



State of Ohio Board of Embalmers and Funeral Directors

77 South High Street, 16th Floor, Columbus, OH 43215-6108 • Phone (614) 466-4252 • Fax (614) 728-6825
E-Mail: oh.emb.bd@funeral.ohio.gov • Website: www.funeral.ohio.gov

MINUTES

Convening of the Board

The Board of Embalmers and Funeral Directors met in regular session on Monday, April 15, 2013, in the 31st Floor Boardroom of the Riffe Center located at 77 South High Street, Columbus, Ohio. Board President Ms. Pamela Williams-Briggs called the meeting to order at 1:08 p.m. Other Board members in attendance were Mr. Robert Wasko, Mr. Ty Marsh, Ms. Linda Betzer, Mr. Robert Carter, Mr. Thomas Fleming and Mr. Greg Boyer. Board staff members present were Executive Director Ms. Vanessa Niekamp, Inspectors Mr. Eric Anderson and Mr. Troy Seehase, Office Personnel Ms. Linda Clark, Mr. Danny Finrock, and Mr. Jarrod Williams. Also attending was Board Counsel, Assistant Attorneys General Mr. James Patterson and Ms. Carla Dowling- Fitzpatrick.

Ms. Williams-Briggs shared an announcement of Mr. John J. Hadley's passing at his residence on Saturday, April 13, 2013, after a year-long battle with cancer. Mr. Hadley was a past Board of Embalmers and Funeral Directors member, serving three terms of appointment totaling fifteen years. Ms. Williams-Briggs asked others to share their memories of Mr. Hadley. There was time of remembrance and reflections of John's life and service to others.

Mr. Fleming shared an announcement of Mr. Charlie Wilson passing at a Florida hospital on Sunday, April 14, 2013 after complications from a stroke. Mr. Wilson was a past President of Ohio Funeral Directors Association and former Ohio Congressman.

Reading and Consideration of the Minutes

Board President Ms. Williams-Briggs asked for reading and consideration of March 2013 Mtg. Minutes.

Correction suggested by Mr. Marsh included: page 3, add anonymous redacted disclaimer within body of recommendation to charge cases.

Correction suggested by Mr. Carter included: page 16, Application for Exemption for 50 years of Licensure section to confirm who made the motion.

Correction suggested by Ms. Betzer included: page 11, the word "consecutively" should be replaced with "concurrently" in body of text found in Mr. Wasko's motion to allow Mr. Kinnick two apprentices for current two year compliance period.



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On a motion by Ms. Linda Betzer, and seconded by Mr. Robert Carter, the Board voted to approve the March 2013 Mtg. Minutes with recommended corrections. *Ayes: 7, Nays: 0, Motion passed.*

Persons Before the Board

Board member Mr. Greg Boyer appeared before the Board regarding letters of concern addressed to him from Mr. Terry L. Palmer of Fawcett, Oliver, Glass and Palmer Funeral Home and Mr. Timothy R. Schmidt of the Disaster Mortuary Operational Response Team of Ohio.

Mr. Boyer shared copies of the two letters with Board members and there was Board discussion on the content of each.

Board President Ms. Williams-Briggs asked Executive Director Ms. Niekamp if the Board office was also in receipt of the correspondences from these individuals. Ms. Niekamp replied that Mr. Boyer forwarded the letters of concern via email and the written letters arrived by postal mail about a week after. There was Board discussion on process of handling correspondence sent directly to Board members.

Compliance

Cases Recommended for Closure

Executive Director Ms. Niekamp stated there were no current compliance cases recommended for closure.

Actionable Cases

On motions denoted with an asterisk (*), the names and identifying information was redacted from discussion and proposed notices during deliberation. Matters were referred to only by case number. Identifying information was added during the writing of the minutes based upon the correlating case number.

Recommendation to Charge #1302075

On a motion by Mr. Robert Wasko, and seconded by Mr. Greg Boyer, the Board voted to close the case against: ***Ms. Lori Vicchiarelli**** and/or ***Vicchiarelli Funeral Home****.



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ROLL CALL VOTE				
MEMBER	AYE/YES	NAY/NO	PRESENT	ABSTAINED
Robert Wasko	X			
Ty Marsh	X			
Linda Betzer	X			
Pamela Williams-Briggs	X			
Robert Carter	X			
Thomas Fleming	X			
Greg Boyer	X			

The motion *passed* with a vote of 7 to 0.

Details: January 11, 2013, the deceased was murdered in county prison at 5:30 a.m.; then transported to the County Coroner's office at 11:06 a.m. The complainant, Father of the deceased, meets with the unlicensed owner of the funeral home along with extended family members to gather obit information, vital stats, and answers general questions.

January 14, 2013, the deceased is released from the County Coroner's Office at 4:20 p.m.

January 15, 2013, the removal services drives from another city to the Coroner's Office and takes possession of the body at 2:47 a.m.

January 16, 2013, the Mother of the deceased arrives from another state; meets with the Funeral Director/Apprentice in the late afternoon and requests to see her son. She is shown her son outside of the funeral home prep room on a cot with the sheet pulled up to his chin, right eye is open, left eye is not fully shut, mouth is also open. The family present at the viewing takes photos of the condition of the deceased.

January 17, 2013, the Father of the deceased takes clothes to the funeral home and wants to see his son. He is told he cannot due to the condition of the body. In a response to this investigation, the funeral home says this is the day the body was taken to the crematory and put in refrigeration.

January 19, 2013, body is received at the crematory according to their paperwork.

January 22, 2013, deceased was cremated.



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February 15, 2013, the complaint is submitted to the State Board and includes the following issues:

1. The members of the funeral home staff were not properly licensed for the functions they performed.
2. The length of time it took for various steps to occur, such as transport of the body.
3. The condition of the body as it was presented to the family.
4. The pressure that was placed on the family by the funeral home to cremate rather than embalm.
5. No bill for services was provided to the family, even though one was requested.
6. Staff members of the funeral home were rude and unprofessional.

According to the family, they wanted the deceased embalmed and to have a traditional mass at church. They believe that the funeral home robbed them of this choice because the body was held in the embalming room unrefrigerated for four (4) days.

In speaking to the Apprentice/Director, it was confirmed that the photos were taken at the funeral home. The Inspector asked why the eyes and mouth were not closed and the Apprentice/Director

FD claimed the eyes were, but kept creeping open. The Inspector explained procedure for closing eyes and mouth.

Core issues are; no refrigeration for four (4) days, the condition of body at time the family saw him, and lack of experience of the Apprentice/Director.

There was Board discussion on condition of body.

There was Board discussion on training of apprentices.

Mr. Marsh suggested a letter of reprimand from the Board to the Master Trainer of this apprentice be considered. He also suggested the Board develop a performance tracking device for Master Trainers.

Board Counsel Mr. Patterson offered interpretation of law concerning formal letters of reprimand.

Board President Ms. Williams-Briggs instructs Executive Director Ms. Niekamp to draft letters to the funeral home and the Master Trainer indicating the apprentice did not receive sufficient training. Mr. Patterson adds that this letter be deemed informal and should be conveyed as an instructional method of bringing attention to the quality of training being provided.



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Recommendation to Charge #1302076

On a motion by Mr. Robert Wasko, and seconded by Mr. Thomas Fleming, the Board voted to charge:
*Rhoden Memorial Home**.

With a violation of: 4717.14(A)(4) The applicant or licensee has committed immoral or unprofessional conduct. 4717-8-01 Unprofessional Conduct- Specifically- The funeral home delayed arranging the funeral service, the VA Memorial Service, and having the cremation completed. The family was provided with incorrect information, particularly the date of the cremation.

And order: An opportunity for hearing.

ROLL CALL VOTE				
MEMBER	AYE/YES	NAY/NO	PRESENT	ABSTAINED
Robert Wasko	X			
Ty Marsh	X			
Linda Betzer	X			
Pamela Williams-Briggs	X			
Robert Carter	X			
Thomas Fleming	X			
Greg Boyer	X			

The motion *passed* with a vote of 7 to 0.

Details: This is the third instance of Unprofessional Conduct in less than six months. The complaints are similar in nature.

December 30, 2012, the date of death and date the family contacted the funeral home. The body was transported to another city within Ohio.

January 2, 2013, the family's first meeting with the Funeral Director. The family indicates the deceased is a veteran and requests for Military honors recognition. All necessary paperwork and arrangements are expected to be coordinated with Veteran Affairs Office.



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Inspector Anderson confirmed the funeral home had received requested paperwork from VA Office and stats for a death certificate by January 9, 2013. However, the Funeral Director indicated the funeral home was too busy to meet with family to finalize arrangements until January 15, 2013.

Services were arranged for January 21, 2013. The family believed the cremation has been completed because the Funeral Director had described the urn provided by the crematory to them. However, there was no urn at the service, and vague responses were provided when inquired about that at the service. The family later learned the cremation did not occur until January 25, 2013.

