

Operations Committee Meeting (Tuesday, April 26, 2016)

Generated by Vanessa Niekamp on Wednesday, May 4, 2016

Members present

Gregory Boyer, Robert Wasko, Bryan E Chandler

Meeting called to order at 11:32 AM**1. Convening of the Operations Committee - President**

Action, Procedural: 1.01 Calling of the Roll

Others in attendance: Vanessa Niekamp, Executive Director

Members of the Public: Jon Rettig

Action, Minutes: 1.02 Consideration of the February 2016 Operations Committee Minutes

Motion to approve the February 19, 2016, Operations Committee Minutes

Motion by Robert Wasko, second by Bryan E Chandler.

Final Resolution: Motion Carries

Yes: Gregory Boyer, Robert Wasko, Bryan E Chandler

2. Discussion Items

Discussion: 2.01 DAS Board Information Technology Assessment Update

DAS OIT strongly recommends that board members, just like staff members, use State of Ohio email. This way the Board can respond much more quickly, and efficiently to requests for public information. In addition, using the State of Ohio email is a best practice from a privacy and security perspective, and to segregate personal or business email from Board duties. Finally, in potential legal hold situations, using State of Ohio email can prevent personal or business email accounts from having to be put on lock-down.

Discussion: 2.02 DAS Board E-2 Assessment and Plan

Documents was reviewed and all revisions incorporated prior to addition to April Board Agenda.

Discussion: 2.03 Orders of the Board

The Executive Director shared concern with only re-issuing a group of six (6) orders from April of 2012 forward, and advised there are a total of nine (9) orders dating back to 2007 that are relevant to being reissued. There was discussion among the board officers regarding whether any orders should be reissued. The conclusion was to reissue all nine (9).

Discussion: 2.04 Executive Director's Report

The Executive Director reminded the board officers to update their conflict of interest forms.

A review of upcoming events:

05/16/2016, 1:00 p.m., Board Meeting

05/17/2016, 4:30 p.m., OFDA Exhibitor Hours

05/18/2016, 2:00 p.m., OFDA Exhibitor Hours

05/19/2016, 8:30 a.m., OFDA Exhibitor Hours

06/16-18/2016, Buckeye State Funeral Directors Annual Conference

06/20/2016, 1:00 p.m., Board Meeting

07/07/2016, OFDA Master's Training

Discussion: 2.05 President's Report

The officers discussed the path to licensure and concluded with a desire to develop a sub-committee to review the Apprenticeship Task Lists.

3. Adjournment

Action Item Requiring Vote: 3.01 Adjourn the Meeting
Motion to adjourn at 12:40 a.m.

Motion by Robert Wasko, second by Bryan E Chandler.

Final Resolution: Motion Carries

Yes: Gregory Boyer, Robert Wasko, Bryan E Chandler