



State of Ohio Board of Embalmers and Funeral Directors

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MINUTES

Convening of the Board

The Board of Embalmers and Funeral Directors met in regular session on Monday, February 10, 2014, in the 31st Floor Room East B of the Riffe Center located at 77 South High Street, Columbus, Ohio. Board President Robert Carter called the meeting to order at 1:04 p.m. Other board members in attendance were Mr. Robert Wasko, Ms. Linda Betzer, Mr. Thomas Fleming and Mr. Greg Boyer. Board staff members present were Executive Director Vanessa Niekamp, Inspectors Eric Anderson and Troy Seehase, Office personnel Linda Clark, Danny Finfrock, and Jarrod Williams.

Moment of Silence

President Robert Carter informed the Board he would like to have a moment of silence in remembrance and to honor Patricia “Bettye” Houston, the Grandmother of Executive Director Vanessa Niekamp, who had passed on February 8, 2014.

Reading and Consideration of the Minutes

President Robert Carter asked for reading and consideration of the January 2014 meeting of the Board Minutes.

On a motion by Mr. Thomas Fleming, and seconded by Mr. Robert Wasko, the Board voted to approve the January 2014 meeting of the Board Minutes. *Ayes: 5, Nays: 0; Motion passed.*

Persons before the Board

Board President Robert Carter offered greetings and welcomed all in attendance. Mr. Carter called those scheduled to appear before the board, one at a time, and instructed each person to speak clearly and audibly so all may hear.

Ms. Jessica L. Bailey appeared before the board seeking reciprocal embalmers and funeral directors licenses. Ms. Bailey currently holds credentials from the state of Michigan and has courtesy card privileges with the state of Indiana. She is a graduate of Cincinnati College of Mortuary Science and is employed with Siferd-Orians Funeral Home in Lima, Ohio.

There was a questions and answers session between Ms. Bailey and the board.

On a motion by Mr. Robert Wasko, and seconded by Mr. Greg Boyer, the Board voted to approve the reciprocal licensure pending receipt of all applicable documentation to the board office.

Ayes: 5, Nays: 0; Motion passed.

Mr. Robert M. Filas appeared before the board seeking a reciprocal funeral directors license. Mr. Filas resides and works in Michigan across the state border opposite Toledo, Ohio. He stated that his desire for licensure is to assist consumers in both states. Mr. Filas currently holds credentials from the states of Michigan and Texas. He is a 2006 graduate of Cincinnati College of Mortuary Science.

There was a questions and answers session between Mr. Filas and the board.

On a motion by Mr. Greg Boyer and seconded by Ms. Linda Betzer, the Board voted to approve the reciprocal licensure pending receipt of all applicable documentation to the board office.

Ayes: 5, Nays: 0; Motion passed.

Mr. Matthew R. Oddo appeared before the board seeking reciprocal embalmers and funeral directors licenses. Mr. Oddo currently holds credentials from the state of Michigan.

There was a questions and answers session between Mr. Oddo and the board.

On a motion by Ms. Linda Betzer and seconded by Mr. Greg Boyer, the Board voted to approve the reciprocal licensure pending receipt of all applicable documentation to the board office.

Ayes: 5, Nays: 0; Motion passed.

Applications for Facility Licenses

Existing Facility – change of location and/or ownership effective Feb. 10, 2014:

On a motion by Mr. Thomas Fleming, and seconded by Mr. Greg Boyer, the Board voted to approve the following application for license: Ayes: 5, Nays: 0; Motion passed.

License #	Firm Title	Location	Inspection
FH.003339	Auble Gillman Funeral Home	Rittman	04/23/13

Board President Robert Carter discussed how purchasers of funeral homes take advantage of the thirty days period as defined in statute 4717.11 Change of location or ownership of facility (A). He shared his disappointment that a new owner may continue to operate while a new application is pending approval. Mr. Carter suggested the practice may cause confusion to the public.

New facility/new building (Funeral Home) – consideration & approval of paperwork:

On a motion by Ms. Linda Betzer, and seconded by Mr. Thomas Fleming, the Board voted to approve the following applications for license: Ayes: 5, Nays: 0; Motion passed.

Firm Title	Location	County
Day & Manofsky Funeral Service	Canal Winchester	Fairfield
Lasater Funeral Home	Mt Vernon	Knox
Wm Nicholas Funeral Home LLC	Niles	Trumbull

New facility/new building (Crematory) – consideration & approval of paperwork:

On a motion by Mr. Thomas Fleming, and seconded by Mr. Robert Wasko, the Board voted to approve the following application for license: Ayes: 5, Nays: 0; Motion passed.

Firm Title	Location	County
Barkdull FH & Crematory	Shelby	Richland

There was discussion among the board on naming funeral homes and crematories.

No Motion Items

Change the manager and/or AIC/UR:

License #	Facility Name	Licensee by Last Name	Type	County
FH.003107	Crouse Kauber Sammons FH	Frale, Joshua	AIC	Licking
FH.003112	Kauber Sammons FH	Frale, Joshua	AIC	Licking
FH.003198	Kelly-Kemp-Braido-Patron	Patron, James	Mgr	Belmont
FH.003199	Kelly-Kemp-Braido-Patron	Patron, James	Mgr	Belmont
FH.002594	Lane Family FH Austintown Chapel	Royal, David	Mgr	Mahoning
FH.003228	Lane Family FH Anstrom Chapel	Anstrom, Douglas	Mgr	Mahoning
FH.003116	Neville Funeral Home	Merz, Mark	Mgr	Lucas

FH.002856	Swick-Bussa & Chamberlin FH	Adkins, Terry J.	Aic/Mgr	Scioto
FH.003130	Wright-Habegger FH	Habegger, Brian	Mgr	Henry

*Previously, the Board approved the issuance of a funeral home license to the following after approval of the application, receipt of the occupancy permit, and the final inspection. The funeral home license no. was issued the date of the final inspection. *Issued date of Board meeting (special case where you are approving the paperwork and the licensed number):*

License #	Funeral Home	Location	Issue date
FH.003337	Matthew W. Conley	Youngstown	12/16/13
FH.003338	Gwen Mooney FH	Cincinnati	01/23/14

*Previously, the Board approved the issuance of a crematory license to the following after approval of the application, receipt of the EPA permit, and the final inspection. The crematory license no. was issued the date of the final inspection. *Issued date of Board meeting (special case where you are approving the paperwork and the licensed number):*

License #	Crematory	Location	Issue date
Crem.000173	Patron Cremation Service	Morristown	02/04/14

Applications for Individual Licenses

Initial licenses to be granted Feb. 10, 2014:

On a motion by Ms. Linda Betzer, and seconded by Mr. Greg Boyer, the Board voted to approve the following applications for license: Ayes: 5, Nays: 0; Motion passed.

License #	Name	City	Effective Date
EMB.009564 A FD.009636	Bowser, Jessica L.	Warren	02/10/14
EMB.009565 A FD.009637	Heydinger, Samuel A.	New London	02/10/14
EMB.009566 A FD.009638	Kennedy, Matthew R.	Marietta	02/10/14
EMB.009567 A FD.009639	Laughrey, Wade J.	Cincinnati	02/10/14
EMB.009568 A FD.009640	Schnipke, Dean J.	Ft Jennings	02/10/14
EMB.009569 A FD.009641	Sharpe, Karen S.	Lebanon	02/10/14

No Motion Items

The following individuals were issued registration numbers during Jan. 2014:

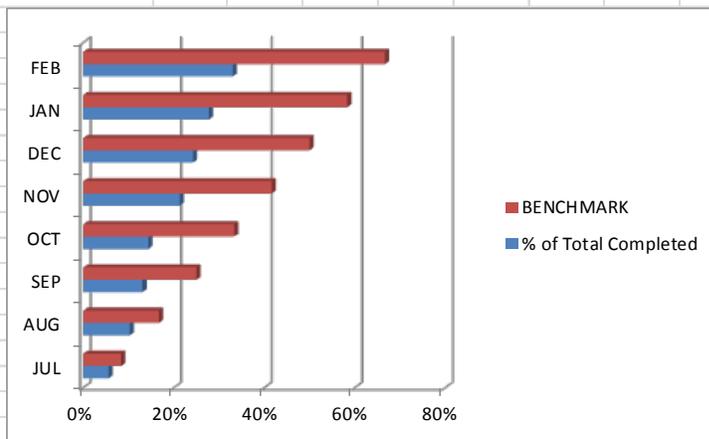
Name	City	Effective Date
Adkins, Rebecca	Lucasville	01/23/14
Cook, Rachel	Loveland	01/23/14
Decker, Phlip	Rittman	01/09/14
Frank, Cole	Van Wert	01/09/14
Idle, Chloe	Dayton	01/23/14
Kaser, Darcie	Coshocton	01/09/14
Meeker, Ryan	Logan	01/09/14
Milburn, Timothy	Barnsville	01/09/14
Pitts-Mancinetti, Nicole	Niles	01/09/14
Schroeder, Jenna	Wooster	01/09/14
Siefke, Andrea	Cincinnati	01/09/14
Srnovrsnik, Alex	Mentor	01/02/14
Waits, Brittany	Hillsboro	01/09/14
Wiese, Kia	New Philadelphia	01/09/14

No Motion Items

The following individuals certified an apprenticeship during the month of Jan 2014:

Name	FH Name	City	Effective Date
Adkins, Rebecca M.	Adkins-Brant FH	Portsmouth	01/27/14
Decker, Philip	Bacher Funeral Home	Akron	01/27/14
Frank, Cole	Alspach-Gearhart FH	Van Wert	01/09/14
Idle, Chloe	Tobias Funeral Home	Dayton	01/23/14
Johns, Matthew	Wappner Funeral Directors	Mansfield	01/17/14
Kaser, Darcie	Miller Funeral Home	Coshocton	01/09/14
Meeker, Ryan	Cardaras Funeral Home	Logan	01/09/14
Meyer, Roger	Denzer-Farison-Hottinger & Snyder FH	Marion	01/09/14
Milburn, Timothy	Campbell-Plumly-Milburn FH	Barnesville	01/09/14
Pitts- Mancinetti, Nicole	Lane Family FH	Canfield	01/09/14
Schroeder, Jenna	Roberts Funeral Home	Wooster	01/09/14
Siefke, Andrea	Gwen Mooney FH	Cincinnati	01/10/14
Srnovrsnik, Alex	Monreal Funeral Home	Eastlake	01/02/14
Waits, Brittany	Rhoads-Edgington FH	Hillsboro	01/24/14
Wiese, Kia L.	Linn-Hert-Geib FH & Crematory	New Philadelphia	01/09/14
Zonker, Benjamin	Bauknecht-Altmeier FH	Bellaire	01/06/14

Time period	start:	1/10/2014	end:	2/7/2014	Board Meeting	10-Feb.-2014	FY2014						
Board Meeting	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Year total
Mileage	2,773	2,891	2,644	1,639	3,742	2,273	2,446	2,513					20,921
Apprentices													
Interviewed	0	6	2	0	1	0	1	1					11
Not Available	2	0	1	0	0	1	2	0					2
Inspections - Annual													completed
Crem Fac	60	1	3	1	0	5	2	4	2				18
Emb Fac	2	0	0	0	0	0	0	0	0				0
FH	620	37	29	18	9	42	18	20	33				206
Total	682	38	32	19	9	47	20	24	36				225
% of Total Completed	6%	10%	13%	14%	21%	24%	28%	33%					33%
BENCHMARK	8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%	100%
Difference	-3%	-6%	-12%	-19%	-20%	-26%	-31%	-34%					-67%
Violations Identified	1	0	0	0	0	6	0	1					8
Inspections - Follow-up													completed
Crem Fac	0	0	0	0	0	0	0	0					0
Emb Fac	0	0	0	0	0	0	0	0					0
FH	0	0	0	0	0	0	0	0					0
Total	0	0	0	0	0	0	0	0	0	0	0	0	0
Inspections - New Facility													completed
Crem Fac	0	0	0	0	1	0	0	0					1
Emb Fac	0	0	0	0	0	0	0	0					0
FH	1	0	1	0	0	1	0	1					4
Total	1	0	1	0	1	1	0	1	0	0	0	0	5
Investigations Working	14	32	60	23	41	30	26	20					246
Days Attributed to:													
Inspecting				6	9	5	6	11					37
Board Meeting	2	1	1	2	2	0	2	2					12
Office	1	1	0	1	2	2	1	1					1
Hearings/Investigations	0	0	0	4	8	6	5	0					23
Training	0	0	0	0	0	0	0	0					0
Leave	0	0	0	7	2	4	0	2					15
Total Days Included	3	2	1	20	23	17	14	16	0	0	0	0	96