The family was not provided a death certificate with their paperwork after the service and advised the urn would be delivered to their home soon. After additional delays and many phone calls, the urn was finally delivered to family January 29, 2013.

February 25, 2013, the complaint was filed by widow of deceased.

The Funeral Director provided a response to the complaint March 15, 2013. He assigns most of the responsibility for delays to widow's extreme grief and distress. He states she was unable to meet, make decisions, or follow through in providing information. She chose not to order any copies of death certificate. He had been given the impression by the family that, in spite of the delays, they had been happy with the services provided.

Prior Orders of the Board:

1. The Board previously charged this Funeral Director and Funeral Home for Unprofessional Conduct for failing to pick-up a body from the Coroner's Office and issued forfeiture of \$3000.00, which has been paid.
2. The Board previously charged this Funeral Director and Funeral Home for Unprofessional Conduct for failing to pick-up a body from the Coroner's Office and issued a forfeiture of \$7,500.00 which has been paid.

Recommendation to Charge #1302054

On a motion by Mr. Robert Wasko, and seconded by Ms. Linda Betzer, the Board voted to charge:
Watson's Funeral Home*

With a violation #1 of: 4717.14(A)(4) The applicant or licensee has committed immoral or unprofessional conduct. 4717-8-01 Unprofessional Conduct (F) Misappropriation by a Funeral Director, funeral home, or funeral home's employee of any amount of money whether paid by a consumer or acquired by any other means in order to fund his or her funeral service.

And order: An opportunity for hearing.



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ROLL CALL VOTE				
MEMBER	AYE/YES	NAY/NO	PRESENT	ABSTAINED
Robert Wasko	X			
Ty Marsh	X			
Linda Betzer	X			
Pamela Williams-Briggs	X			
Robert Carter		X		
Thomas Fleming	X			
Greg Boyer	X			

The motion *passed* with a vote of 6 to 1.

With a violation #2 of: 4717.14(A)(4) The applicant or licensee has committed immoral or unprofessional conduct. 4717-8-01 Unprofessional Conduct – Specifically, the funeral home failed to return funds to the family as requested.

And order: An opportunity for hearing.

ROLL CALL VOTE				
MEMBER	AYE/YES	NAY/NO	PRESENT	ABSTAINED
Robert Wasko	X			
Ty Marsh	X			
Linda Betzer	X			
Pamela Williams-Briggs	X			
Robert Carter		X		
Thomas Fleming	X			
Greg Boyer	X			



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The motion *passed* with a vote of 6 to 1.

Details: The complaint was filed by a daughter of the deceased February 7, 2013.

The consumer entered into a preneed arrangement with funeral home September 1997. At that time, an Irrevocable Preneed was written, and \$1,000.00 was paid to the funeral home September 15, 1997 by the son of the consumer. Additional payments of \$100.00 each were paid over a period of time by the son until a total balance of \$2,000.00 for preneed was met.

The consumer passed away July 22, 2012. Another funeral home took care of arrangements. A second daughter made those arrangements. This funeral home sent a check for \$1,000.00 dated August 30, 2012 to the funeral home handling services per request of second daughter. The complainant (first daughter) handled deceased estate and requested original funeral home to return unused funds to her.

The original funeral home provided a response to the complaint March 4, 2013. Inspector Seehase contacted the funeral home for additional information. The original funeral home had identified \$1,000.00 in a trust account and sent a check to second funeral home. However, a funeral home employee stole funds, and the other payments totaling \$2,000.00, made by the son, are now assumed to have been stolen. The son did fax the funeral home a letter from this staff member, dated December 27, 1997 showing that \$2,000.00 in total has been paid towards the preneed to this funeral home and that there was still a balance due of approximately \$1,900.00. The son requested that the original funeral home return the preneed funds to him. Complaints have been filed with the Ohio Attorney General's Office and the Better Business Bureau by the complainant.

There has been some dispute among family members as where the refunds should go. The original funeral home received conflicting instructions and requests related to this.

Core issues identified are \$2,000.00 was misappropriated by an employee of the funeral home, and the funeral home has failed to reimburse the family the amount stolen.

There was Board discussion on this funeral home's past decisions about their personnel.

Recommendation to Charge #1303077 [\[ASSOCIATED WITH #1303078\]](#)

On a motion by Mr. Robert Wasko, and seconded by Mr. Robert Carter, the Board voted to charge: **Mr. Robert Lewis***.

With a violation of: 4717.13(A)(5) Operate a funeral home without a license to operate the funeral home issued by the Board under this Chapter.



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And order: An order to pay forfeiture.
[Licensee may request hearing instead]
(4717-12-01(A)(2)(a) \$500 min. - \$5,000 max.)
Amount of forfeiture imposed: \$5,000.00

ROLL CALL VOTE				
MEMBER	AYE/YES	NAY/NO	PRESENT	ABSTAINED
Robert Wasko	X			
Ty Marsh	X			
Linda Betzer	X			
Pamela Williams-Briggs	X			
Robert Carter	X			
Thomas Fleming	X			
Greg Boyer	X			

The motion **passed** with a vote of 7 to 0.

Details: A Board Inspector received a complaint from an ambulance transport service driver March 4, 2013. Driver stated that bodies were being delivered to an unlicensed facility housing two (2) funeral homes. This address is being used on death certificates and other documents. An investigation verified that there are cremated bodies at this facility that is not properly licensed. There has been communication between Board staff and this Funeral Director in question regarding the name of this unlicensed facility, but no action yet taken to the Board regarding licensure.

March 5, 2013, the Department of Health, Office of Vital Statistics provided evidence of prior authorizations to cremate and obituary documentation, identifying two (2) individuals have been served at this unlicensed location.

Prior Orders of the Board:

1. The Board previously charged this Funeral Director and funeral home for Unprofessional Conduct for misappropriation of Preneed funds and offered an opportunity for hearing.



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Recommendation to Charge #1303078 [ASSOCIATED WITH #1303077]

On a motion by Mr. Robert Wasko, seconded by Mr. Robert Carter, the Board voted to charge: **Mr. Mark Vrabel***.

With a violation of: 4717.13(A)(5) Operate a funeral home without a license to operate a funeral home issued by the Board under this Chapter.

And order: An order to pay forfeiture.
[Licensee may request a hearing instead]
(4717-12-01(A)(2)(a) \$500 min. - \$5,000 max.)
Amount of forfeiture imposed: \$5,000.00

ROLL CALL VOTE				
MEMBER	AYE/YES	NAY/NO	PRESENT	ABSTAINED
Robert Wasko	X			
Ty Marsh	X			
Linda Betzer	X			
Pamela Williams-Briggs	X			
Robert Carter	X			
Thomas Fleming	X			
Greg Boyer	X			

The motion **passed** with a vote of 7 to 0.

Details: A Board Inspector received a complaint from an ambulance transport service driver March 4, 2013. Driver stated that bodies were being delivered to an unlicensed facility housing two (2) funeral homes. This address is being used on death certificates and other documents. An investigation verified that there are cremated bodies at this facility that is not properly licensed. There has been communication between Board staff and this Funeral Director in question regarding the name of this unlicensed facility, but no action yet taken to the Board regarding licensure.



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March 5, 2013, the Department of Health, Office of Vital Statistics provided evidence of prior authorizations to cremate and obituary documentation, identifying two (2) individuals have been served at this unlicensed location.

Recommendation to Charge #1303081 [ASSOCIATED WITH #1304086]

On a motion by Mr. Robert Wasko, seconded by Mr. Robert Carter, the Board voted to charge: **Mr. Tim Werner***.

With a violation #1 of: 4717.13(A)(5) Operate a funeral home without a license to operate a funeral home issued by the Board under this Chapter.

And order: Upon review of the written allegations prepared by the Executive Director; and a finding there is clear and convincing evidence that the licensee's continued practice presents a danger of immediate and serious harm to the public; it is therefore ordered to suspend **Mr. Tim Werner*** license(s) without prior adjudicatory hearing.

ROLL CALL VOTE				
MEMBER	AYE/YES	NAY/NO	PRESENT	ABSTAINED
Robert Wasko	X			
Ty Marsh	X			
Linda Betzer	X			
Pamela Williams-Briggs				X
Robert Carter	X			
Thomas Fleming	X			
Greg Boyer	X			

The motion **passed** with a vote of 6 to 0.

With a violation #2 of: 4717.04(A)(9)(d) Knowingly permitting an unlicensed person, other than a person serving as apprenticeship, to engage in the profession or business of embalming or funeral directing under the licensee's supervision.



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And order: Upon review of the written allegations prepared by the Executive Director; and a finding there is clear and convincing evidence that the licensee’s continued practice presents a danger of immediate and serious harm to the public; it is therefore ordered to suspend **Mr. Tim Werner*** license(s) without a prior adjudicatory hearing.

