

## Meeting Day 2 of 2 (Tuesday, August 19, 2014)

Generated by Vanessa Niekamp on Friday, September 5, 2014

### Members present

Linda Betzer, Robert Carter, Thomas Fleming, Robert Wasko

Meeting called to order at 9:02 a.m.

## **1. Convening of the Board - President**

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### 1.01 Calling of the Roll

Board Member Greg Boyer was not present.

### 1.02 Recognition of Service for Katherine Shiplett by the Executive Director

## **2. Education Subcommittee Report - Danny Finfrock**

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### 2.01 Recommendation to Remove Continuing Education Exemption

Motion to approve application to remove continuing education exemption.

Motion by Robert Carter, second by Linda Betzer.

Final Resolution: Motion Carries

Yes: Linda Betzer, Robert Carter, Thomas Fleming, Robert Wasko

### 2.02 Applications from program providers for continuing education

Motion to approve applications from program providers for continuing education hours.

Motion by Robert Wasko, second by Linda Betzer.

Final Resolution: Motion Carries

Yes: Linda Betzer, Robert Carter, Thomas Fleming, Robert Wasko

## **3. Operations Subcommittee Report - Vanessa Niekamp**

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### 3.01 Meeting Overview

The Operations Subcommittee would like Robert Carter to work with the Executive Director on August 29th in the board office to finalize the OFDA District meeting materials.

In addition, they would like to change the Case Status Update report to include the current phase in the case and the next actions needed to resolve the case.

## **4. Executive Director's Report - Vanessa Niekamp**

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### 4.01 Items of Interest

### 4.02 Fiscal Overview

### 4.03 Upcoming Events

Motion to approve the standard procedure for the imminent license renewal period shall be online with payment by credit card only. Any exceptions must be approved by the Executive Director whereby the licensee shall provide proof that online renewal is not possible.

Motion by Robert Wasko, second by Robert Carter.

Final Resolution: Motion Carries

Yes: Linda Betzer, Robert Carter, Thomas Fleming, Robert Wasko

### 4.04 Draft of OFDA District Presentation Materials

### 4.05 Revisions to IPP007 - Access to Confidential Personal Information Policy

Motion to re-adopt board policy IPP007- Access for confidential personal information.

Motion by Robert Wasko, second by Linda Betzer.

Final Resolution: Motion Carries

Yes: Linda Betzer, Robert Carter, Thomas Fleming, Robert Wasko

## **5. Adjournment - President**

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### 5.01 Adjourn Meeting

Motion to adjourn meeting at 10:12 am.

Motion by Robert Carter, second by Linda Betzer.

Final Resolution: Motion Carries

Yes: Linda Betzer, Robert Carter, Thomas Fleming, Robert Wasko