall be responsible for all records, books, applications and other papers belonging to the board. The executive director shall attend to all correspondence and perform, or cause to be performed, all clerical duties.

The secretary-treasurer shall furnish, upon request, all forms incidental to obtaining any embalmer's or funeral director's license, and shall issue, or cause to be issued, renewal of licenses unless otherwise ordered by the board.

The secretary-treasurer shall collect all revenue as provided by law and shall deposit, or cause to be deposited, all revenue with the treasurer of the state.

(D) The *president* and *secretary-treasurer* shall sign all licenses issued under this chapter and affix the board's seal to each license.

*Board meeting notation:* Mr. Thomas Taneff motioned to appoint Mr. Rettig as the chairman. Mr. Taneff asked the board if there was a second. Mr. William Wappner seconded Mr. Taneff's motion. Mr. Robert Wasko asked the board if there were any questions. Mr. Wasko instructed Ms. Vanessa Niekamp to call the vote. The vote commenced.

Motion by Tommy Taneff, second by William C Wappner.

Final Resolution: Motion Carries

Yes: Tommy Taneff, Jon Rettig, William A Dodson, William C Wappner

No: Robert Wasko, Bryan E Chandler

## **Presentation: 1.03 Passing of the Gavel**

## **Action: 1.04 Election of New Vice President**

Nominate Thomas Taneff as Board Vice-President.

### **OAC 4717-2-01 Meetings of the board.**

The annual meeting of the board shall be the July meeting or within thirty days after the senate's confirmation of new members in that year, at which time the board shall organize and select a president, vice-president, and secretary/treasurer.

### **OAC 4717-2-03 Duties of the officers.**

(A) The *president* of the board shall preside at all meetings of the board in which the president is in attendance, and perform all duties incidental to the position of president.

(B) In the absence of the president, the *vice-president* shall preside over any meetings, and perform all duties of the president.

(C) The *secretary-treasurer* of the board shall supervise the executive director who shall keep the minutes of all meetings of the board and shall be responsible for all records, books, applications and other papers belonging to the board. The executive director shall attend to all correspondence and perform, or cause to be performed, all clerical duties.

The secretary-treasurer shall furnish, upon request, all forms incidental to obtaining any embalmer's or funeral director's license, and shall issue, or cause to be issued, renewal of licenses unless otherwise ordered by the board.

The secretary-treasurer shall collect all revenue as provided by law and shall deposit, or cause to be deposited, all revenue with the treasurer of the state.

(D) The *president* and *secretary-treasurer* shall sign all licenses issued under this chapter and affix the board's seal to each license.

*Board meeting notation:* Mr. Jon Rettig presided the meeting. Mr. Rettig announced the next item on the agenda was election of the vice president. Mr. Rettig nominated Mr. Thomas Taneff. Mr. Rettig asked the board if there was a second. Mr. William Wappner seconded Mr. Rettig's nomination. Mr. Rettig asked the board for any discussion. Mr. Rettig instructed Ms. Vanessa Niekamp to call the roll. The vote commenced.

Motion by Jon Rettig, second by William C Wappner.

Final Resolution: Motion Carries

Yes: Tommy Taneff, Jon Rettig, William A Dodson, William C Wappner

No: Robert Wasko, Bryan E Chandler

## **Action: 1.05 Election of New Secretary-Treasurer**

Nominate William Wappner as Board Secretary-Treasurer.

### **OAC 4717-2-01 Meetings of the board.**

The annual meeting of the board shall be the July meeting or within thirty days after the senate's confirmation of new members in that year, at which time the board shall organize and select a president, vice-president, and secretary/treasurer.

### **OAC 4717-2-03 Duties of the officers.**

(A) The *president* of the board shall preside at all meetings of the board in which the president is in attendance, and perform all duties incidental to the position of president.

(B) In the absence of the president, the *vice-president* shall preside over any meetings, and perform all duties of the president.

(C) The *secretary-treasurer* of the board shall supervise the executive director who shall keep the minutes of all meetings of the board and shall be responsible for all records, books, applications and other papers belonging to the board. The executive director shall attend to all correspondence and perform, or cause to be performed, all clerical duties.

The secretary-treasurer shall furnish, upon request, all forms incidental to obtaining any

embalmer's or funeral director's license, and shall issue, or cause to be issued, renewal of licenses unless otherwise ordered by the board.

The secretary-treasurer shall collect all revenue as provided by law and shall deposit, or cause to be deposited, all revenue with the treasurer of the state.

(D) The *president* and *secretary-treasurer* shall sign all licenses issued under this chapter and affix the board's seal to each license.

*Board meeting notation:* Mr. Thomas Taneff motioned to appoint Mr. William Wappner as the new secretary-treasurer. Mr. Jon Rettig seconded Mr. Taneff's motion. Mr. Rettig asked the board if there was any discussion. Mr. Rettig instructed Ms. Vanessa Niekamp to call the roll. The vote commenced.

Motion by Tommy Taneff, second by Jon Rettig.

Final Resolution: Motion Carries

Yes: Robert Wasko, Bryan E Chandler, Tommy Taneff, Jon Rettig, William A Dodson, William C Wappner

*Board meeting notation:* Mr. Jon Rettig motioned for the board to go into executive session pursuant Ohio Revised Code section 121.22 (G)(1): To consider dismissal of a public employee; and pursuant to Ohio Revised Code section 121.22 (G)(3): To confer with the board's attorney concerning a matter that is the subject of pending or imminent court action. Mr. Thomas Taneff seconded Mr. Rettig's motion. Mr. Rettig asked the board if there was any discussion. Mr. Rettig instructed Ms. Vanessa Niekamp to call the roll. The vote commenced: Mr. William Wappner answered, "Yes"; Mr. Jon Rettig answered, "Yes"; Mr. William Dodson answered, "Yes"; Mr. Thomas Taneff answered, "Yes"; Mr. Bryan Chandler answered, "No"; Mr. Robert Wasko answered, "No"; The motion carries.

Mr. Rettig announced that the board is in executive session and dismissed all in attendance of the meeting other than the board and Consul Mr. Sloan Spaulding. Mr. Thomas Taneff questioned Mr. Rettig if Ms. Niekamp was excused as well. Mr. Rettig answered affirmatively.

The regular meeting of the board entered executive session at 1:10 p.m.

The regular meeting of the board reconvened at 1:37 p.m.

*Board meeting notation:* Mr. Rettig announced that the board was back in session at 1:37 P.M. Mr. Robert Wasko announced that he was going to leave the meeting. Mr. Bryan Chandler requested to be excused as well. Mr. Thomas Taneff asked Mr. Chandler for the basis for his recusal, or removal of himself from the meeting. Mr. Chandler answered that he needed to call his funeral home to check on an issue. Mr. Rettig stated that the meeting was adjourned since there was no longer a quorum. Mr. Sloan Spaulding questioned if there was no quorum. Ms. Vanessa Niekamp answered that there was no quorum. Ms. Niekamp explained that three licensees and at least one public member are needed. Ms. Niekamp questioned if Ms. Bockbrader was present. (Mr. Eric Anderson exited meeting to locate Ms. Bockbrader. Mr. Anderson returned with Ms. Bockbrader.) Mr. Rettig informed Ms. Bockbrader that there was no longer a quorum and questioned if the meeting was adjourned. Ms. Bockbrader answered affirmatively. Mr. Rettig apologized to those in attendance of the meeting for the actions of the two board members and announced the meeting adjourned.

The July 18, 2016 Meeting of the Board adjourned at 1:39 p.m.