ROLL CALL VOTE				
MEMBER	AYE/YES	NAY/NO	PRESENT	ABSTAINED
Robert Wasko	X			
Ty Marsh	X			
Linda Betzer	X			
Pamela Williams-Briggs				X
Robert Carter	X			
Thomas Fleming	X			
Greg Boyer	X			

The motion **passed** with a vote of 6 to 0.

With a violation #3 of: 4717.14(A)(8) The licensee loaned the licensee’s own license, or the applicant or licensee used the license of another person, or knowingly aided or abetted the granting of an improper license.

And order: Upon review of the written allegations prepared by the Executive Director; and a finding there is clear and convincing evidence that the licensee’s continued practice presents a danger of immediate and serious harm to the public; it is therefore ordered to suspend **Mr. Tim Werner*** license(s) without a prior adjudicatory hearing.

ROLL CALL VOTE				
MEMBER	AYE/YES	NAY/NO	PRESENT	ABSTAINED
Robert Wasko	X			
Ty Marsh	X			



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Linda Betzer	X		
Pamela Williams-Briggs			X
Robert Carter	X		
Thomas Fleming	X		
Greg Boyer	X		

The motion *passed* with a vote of 6 to 0.

With a violation #4 of: 4717.14(A)(4) The applicant or licensee has committed immoral or unprofessional conduct. 4717-8-01 Unprofessional Conduct – Specifically, abandonment of a body.

And order: Upon review of the written allegations prepared by the Executive Director; and a finding there is clear and convincing evidence that the licensee’s continued practice presents a danger of immediate and serious harm to the public; it is therefore ordered to suspend **Mr. Tim Werner*** license(s) without a prior adjudicatory hearing.

ROLL CALL VOTE				
MEMBER	AYE/YES	NAY/NO	PRESENT	ABSTAINED
Robert Wasko	X			
Ty Marsh	X			
Linda Betzer	X			
Pamela Williams-Briggs				X
Robert Carter	X			
Thomas Fleming	X			
Greg Boyer	X			

The motion *passed* with a vote of 6 to 0.



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Details: March 20, 2013, the Board Office was contacted by Ohio Department of Health (DOH), Office of Vital Statistics, and reported that a Funeral Director (FD) was trying to access EDRS and had filled out an application for a death certificate indicating a funeral home name and license number that was no longer licensed. The Board Office was also contacted by the ex-wife of this FD providing information linking this FD to the obituary of a deceased individual.

DOH was told by the Executive Director this location was a closed funeral home and did not have an active license. DOH was instructed to not accept a death certificate from the funeral home indicated. An official from DOH questioned this FD as to where the remains of deceased were being kept and the FD said they were picked up by an unlicensed individual at a County Coroner's Office and transported to another County Coroner's Office where they were at the time of communication.

March 21, 2013, a Board Inspector contacted the County Coroner's Office to inquire on the deceased whereabouts. An employee said this deceased was not in the building because the log book indicated no one had been logged-in for this time frame. The Inspector informed the Coroner's Office that a FD was working with an unlicensed individual who was also a contract employee with his office conducting removals. The employee agreed to check the morgue. The Coroner's Office was also advised the Inspector and Executive Director were in route and would be arriving within ten minutes at the facility.

Upon arrival to the County Coroner's Office, Board Staff were advised there was a casket found in the morgue and believed to contain a body. The employee confirmed that an unlicensed individual has keys to the office and could gain access anytime. The employee indicated he was not aware that the unlicensed individual had permission to store bodies at the facility. The employee indicated that this unlicensed individual had done this in the past. The County Coroner was unavailable.

The unlicensed individual and the FD arrived at the Coroner's Office approximately ten minutes after the Board Staff arrived. The Inspector asked the unlicensed individual what the circumstances were and why the body was there. He said that a friend of the deceased had contacted him and was looking for a reasonable service for her husband. The unlicensed individual indicated that he ran into the FD at a gas station and that the FD was getting back into the business, so the unlicensed individual referred the widow to the FD to handle the arrangements for the deceased. The Inspector asked who had made funeral arrangements with the family. They both answered it was the FD. The unlicensed individual said all he did was handle the transport. He said the body was placed in the morgue awaiting a death certificate to be filed and then it was going to be taken for cremation. The Inspector asked why he thought he could store a body in a county facility that had no claim or open investigation. The unlicensed individual stated that he had done this several times before and it was not a problem. The Executive Director informed the unlicensed individual they were going to the local Police to file a report and would present the information to the Board for acting as, or holds himself out to be, a Funeral Director and/or providing funeral services.



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The Inspector asked for the FD for his version. The Funeral Director stated that he thought the building he owned was still a licensed funeral home. The Inspector asked if the family had paid any money toward the services and he replied, not yet. He said the family was trying to send the deceased back to home or another country and he was checking on the costs for them. The Inspector then asked why the crematory was listed on the death certificate as place of disposition. The FD answered that transport to the other country was too expensive and the family decided to cremate. The Inspector informed him again that the facility listed on death certificate was a closed funeral home and did not have an active license.

The Inspector and Executive Director opened the casket in the morgue and photographed the deceased. They compared an obit photo and determined the deceased to be the same individual.

The Inspector and Executive Director traveled to local Police Department and met with an Officer. They gave statements and provided information and were then asked to meet with a Detective.

After meeting with the Detective, they were escorted to the Prosecutor's Office and met with Assistant Prosecutor to review possible charges.

After a late lunch, they were asked to come back to the Police Department to meet with three (3) additional Detectives. After they went over the facts again, it was decided they should try to meet with the widow and asked the Board Staff to accompany them.

They traveled with the three (3) Detectives to the deceased's home and met the widow outside. The Executive Director explained who they were and why they were there. The widow was asked if she signed any paperwork for husband's funeral. She stated that she was waiting on final price from unlicensed person and FD. She had no paperwork from either at this point. The Executive Director asked if money was paid to unlicensed person or FD. She stated there were donations collected at visitation and memorial, but was unsure of amount. She was unsure if the unlicensed individual or the FD had the money, but was told her remaining amount would be a little over \$3,000.00.

The widow was advised the FD would not be able to fulfill the obligations and asked if there was another funeral home she wanted to use. She did not have anyone in mind and asked the Inspector to contact others to inquire costs. The Inspector contacted other funeral homes in the area and then provided the widow with prices. She chose one and the Inspector made arrangements between widow and funeral home for removal of the deceased to their facility.

March 27, 2013, the Inspector contacted a funeral home that had completed the embalming of the deceased. It was determined the FD had contacted them on March 11, 2013 to do an embalming for him and stated that the unlicensed individual was with a different licensed funeral home in the area. The embalmer met the unlicensed individual at the garage of the local funeral home location and



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transported the deceased to the funeral home where the embalmer performed the embalming. The embalmer was instructed to deliver the embalmed body to the County Coroner's Office on March 13, 2013 around 6:00 p.m. and the body was placed in the cooler. The unlicensed individual paid the embalmer \$325.00 cash for embalming service.

March 28, 2013, the Inspector interviewed the FD outside his residence in the presence of a civil escort from local Police Department. The FD stated the family had made contact with the unlicensed individual. The unlicensed individual told the FD the family had \$2,195.00 to work with. Original arrangements were to be cremation followed by a memorial service. The unlicensed individual told the FD the family wanted more. The FD stated the unlicensed individual did most of the arrangements. No contract was signed and no Statement of Goods and Services were completed.

The deceased body was dressed and casketed at the County Coroner's Office by the unlicensed individual, the FD and another unlicensed individual. (FD was not sure on the date.)

After calling hours on March 16, 2013, the borrowed casket was returned to the Coroner's Office and as well as after the memorial on March 18, 2013.

March 28, 2013, The Inspector and Detectives met with County Coroner's Office. They explained the entire chain of events to The Coroner, and presented statements they gathered indicating the unlicensed individual used the County facility for his personal business.

It was decided the locks would be changed and the unlicensed individual would no longer transport for Coroner's Office.

The deceased was cremated March 29, 2013.

Prior Orders of the Board:

1. The Board previously charged this Funeral Director/ Embalmer for a violation of ORC 4717.14(A)(2) The applicant or licensee has been convicted of or has pled guilty to a felony, or any crime involving moral turpitude. – Specifically – A guilty plea to the offense of forgery (fifth degree felony), and issued a ninety (90) day suspension of the Funeral Director and Embalming licenses beginning September 8, 2012, ending December 6, 2012.

Board President Ms. Williams-Briggs stated knowledge of complaint details and declared she must recuse herself from participating in discussion and vote of this compliance case. Ms. Williams-Briggs directed Board Vice President Ms. Linda Betzer to preside the meeting in her absence.

Note: Ms. Williams-Briggs exited meeting.