FUN - Inspector Monthly Report

Report Parameters

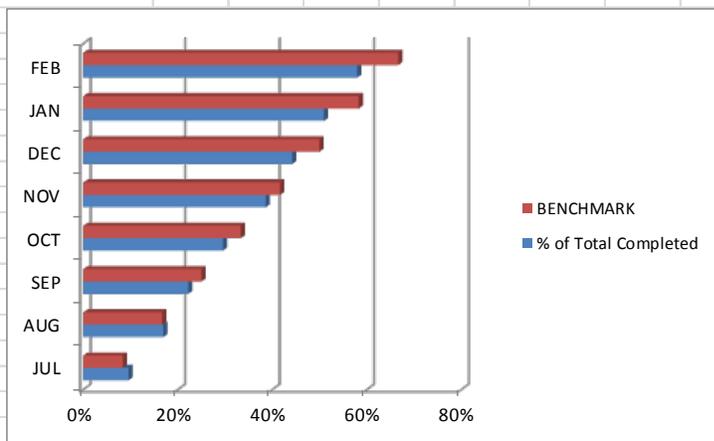
Board = FUN
 FUN - Inspector = ANDERSON
 From 01/10/2014 to 02/06/2014

Report generated on 2/6/2014 at 2:32:59 PM

Inspection Date	Credential Number	Name	County	Contact	Reason	Comments
20140110	FH 002641	MORRISON FUNERAL CHAPEL	Morgan	Tom Morrison	Annual Inspection	In Compliance
20140110	FH 001818	MILLER-HUCK FUNERAL HOME INC	Morgan	Michael Huck	Annual Inspection	IN Compliance
20140121	FH 000853	STONE-MATHENEY FUNERAL HOME	Morgan	No one available	Annual Inspection	
20140121	FH 000858	VENSIL & CHUTE FH	Muskingum	Carl Vensil	Annual Inspection	In Compliance
20140121	FH 000859	VENSIL & CHUTE FH	Muskingum	Carl Vensil	Annual Inspection	In Compliance
20140121	FH 001899	MATHENEY FUNERAL HOME	Morgan	unlocked/walked thru	Annual Inspection	In Compliance
20140122	FH 000634	ORLANDO-DONSANTE FUNERAL HOME	Lake	Bruce Orlando	Annual Inspection	In Compliance
20140122	FH 002056	E F BOYD & SON INC	Cuyahoga	Tara Simpson	Annual Inspection	In Compliance
20140122	FH 002279	DAVID C BRICKMAN FUNERAL & SERVICE INC	Lake	No one available	Annual Inspection	
20140122	FH 002621	MONREAL FH	Lake	David Napoli	Annual Inspection	In Compliance
20140122	FH 002662	JACK MONREAL-COYNE FH	Lake	No one available	Annual Inspection	
20140123	FH 000232	JOHNSON-ROMITO FUNERAL HOMES	Cuyahoga	Michael Romito	Annual Inspection	In Compliance
20140123	FH 002456	ST JOHN FUNERAL HOME	Cuyahoga	Susan StJohn	Annual Inspection	In Compliance
20140123	CREM 000115	HILLCREST MEM PARK CEMETERY ASSOC	Cuyahoga	Peter Junkin	Annual Inspection	In Compliance
20140123	FH 003222	CALHOUN FH LLC	Cuyahoga	Allen Tarkin	Annual Inspection	In Compliance
20140127	FH 002260	LEAVITT FUNERAL HOME INC	Washington	Jackie Cassady	Annual Inspection	In Compliance
20140127	FH 002936	LAMBERT-TATMAN FH	Washington	Donna Cooper	Annual Inspection	In Compliance
20140127	FH 003270	MCCLURE-SCHAFFER-LANKFORD FH	Washington	Randy Pugh	Annual Inspection	In Compliance
20140128	FH 002516	EELLS-LEGGETT-STAUFFER FUNERAL HOME	Columbiana	Stacey Stauffer	Annual Inspection	In Compliance
20140128	FH 002517	WEBER FUNERAL HOME	Columbiana	Greg Weber	Annual Inspection	In Compliance
20140128	FH 000138	ARBAUGH-PEARCE-GREENISEN F H INC	Columbiana	No one available	Annual Inspection	
20140128	FH 002813	BROWN FUNERAL HOME	Columbiana	No one available	Annual Inspection	
20140128	FH 000152	STARK MEMORIAL INC	Columbiana	Russell Loudon	Annual Inspection	In Compliance
20140129	FH 002462	DALE E GOOD FH	Cuyahoga	Dale Good	Annual Inspection	In Compliance
20140129	FH 001395	TOMON & SONS FUNERAL HOME	Cuyahoga	Terry Tomon	Annual Inspection	1 Violation No First Aid Kit
20140129	FH 002685	A RIPEPI & SONS FH INC	Cuyahoga	Charles Tablorios	Annual Inspection	In Compliance
20140129	FH 002887	CRACIUN FH	Cuyahoga	Raymond LaValle	Annual Inspection	In Compliance
20140129	CREM 000162	CREMATION CARE	Cuyahoga	Katherine Wilson	Annual Inspection	In Compliance

20140129	FH 003267	JARDINE FUNERAL HOME	Cuyahoga	Katherine Wilson	Annual Inspection	Monitored Apprentice Katherine Wilson In Compliance
20140204	FH 002426	BAUKNECHT-ALTMAYER FH	Belmont	No one available	Annual Inspection	
20140204	FH 002427	BAUKNECHT-ALTMAYER FH	Belmont	Bob Bell	Annual Inspection	In Compliance
20140205	FH 000603	EVERHART-BOVE FUNERAL SERVICE, INC	Jefferson	obtained key/walked thru	Annual Inspection	In Compliance
20140205	FH 000604	EVERHART-BOVE FUNERAL SERVICE, INC	Jefferson	No one available	Annual Inspection	
20140205	FH 000809	BLACKBURN FUNERAL HOME	Jefferson	No one available	Annual Inspection	
20140205	FH 003173	SWEENEY-DODDS FH	Jefferson	No one available	Annual Inspection	
20140206		DAY & MANOFSKY FS	Fairfield	Rick Day	Initial Inspection	Needs Sink, Install private signs, managers license.

Time period	start:	1/10/2014	end:	2/6/2014	Board Meeting	10-Feb-2014	FY2014							
Board Meeting		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Year total
Mileage		2,158	3,057	3,190	3,027	3,245	2,527	2,484	2,662					22,350
Apprentices														
Interviewed		3	1	0	3	3	0	0	3					13
Not Available		0	2	0	0	0	2	0	1					2
Inspections - Annual														<i>completed</i>
Crem Fac	60	7	7	2	3	3	4	2	4					32
Emb Fac	2	0	0	1	0	0	1	0	0					2
FH	547	51	38	29	42	52	29	39	39					319
Total	609	58	45	32	45	55	34	41	43					353
% of Total Completed		10%	17%	22%	30%	39%	44%	51%	58%					58%
BENCHMARK		8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%	100%
Difference		1%	0%	-3%	-4%	-3%	-6%	-7%	-9%					-42%
Violations Identified		2	3	0	1	3	1	3	0					13
Inspections - Follow-up														<i>completed</i>
Crem Fac		0	0	0	0	0	0	0	0					0
Emb Fac		0	0	0	0	0	0	0	0					0
FH		0	0	0	0	2	6	0	0					0
Total		0	0	0	0	2	6	0	0	0	0	0	0	8
Inspections - New Facility														<i>completed</i>
Crem Fac		0	0	0	3	0	0	0	1					4
Emb Fac		0	0	0	0	0	0	0	0					0
FH		0	1	0	0	0	2	0	1					4
Total		0	1	0	3	0	2	0	2	0	0	0	0	8
Investigations Working		5	8	7	10	12	2	5	4					53
Days Attributed to:														
Inspecting					17	16	12	15	13					73
Board Meeting		2	1	2	2	2	1	2	2					14
Office		1	1	0	1	2	1	1	1					1
Hearings/Investigations		0	0	0	0	1	0	0	0					1
Training		0	0	0	0	0	0	0	0					0
Leave		0	0	0	0	0	1	0	0					1
Total Days Included		3	2	2	20	21	15	18	16	0	0	0	0	97



FUN - Inspector Monthly Report

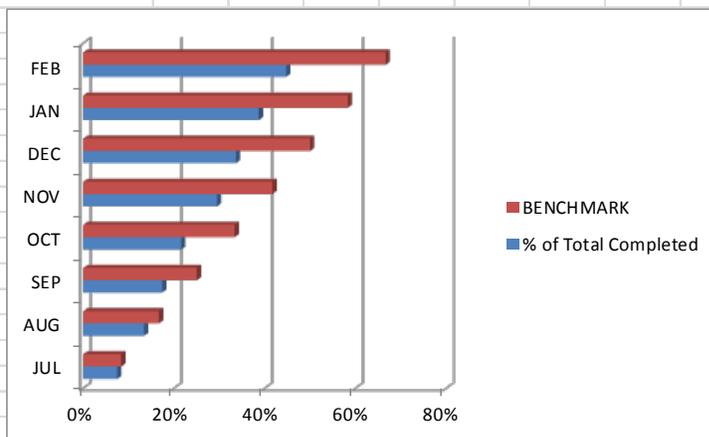
Report Parameters

Board = FUN
 FUN - Inspector = Seehase
 From 01/10/2014 to 02/06/2014

Inspection Date	Credential Number	Name	County	Contact	Reason	Comments
20140110	FH 002542	KETCHAM-RIPLEY FUNERAL HOME INC	Mercer	No One Available	Annual Inspection	
20140110	CREM000127	VAN WERT CREM	Van Wert	Cole Frank	Annual Inspection	In Compliance
20140110	FH 003282	ALSPACH-GEARHART FH	Van Wert	Cole Frank	Annual Inspection	In Compliance
20140110	FH 003284	GEARHART & JURCZYK FH	Van Wert	No One Available	Annual Inspection	
20140116	CREM000102	LIMA CREM SVC	Allen	Steve Roessler	Annual Inspection	In Compliance
20140116	FH 000547	HANSON-NEELY FUNERAL HOME INC	Hardin	Linda S. Staley	Annual Inspection	In Compliance
20140116	FH 000548	HANSON-NEELY FUNERAL HOME INC	Hardin	Kent Mathewson	Annual Inspection	In Compliance
20140116	FH 002792	CLARK-SHIELDS FH	Hardin	No One Available	Annual Inspection	
20140117	CREM000137	CROMES CR	Shelby	Aaron B. Edwards	Annual Inspection	In Compliance
20140117	FH 000979	CROMES FUNERAL HOME INC	Shelby	Aaron B. Edwards	Annual Inspection	In Compliance Monitored Apprentice--Lucas Snapp
20140121	FH 000582	EASTMAN FUNERAL HOME	Huron	No One Available	Annual Inspection	
20140121	FH 002663	MORMAN FH	Huron	James E. Morman	Annual Inspection	In Compliance
20140121	FH 000873	CROSSER FUNERAL HOME INC	Ottawa	John D. Crosser	Annual Inspection	In Compliance
20140121	FH 002906	ROBINSON-WALKER FH	Ottawa	Teresa D. Lewis	Annual Inspection	In Compliance
20140123	FH 002377	THOMPSON, HALL & JORDAN FUNERAL HOME	Hamilton	P. B. Charles	Annual Inspection	In Compliance Apprentice Kamira Davis another location
20140123	FH 002802	RENFRO FUNERAL SERVICES INC	Hamilton	Gayle Renfro	Annual Inspection	In Compliance
20140123	FH 002804	JAMISON, JAMISON & BROWN FH	Hamilton	P. B. Charles	Annual Inspection	In Compliance
20140123	FH 003009	GARR AND STEWART FH	Hamilton	Richard Stewart	Annual Inspection	In Compliance
20140123	FH 003338	GWEN MOONEY FH	Hamilton	Gwen M. Mooney	Initial Inspection	In Compliance
20140124	FH 000095	PROESCHEL-CRAWFORD-ZETTLER FH	Butler	No One Available	Annual Inspection	
20140124	FH 001663	JOHN HODAPP SONS INC	Butler	Jeff Hartman	Annual Inspection	In Compliance
20140124	FH 001762	GREEN-HALL AND JORDAN MEMORIAL CHAPEL	Butler	Michael Black	Annual Inspection	In Compliance
20140124	FH 001794	WEIGEL FUNERAL HOME	Butler	Robert L. Weigel	Annual Inspection	In Compliance
20140127	FH 001506	WILSON-SCHRAMM-SPAULDING FUNERAL HO	Butler	Evan DoBrozsi	Annual Inspection	In Compliance Monitored Apprentice Evan DoBrozsi