Board Vice President Ms. Betzer assumed direction of meeting.



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There was Board discussion on timeline of events from details.

There was Board discussion on history of [Mr. Tim Werner*](#).

Ms. Betzer asked Board Counsel Mr. Patterson to define meaning of, "...clear and convincing evidence..." to Board as defined by Ohio Attorney General's Office.

Ms. Betzer asked Board Counsel Mr. Patterson to define meaning of, "...a danger of immediate and serious harm to the public..." to Board as defined by Ohio Attorney General's Office.

There was Board discussion on details of charges.

Executive Director Ms. Niekamp presented findings of facts from the investigations conducted by Board Inspector Mr. Anderson, [Mansfield Police Department*](#), and [Mansfield Assistant City Prosecutor's Office*](#) relating to violations #1 through #4.

On a motion by [Board Vice President Ms. Betzer](#), and seconded by [Mr. Robert Carter](#), The Board voted to: [***accept the finding of facts as presented, and report the finding of facts as presented, to be the Board's position regarding this compliance case.***](#)

ROLL CALL VOTE				
MEMBER	AYE/YES	NAY/NO	PRESENT	ABSTAINED
Robert Wasko	X			
Ty Marsh	X			
Linda Betzer	X			
Pamela Williams-Briggs				X
Robert Carter	X			
Thomas Fleming	X			
Greg Boyer	X			

The motion [***passed***](#) with a vote of 6 to 0.



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Executive Director Ms. Niekamp requested and received permission from the Board to acknowledge *Wappner Funeral Directors of Mansfield, Ohio* in the meeting minutes for their assistance to the family of the deceased in providing final arrangements.

Recommendation to Charge #1303086 [ASSOCIATED WITH #1304081]

On a motion by Mr. Robert Wasko, and seconded by Mr. Thomas Fleming, the Board voted to request the Ohio Attorney General's Office seek an injunction against **Mr. Gerald Polk*** for a violation of 4717.13(A)(1) Engage in the business or profession of funeral directing unless the person is licensed as a Funeral Director under this Chapter, is certified as an apprentice Funeral Director in accordance with rules adopted under section 4717.04 of the Ohio Revised Code and is assisting a Funeral Director licensed under this Chapter, or is a student in a college of mortuary sciences approved by the Board and is under the direct supervision of a Funeral Director licensed by the Board.

ROLL CALL VOTE				
MEMBER	AYE/YES	NAY/NO	PRESENT	ABSTAINED
Robert Wasko	X			
Ty Marsh	X			
Linda Betzer	X			
Pamela Williams-Briggs				X
Robert Carter	X			
Thomas Fleming	X			
Greg Boyer	X			

The motion **passed** with a vote of 6 to 0.

Note: Board President Ms. Williams-Briggs was invited to return to meeting after vote.



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Recommendation to Charge #1304087

On a motion by Mr. Thomas Fleming, and seconded by Mr. Robert Wasko, the Board voted to charge:
Mr. Roger Littleton*

With a violation of: 4717.13(A)(5) Operate a funeral home without a license to operate a funeral home issued by the Board under this Chapter. 4717-12-01(A)(6) For transferring a license to operate a funeral home, embalming facility, or crematory facility from one owner or operator to another, or from one location to another location without notifying the Board.

And order: An order to pay forfeiture.
[Licensee may request hearing instead]
(4717-12-01(A)(6)(a) \$1,000 min. - \$5,000 max.)
Amount of forfeiture imposed: \$2,500.00

ROLL CALL VOTE				
MEMBER	AYE/YES	NAY/NO	PRESENT	ABSTAINED
Robert Wasko	X			
Ty Marsh	X			
Linda Betzer	X			
Pamela Williams-Briggs	X			
Robert Carter	X			
Thomas Fleming	X			
Greg Boyer	X			

The motion ***passed*** with a vote of 7 to 0.

Details: January 3, 2013, Board Staff contacted the funeral home and was told the funeral home was sold to a family member. Staff explained a new Funeral Home Application to the Board was necessary for them to be licensed due to change in ownership. The Funeral Director agreed to send one to the Board.



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February 1, 2013, the Board Office still had not received the application and drafted a letter to the funeral home reiterating the January conversation.

March 11, 2013, the Executive Director dispatched an inspector to the funeral home. The Funeral Director was not pleased about needing a new license, but agreed to apply to the Board.

March 29, 2013, a second written notice from the Board Office was sent to the funeral home stating they still were not appropriately licensed.

To this date, the funeral home failed to submit an application for the change in ownership and continue to serve the public.

Charge Case Status Update

Executive Director Ms. Niekamp reviewed the status of compliance cases previously charged by the Board.

Board Counsel Mr. Patterson presented updated information on pending settlements with previous compliance cases.

Current Pending Cases

Executive Director Ms. Niekamp stated there are seven (7) current pending compliance cases.

Licensure of Facilities

Ms. Linda Clark presented letters from licensees requesting the Board's consideration.

1. The Melcher-Sowers Funeral Home has written a letter to the Board requesting permission to change its business name to reflect an evolving funeral services profession.

There was Board discussion on topic of naming facilities.



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The Board agreed to allow the name change for the Melcher-Sowers Funeral Home. The Board agreed to create a committee to review existing rules concerning name changes and developing consistent revisions to assist licensees in adapting to consumer's needs.

2. The Fares J. Radel Funeral Homes and Crematory has written a letter to the Board requesting permission to allow a Master Embalmer to supervise two apprentices for the embalming portions of their apprenticeships. The two apprentices are located in two different funeral homes.

There was Board discussion on Masters and apprentices serving in different locations.

The Board agreed to table the matter until clarification from the two funeral homes is received.

3. The Jardine Funeral Home has written a letter to the Board requesting time credited towards completion of apprenticeship for an apprentice who has worked in the funeral home without a Master Funeral Director over them.

Ms. Williams-Briggs instructed Ms. Clark to send Mr. Jardine a schedule of Masters Training and note the many opportunities for classes.

On motions denoted with an asterisk (*), the names and identifying information was redacted from discussion and proposed notices during deliberation. Matters were referred to only by case number. Identifying information was added during the writing of the minutes based upon the correlating case number.

4. **Mr. Unknown*** wants to register as an apprentice. **Mr. Unknown*** has a past criminal history record.

There was Board discussion on criminal history record check provided by FBI.

Mr. Fleming suggested offering a one-nineteen (119) hearing to **Mr. Unknown***.

Board Counsel Mr. Jim Patterson suggested allowing **Mr. Unknown*** to offer a written interpretation of criminal history record confirming or challenging the information contained within the report to be reviewed by the Board before continuation of his application process.

Mr. Marsh agreed with Mr. Patterson and added that this written explanation could offer **Mr. Unknown*** the opportunity to describe his rehabilitation efforts and demonstrate his reformation.

Board President Ms. Williams-Briggs instructed Ms. Clark to inform **Mr. Unknown*** by letter requesting his written interpretation for review by the Board as suggested by Mr. Patterson.



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Existing Facility – change of location and/or ownership effective Apr. 15, 2013:

On a motion by Mr. Robert Wasko, and seconded by Mr. Robert Carter, the Board voted to approve the following applications for license: *Ayes: 7, Nays: 0, Motion passed.*

License #	Firm Title	Location	Inspection
003296	Bridges-Stocker-Fraley FH	Covington	05/31/12
003297	Stocker-Fraley Funeral Home	Bradford	02/08/13

New facility/new building – consideration & approval of paperwork:

On a motion by Mr. Robert Wasko, and seconded by Mr. Greg Boyer, the Board voted to approve the following applications for license: *Ayes: 6, Nays: 1 (Mr. Carter), Motion passed.*

Firm Title	Location	County
Walker Funeral Home	Cincinnati	Hamilton
J.E. Washington Funl Svr, Inc.	Canton	Stark

New facility/new building(Crematory) – consideration & approval of paperwork:

On a motion by Mr. Robert Wasko, and seconded by Mr. Greg Boyer, the Board voted to approve the following applications for license: *Ayes: 7, Nays: 0, Motion passed.*

Firm Title	Location	County
Y-City Crematory	Zanesville	Muskingum

Name changes:



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On a motion by Mr. Robert Wasko, and seconded by Ms. Linda Betzer, the Board voted to approve the following name changes: *Ayes: 7, Nays: 0, Motion passed.*

License #	Current Name	New Name	County
003151	Bowman Funeral Home	Bowman & Young FH	Montgomery
002234	Johnson Brown Swann FS	Evans Johnson Brown FS	Hamilton
000162	Jardine Cremation Care	Cremation Care	Cuyahoga
003170	Malloy Memorial	Malloy-Esposito Memorial	Cuyahoga
003196	Brater Funeral Home	Brater-Winter Funeral Home	Hamilton

No Motion Items

Change the manager and/or AIC/UR:

License #	Facility Name	Licensee by Last Name	Type	County
FH-2319	Edward J. Fox & Sons FH	Fox, Timothy J.	Mgr/Aic	Mahoning
FH-3102	Jackson-Sarver FH	Guthrie, Rodney J.	Mgr	Miami
FH-3103	Jackson-Sarver FH	Sarver, Brian	Mgr	Miami
FH-2594	Lane Family FH-Austintown	Latimer, Mark	Mgr	Mahoning
FH-2596	Lane Family FH-Mineral Ridge	Sim, Walter	Mgr	Trumbull
FH-2780	Lane Family FH-Roberts-Clark	Royal, David	Mgr	Trumbull
FH-2781	Lane Family FH-Shafer-Winan	Corradi, Joseph	Mgr	Trumbull
EFAC-0009	Newcomer Embalming Center	Galloway, Rodney	Eaic	Hamilton

*Previously, the Board approved the issuance of a funeral home license to the following after approval of the application, receipt of the occupancy permit, and the final inspection. The funeral home license no. was issued the date of the final inspection. *Issued date of Board meeting (special case where you are approving the paperwork and the licensed number):*



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License #	Funeral Home	Location	Issue date
003294	Andras Crematory & FH	Lorain	04/01/13
003295	Strayer Funeral Home	Delphos	04/05/13

*Previously, the Board approved the issuance of a crematory license to the following after approval of the application, receipt of the epa permit, and the final inspection. The crematory license no. was issued the date of the final inspection. *Issued date of Board meeting (special case where you are approving the paperwork and the licensed number):*

License #	Crematory	Location	Issue date
000164	Premium Mortuary Services	Carlisle	03/21/13
000165	Andras Crematory & FH Alternatives	Lorain	04/01/13
000166	Cassaday-Turkle-Christian	Alliance	04/10/13

Applications for Individual Licenses

Initial licenses to be granted Apr. 15, 2013:

On a motion by Mr. Robert Wasko, and seconded by Mr. Thomas Fleming, the Board voted to approve the following applications for license: Ayes: 7, Nays: 0, Motion passed.

License #	Name	City	Effective Date
Emb-009535 A	Rothenbuhler, Bethany D.	Pemberville	04/15/13
Fd-009599			

No Motion Items

The following individuals were issued registration numbers during March 2013:



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Registration #	Name	City	Effective Date
Fd-0713	Anthony, Katherine	Akron	03/01/13
Emb-0474 Fd-0717	Eskew, Nicholas	Chardon	03/22/13
Fd-0714	Geisman, Amy	Middleburg Hts	03/01/13
Fd-0718	Kinnick, Jillian	Youngstown	03/22/13
Fd-0715	Machingo, John	Youngstown	03/01/13
Emb-0473 Fd-0716	Swinehart, Kaleb	Columbus	03/01/13

The following individuals certified an apprenticeship during the month of March 2013:

Regis #	Name	FH Name	City	Effective Date
Fd-0713	Anthony, Katherine	Anthony Funeral Home	Akron	03/21/13
Emb-0474 Fd-0717	Eskew, Nicholas	Burr Funeral Home	Chardon	03/22/13
Emb-0473 Fd-0716	Swinehart, Kaleb	OR Woodyard Co	Columbus	03/21/13
Emb-0446 Fd-0679	Tamulonis, Courtney	Becker Funeral Home	Struthers	03/06/13
Fd- 0706	Zabor, Katherine	Zabor Funeral Home	Parma	03/21/13

Executive Director Ms. Niekamp addressed the meeting with a Special Bulletin on current events happening in Boston Massachusetts.



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On a motion by Mr. Greg Boyer, and seconded by Mr. Robert Carter, the Board voted to approve a recess of Board meeting. *Ayes: 7, Nays: 0, Motion passed.*

The Board recessed at 5:11 p.m.

Reconvening of the Board

The Board of Embalmers and Funeral Directors reconvened in regular session on Tuesday, April 16, 2013, in the 31st Floor Boardroom of the Riffe Center located at 77 South High Street, Columbus, Ohio. Board President Ms. Pamela Williams-Briggs called the meeting to order at 9:07 a.m. Other Board members in attendance were Mr. Robert Wasko, Mr. Ty Marsh, Ms. Linda Betzer, Mr. Robert Carter, Mr. Thomas Fleming and Mr. Greg Boyer. Board staff members present were Executive Director Ms. Vanessa Niekamp, Inspectors Mr. Eric Anderson and Mr. Troy Seehase, Office Personnel Ms. Linda Clark, Mr. Danny Finrock, and Mr. Jarrod Williams. Also attending was Board Counsel, Assistant Attorney General Ms. Carla Dowling- Fitzpatrick.

Facility Inspections

Board Inspectors Mr. Eric Anderson and Mr. Troy Seehase submitted reports for the month of March 2013.

Education Committee Report

Mr. Carter presented the listings of programs for continuing education.

Mr. Carter stated there were no current Fifty-Year Exemption Applications for continuing education.

Prior Approval Group

On a motion by Mr. Greg Boyer, and seconded by Mr. Thomas Fleming, the Board voted to approve the following applications for continuing education: *Ayes: 7, Nays: 0, Motion passed.*



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Program Date	Sponsor Name	Location	Course Name	Contact	Phone	Hours	Review Date
4/16/2013	BAXTER BURIAL VAULT SERVICE	Cincinnati OH	Arlington Cemetery	Jane Minges	513-641-1010	2	4/16/2013
4/17/2013	BATESVILLE CASKET COMPANY	Batesville, In	Creating Value for Families Through Meaningful Funeral Experiences	Deb St Pierre	812-934-7557	3	4/16/2013
4/17/2013	BATESVILLE CASKET COMPANY	Batesville, In	Using E-Business to Create a Meaningful Funeral Experience	Deb St Pierre	812-934-7557	2	4/16/2013
4/17/2013	BATESVILLE CASKET COMPANY	Batesville, In	Acting on Cremation Challenges Together	Deb St Pierre	812-934-7557	2	4/16/2013
4/17/2013	OHIO FUNERAL DIRECTORS ASSOCIATION #4	Hamilton, Ohio	Getting To Know Dr. Mennix & The Butler County Corners Office	Molly Zoz Rebholz	(513) 895-5412	2	4/16/2013
4/18/2013	BATESVILLE CASKET COMPANY	Batesville, In	Plant Tour and Product Knowledge	Deb St Pierre	812-934-7557	2	4/16/2013
4/18/2013	BATESVILLE CASKET COMPANY	Batesville, In	A Better Way to Assist Today's Value Driven Consumer	Deb St Pierre	812-934-7557	2	4/16/2013
4/18/2013	CENTRAL INSTITUTE FOR EDUCATIONAL ADVANCEMENT	Mamisburg, Ohio	The Death Care Industry Today	Joel L Getts	937-572-8636	3	4/16/2013
4/19/2013	FIRELANDS FUNERAL DIRECTORS ASSOCIATION	Norwalk, Ohio	E-Commerce: "The Flower Shop"	David F Koch	419-526-1070	2	4/16/2013
4/23/2013	CENTRAL OHIO FUNERAL DIRECTORS ASSOCIATION	Bexley, OH	Justice League of Ohio - Who Are We and What Do We Do?	Anne Kuntz	614-496-2077	2	4/16/2013
4/23/2013	NEWCOMER FUNERAL SERVICE GROUP	Cincinnati OH	Hazard Communication, Bloodborne Pathogens and Mortuary Safety	NEWCOMER FUNERAL SERVICE GROUP	785-233-2428	2	4/16/2013
4/23/2013	NEWCOMER FUNERAL SERVICE GROUP	Cincinnati OH	Hazard Communication, Bloodborne Pathogens and Mortuary Safety	NEWCOMER FUNERAL SERVICE GROUP	785-233-2428	2	4/16/2013
4/24/2013	BATESVILLE CASKET COMPANY	Batesville, In	Understanding and Meeting the Needs and Challenges of Our Changing Families	Deb St Pierre	812-934-7557	9	4/16/2013
4/24/2013	TRI-COUNTY FUNERAL DIRECTORS ASSOCIATION	Sabina, OH	Touring Ferno Washington	Littleton Funeral Home	937-584-2431	2	4/16/2013
4/25/2013	BATESVILLE CASKET COMPANY	Batesville, In	From the Past into the Future: Responding to Change with Technology	Deb St Pierre	812-934-7557	2	4/16/2013
4/30/2013	Groff Funeral Homes and Crematory	Sandusky, OH	Communications Skills and Conflict Resolution Training	Kara C. Groff	419.626.3632	2	4/16/2013
4/30/2013	E. TODD FOWLER	West Chester, OH	The Funeral Director and the Honey Bees	TODD FOWLER	(513) 608-5610	3	4/16/2013
4/30/2013	E. TODD FOWLER	West Chester, OH	Aftercare in the New Decade	TODD FOWLER	(513) 608-5610	3	4/16/2013
4/30/2013	GREATER LORAIN FUNERAL DIRECTORS ASSOCIATION	Lagrange, OH	Organ Donors: Policy + Procedures	Charles Duke	440-926-2048	3	4/16/2013
5/1/2013	BATESVILLE CASKET COMPANY	Batesville, In	Creating Value for Families Through Meaningful Funeral Experiences	Deb St Pierre	812-934-7557	3	4/16/2013
5/1/2013	BATESVILLE CASKET COMPANY	Batesville, In	Using E-Business to Create a Meaningful Funeral Experience	Deb St Pierre	812-934-7557	2	4/16/2013
5/1/2013	BATESVILLE CASKET COMPANY	Batesville, In	Acting on Cremation Challenges Together	Deb St Pierre	812-934-7557	2	4/16/2013
5/1/2013	REGULATORY SUPPORT SERVICES, INC	Huntersville, NC	Annual OSHA Training: Singing the Regulatory Tune	Regulatory Support Services, Inc	804-784-7347	3	4/16/2013
5/2/2013	BATESVILLE CASKET COMPANY	Batesville, In	A Better Way to Assist Today's Value Driven Consumer	Deb St Pierre	812-934-7557	2	4/16/2013



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5/2/2013	BATESVILLE CASKET COMPANY	Batesville, In	Plant Tour and Product Knowledge	Deb St Pierre	812-934-7557	2	4/16/2013
5/2/2013	CORNERSTONE OF HOPE	Independence, OH	Widows	Julia Ellifrit	216-524-3787	1	4/16/2013
5/4/2013	OHIO FUNERAL DIRECTORS ASSOC #16	Canton, OH	Tour of Crematory	Daniel T. Skivolocke	330-823-2159	1	4/16/2013
5/4/2013	OHIO FUNERAL DIRECTORS ASSOC #16	Canton, OH	Embalming Environment and Cremation Environment	Daniel T. Skivolocke	330-823-2159	2	4/16/2013
5/4/2013	OHIO FUNERAL DIRECTORS ASSOC #16	Canton, OH	Casket Customization	Daniel T. Skivolocke	330-823-2159	2	4/16/2013
5/8/2013	BATESVILLE CASKET COMPANY	Batesville, In	Understanding and Meeting the Needs and Challenges of Our Changing Families	Deb St Pierre	812-934-7557	9	4/16/2013
5/8/2013	GREATER MONTGOMERY COUITY FDA	Kettering, OH	Serving Families, Enhancing Revenue	Michael L Lewis/Brian E Wolfe	937-275-7434	2	4/16/2013
5/8/2013	OHIO EMBALMERS ASSOCIATION	Cleveland, OH	Ohio Embalmers Association Winter Seminar	David G Hicks	513-673-7448	6	4/16/2013
5/8/2013	TRI-COUNTY FUNERAL DIRECTORS ASSOC	New Philadelphia, Oh	New Federal Affordable Health Care (Obama Care)	Robert L Smith	330-852-2141	2	4/16/2013
5/14/2013	CORNERSTONE OF HOPE	Independence, OH	Eating Disorders	Julia Ellifrit	216-524-3787	2	4/16/2013
5/15/2013	BATESVILLE CASKET COMPANY	Batesville, In	Using E-Business to Create a Meaningful Funeral Experience	Deb St Pierre	812-934-7557	2	4/16/2013
5/15/2013	BATESVILLE CASKET COMPANY	Batesville, In	Acting on Cremation Challenges Together	Deb St Pierre	812-934-7557	2	4/16/2013
5/15/2013	BATESVILLE CASKET COMPANY	Batesville, In	Creating Value for Families Through Meaningful Funeral Experiences	Deb St Pierre	812-934-7557	3	4/16/2013
5/16/2013	BATESVILLE CASKET COMPANY	Batesville, In	Plant Tour and Product Knowledge	Deb St Pierre	812-934-7557	2	4/16/2013
5/16/2013	BATESVILLE CASKET COMPANY	Batesville, In	A Better Way to Assist Today's Value Driven Consumer	Deb St Pierre	812-934-7557	2	4/16/2013
5/16/2013	CORNERSTONE OF HOPE	Independence, OH	Minority Grief	Julia Ellifrit	216-524-3787	1	4/16/2013
5/16/2013	NATIONAL FUNERAL DIRECTORS ASSOCIATION	Hong Kong	Talking with families about Natural Burial and Green	Kathleen Walczak	262-228-6332	1	4/16/2013
5/16/2013	NATIONAL FUNERAL DIRECTORS ASSOCIATION	Hong Kong	NFDA-AFE Exhibits May 16-18	Kathleen Walczak	262-228-6332	1	4/16/2013
5/18/2013	NATIONAL FUNERAL DIRECTORS ASSOCIATION	Hong Kong	Grow Your Firm through Quality Service	Kathleen Walczak	262-228-6332	1	4/16/2013
5/18/2013	NATIONAL FUNERAL DIRECTORS ASSOCIATION	Hong Kong	Embalmer's Tool Kit	Kathleen Walczak	262-228-6332	1	4/16/2013
5/18/2013	NATIONAL FUNERAL DIRECTORS ASSOCIATION	Hong Kong	Massive Trauma/Reconstructive Surgery	Kathleen Walczak	262-228-6332	1	4/16/2013
5/20/2013	FUNERAL DIRECTORS ASSOCIATION OF NW OHIO INC	Toledo, Oh	Coroner's Update 2013 and Janet Pflieger Foundation	Carter Neff	419-243-6281	2	4/16/2013
5/21/2013	E. TODD FOWLER	West Chester, OH	The Funeral Director and the Honey Bees	TODD FOWLER	(513) 608-5610	3	4/16/2013
5/21/2013	E. TODD FOWLER	West Chester, OH	Aftercare in the New Decade	TODD FOWLER	(513) 608-5610	3	4/16/2013
5/21/2013	WARREN COUNTY EMERGENCY MANAGEMENT AGENCY	Franlin, Oh	Mass Fatality Planning and Response for Rural Communities	Rick Murray	513-695-1313	8	4/16/2013