20140124	FH 001762	GREEN-HALL AND JORDAN MEMORIAL CHAPEL	Butler	Michael Black	Annual Inspection	In Compliance
20140124	FH 001794	WEIGEL FUNERAL HOME	Butler	Robert L. Weigel	Annual Inspection	In Compliance
20140127	FH 001506	WILSON-SCHRAMM-SPALDING FUNERAL HO	Butler	Evan DoBrozsi	Annual Inspection	In Compliance Monitored Apprentice Evan DoBrozsi
20140127	FH 003126	WEBB-NOONAN-KIDD FH	Butler	Ryan W. Kidd	Annual Inspection	In Compliance
20140128	FH 002031	DOOLEY FUNERAL HOME INC	Paulding	Shawn Dooley	Annual Inspection	In Compliance
20140128	FH 002504	HARTER & SCHIER FH	Van Wert	Gina Csukker	Annual Inspection	In Compliance
20140130	FH 003130	WRIGHT-HABEGGER FH	Henry	Brian Habegger	Annual Inspection	In Compliance
20140130	CREM000107	REMEMBRANCE CREMATORY	Wood	Drew DeVore	Annual Inspection	In Compliance
20140130	FH 002372	EGGLESTON MEINERT PAVLEY FH	Wood	No One Available	Annual Inspection	
20140130	FH 002861	DECK-HANNEMAN FH	Wood	Drew DeVore	Annual Inspection	In Compliance
20140130	FH 003129	WRIGHT-HABEGGER FH	Wood	Brian Habegger	Annual Inspection	In Compliance
20140131	FH 002602	OBERLIN-TURNBULL FH	Williams	Tom Turnbull	Annual Inspection	In Compliance
20140131	FH 002619	GRISIER FH	Williams	F. W. Grisier	Annual Inspection	In Compliance
20140131	FH 003281	OBERLIN-TURNBULL FH	Williams	No One Available	Annual Inspection	
20140204	FH 001450	CAMPBELL-PLUMLY-MILBURN FUNERAL HOME	Belmont	Chase Milburn	Annual Inspection	In Compliance Monitored Apprentice T. Chase Milburn
20140204	FH 003197	KELLY-KEMP-BRAIDO-PATRON FH	Belmont	Jim Patron	Annual Inspection	In Compliance
20140204	FH 003198	KELLY-KEMP-BRAIDO-PATRON FH	Belmont	Jim Patron	Annual Inspection	In Compliance
20140204	FH 003199	KELLY-KEMP-BRAIDO-PATRON FH	Belmont	Jim Patron	Annual Inspection	In Compliance
20140204		PATRON CREMATION SERVICE	Belmont	Jim Patron	Initial Inspection	In Compliance
20140204	FH 001991	BAUER-TURNER INC	Monroe	Aaron Brown	Annual Inspection	In Compliance
20140204	FH 003190	WATTERS FH	Monroe	Bruce A. Watters	Annual Inspection	In Compliance
20140204	FH 003191	BRUBACH-WATTERS FH	Noble	Bruce A. Watters	Annual Inspection	In Compliance
20140206	FH 001731	KIRKPATRICK-BEHNKE FUNERAL HOME INC	Hancock	Jack W Behnke	Annual Inspection	In Compliance
20140206	FH 003195	LEHTOMAA FH	Hancock	Steve E. Lehtomaa	Annual Inspection	In Compliance

Time period	start:	1/10/2014	end:	02/07/174	Board Meeting	10-Feb-2014	FY2014							
Board Meeting		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Year
Inspections - Annual														<i>completed</i>
Crem Fac	120	8	10	3	3	8	6	6	6					50
Emb Fac	4	0	0	1	0	0	1	0	0					2
FH	1167	88	67	47	51	94	47	59	72					525
Total	1291	96	77	51	54	102	54	65	78					577
% of Total Completed		7%	13%	17%	22%	29%	34%	39%	45%					45%
BENCHMARK		8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%	100%
Difference		-1%	-3%	-8%	-12%	-12%	-16%	-20%	-22%					-55%
Average No. Days Attributed to:														
Inspecting					11.5	12.5	12	10.5	12					58.5
Board Meeting		2	1	1.5	2	2	0.5	2	2					13
Office		1	1	0	1	2	1.5	1	1					1
Hearings/Investigations		0	0	0	2	4.5	3	4.5	0					14
Training		0	0	0	0	0	0	0	0					0
Leave		0	0	0	3.5	1	2.5	0	1					8
Total Days Included		3	2	1.5	20	22	19.5	18	16	0	0	0	0	102



Recommendation for Resolution by Robert Wasko

Last month I indicated I was going to make a motion based upon recent email messages and discussions with our AAG regarding the status of our cases, which has made me question the role of the AAG in our open meetings.

I have given this a lot of thought and drafted the information and motion I want to share.

The Attorney General’s, Executive Agencies Section Chief, Susan Walker, has put in writing quote, “they will not be discussing legal services in a public meeting.” However, the Open Meetings Act tells us, “We may adjourn into executive session with our attorney to discuss a pending or imminent court action, but a general discussion of legal matters is not a sufficient basis for invoking an executive session.”

This is why I make the following motion.

On a motion by Mr. Robert Wasko, and seconded by Mr. Thomas Fleming, the Board voted to adopt a resolution pursuant to section 4717.03 (J) of the ORC that says, “At the request of the board, the attorney general shall represent the board in any matter arising under this chapter,” and that we resolve to accept the AAG will not be discussing legal service in a public meeting and is therefore in attendance to any public meeting for the purpose of gathering information in a listening capacity, and will play no active role in the public meeting of the board. The Board further resolves that all official requests for legal representation of the Board will be made to the AAG through our Executive Director.

ROLL CALL VOTE				
MEMBER	AYE/YES	NAY/NO	PRESENT	ABSTAINED
Robert Wasko	X			
Linda Betzer		X		
Robert Carter	X			
Thomas Fleming	X			
Greg Boyer	X			

The motion passed with a vote of 4 to 1 (Betzer).

Motions for Consideration

Postponement/Continuance

Whenever a party requests a hearing in accordance with the Ohio Revised Code (ORC), the agency shall immediately set the date, time, and place for the hearing and forthwith notify the party thereof. The date set for the hearing shall be within fifteen days, but not earlier than seven days, after the party has requested a hearing, unless otherwise agreed to by both the agency and the party. However, an agency may postpone or continue any adjudication hearing upon the application of any party or upon its own motion.

On a motion by Mr. Robert Carter, and seconded by Mr. Robert Wasko, the Board voted to authorize the Executive Director to act on its behalf and may postpone or continue any adjudication hearing.

ROLL CALL VOTE				
MEMBER	AYE/YES	NAY/NO	PRESENT	ABSTAINED
Robert Wasko	X			
Linda Betzer	X			
Robert Carter	X			
Thomas Fleming	X			
Greg Boyer	X			

The motion passed with a vote of 5 to 0.

Consent/Settlement Agreement

On a motion by Mr. Robert Carter, and seconded by Mr. Robert Wasko, the Board voted to authorize the Executive Director to act on its behalf by proposing, considering, and coordinating consent/settlement agreements with final approval, to include signature, by the President and Secretary Treasurer.

ROLL CALL VOTE				
MEMBER	AYE/YES	NAY/NO	PRESENT	ABSTAINED
Robert Wasko	X			
Linda Betzer	X			
Robert Carter	X			
Thomas Fleming	X			
Greg Boyer	X			

The motion passed with a vote of 5 to 0.

Board of Embalmers and Funeral Directors

**On motions denoted with an asterisk (*), the names and identifying information were redacted from discussion and proposed notices during deliberation. Matters were referred to only by case number. Identifying information was added during the writing of the minutes based upon the correlating case number.*

Recommendation to Charge #1400067

*On a motion by Mr. Robert Wasko, and seconded by Ms. Linda Betzer, the Board voted to charge *Smith Mortuary (FH.003280) and *Roberta L. Brady Mallory-Smith (DUAL.008894),

With a violation #1 of: R.C. 4717.14 (A)(4) - The applicant or licensee has committed immoral or unprofessional conduct. 4717-8-01 Unprofessional Conduct (F): Misappropriation by a funeral director, funeral home or funeral home’s employee of any amount of money whether paid by a consumer or acquired by any other means in order to fund his or her funeral services.

And order: Motion: An opportunity for hearing.

With a violation #2 of: R.C. 4717.10 (A) – A seller of preneed funded contracts who is subject to section 4717.31 – 4717.38 of the Revised Code shall file an annual report relating to all existing funded preneed contracts as of December 31st of the prior year; specifically for failing to include the preneed contract of the deceased in this case on any annual reports filed by the funeral home.

And order: Motion: An opportunity for hearing.

ROLL CALL VOTE				
MEMBER	AYE/YES	NAY/NO	PRESENT	ABSTAINED
Robert Wasko	X			
Linda Betzer	X			
Robert Carter	X			
Thomas Fleming	X			
Greg Boyer	X			

The motion passed with a vote of 5 to 0.

Details:

10/30/2013- The initial complaint was received by the Board of Embalmers and Funeral Directors.

11/04/2013- The standard "Request Response" letter was issued to the funeral home requesting a response within 14 days. A copy of the original complaint was sent with the letter.

12/03/2013- Inspector T. Seehase spoke with funeral home staff during an inspection. The funeral home indicated that they would submit a response in a few days. A staff member stated she never received the complaint notice in the mail. Troy let her make a copy of the complaint and asked if she could get back with him later in the week. She said okay but he has not yet heard from her.

12/12/2013 – Executive Director Niekamp contacted the Funeral Home to inform them the case would be presented to the Board on 12/16/13 at 2:00 pm should a response not be submitted prior to the meeting. Niekamp was told the funeral home had received a copy from Seehase, but had not prepared a response yet.

12/16/2013 – The Board heard the case and charged the FH and the FD with a violation of R.C. 4717.14 (A)(4) - The applicant or licensee has committed immoral or unprofessional conduct. 4717-8-01 Unprofessional Conduct (G)-"Failure to comply with any Board request during an inspection or investigation, or finding, or order." An order to pay forfeiture of \$7,500.00 was imposed.

01/21/2014 – The FD spoke with Executive Director Niekamp, indicating the FD had read the order of the board in the minutes and a request for hearing would be emailed. The order of the board was previously mailed certified to the FH, but after three attempt for delivery the USPS returned the item as unclaimed. Executive Director Niekamp advised the order would be re-mailed, and then reviewed the order with the FD. Executive Director Niekamp again advised no response had been received regarding this investigation and should the FH fail to provide one prior to the February meeting of the board, the board would not have the FH side to consider.

Complaint States - The deceased enter into a preneed contract for \$8,113.01 with this FH Company in April of 2006. The deceased passed away 12/22/2012, and the funeral was held by a different funeral home. This FH (holder of funds) has refused to release the preneed funds to pay the bill. The complainant states the FH will not return calls and had made trips to the FH, but no one will speak with them regarding this issue (they are always told they will need to speak with someone who is not available, or there). After a year of attempting to resolve the issue themselves, they filed the complaint with the board. Provided death certificate to Respondent in March 2013.

Funeral Director Who Provided the Service States – Made numerous calls to the FH regarding the preneed contact. Spoke with the AIC on one occasion about this service and was told the unlicensed owner would need to resolve the issue, but never received any further information. Has had several services for other families that have also lead to difficulty in getting funds transferred from this FH.

Respondent States – Made several attempts to contact the FD who provided the service with no response back, and only became aware of the issue when contacted by the family in February of 2013. They concluded their response with this statement, "The unnecessary frustration of the family stems from the

at-need funeral home not contacting (this funeral home) in December 2012.

June 2013 \$10,000.00 released by insurance company to Respondent.

July 2013 \$6.57 released by insurance company to Respondent.

Conclusion:

The contract with the deceased has never been reported on an annual report for this Respondent.

The Respondent made the claim to the insurance company in June 2013 and received payment. The Respondent was aware of this complaint based upon discussions with board staff as early as December 2012, yet has continued fail to make payment to the Funeral Home who provided the service, nor the family of the deceased.

Prior issues before the board:

This FH business has been previously charged, on three separate occasions (one for failure to respond to this investigation), with Unprofessional Conduct.

This FD has been previously charged with Unprofessional Conduct (associated with failure to respond to this investigation).

Board meeting notations:

Mr. Thomas Fleming asked Inspector Troy Seehase if the services provider had been paid. Mr. Seehase replied that the funeral home has not been paid for their services.