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5/22/2013	BATESVILLE CASKET COMPANY	Batesville, In	Understanding and Meeting the Needs and Challenges of Our Changing Families	Deb St Pierre	812-934-7557	9	4/16/2013
5/22/2013	OHIO FUNERAL DIRECTORS ASSOC DIST #12	Wheeling, WV	OSHA and Bloodborne Pathogen Presentation	Randy A. Borkoski	(740) 942-3449	4	4/16/2013
5/23/2013	NATIONAL FUNERAL DIRECTORS ASSOCIATION	Tele	Preparing to Comply with OSHA HazCom New	Kathleen Walczak	262-228-6332	1	4/16/2013
5/23/2013	THE CLEVELAND AFRICAN AMERICAN FD & EMB ASSOC	Warrensville, OH	The Safety & Specifications of New Funeral Equipment & Restorative A	The Cleveland African American FD & Emb Assoc	216-410-6269	3	4/16/2013
5/23/2013	TRI-COUNTY FUNERAL DIRECTORS ASSOCIATION	Washington CH, OH	Current Health Epidemics and Issues	Littleton Funeral Home	937-684-2431	2	4/16/2013
5/24/2013	OHIO FUNERAL DIRECTORS ASSOC DIST #10	Portsmouth, OH	Postmortem Forensic Toxicology	Dawn Little	740-353-4161	1	4/16/2013
5/24/2013	OHIO FUNERAL DIRECTORS ASSOC DIST #10	Portsmouth, OH	Forensic Essentials and CSI	Dawn Little	740-353-4161	1	4/16/2013
5/24/2013	OHIO FUNERAL DIRECTORS ASSOC DIST #10	Portsmouth, OH	Fatal Fire Investigation / Recent Trend in Crime Concealment by Fire	Dawn Little	740-353-4161	1	4/16/2013
5/24/2013	OHIO FUNERAL DIRECTORS ASSOC DIST #10	Portsmouth, OH	Scioto County Coroner's Office Update & Geographic Drug Death Study	Dawn Little	740-353-4161	1	4/16/2013
5/28/2013	OHIO FUNERAL DIRECTORS ASSOCIATION	Columbus, OH	Master Training Seminar	Diana O'Neal	614-486-5339	6	4/16/2013
5/29/2013	BATESVILLE CASKET COMPANY	Batesville, In	Using E-Business to Create a Meaningful Funeral Experience	Deb St Pierre	812-934-7557	2	4/16/2013
5/29/2013	BATESVILLE CASKET COMPANY	Batesville, In	Creating Value for Families Through Meaningful Funeral	Deb St Pierre	812-934-7557	3	4/16/2013
5/29/2013	BATESVILLE CASKET COMPANY	Batesville, In	Acting on Cremation Challenges Together	Deb St Pierre	812-934-7557	2	4/16/2013
5/29/2013	OHIO FUNERAL DIRECTORS ASSOCIATION	Columbus, OH	Board of Directors Meeting	Diana O'Neal	614-486-5339	2	4/16/2013
5/29/2013	OHIO FUNERAL DIRECTORS ASSOCIATION	Columbus, OH	NFDA Update/OFDA Update/OFDA Executive Director's Message	Diana O'Neal	614-486-5339	1	4/16/2013
5/29/2013	OHIO FUNERAL DIRECTORS ASSOCIATION	Columbus, OH	Leadership Isn't For Cowards - How to Lead Courageously in a Turbulent Age	Diana O'Neal	614-486-5339	2	4/16/2013
5/29/2013	OHIO FUNERAL DIRECTORS ASSOCIATION	Columbus, OH	CEU for Viewing Convention Exhibits	Diana O'Neal	614-486-5339	1	4/16/2013
5/30/2013	BATESVILLE CASKET COMPANY	Batesville, In	Plant Tour and Product Knowledge	Deb St Pierre	812-934-7557	2	4/16/2013
5/30/2013	BATESVILLE CASKET COMPANY	Batesville, In	A Better Way to Assist Today's Value Driven Consumer	Deb St Pierre	812-934-7557	2	4/16/2013
5/30/2013	OHIO FUNERAL DIRECTORS ASSOCIATION	Columbus, OH	Embalming Best Practices	Diana O'Neal	614-486-5339	1	4/16/2013
5/30/2013	OHIO FUNERAL DIRECTORS ASSOCIATION	Columbus, OH	Customization - Unlimited Choices for Families	Diana O'Neal	614-486-5339	1	4/16/2013
5/30/2013	OHIO FUNERAL DIRECTORS ASSOCIATION	Columbus, OH	12 Things to Know About Consumer Behavior & the Psychology of Advertising	Diana O'Neal	614-486-5339	1	4/16/2013
5/30/2013	OHIO FUNERAL DIRECTORS ASSOCIATION	Columbus, OH	Arlington National Cemetery	Diana O'Neal	614-486-5339	2	4/16/2013
5/30/2013	OHIO FUNERAL DIRECTORS ASSOCIATION	Columbus, OH	Benefits and Entitlements for Active Duty Military and Dependents	Diana O'Neal	614-486-5339	1	4/16/2013
5/30/2013	OHIO FUNERAL DIRECTORS ASSOCIATION	Columbus, OH	CEU for Viewing Convention Exhibits	Diana O'Neal	614-486-5339	1	4/16/2013
5/30/2013	OHIO FUNERAL DIRECTORS ASSOCIATION	Columbus, OH	Arranging for Generations to Come	Diana O'Neal	614-486-5339	1	4/16/2013
5/30/2013	OHIO FUNERAL DIRECTORS ASSOCIATION	Columbus, OH	Best in Class - Increase your Revenue, your Market Share and your Brand Effectiv	Diana O'Neal	614-486-5339	1	4/16/2013
5/31/2013	OHIO FUNERAL DIRECTORS ASSOCIATION	Columbus, OH	Funeral Customs of the World	Diana O'Neal	614-486-5339	2	4/16/2013
5/31/2013	OHIO FUNERAL DIRECTORS ASSOCIATION	Columbus, OH	CEU for Viewing Convention Exhibits	Diana O'Neal	614-486-5339	1	4/16/2013



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5/31/2013	OHIO FUNERAL DIRECTORS ASSOCIATION	Columbus, OH	Tragedy and Strategy - Dealing with an event that "will never happen here"	Diana O'Neal	614-486-5339	1	4/16/2013
6/5/2013	BATESVILLE CASKET COMPANY	Batesville, In	Understanding and Meeting the Needs and Challenges of Our Changing Families	Deb St Pierre	812-934-7557	9	4/16/2013
6/6/2013	CORNERSTONE OF HOPE	Independence, OH	Social Networking	Julia Ellifritt	216-524-3787	1	4/16/2013
6/6/2013	NATIONAL FUNERAL DIRECTORS ASSOCIATION	Tele	In the Blink of an Eye: Preventing Distracted Driving Risks at Your Funeral Home	Kathleen Walczak	262-228-6332	1	4/16/2013
6/11/2013	CORNERSTONE OF HOPE	Independence, OH	Minority Grief	Julia Ellifritt	216-524-3787	2	4/16/2013
6/12/2013	BATESVILLE CASKET COMPANY	Batesville, In	Using E-Business to Create a Meaningful Funeral Experience	Deb St Pierre	812-934-7557	2	4/16/2013
6/12/2013	BATESVILLE CASKET COMPANY	Batesville, In	Acting on Cremation Challenges Together	Deb St Pierre	812-934-7557	2	4/16/2013
6/12/2013	BATESVILLE CASKET COMPANY	Batesville, In	Creating Value For Families Through Meaningful Funeral Experiences	Deb St Pierre	812-934-7557	3	4/16/2013
6/13/2013	BATESVILLE CASKET COMPANY	Batesville, In	Plant Tour and Product Knowledge	Deb St Pierre	812-934-7557	2	4/16/2013
6/13/2013	BATESVILLE CASKET COMPANY	Batesville, In	A Better Way to Assist Today's Value Driven Consumer	Deb St Pierre	812-934-7557	2	4/16/2013
6/17/2013	BATESVILLE CASKET COMPANY	Batesville, In	Understanding and Meets the Needs and Challenges of our Changing Families	Deb St Pierre	812-934-7557	9	4/16/2013
6/18/2013	GREATER CINCINNATI FUNERAL SERVICE ASSOC DIST 5	Cincinnati OH	CJD and the Funeral Director	Jackie Hahn	513-518-7001	2	4/16/2013
6/19/2013	BATESVILLE CASKET COMPANY	Batesville, In	Understanding and Meeting the Needs and Challenges of Our Changing F	Deb St Pierre	812-934-7557	9	4/16/2013
6/20/2013	BUCKEYE STATE FUNERAL DIRECTORS & EMBALMERS	Columbus, OH	Executive Board Meeting	Arlene J. Lawrence	614-258-9549	1	4/16/2013
6/21/2013	BUCKEYE STATE FUNERAL DIRECTORS & EMBALMERS	Columbus, OH	Department of Veteran Affairs	Arlene J. Lawrence	614-258-9549	1	4/16/2013
6/21/2013	BUCKEYE STATE FUNERAL DIRECTORS & EMBALMERS	Columbus, OH	OSHA	Arlene J. Lawrence	614-258-9549	1	4/16/2013
6/21/2013	BUCKEYE STATE FUNERAL DIRECTORS & EMBALMERS	Columbus, OH	Vital Statistics Laws and Rules	Arlene J. Lawrence	614-258-9549	1	4/16/2013
6/21/2013	BUCKEYE STATE FUNERAL DIRECTORS & EMBALMERS	Columbus, OH	Funeral Service Laws	Arlene J. Lawrence	614-258-9549	1	4/16/2013
6/21/2013	BUCKEYE STATE FUNERAL DIRECTORS & EMBALMERS	Columbus, OH	Ohio Board of Embalmers and Funeral Directors Update	Arlene J. Lawrence	614-258-9549	1	4/16/2013
6/21/2013	BUCKEYE STATE FUNERAL DIRECTORS & EMBALMERS	Columbus, OH	liturgical / Non-Liturgical Services, Rules and Duties of the Master Funeral Director	Arlene J. Lawrence	614-258-9549	1	4/16/2013
6/22/2013	BUCKEYE STATE FUNERAL DIRECTORS & EMBALMERS	Columbus, OH	Embalming the Deceased Body with New Medications	Arlene J. Lawrence	614-258-9549	2	4/16/2013
6/22/2013	BUCKEYE STATE FUNERAL DIRECTORS & EMBALMERS	Columbus, OH	Annual Board Meeting	Arlene J. Lawrence	614-258-9549	1	4/16/2013
6/21/2013	BUCKEYE STATE FUNERAL DIRECTORS & EMBALMERS	Columbus, OH	Master Training Seminar	Arlene J. Lawrence	614-258-9549	6	4/16/2013
6/26/2013	BATESVILLE CASKET COMPANY	Batesville, In	Acting on Cremation Challenges Together	Deb St Pierre	812-934-7557	2	4/16/2013
6/26/2013	BATESVILLE CASKET COMPANY	Batesville, In	Using E-Business to Create a Meaningful Funeral Experience	Deb St Pierre	812-934-7557	2	4/16/2013
6/26/2013	BATESVILLE CASKET COMPANY	Batesville, In	Creating Value for Families Through Meaningful Funeral Experiences	Deb St Pierre	812-934-7557	3	4/16/2013
6/27/2013	BATESVILLE CASKET COMPANY	Batesville, In	A Better Way to Assist Today's Value Driven Consumer	Deb St Pierre	812-934-7557	2	4/16/2013
6/27/2013	BATESVILLE CASKET COMPANY	Batesville, In	Plant Tour and Product Knowledge	Deb St Pierre	812-934-7557	2	4/16/2013
6/28/2013	AMERICAN SOCIETY OF EMBALMERS	Wheeling, Il	9th Annual Meeting & Conference	Melissa Johnson Williams	(800) 728-9185	7	4/16/2013
7/10/2013	BATESVILLE CASKET COMPANY	Batesville, In	Using E-Business to Create a Meaningful Funeral Experience	Deb St Pierre	812-934-7557	2	4/16/2013
7/10/2013	BATESVILLE CASKET COMPANY	Batesville, In	Creating Value for Families Through Meaningful Funeral Experiences	Deb St Pierre	812-934-7557	3	4/16/2013
7/10/2013	BATESVILLE CASKET COMPANY	Batesville, In	Acting on Cremation Challenges Together	Deb St Pierre	812-934-7557	2	4/16/2013
7/11/2013	BATESVILLE CASKET COMPANY	Batesville, In	A Better Way to Assist Today's Value Driven Consumer	Deb St Pierre	812-934-7557	2	4/16/2013
7/11/2013	BATESVILLE CASKET COMPANY	Batesville, In	Plant Tour and Product Knowledge	Deb St Pierre	812-934-7557	2	4/16/2013
7/18/2013	CORNERSTONE OF HOPE	Independence, OH	Respecting Dignity	Julia Ellifritt	216-524-3787	1	4/16/2013
7/24/2013	BATESVILLE CASKET COMPANY	Batesville, In	Using E-Business to Create a Meaningful Funeral Experience	Deb St Pierre	812-934-7557	2	4/16/2013
7/24/2013	BATESVILLE CASKET COMPANY	Batesville, In	Acting on Cremation Challenges Together	Deb St Pierre	812-934-7557	2	4/16/2013
7/24/2013	BATESVILLE CASKET COMPANY	Batesville, In	Creating Value for Families Through Meaningful Funeral Experiences	Deb St Pierre	812-934-7557	3	4/16/2013
7/25/2013	BATESVILLE CASKET COMPANY	Batesville, In	A Better Way to Assist Today's Value Driven Consumer	Deb St Pierre	812-934-7557	2	4/16/2013
7/25/2013	BATESVILLE CASKET COMPANY	Batesville, In	Plant Tour and Product Knowledge	Deb St Pierre	812-934-7557	2	4/16/2013
8/1/2013	CORNERSTONE OF HOPE	Independence, OH	Miscarriage	Julia Ellifritt	216-524-3787	1	4/16/2013