Mr. Robert Wasko questioned Mr. Seehase about how the funds were designated by the policy holder; a life insurance policy assignment or preneed contract?

There was discussion between the board and Inspector Troy Seehase on his investigation.

Board of Embalmers and Funeral Directors

**On motions denoted with an asterisk (*), the names and identifying information were redacted from discussion and proposed notices during deliberation. Matters were referred to only by case number. Identifying information was added during the writing of the minutes based upon the correlating case number.*

Recommendation to Charge #1400078

*On a motion by Mr. Greg Boyer, and seconded by Mr. Robert Wasko, the Board voted to charge *The J.W. Wills Co. / House of Wills (FH.001289) and *Patricia A. Wills (DUAL.008301) [both currently summarily suspended for charges unrelated to preneed (opportunity for hearing still pending)]:

With a violation #1 of: R.C. 4717.14 (A)(4) - The applicant or licensee has committed immoral or unprofessional conduct. 4717-8-01 Unprofessional Conduct (F): Misappropriation by a funeral director, funeral home or funeral home’s employee of any amount of money whether paid by a consumer or acquired by any other means in order to fund his or her funeral services.

And order: Motion: For Summary Suspension

Upon review of the written allegations prepared by the Executive Director; and finding there is clear and convincing evidence that the licensee’s continued practice presents a danger of immediate and serious harm to the public; it is therefore ordered to suspend *Patricia A. Wills’ embalmers and funeral directors licenses and *The J.W. Wills Co. / House of Wills funeral home license without a prior adjudicatory hearing.

1. A finding of fact regarding insurance fraud. Notably a fraudulent claim for death benefit occurred over one year prior to the actual death of the policy holder.
2. A finding of fact regarding misappropriations of funds. Notably several consumers’ funds were not properly vested by the purchase or assignment of an insurance policy or annuity, nor deposited to a trust as required by law.
3. A finding of fact regarding restitution. Notably the opportunity for consumer repayment is non-existent. Examples supporting funding deficiencies include: A) the funeral home has not paid previous imposed forfeitures by the board. B) A recent inspection of the funeral home building revealed negligence of maintenance. C) The funeral home maintains a low volume of calls for services.

ROLL CALL VOTE				
MEMBER	AYE/YES	NAY/NO	PRESENT	ABSTAINED
Robert Wasko	X			
Linda Betzer	X			

Robert Carter	X			
Thomas Fleming	X			
Greg Boyer	X			

The motion passed with a vote of 5 to 0.

With a violation #2 of: R.C. 4717.10 (A) – A seller of preneed funded contracts who is subject to section 4717.31 – 4717.38 of the Revised Code shall file an annual report relating to all existing funded preneed contracts as of December 31st of the prior year; specifically for failing to include the preneed contract of the deceased in this case on any annual reports filed by the funeral home.

And order: Motion: An order to Pay Forfeiture (FH 1st Offense 2007)

[licensee may request hearing instead]
 (4717-12-01(A)(2)(a) \$500.00 min -\$5,000.00 max)
 Amount of forfeiture imposed: \$500.00

Motion: An order to Pay Forfeiture (FH 2nd through 6th Offenses 2008, 2009, 2010, 2011, 2012)

[licensee may request hearing instead]
 (4717-12-01(A)(2)(b)\$7,500.00 min-\$10,000.00 max)
 Amount of forfeiture imposed: \$7,500.00 per offense x five (5) = \$37,500

A total amount of forfeiture imposed by adding the two motions is equal to \$38,000.00.

ROLL CALL VOTE				
MEMBER	AYE/YES	NAY/NO	PRESENT	ABSTAINED
Robert Wasko	X			
Linda Betzer	X			
Robert Carter	X			
Thomas Fleming	X			
Greg Boyer	X			

The motion passed with a vote of 5 to 0.

Details:

1/6/2014- Inspector Eric Anderson reported at the Monthly Inspection Team meeting that he had identified some preneed issues while conducting an audit.

1/23/2013- Inspector Anderson reported: "The following 15 individuals gave money to the funeral home that was the subject of the audit. There is no indication that the money was vested properly."

Name	Date of Contract	Amount	Notes
Green, Clarence Jr.	none	\$ 750.00	Forethought Apps. In file not filled out. Note on jacket-paid in full
Finch, Ida	2/19/2011	\$1,000.00	3/18/2011-Copy of check in file
Russell, Richard	none	\$ 50.00	8/4/2009-Receipt showing payment of \$50.00 on \$600.00 cremation.
McBride, Samuel	11/5/2007	\$750.00	Note on worksheet says \$750.00 paid check.
Taylor, Charles	9/29/2011	\$4,989.00	Copy of check to funeral home 1/11/12
Gaines, Marion	10/22/2012	\$1,000.00	Copy of check and a receipt.
Farmer, Leroy	3/3/2011	\$600.00	Copy of check
Covington, Richard	5/21/2012	\$2,000.00	Copy of check. This payment does not show up On Forethought list, but others do.
Battle, Herbert	7/17/2007	\$1,475.00	Credit card payment to FH. NPS paperwork filled out, but not signed by customer.
Chandler, LA	9/10/2010	\$3,950.00	Entry in Cash in book found at FH
Chandler, LA	9/15/2010	\$585.00	Entry in Cash in book found at FH
Given, Mary	10/25/2010	\$2,070.25	Entry in Cash in book found at FH
Taylor, Paul or Robert	11/29/2010	\$4060.00	Entry in Cash in book found at FH
Noble, Almae	11/8/2000	\$189.30	Receipt showing pmt to FH. Forethought app.

Rondo, Greg 3/31/2007 \$25.00 Receipt showing payment to FH. Forethought Application

Total: \$23,493.55

In addition: on 11/1/2012, the funeral home submitted a claim to Forethought Life Co. reporting the death of a Katherine Moore. The claim of over \$12,000.00 was paid to the FH. Ms. Moore just died last week and another funeral home is in charge of the service.

Conclusion: This funeral director (AIC) and the funeral home have engaged in a pattern of behavior in several areas which demonstrate wanton disregard for the law related to the operation of a funeral home, responsibility to their customers and respect for the oversight authority of the Board. The repeating patterns of behavior present a danger to the public.

Prior issues before the board:

12/16/2013 - The Board charged this funeral home with two violations of 4717.06(B)(1) and with six violations of 4717-7-02(D). These violations were identified during an inspection initiated when conducting the preneed audit. A Summary Suspension was ordered. Inspector Anderson had entered the funeral home on 12/12/2013, for the purpose of conducting an audit. At that time the AIC and FH were under suspension until 2/27/2014.

1/15/2012 and 2/12/2012 - The board charged violations in two successive months on a complaint from a consumer about an insurance policy. The first charge was for failure to respond to the Board investigation and the second charge was for failure to respond to the consumer. An administrative hearing was held. The Board adopted the Report and Recommendation of the Hearing Officer in July 2013, and ordered a forfeiture of \$5,000.00. The forfeiture was not paid within the required 30 day period, and the licenses of the funeral director (AIC) and funeral home were suspended until 2/27/2014.

Board meeting notations:

There was discussion among the board about the previous suspensions.

Mr. Thomas Fleming questioned Executive Director Vanessa Niekamp about the timeline of activities of the funeral director. He shared concern that the funeral director was practicing while under suspension.

There was discussion between the board and Inspector Eric Anderson on his investigation.

Recommendation to Close

On a motion by Mr. Greg Boyer, and seconded by Mr. Thomas Fleming, the Board voted to close the following four (4) cases:

COMPLAINT #	DATE RECEIVED	ALLEGED VIOLATION	CONCLUSION
1400065	10/23/2013	Funeral bill dispute, Over billing for funeral, including unauthorized charges on credit card.	Inspector Anderson determined that while, initially, there was some issue about running the card on two different machines, there was only one charge. The complainant filed a dispute claim with the credit card company, so the funeral home has not yet been paid anything. Inspector Anderson requested a copy of the credit card statement from the complainant on 12/23/2013, but it has not been submitted. No violation identified.
1400076	12/31/2013	Signage change requirement-has exceeded two years	The Board Office issued a letter setting a deadline of 1/24/2014, for the sign change. The FH responded that a new sign had been ordered and would be installed between 1/22/2014 and 1/24/2014. E. Anderson has verified, through two sources, that the sign has been changed. No violation remains.
1400080	12/31/2013	Funeral bill dispute - The complainant received a supplemental bill from the FH, as there was a mathematical error in the original contract. The complainant feels the original contract should be binding.	2/3/2014- Inspector Anderson requested that the FH respond by 2/5/2014, as they did not respond to the original "Request Response" letter that had a due date of 1/29/2014. Response received with no violation identified.
1400083	1/22/2014	Preneed- Complainant requested assistance in verifying that the funds in her preneed agreement were properly vested.	Inspector Anderson verified that funds were properly vested. No violation identified.

ROLL CALL VOTE				
MEMBER	AYE/YES	NAY/NO	PRESENT	ABSTAINED
Robert Wasko	X			
Linda Betzer	X			
Robert Carter	X			
Thomas Fleming	X			
Greg Boyer	X			

The motion passed with a vote of 5 to 0.

PENDING CASES

CASE NUMBER	DATE RECEIVED	ALLEGED VIOLATION	COMMENTS	NEXT STEP
1400070	11/14/2013	4717.14(A)(4)- Unprofessional Conduct	Failure to respond to the family and delay in the installation of a veterans marker.	Presented to the Board as Compliance Motion #1 on 1/13/2014. Tabled until June 2014 meeting. VN to send letter to FH advising for them to get it completed by the end of May. 2/3/2014- VN issued letter and has had discussion with Charles Scott.
1400073	11/29/2013	Unprofessional Conduct . Funeral bill dispute. Body was released to the wrong FH by the hospital. The FH then refused to release the body to another funeral home. There was an altercation and an assault. The first FH is now charging \$1,000.00 for embalming	Inspector Anderson determined that the body was released by the FH per the family's request. There is no charge or evidence of assault. The funeral home is charging for transportation and embalming, but there was no signed contract. This was a family dispute between sisters over who should authorize arrangements. It has not been determined if the hospital followed correct procedure in releasing the body to the first funeral home.	Ongoing investigation
1400079	1/6/2014	Operating a funeral home without a license	Ongoing investigation	
1400082	1/10/2014	Unprofessional Conduct, Funeral Bill Dispute	The family did not have money to pay for a funeral and initially discussed having each family member contribute a portion and requesting contributions at the	Initial letters 1/10/2014, Response due 1/24/2014, Response received 1/29/2014. Additional information will be sought from the minister who is on a mission trip to
1400088	1/17/2014	Unprofessional Conduct	Cremains were to be interred at a national cemetery, but were found in a dumpster almost 3 years later	Initial letters 1/27/2014, Response due 2/10/2014
1400089	1/17/2014	Advertisement, Website/Internet	ibegin ad lists name as Jack Laumer-Monreal FH	Initial letters 1/28/2014, Response due 2/11/2014
1400085	1/23/2014	Preneed	Troy Seehase was at Garr and Stewart Funeral Home on Thursday, January 23, 2014 doing an inspection. During the course of the inspection, part of the process was to look at 2 random preneed files. The 1 file he looked did not look right. The 2 insurance policies were in the file that had appropriate death benefits. A copy of the check was in the file that had preneed listed in memo and written to Donald and Stewart Funeral Home. Through further search in file, couldn't locate anything that showed were funds were vested.	Request Response letter sent 1/29/2014. Response due 2/12/2014. Formal in-house response created with information from Inspector Seehase.
1400087	1/24/2014	Unprofessional Conduct	Delay in placing obituary	Initial letters 1/27/2014, Response due 2/10/2014
1400088	1/24/2014	Unprofessional Conduct	Failure to remove rings before burial	Initial letters 1/27/2014, Response due 2/10/2014
1400090	1/27/2014	Unprofessional Conduct, Did not provide a copy of the death certificate.	Obituary not detailed enough, death certificate improperly prepared.	Initial letters 1/28/2014, Response due 2/11/2014
1400084	1/31/2014	Continuing to practice while license was under suspension.	Suspension dates are 8/19/2013-10/10/2013. Inspector Anderson has identified two death certificates completed during this period. One was filed on 8/22/2013 and the other was filed 9/4/2013.	2/3/2014-Request for response has not yet been issued due to need for an in-house complaint form to be completed.

PENDING CASES

CASE NUMBER	DATE RECEIVED	ALLEGED VIOLATION	COMMENTS	NEXT STEP
1400077	1/31/2014	Funeral home operating without a manager or AIC.	Request Response letter pending issuance.	Update 1/29/2014- Request for Response has not been mailed. More detailed information needed from inspector to create an in-house complaint.
1400091	2/3/2014	Operating a funeral home without a license	Ongoing investigation	No letters issued to date.

CASE NUMBER	DATE CHARGED	RESPONDENT	CHARGED VIOLATION	NEXT STEP	STATUS
1201053001-1201053053	9/3/2013	McClurkin FH	Misappropriation, Preneed Annual Report	Board order September Board meeting-suspension without hearing. Orders issued. Summary suspension- 9/17/2013 Board Order. Green-card received 09/21/13. As of 11/4/2013 MIT meeting, there is a formal hearing request-hearing to be scheduled. Request for hearing due 10/16/2013.AAG reported 10/7/2013 contact with an attorney representing Patrick. Request for hearing received. 12/9/2013-Wait for criminal action to be completed.	AAG - Hearing Pending
1400067	12/16/2013	Smith Mortuary	4717.14(A)(4)-Unprofessional Conduct-4717-8-01(G) Failure to comply with any Board request during an inspection or investigation, or finding, or order.	Response was due regarding complaint on 11/19/2013. 12/3/2013- T. Seehase advised staff of needed response and complaint during an inspection. Staff agreed to respond. 12/12/2013- V. Niekamp contacted FH and advised that issue would be presented to Board on 12/16/2013 if no response received. 1/21/2014-Hearing requested and Report of Investigation prepared and sent to AAG. Additional recommendations to charge may be forthcoming.	AAG - Hearing Pending for March
1400075	12/17/2013	Brian Eger	4717.14 (A) (2) The applicant or licensee has been convicted of or has pleaded guilty to a felony or of any crime involving moral turpitude.	Specifically, the licensee pleaded guilty to one count of 18 U.S.C. 371, Conspiracy to Commit Bank Fraud and to Make False Statements or Reports to Influence a Bank to Make a Loan, and was sentenced to probation for a term of 5 years, and to pay the total criminal monetary penalties of \$450,470.77 in Restitution Ordered. Summary for hearing completed. AAG - Hearing scheduled for 1/28/2014 at 2:00. 1/13/2014-Hearing to be cancelled and rescheduled per AAG. 01/29/14 - Hearing scheduled for 1:00 p.m. on 03/04/14.	AAG - Hearing Scheduled
1400002	7/25/2013	Stine-Kilburn Fh	Dottie Hamilton	UC-rude FD behavior, \$500.00 forfeiture due 11/20/2013. Hearing requested and notice of continuance issued. 12/9/2013-Investigative Summary completed and hearing date scheduled. AAG - Hearing scheduled for 1/22/2014 at 11:00. 1/13/2014-Hearing to be cancelled and rescheduled per AAG. 1/29/14 - Hearing scheduled for 10:00 a.m. on 02/20/14.	AAG - Hearing Scheduled
1400063	10/7/2013	Timothy Werner	Board	Convicted of a felony involving moral turpitude- a felony of the fourth degree, convicted of a crime involving moral turpitude-abuse of a corpse and Unprofessional Conduct-misrepresented himself to the Dept. Of Health by submitting false documents to gain access to EDRS. Opportunity for hearing. Request due 11/20/2013. 12/9/2013-Hearing to be scheduled and Investigative Summary completed. 01/29/14 - Hearing will be handled via written case by both parties.	AAG - Hearing via Writing
1304086	4/15/2013	Gerald Polk	An unlicensed individual is in violation of 4717.13(A)(1)	This is connected to 1301081. Board motion 4/15/2013 to request the Ohio Attorney General's Office to seek an injunction against an unlicensed individual for a violation of 4717.13(A)(1) 5/6/2013-still pending AG decision 6/3/2013-still pending. 8/5/2013 MIT meeting review - The AAG originally working on this should get something to AAG Carla Dowling-Fitzpatrick this week. 9/9/2013-AAG reported she is still waiting on the local prosecutor to provide information. 10/7/2013- Still pending information from local prosecutor. As of 11/4/2013 MIT meeting-AAG drafting request for permission to gain motion for injunction from the Attorney General. 01/29/14 - AAG Patterson scheduling deposition of Polk, Niekamp may assist when scheduled.	AAG - Injunction Pending
1400057	9/24/2013	Grunn FH, Eric Lusain-apprentice, and Robert Grunn FD/AIC	Board	Advertisement and operating a FH without a license. Hearing request. 12/9/2013-Hearing date scheduled and Investigative Summary completed. AAG - Hearing scheduled for 1/28/2014 at 11:00. 1/13/2014-Hearing to be cancelled and rescheduled per AAG. Settlement for \$2,500.00 total pending.	AAG - Settlement Pending

CHARGED CASE STATUS

CASE NUMBER	DATE CHARGED	RESPONDENT	CHARGED VIOLATION	NEXT STEP	STATUS
1400074	12/16/2013	Patricia Wills and J.W. Wills Co/House of Wills	4717.06(B)(1)- 2 counts and 4717-7-02(D)-6 counts	Violations that were identified during inspection initiated when conducting preneed audit- summary suspension ordered 12/16/2013	Objection period ends 1/16/2014. Update 2/3/2013- certified mail receipt has not yet returned. Letter was mailed 12/17/2013. It will be remailed and sent by Fedex. To date, there is no proper service.
1400016	8/19/2013	Carleen Carlson-FD 007774	CE Audit-Did not complete the entire 18 hours by 12/31/2012, and there is no documentation that any of the hours have been made up.	Board voted 8/19/2013, to suspend license and to charge with a \$2,000.00 forfeiture. Sent in request for hearing 9/27/2013. 11/8/2013 status update- Payment, but no settlement-settlement mailed 10/9/2013. Settlement resent on 12/09/13. Settlement Pending Settlement completed 1/13/2014- fine due 2/12/2014. \$500.00. Settlement received 1/15/2014.	Pending Fine
1400038	8/19/2013	Kevin M. Coyne FS-FH003078	Preneed Annual Report	Charge order-Opportunity for Hearing- 8/26/2013-30 days to respond (9/25/2013). Settlement Completed 11/18/2013. Fine of \$1,000.00 due 5/17/2014.	Pending Fine
1302053	7/15/2013	Joseph Nero	4717.13(A)(5) Operate a funeral home without a license to operate the funeral home issued by the board under this chapter. Specifically, the Blessing Cremation Center is licensed as a crematory only.	Board voted 7/15/2013 to charge with a \$1,000.00 forfeiture. Board charge order mailed 7/22/2013. Forfeiture due 8/23/2013. 8/5/2013 MIT review- Has contacted AAG and may contest. As of 8/23/2013, there is a proposed settlement in process for a forfeiture of \$500.00 and an agreement to license the facility as a funeral home. As of 11/4/2013 MIT meeting, the settlement agreement went out last week. The crematory will be licensed as a funeral home. 12/6/13 Still do not have a signed agreement by Nero from AAG. 12/9/2013- AAG will call Mr. Nero. 01/29/14 - AAG will send settlement to Niekamp to follow-up. 2/3/2014- VN will take responsibility for working on the settlement.	Settlement Pending
1400031	8/19/2013	Bersticker-Scott FH-FH001278	Preneed Annual Report	Charge order-Opportunity for Hearing- 8/26/2013-30 days to respond(9/25/2013). Hearing request deadline 9/25/2013. 9/9/2013- AAG reported contact and possible settlement. As of 9/24/2013, a hearing request was received from Attorney Douglas King. Preneed report received 9/16/2013. Settlement sent via AAG to respondent on 10/09/13. As of 11/4/2013 MIT meeting, the settlement has not yet returned. 12/9/2013- AAG will follow up. 1/22/2013-V.Niekamp sent proposed settlement agreement for \$1,000.00 within 30 days of final signatures. 2/3/2014- Settlement not yet returned.	Settlement Pending Board Signature
1400033	8/19/2013	Ccup FH-FH002850	Preneed Annual Report	Charge order-Opportunity for Hearing- 8/26/2013-30 days to respond (9/25/2013). Hearing request deadline 9/25/2013. 9/9/2013- AAg reported contact and possible settlement. 9/12/2013 Request for Hearing received 9/14/2013. Notice states the report was submitted 3/29/2013 and he will waive hearing if the copy being submitted with the hearing request is sufficient. Copy of hearing request received 9/17/2013. Preneed report received 9/16/2013. As of 11/4/2013 MIT meeting, prepare Investigative Summary for December 12th hearing.- Summary prepared. Hearing rescheduled for January. 1/13/2014- Board directed V.N. to finalize a settlement. 1/17/2014- Copy of proposed settlement e-mailed. 2/3/2014- Settlement not yet back.	Settlement Pending Board Signature
1400022	8/19/2013	Danferd Avis- 05422	CE Audit-Failed to respond to the request of the Board, but has a current exemption or waiver.	Board voted 8/19/2013 to charge with a \$500.00 forfeiture. Charge order 8/30/2013. Objection period ends 9/29/2013. Settlement of case with submission of audit document. 10/01/13 Request for hearing. As of 11/7/2013-CE Audit form had been mailed to attorney, but there is no settlement. 12/9/2013- Hearing scheduled and Investigative Summary prepared. 1/17/2014-V.N. sent proposed settlement agreement to Attorney Ferfolia- 18 hours completed and will pay \$200.00 fine within 30 days.	Settlement Pending Board Signature

CASE NUMBER	DATE CHARGED	RESPONDENT	CHARGED VIOLATION	NEXT STEP	STATUS
1400071	11/22/2013	Howard-Rhoden MH, Tarea Rhoden, Albert Rhoden, Rhoden MH, Rhoden MH Inc,	Unprofessional Conduct and improper closure of a funeral home	Board voted to offer an opportunity for hearing on two charges: 4717.14(A)(4), 4717-8-01 UC-Failure to comply with a Board request, and 4717.13(C)-improper closure of a FH. Charge order issued 1/14/2014. 01/29/14 - Settlement pending for \$1,000.00	Settlement Pending Board Signature
1400035	8/19/2013	Howard-Rhoden MH-FH002476	Preneed Annual Report	Charge order-Opportunity for Hearing- 8/26/2013-30 days to respond (9/25/2013). Hearing request deadline 9/30/2013. As of 9/27/2013-No hearing request has been submitted. Preneed report not filed. 10/7/2013- Goldman hearing to be scheduled 11/14/2013. As of 10/30/2013, the hearing date is being rescheduled. Update at 11/4/2013 MIT meeting- Hearing to be set in mid-December. FH may be closed. Hearing cancelled. Notice of Board Order mailed to Tarea Rhoden 12/6/13. 12/9/2013-Office will remain Board order. 01/29/14 - Settlement Pending for \$1,000.00. 2/3/2014-pending return.	Settlement Pending Board Signature
1400036	8/19/2013	JE Humphrey FH-FH002248	Preneed Annual Report	Charge order-Opportunity for Hearing- 8/26/2013-30 days to respond (9/25/2013). Hearing request deadline 9/25/2013. Hearing request received 9/17/2013. Preneed report filed 9/6/2013. As of 11/4/2013 MIT meeting, the settlement is not back. 12/9/2013-AAG will follow up. 12/30/2013-\$1,000.00 fine paid. 1/21/2014, VN sent proposed settlement - \$1,000.00 within 30 days. Already paid. 2/3/2014 pending return.	Settlement Pending Board Signature
1400068	11/19/2013	McVean, Hughes andMcClurkin FH,Christopher Engartner	Board	False or deceptive advertising, unlicensed funeral home, funeral directing from an unlicensed facility, 4717.13(A)(3) 1/21/2014- proposed settlement sent by V.Niekamp. \$2,000.00 total to be paid within 30 days of signatures. 2/3/2014-pending	Settlement Pending Board Signature
1400042	8/19/2013	Novak FH-FH002664	Preneed Annual Report	Charge order-Opportunity for Hearing- 8/26/2013-30 days to respond (9/25/2013). Hearing request deadline 9/30/2013. As of 9/27/2013, no request for hearing has been received. The Preneed report has not been filed.Goldman hearing to be scheduled 11/14/2013. As of 11/4/2013 MIT meLynn Novak contacted VN. Goldman to be scheduled 12/11/or 12/12. 11/20/2013-Preneed recently received. 11/26/13 - AAG stated settlement agreement to VAN within the week. 12/6/13 No settlement from AAG. 12/9/2013-AAG will put together a proposed settlement. 1/22/2014- Proposed settlement sent and resent with revision by V. Niekamp. \$1,000.00 total within 30 days of final signatures. 1/29/14, Lynn Novak will try to have settlement back for Feb Board meeting. Robert Novak deceased and executor has to sign.	Settlement Pending Board Signature
1400003	7/24/2013	Robert A. Lewis	Misappropriation	1/17/2014-V.N. emailed proposed settlement for permanent revocation of all licenses and consent to injunction for funeral industry.	Settlement Pending Board Signature
1400044	8/19/2013	Schwartz,Spence,Boyer and Cool Home for Funerals-FH002644	Preneed Annual Report	Charge orde.v.n. emailed a copy of ther-Opportunity for Hearing- 8/26/2013-30 days to respond (9/25/2013). The Preneed report was filed 9/27/2013.As of 10/7/2013, AAG sent VN settlement agreement for approval. 12/05/2013-\$1,000.00 paid. 12/06/13 AAG to send signed settlement to VAN. 12/9/2013- AAG will put together a proposed settlement. 1/13/2014- Board assigned V Niekamp to finalize settlement. 1/17/2014- proposed settlement emailed.	Settlement Pending Board Signature
1400046	8/19/2013	Williams, Gregory and Martin FS-FH003029	Preneed Annual Report	Charge order-Opportunity for Hearing- 8/26/2013-30 days to respond (9/25/2013). As of 11/4/2013 MIT meeting, Goldman to be scheduled 12/11 or 12/12. Settlement now in process.12/3/2013- \$1,000.00 forfeiture paid. 11/18/2013-Preneed report filed. Settlement to be drafted by AAG. 12/9/2013- AAG will check on status. 1/13/2014- Board directed V.N. to finalize a settlement. 1/17/2014- Copy of proposed settlement e-mailed.	Settlement Pending Board Signature

CHARGED CASE STATUS

CASE NUMBER	DATE CHARGED	RESPONDENT	CHARGED VIOLATION	NEXT STEP	STATUS
1400049	8/23/2013	Wood-Kortright-Borkoski FH, Franklin Gray-FD and Aaron Borkoski-FD and AIC	Board	FH and Borkoski-opportunity for hearing for operating a FH without a license. \$172,500.00 forfeiture each for two FD's for misrepresenting the facility on death certificates in order to operate from an unlicensed FH. Hearing requests and forfeitures due 11/20/2013. Requests for hearings - 10/30/2013 - from Gray and Borkoski. 12/9/2013- Hearing date to be scheduled and Investigative Summary completed. AAG - Hearing scheduled for 1/22/2014 at 1:30.1/13/2014- Hearing to be cancelled and rescheduled per AAG. Settlement for \$5,000.00 total pending.	Settlement Pending Board Signature
1400061	1/6/2014	Welch-Sekeres-Lewis FH, Robert A. Lewis	Paul F. Howard	Two insurance policies, that were to be purchased as part of the preneed arrangement, were not purchased as agreed to and paid for. A settlement agreement for a permanent revocation will be presented to the Board at the February 10, 2014 meeting.	Settlement Pending Board Signature

Executive Director's Report

Budget/Fiscal Overview

Revenue is projected to increase by 18% over the previous biennium.

Fees Levied	08/09 Biennium		10/11 Biennium		12/13 Biennium		14/15 Biennium	
	SFY08	SFY09	SFY10	SFY11	SFY12	SFY13	SFY14	SFY15
	\$ 1,147,921.00		\$ 1,157,551.00		\$ 1,215,390.98		\$ 1,479,899.94	
Application	\$ 36,145.00	\$ 28,910.00	\$ 24,500.00	\$ 24,720.00	\$ 33,020.00	\$ 30,990.00	\$ 22,990.00	\$ 36,568.20
Certification	\$ 1,240.00	\$ 1,270.00	\$ 790.00	\$ 1,160.00	\$ 940.00	\$ 1,080.00	\$ 890.00	\$ 1,274.40
Duplicate Display	\$ 168.00	\$ 228.00	\$ 204.00	\$ 136.00	\$ 160.00	\$ 457.00	\$ 240.00	\$ 539.26
Exam	\$ 2,800.00	\$ 1,890.00	\$ -	\$ -	\$ -	\$ 70.00	\$ -	\$ -
Forfeitures	\$ -	\$ -	\$ -	\$ 28,500.00	\$ 24,250.00	\$ 47,762.09	\$ 105,655.38	\$ 56,359.27
Late Fees	\$ 5,400.00	\$ 24,800.00	\$ 14,000.00	\$ 26,901.00	\$ 12,273.73	\$ 37,343.16	\$ 1,100.00	\$ 44,064.93
Re-Certification	\$ 20.00	\$ 50.00	\$ 120.00	\$ 90.00	\$ 240.00	\$ 20.00	\$ 30.00	\$ 23.60
Registration	\$ 3,375.00	\$ 2,525.00	\$ 1,875.00	\$ 2,825.00	\$ 2,300.00	\$ 3,125.00	\$ 1,925.00	\$ 3,687.50
Renewals	\$ 1,120.00	\$ 1,037,980.00	\$ 1,400.00	\$ 1,030,330.00	\$ 1,680.00	\$ 1,019,680.00	\$ 1,330.00	\$ 1,203,222.40
As of 01/31/2014	\$ 50,268.00	\$ 1,097,653.00	\$ 42,889.00	\$ 1,114,662.00	\$ 74,863.73	\$ 1,140,527.25	\$ 134,160.38	\$ 1,345,739.56
							<i>Actual for 1/2 of the SFY</i>	<i>Projected</i>

Budget/Fiscal Overview

This is the current overview of the SFY14 budget as of February 6, 2014:

SFY14	Budget	Expense	Encumbrance	Available Budget
510	\$45,000.00	\$18,960.02	\$16,811.00	\$9,228.98
520	\$172,000.00	\$73,678.95	\$66,649.02	\$31,672.03
530	\$5,000.00	\$371.50	\$3,747.00	\$881.50
595	\$1,000.00	\$530.00	\$0.00	\$470.00
500 - QTR1	\$138,000.00	\$135,735.07	\$0.00	\$2,264.93
500 - QTR2	\$119,000.00	\$107,398.05	\$0.00	\$11,601.95
500 - QTR3	\$138,000.00	\$57,545.71	\$0.00	\$80,454.29
500 - QTR4	\$119,000.00	\$0.00	\$0.00	\$119,000.00
Budget	\$737,000.00	\$394,219.30	\$87,207.02	\$255,573.68

Our disbursements from January 8, 2014, through February 6, 2014, are as follows:

Voucher ID	Vendor Name	Accounting Date	Payment Amount
00002098	CAPITOL SQUARE REVIEW	01/09/2014	\$570.00
00002099	OHIO DEPARTMENT OF JOB & FAMILY SERVICES	01/13/2014	\$1.43
00002100	DEPARTMENT OF ADMINISTRATIVE SERVICES	01/14/2014	\$1,555.27
00002101	CININNATI BELL ANY DISTANCE INC	01/24/2014	\$74.37
00002102	STAPLES ADVANTAGE	01/24/2014	\$120.71
00002103	BARBARA A STAFFORD	01/24/2014	\$457.50
00002104	VERIZON WIRELESS	01/24/2014	\$305.25
00002105	DEPARTMENT OF ADMINISTRATIVE SERVICES	01/24/2014	\$823.93
00002106	DEPARTMENT OF ADMINISTRATIVE SERVICES	01/24/2014	\$5,200.34
00002107	DEPARTMENT OF ADMINISTRATIVE SERVICES	01/24/2014	\$312.22
00002108	DEPARTMENT OF ADMINISTRATIVE SERVICES	01/24/2014	\$199.07
00002109	DEPARTMENT OF ADMINISTRATIVE SERVICES	01/24/2014	\$496.00
00002110	STAPLES ADVANTAGE	01/29/2014	\$11.96
00002111	GREENE INC	01/29/2014	\$25.00
00002114	INTERNATIONAL CONFERENCE OF	02/04/2014	\$325.00
Summary			\$10,478.05

We currently have one individual on a payment plan. This person is compliant with the approved payment schedule. This payment plan will end June of 2014.

Items of Interest

Last year in our state's biennial budget, the Ohio General Assembly created the Ohio Cemetery Law Task Force (OCLTF) to develop recommendations on modifications of the laws of Ohio relating to cemeteries. The task force held its first meeting on Friday, January 24, 2014, in Columbus.

OCLTF has invited OFDA to present testimony at its next meeting on Friday, February 21, 2014, from 9:00 a.m. to 4:00 p.m. in the Riffe Tower, 19th Floor. OFDA will be given 15 minutes to address the task force regarding how current Ohio laws affect their organization. They are also asked to provide recommendations or modifications to cemetery laws.

Cutting Small Business Taxes

Virtually all small businesses in Ohio are now eligible for a 50 percent tax deduction on the first \$250,000 of business income. This tax cut is the centerpiece of a major tax reform package initiated by Ohio Governor John Kasich and approved by the Ohio General Assembly.

The small business tax cut enables a business owner to deduct 50 percent of Ohio net business income from the adjusted gross income they report on their Ohio personal income tax return. If the business has multiple owners, each is eligible to claim the deduction. This 50 percent tax cut is available on up to \$250,000 in business income, meaning the deduction is capped at \$125,000 for each investor or owner.

Owners of and investors in Ohio businesses structured as pass-through entities (PTEs) qualify for this new tax cut. PTEs include: sole proprietorships, partnerships, Subchapter S corporations (S-corps) and Limited Liability Companies (LLCs). Income generated by the business and passed through to the owners/investors is subject to the personal income tax. The cut is first effective for income earned in 2013 and claimed on income tax returns filed in 2014.

An icon has been added to our website that will direct you to information regarding this tax cut, or you can contact the Ohio Department of Taxation at 1-800-282-1780.

Upcoming Events

Apprentice Interview will be conducted by Linda Betzer and Thomas Fleming this month.

Our next meeting will be in Columbus, Ohio, on Monday, March 17th and Tuesday, March 18th. We will be in Riffe Center 31st Floor Board Room. Apprentice Interview for March will be conducted by Thomas Fleming and Robert Carter. Reminder that photos will be taken following the Tuesday meeting.

A copy of the Meeting Dates through December 2014 has been revised and is in your binder for review.

I have been invited to the OFDA Executive Committee meeting scheduled for 2:00 p.m. on Tuesday, February 18, 2014.

The 110th Annual Meeting of The Conference is scheduled for Tuesday, February 25, 2014, through Thursday, February 27, 2014, in Orlando, Florida. Board President, Robert Carter and Executive Director, Vanessa Niekamp will attend to represent Ohio.

OFDA has announced the 134th Annual Conference and Exhibition will be held at the Hilton at Easton, in Columbus, Ohio, from May 14th through the 16th, 2014. Please reserve your rooms at the Hilton, before the block of rooms is no longer available. OFDA will be holding a Masters Training the day before the Conference on May 13th and would like a board member for a presentation.

The Buckeye State Funeral Directors and Embalmers Association has invited us as an exhibitor at their 77th Annual Convention to be held on Thursday, June 19th and Friday, June 20th, 2014, at the Deer Creek State Lodge and Resort, in Mt. Sterling, Ohio. This will be the Thursday and Friday before our June board meeting. I would like to one or two board member to attend. The board will pay for two overnight stays, Thursday and Friday nights. Greg Boyer has volunteered for the Thursday. Board President, Robert Carter will be attending and making a presentation at the event.

Board meeting notations:

Executive Director Vanessa Niekamp presented the Executive Director's Report.

Director Niekamp reminded all about the Ohio Ethics Commission Training video scheduled during tomorrow's reconvening of the meeting of the Board. She stated that all in attendance during the presentation will be given credit for completing the training.

Board President Robert Carter stated that he will be one of many presenters at the 110th Annual Meeting of The Conference in Orlando, Florida.

President Carter announced that he will seek election to the Secretary- Treasurer position of The International Conference of Funeral Service Examining Boards. His current position as Board Member, Director of District 4 expires this year.

Mr. Robert Wasko announced that he will be absent the first day, Monday the 17th, of the March 2014 meeting of the Board. His absence is due to a conflict with travel itinerary. Mr. Wasko stated he will be present Tuesday, March 18.

Board President Robert Carter declared the agenda complete and requested a motion to recess the board meeting and proceed to committee meetings.

On a motion by Mr. Greg Boyer, and seconded by Mr. Thomas Fleming, the Board voted to recess the meeting: *Ayes: 5, Nays: 0; Motion passed.*

The February 2014 meeting of the Board recessed at 2:45 p.m.



State of Ohio Board of Embalmers and Funeral Directors

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Reconvening of the Board

The Board of Embalmers and Funeral Directors reconvened in regular session on Tuesday, February 11, 2014, in the 31st Floor Room East B of the Riffe Center located at 77 South High Street, Columbus, Ohio. Board President Robert Carter called the meeting to order 9:05 a.m. Other board members in attendance were Mr. Robert Wasko, Ms. Linda Betzer, Mr. Thomas Fleming, and Mr. Greg Boyer. Board staff members present were Inspectors Eric Anderson and Troy Seehase, Office personnel Linda Clark, Danny Finrock, and Jarrod Williams.

Executive Director Vanessa Niekamp was absent due to a death in the family.

Continuing Education

Mr. Greg Boyer presented the applications for continuing education programs.

Applications for 50 Year Exemption

On a motion by Ms. Linda Betzer, and seconded by Mr. Robert Carter, the Board voted to approve the following application;

Licensee	License Number(s)	Note
STEVENS, DAN M	DUAL 006395	First Issuance Date – 01/07/1964

The motion passed with a vote of 5 to 0.

Applications for Waiver

On a motion by Mr. Robert Wasko, and seconded by Ms. Linda Betzer, the Board voted to approve the following application;

Licensee	License Number(s)	Note
SAMMONS, TODD A	DUAL 008121	

The motion passed with a vote of 5 to 0.

Applications for Continuing Education

Continuing Education Programs February 11, 2014:

On a motion by Mr. Robert Carter, and seconded by Ms. Linda Betzer, the Board voted to approve the following applications for continuing education: *Ayes: 5, Nays: 0; Motion passed.*

Sponsor Name	Program Date	Hours	Location	Course Name	Contact	Phone
AFRICAN AMERICAN FUNERAL PROS OF CENTRAL OHIO	3/1/2014	2	Whitehall, Ohio	The Funeral Arrangement Conference	Arlene J Lawrence	(614) 258-9549
AFRICAN AMERICAN FUNERAL PROS OF CENTRAL OHIO	3/1/2014	1	Whitehall, Ohio	Board Meeting	Arlene J Lawrence	(614) 258-9549
AMERICAN ACADEMY MCALLISTER INSTITUTE OF FUNERAL	4/26/2014	14	New York, New York	AAMI Business Forum	Brian L. Kasler	212-757-1190
BALIN AND ASSOCIATES	3/10/2014	6	Cleveland, Ohio	Ethics at the End of Life	Marcella Balin	937-766-2645
BALIN AND ASSOCIATES	3/12/2014	6	Ironton, Ohio	Ethics at the End of Life	Marcella Balin	937-766-2645
BATESVILLE CASKET COMPANY	2/20/2014	2	Batesville, Indiana	Using E-Business to Create a Meaningful Funeral Experience	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	2/20/2014	2	Batesville, Indiana	Acting on Cremation Challenges Together	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	2/21/2014	3	Batesville, Indiana	Creating Value for Families Through Meaningful Funeral Experiences	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	2/22/2014	1	Batesville, Indiana	Plant Tour and Product Knowledge	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	3/5/2014	2	Batesville, Indiana	A Better Way to Assist Today's Value Driven Consumer	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	3/5/2014	2	Batesville, Indiana	Acting on Cremation Challenges Together	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	3/5/2014	2	Batesville, Indiana	Using E-Business to Create a Meaningful Funeral Experience	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	3/5/2014	3	Batesville, Indiana	Creating Value for Families Through Meaningful Funeral Experiences	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	3/6/2014	1	Batesville, Indiana	Plant Tour and Product Knowledge	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	3/19/2014	2	Batesville, Indiana	A Better Way to Assist Today's Value Driven Consumer	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	3/19/2014	3	Batesville, Indiana	Creating Value for Families Through Meaningful Funeral Experiences	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	3/19/2014	2	Batesville, Indiana	Acting on Cremation Challenges Together	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	3/20/2014	2	Batesville, Indiana	Using E-Business to Create a Meaningful Funeral Experience	Deb St Pierre	812-934-7557

BATESVILLE CASKET COMPANY	3/20/2014	1	Batesville, Indiana	Plant Tour and Product Knowledge	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	4/2/2014	2	Batesville, Indiana	A Better Way to Assist Today's Value Driven Consumer	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	4/2/2014	3	Batesville, Indiana	Creating Value for Families Through Meaningful Funeral Experience	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	4/2/2014	2	Batesville, Indiana	Acting on Cremation Challenges Together	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	4/3/2014	1	Batesville, Indiana	Plant Tour and Product Knowledge	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	4/3/2014	2	Batesville, Indiana	Using e Business to Create a Meaningful Funeral Experience	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	4/16/2014	2	Batesville, Indiana	A Better Way to Assist Today's Value Driven Consumer	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	4/16/2014	2	Batesville, Indiana	Acting on Cremation Challenges Together	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	4/16/2014	3	Batesville, Indiana	Creating Value for Families Through Meaningful Funeral Experience	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	4/17/2014	1	Batesville, Indiana	Plant Tour and Product Knowledge	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	4/17/2014	2	Batesville, Indiana	Using e Business to Create a Meaningful Funeral Experience	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	4/24/2014	2	Batesville, Indiana	Using e Business to Create a Meaningful Funeral Experience	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	4/24/2014	1	Batesville, Indiana	Plant Tour and Product Knowledge	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	4/24/2014	2	Batesville, Indiana	A Better Way to Assist Today's Value Driven Consumer	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	4/24/2014	3	Batesville, Indiana	Exploring a New Model to Integrate the WHY of Funerals into the Arrangement Conf	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	4/30/2014	3	Batesville, Indiana	Creating Value for Families Through Meaningful Funeral Experience	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	4/30/2014	2	Batesville, Indiana	Acting on Cremation Challenges Together	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	4/30/2014	2	Batesville, Indiana	A Better Way to Assist Today's Value Driven Consumer	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	5/1/2014	1	Batesville, Indiana	Plant Tour and Product Knowledge	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	5/1/2014	2	Batesville, Indiana	Using e Business to Create a Meaningful Funeral Experience	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	5/14/2014	2	Batesville, Indiana	A Better Way to Assist Today's Value Driven Consumer	Deb St Pierre	812-934-7557

BATESVILLE CASKET COMPANY	5/14/2014	2	Batesville, Indiana	Acting on Cremation Challenges Together	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	5/14/2014	3	Batesville, Indiana	Creating Value for Families Through Meaningful Funeral Experience	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	5/15/2014	2	Batesville, Indiana	Using e Business to Create a Meaningful Funeral Experience	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	5/15/2014	1	Batesville, Indiana	Plant Tour and Product Knowledge	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	5/28/2014	3	Batesville, Indiana	Creating Value for Families Through Meaningful Funeral Experience	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	5/28/2014	2	Batesville, Indiana	Acting on Cremation Challenges Together	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	5/28/2014	2	Batesville, Indiana	A Better Way to Assist Today's Value Driven Consumer	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	5/29/2014	1	Batesville, Indiana	Plant Tour and Product Knowledge	Deb St Pierre	812-934-7557
BATESVILLE CASKET COMPANY	5/29/2014	2	Batesville, Indiana	Using e Business to Create a Meaningful Funeral Experience	Deb St Pierre	812-934-7557
BAXTER BURIAL VAULT SERVICE	4/23/2014	2	Cincinnati, Ohio	Innovations in Burial Vaults	Jane Minges	513-641-1010
BAXTER BURIAL VAULT SERVICE	7/16/2014	2	Cincinnati, Ohio	Innovations in Burial Vaults	Jane Minges	513-641-1010
BAXTER BURIAL VAULT SERVICE	10/8/2014	2	Cincinnati, Ohio	Innovations in Burial Vaults	Jane Minges	513-641-1010
BELL VAULT & MONUMENT INC.	4/17/2014	2	Mammoth, Ohio	Innovations in Burial Vaults	Jane Minges	937-866-2444
BELL VAULT & MONUMENT INC.	7/24/2014	2	Mammoth, Ohio	Innovations in Burial Vaults	Jane Minges	937-866-2444
BELL VAULT & MONUMENT INC.	10/23/2014	2	Mammoth, Ohio	Innovations in Burial Vaults	Jane Minges	937-866-2444
BUCKEYE STATE FUNERAL DIRECTORS & EMBALMERS	3/15/2014	2	Dayton, Ohio	The Importance of Customer Service	Arlene J. Lawrence	614-258-9549
BUCKEYE STATE FUNERAL DIRECTORS & EMBALMERS	3/15/2014	1	Dayton, Ohio	Board Meeting	Arlene J. Lawrence	614-258-9549
CENTRAL OHIO FUNERAL DIRECTORS ASSOCIATION	3/25/2014	3	Worthington, Ohio	Small Business Management; Mistakes to Avoid, ObamaCare, & Communications	Anne Kuntz	614-496-2077
EPSILON NU DELTA MORTUARY FRATERNITY, INC.	3/10/2014	1	Hanover, Maryland	The Lost Art of Embalming	Shun Newbern	562-607-5281
EPSILON NU DELTA MORTUARY FRATERNITY, INC.	3/10/2014	1	Hanover, Maryland	Social Media Friend or Foe to Funeral Service	Shun Newbern	562-607-5281
EPSILON NU DELTA MORTUARY FRATERNITY, INC.	3/10/2014	1	Hanover, Maryland	The Art of Apology	Shun Newbern	562-607-5281

EPSILON NU DELTA MORTUARY FRATERNITY, INC.	3/10/2014	1	Hanover, Maryland	Customer Service: From Good to Great	Shun Newbern	562-607-5281
EPSILON NU DELTA MORTUARY FRATERNITY, INC.	3/10/2014	1	Hanover, Maryland	Difficult Embalming: Gen. Restorative Treatment	Shun Newbern	562-607-5281
FAIRHOPE HOSPICE AND PALLIATIVE CARE INC.	4/23/2014	6	Lancaster, Ohio	Compassion Fatigue	Karen Chamberlain	740-654-7077
FUNERAL DIRECTORS ASSOCIATION OF NW OHIO INC	3/17/2014	2	Toledo, Ohio	History and Traditions Surrounding the Use of Flowers as an Expression	Carter Neff	419-243-6281
GREATER LORAIN FUNERAL DIRECTORS ASSOCIATION	2/25/2014	3	LaGrange, Ohio	Legacy Stories	Charles Duke	440-926-2048
GREATER MONTGOMERY COUNTY FUNERAL DIRECTORS ASSOC	3/12/2014	2	Kettering, Ohio	Lifetimes / decoding the Generations	Gary L. Heller	937-275-7434
INTERNATIONAL ORDER OF THE GOLDEN RULE	3/28/2014	10	Charleston, SC	Annual Conference & Supplier Showcase	Jessica A. Smith	800-637-8030 X 110
MKJ MARKETING	3/3/2014	6	Beaver Creek, Colorado	Creating the Hybrid Funeral Business	Krystal Casey	727-524-8100
MKJ MARKETING	3/5/2014	6	Beaver Creek, Colorado	Communicating Effectively with the Baby Boomer Generation	Krystal Casey	727-524-8100
NATIONAL FUNERAL DIRECTORS ASSOCIATION 2014	3/13/2014	1	Online	Online - Complying with the New USPS Requirements for Shipping Cremated Remains	Kathleen Walczak	800-228-6332
NATIONAL FUNERAL DIRECTORS ASSOCIATION 2014	3/17/2014	5	Atlanta, Georgia	Meet the Mentors	Kathleen Walczak	800-228-6332
NATIONAL FUNERAL DIRECTORS ASSOCIATION 2014	3/26/2014	7	Centennial, Colorado	NFDA Certified Crematory Operator Program	Kathleen Walczak	800-228-6332
NATIONAL FUNERAL DIRECTORS ASSOCIATION 2014	3/27/2014	1	Online	Online - Boosting Profits Through the Power of Possibility Thinking	Kathleen Walczak	800-228-6332
NATIONAL FUNERAL DIRECTORS ASSOCIATION 2014	5/2/2014	8	Wheeling, Illinois	Certified Preplanning Consultant (CPC) program	Kathleen Walczak	800-228-6332
NATIONAL FUNERAL DIRECTORS ASSOCIATION 2014	7/10/2014	8	Pittsburg, PA	Certified Preplanning Consultant (CPC) program	Kathleen Walczak	800-228-6332
OHIO EMBALMERS ASSOCIATION	3/5/2014	6	Athens, Ohio	OEA Winter Seminar	David G Hicks	513-673-7448
OHIO FUNERAL DIRECTORS ASSOC #16	3/20/2014	2	Canton, Ohio	Treasured Memories	Daniel T. Skivlocke	330-823-2159
OHIO FUNERAL DIRECTORS ASSOCIATION	2/11-12/2014	13	Van Wert, Ohio	Mass Fatality Incident Response State of Ohio	Diana O'Neal	614-486-5339
OHIO FUNERAL DIRECTORS ASSOCIATION	3/4-5/2014	13	Franklin, Ohio	Mass Fatality Incident Response State of Ohio	Diana O'Neal	614-486-5339
OHIO FUNERAL DIRECTORS ASSOCIATION	3/10/2014	6	Toledo, Ohio	Disaster Victim Information Center (VIC) Operations Training	Diana O'Neal	614-486-5339
OHIO FUNERAL DIRECTORS ASSOCIATION	3/27-28/2014	11	Fairborn, Ohio	Mass Fatality Response 101	Diana O'Neal	614-486-5339

OHIO FUNERAL DIRECTORS ASSOCIATION #11	3/25/2014	2	Cincinnati, Ohio	Tissue Donation and Transplantation - Life Center Organ Donor Network	Tim King	513-722-2430 x2
OHIO FUNERAL DIRECTORS ASSOCIATION #11	4/22/2014	2	Goshen, Ohio	Grow Your Business Coaching		
OSHA COMPLIANCE SERVICES	3/11/2014	2	Oak Harbor, Ohio	Complying with OSHA Standards for Funeral Homes (review & update)	Paul H Conrad	419-868-7270
OSHA COMPLIANCE SERVICES	3/12/2014	2	Toledo, Ohio	Complying with OSHA Standards for Funeral Homes (review & update)	Paul H Conrad	419-868-7270
PITTSBURGH INSTITUTE OF MORTUARY SCIENCE	3/14/2014	6	Pittsburg, PA	2014 - PIMS Best Practices 101	Eugene C. Ogrodnik	412-362-8500
SERVPRO INDUSTRIES INC	4/3/2014	3	Worthington, Ohio	Biohazard Cleanup	Mandi Green	(615) 451-0800
SOUTHERNCARE	3/11/2014	6	Boardman, Ohio	Providing a "Good Death:" The Importance of End of Life Care	Danielle Procopio	330-774-3522
STERICYCLE	4/9/2014	2	New Philadelphia, Ohio	Funeral Service OSHA / Bloodborne Pathogens Training	Sophia Aldrich	330-984-7141
STERICYCLE	4/9/2014	1	New Philadelphia, Ohio	Funeral Service Hazard Communication Training	Sophia Aldrich	330-984-7141
SUMMIT COUNTY FUNERAL DIRECTORS DISTRICT 8	3/6/2014	2	Akron, Ohio	Technology in Funeral Service	Scott Mason	330-620-1916
THE CONFERENCE	2/25/2014	7	Orlando, Florida	Board Member Training Program	Allie Sparkman	479-442-7076
THE CONFERENCE	2/26/2014	1	Orlando, Florida	Examination Services Forum	Allie Sparkman	479-442-7076
THE CONFERENCE	2/26/2014	4	Orlando, Florida	Funeral Service Administrators Forum	Allie Sparkman	479-442-7076
THE CONFERENCE	2/26/2014	1	Orlando, Florida	Model Practice Act for Funeral Service Discussion	Allie Sparkman	479-442-7076
THE CONFERENCE	2/26/2014	1	Orlando, Florida	"Recent Cases & What We Need to Learn" Presentation	Allie Sparkman	479-442-7076
THE CONFERENCE	2/27/2014	1	Orlando, Florida	"Alkaline Hydrolysis Regulation" Presentation	Allie Sparkman	479-442-7076
THE CONFERENCE	2/27/2014	1	Orlando, Florida	"Legislative Updates" Presentation	Allie Sparkman	479-442-7076
THE CONFERENCE	2/27/2014	1	Orlando, Florida	District Meetings	Allie Sparkman	479-442-7076
THE CONFERENCE	2/27/2014	1	Orlando, Florida	"Nurse Licensure Compact"	Allie Sparkman	479-442-7076
THE CONFERENCE	2/27/2014	1	Orlando, Florida	Group Exercise	Allie Sparkman	479-442-7076
TRI-COUNTY FUNERAL DIRECTORS ASSOCIATION	2/26/2014	2	Washington Court House	Disaster Readiness	Susan Littleton Kempner	937-584-2431

TRI-COUNTY FUNERAL DIRECTORS ASSOCIATION	4/23/2014	2	Washington Court House	VA Benefits	Susan Littleton Kempner	937-584-2431
UNITED FUNERAL DIRETORS & EMBALMERS OF SOUTHERN OH	2/15/2014	2	Cincinnati, Ohio	What to do when it's time to have services and Burial for our Military?	Libby Brown	513-498-9494
UNITED FUNERAL DIRETORS & EMBALMERS OF SOUTHERN OH	5/17/2014	2	Cincinnati, Ohio	What's New With Our County Coroner: Dr. Sammarco, M.D.	Libby Brown	513-498-9494

Operation Committee Report

Board President Robert Carter presented the Operations Committee Report from the meeting held Monday, February 10, 2014. Topics of discussion included the following:

1. On Friday, January 24, 2014 Executive Director Vanessa Niekamp and Board President Robert Carter, met with Ohio Assistant Attorney General, Section Chief Susan Walker and Assistant Attorney General Carla Dowling-Fitzpatrick to discuss responsibilities and expectations between the Board of Embalmers and Funeral Directors and the Assistant Attorney General's Office. Mr. Carter explained the offices were often in disagreement but the meeting was informative. He stated the board is committed to continued efforts of improving the relationship with the AAG Office.
2. A discussion of hiring additional board inspectors was revisited. With recent growth in findings of misappropriation of funds, the need for more examiners protecting the public from misconduct is a paramount goal.

Mr. Thomas Fleming reminded all of Ohio Funeral Directors Association Legislative Reception to be held at the Vern Riffe Center, Capitol Lobby, on March 11, 2014 5:00 p.m. - 7:00 p.m.

Mr. Robert Wasko remarked the reception is scheduled one week prior to the monthly board meeting. He questioned Mr. Carter if board members were permitted to submit a travel authorization for attending.

Board President Robert Carter requested discussion on board members attending the reception and asked for opinions on submitting travel authorizations to attend the reception.

On a motion by Ms. Linda Betzer, and seconded by Mr. Greg Boyer, the Board voted to allow any board member who elects to attend the OFDA Legislative Reception to submit a travel authorization prior to the event for reimbursement of travel expenses: *Ayes: 5, Nays: 0; Motion passed.*

Ohio Ethics Training

The Ohio Ethics Commission "Ethics Training" video was viewed from 9:25 a.m. to 10:28 a.m.

On a motion by Mr. Robert Wasko, and seconded by Ms. Linda Betzer, the Board voted to adjourn the meeting: *Ayes: 5, Nays: 0; Motion passed.*

The February 2014 meeting of the Board adjourned at 10:29 a.m.



State of Ohio
Board of Embalmers and Funeral Directors

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Meeting Dates 2014

<i>January</i>	<p>Board Meeting – 1:00 p.m. on Monday the 13th and 9:00 a.m. on Tuesday the 14th</p> <p>Education Committee Meeting – Monday the 13th immediately following the regular meeting of the board.</p> <p>Operations Committee Meeting –Monday the 13th, Riffe Center Room 1640, immediately follows the regular meeting of the board.</p> <p>Apprentice Interviews – Conducted by Robert Wasko and Greg Boyer</p>
<i>February</i>	<p>Board Meeting – 1:00 p.m. on Monday the 10th and 9:00 a.m. on Tuesday the 11th</p> <p>Education Committee Meeting – Monday the 10th immediately following the regular meeting of the board.</p> <p>Operations Committee Meeting –Monday the 10th, Riffe Center Room 1640, immediately follows the regular meeting of the board.</p> <p>Apprentice Interviews – Conducted by Linda Betzer and Thomas Fleming</p>
<i>March</i>	<p>Board Meeting – 1:00 p.m. on Monday the 17th and 9:00 a.m. on Tuesday the 18th</p> <p>Education Committee Meeting – Monday the 17th immediately following the regular meeting of the board.</p> <p>Operations Committee Meeting –Monday the 17th, Riffe Center Room 1640, immediately follows the regular meeting of the board.</p> <p>Apprentice Interviews – Conducted by Thomas Fleming and Robert Carter</p>
<i>April</i>	<p>Board Meeting – 1:00 p.m. on Tuesday the 15th and 9:00 a.m. on Wednesday the 16th, Riffe Center, 19th Floor, Room 1918.</p> <p>Education Committee Meeting – Tuesday the 15th immediately following the regular meeting of the board, Riffe Center, 19th Floor, Room 1918.</p> <p>Operations Committee Meeting –Tuesday the 15th, Riffe Center Room 1640, immediately follows the regular meeting of the board.</p> <p>Apprentice Interviews – Conducted by Robert Carter and Linda Betzer</p>
<i>May</i>	<p>Board Meeting – 1:00 p.m. on Monday the 19th and 9:00 a.m. on Tuesday the 20th</p> <p>Education Committee Meeting – Monday the 19th immediately following the regular meeting of the board.</p> <p>Operations Committee Meeting –Monday the 19th, Riffe Center Room 1640, immediately follows the regular meeting of the board.</p> <p>Apprentice Interviews – Conducted by Linda Betzer and Robert Wasko</p>
<i>June</i>	<p>Board Meeting – 1:00 p.m. on Monday the 23rd and 9:00 a.m. on Tuesday the 24th</p> <p>Education Committee Meeting – Monday the 23rd immediately following the regular meeting of the board.</p> <p>Operations Committee Meeting –Monday the 23rd, Riffe Center Room 1640, immediately follows the regular meeting of the board.</p> <p>Apprentice Interviews – Conducted by Thomas Fleming and Robert Carter</p>

All meetings will be held in the Board Room on the 31st Floor of the Riffe Center located at 77 South High Street, Columbus, Ohio 43215, *unless otherwise noted*. All Board meetings are open to the public. Apprentice Interviews are not public meetings.



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<i>July</i>	<p>Board Meeting – 1:00 p.m. on Monday the 21st and 9:00 a.m. on Tuesday the 22nd</p> <p>Education Committee Meeting – Monday the 21st immediately following the regular meeting of the board.</p> <p>Operations Committee Meeting –Monday the 21st, Riffe Center Room 1640, immediately follows the regular meeting of the board.</p> <p>Apprentice Interviews – Conducted by Greg Boyer and Thomas Fleming</p>
<i>August</i>	<p>Board Meeting – 1:00 p.m. on Monday the 18th and 9:00 a.m. on Tuesday the 19th</p> <p>Education Committee Meeting – Monday the 18th immediately following the regular meeting of the board.</p> <p>Operations Committee Meeting –Monday the 18th, Riffe Center Room 1640, immediately follows the regular meeting of the board.</p> <p>Apprentice Interviews – Conducted by Robert Wasko and Robert Carter</p>
<i>September</i>	<p>Board Meeting – 1:00 p.m. on Monday the 15th and 9:00 a.m. on Tuesday the 16th</p> <p>Education Committee Meeting – Monday the 15th immediately following the regular meeting of the board.</p> <p>Operations Committee Meeting –Monday the 15th, Riffe Center Room 1640, immediately follows the regular meeting of the board.</p> <p>Apprentice Interviews – Conducted by Robert Wasko and Linda Betzer</p>
<i>October</i>	<p>Board Meeting – 1:00 p.m. on Tuesday the 14th and 9:00 a.m. on Wednesday the 15th</p> <p>Education Committee Meeting – Tuesday the 14th immediately following the regular meeting of the board.</p> <p>Operations Committee Meeting –Tuesday the 14th, Riffe Center Room 1640, immediately follows the regular meeting of the board.</p> <p>Apprentice Interviews – Conducted by Linda Betzer and Thomas Fleming</p>
<i>November</i>	<p>Board Meeting – 1:00 p.m. on Monday the 17th and 9:00 a.m. on Tuesday the 18th</p> <p>Education Committee Meeting – Monday the 17th immediately following the regular meeting of the board.</p> <p>Operations Committee Meeting –Monday the 17th, Riffe Center Room 1640, immediately follows the regular meeting of the board.</p> <p>Apprentice Interviews – Conducted by Robert Wasko and Greg Boyer</p>
<i>December</i>	<p>Board Meeting – 1:00 p.m. on Monday the 15th and 9:00 a.m. on Tuesday the 16th</p> <p>Education Committee Meeting – Monday the 15th immediately following the regular meeting of the board.</p> <p>Operations Committee Meeting –Monday the 15th, Riffe Center Room 1640, immediately follows the regular meeting of the board.</p> <p>Apprentice Interviews – Conducted by Greg Boyer and Robert Wasko</p>

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