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8/7/2013	CREMATION ASSOCIATION OF NORTH AMERICA	Washington, DC	95th Annual CANA Convention	Cremation Association of North America	(312) 245-1077	10	4/16/2013
8/13/2013	CORNERSTONE OF HOPE	Independence, OH	Grief Using Social Media	Julia Ellifritt	216-524-3787	2	4/16/2013
9/5/2013	CORNERSTONE OF HOPE	Independence, OH	Men's Grief	Julia Ellifritt	216-524-3787	1	4/16/2013
9/10/2013	CORNERSTONE OF HOPE	Independence, OH	Balance Work/Care	Julia Ellifritt	216-524-3787	2	4/16/2013
9/19/2013	CORNERSTONE OF HOPE	Independence, OH	Cancer Grief	Julia Ellifritt	216-524-3787	1	4/16/2013
10/3/2013	CORNERSTONE OF HOPE	Independence, OH	Multiple Losses	Julia Ellifritt	216-524-3787	1	4/16/2013
10/8/2013	CORNERSTONE OF HOPE	Independence, OH	Ethics	Julia Ellifritt	216-524-3787	2	4/16/2013
11/7/2013	CORNERSTONE OF HOPE	Independence, OH	Online	Julia Ellifritt	216-524-3787	1	4/16/2013
11/12/2013	CORNERSTONE OF HOPE	Independence, OH	The Power of One	Julia Ellifritt	216-524-3787	2	4/16/2013
12/5/2013	CORNERSTONE OF HOPE	Independence, OH	Veterans	Julia Ellifritt	216-524-3787	1	4/16/2013
12/10/2013	CORNERSTONE OF HOPE	Independence, OH	Bi-Polar Disorder	Julia Ellifritt	216-524-3787	2	4/16/2013
12/19/2013	CORNERSTONE OF HOPE	Independence, OH	Chocolate	Julia Ellifritt	216-524-3787	1	4/16/2013

Individual Approval Group

On a motion by Mr. Thomas Fleming, and seconded by Mr. Robert Wasko, the Board voted to approve the following applications for continuing education: *Ayes: Z, Nays: Q, Motion passed.*

Name	Location	Course Number	Course Name	Hours	Program Date	Review Date
Boyer, Gregory D.	South Beach, FL	130311pric	Funeral Home Management and Power Price Shoppers	24	March 11-14 2013	4/16/2013
Edwards, William Clair	Atlanta, GA	130312summ	Public health Preparedness Summit	7	March 12-15 2013	4/16/2013
Zink, Eric	Melbourne, FL	130311hist	History of Embalming and Restorative Arts	3	March 11 2013	4/16/2013

Application for Waiver

On a motion by Mr. Greg Boyer, and seconded by Mr. Thomas Fleming, the Board voted to approve the following licensee(s) for waiver of continuing education requirements: *Ayes: Z, Nays: Q, Motion passed.*

Licensee	License Number(s)	Compliance Period Ending
Trott, Julie R.	009032	2013 - 2014



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On motions denoted with an asterisk (), the names and identifying information was redacted from discussion and proposed notices during deliberation. Matters were referred to only by case number. Identifying information was added during the writing of the minutes based upon the correlating case number.*

Recommendation to Charge

On a motion by Mr. Robert Carter, and seconded by Mr. Thomas Fleming, the Board voted to not renew the two (2) licenses per 4717.09 (C) *The board shall not renew the license of a licensee who fails to meet the continuing education requirements of this section and who has not been granted a waiver or exemption under division (D) or (E) of this section.*

ROLL CALL VOTE				
MEMBER	AYE/YES	NAY/NO	PRESENT	ABSTAINED
Robert Wasko	X			
Ty Marsh	X			
Linda Betzer	X			
Pamela Williams-Briggs	X			
Robert Carter	X			
Thomas Fleming	X			
Greg Boyer	X			

The motion **passed** with a vote of 7 to 0.

On a motion by Ms. Linda Betzer, and seconded by Mr. Robert Carter, the Board voted to charge the following two (2) licenses: ***Mr. Pernel Jones, Jr.**** (FD.008146) ***and Ms. Megan S. Lewis**** (DUAL.009344)

With a violation of: 4717.09 (A) Every two years, licensed embalmers and funeral directors shall attend between twelve and thirty hours of educational programs as a condition for renewal of their licenses. The board of embalmers and funeral directors shall adopt rules governing the administration and enforcement of the continuing education requirements of this section. The board may contract with a professional organization or association or other third party to assist it



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in performing functions necessary to administer and enforce the continuing education requirements of this section. A professional organization or association or other third party with whom the board so contracts may charge a reasonable fee for performing these functions to licensees or to the persons who provide continuing education programs.

And order: Motion: An order to pay forfeiture.
[Licensee may request hearing instead]
[4717-12-01(A)(2)(a) \$500 min. - \$5,000 max.)
Amount of forfeiture imposed: \$500.00

ROLL CALL VOTE				
MEMBER	AYE/YES	NAY/NO	PRESENT	ABSTAINED
Robert Wasko	X			
Ty Marsh	X			
Linda Betzer	X			
Pamela Williams-Briggs	X			
Robert Carter	X			
Thomas Fleming	X			
Greg Boyer	X			

The motion *passed* with a vote of 7 to 0.

Details: The following two (2) licensees stated they will not or did not complete the required eighteen (18) hours of continuing education within the compliance period ending December 31, 2012. They do not currently have an Exemption or Waiver:

1. **Mr. Pernel Jones Jr.*** (FD.008146)
2. **Ms. Megan S. Lewis*** (DUAL.009344)



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Executive Report

Executive Director Ms. Niekamp presented the Executive report for the month of March 2013.

There was Board discussion with Ms. Niekamp on expected Budget Testimony scheduled April 23, 2013.

Ms. Niekamp requested Board members to review their schedules and plan to attend the OFDA Convention in May. A sign-up sheet is available for all to volunteer for attending the Board of Embalmers and Funeral Directors display booth during the Convention.

Operations Committee

Executive Director Ms. Niekamp presented topics of discussion from April 15, 2013 Operations Committee meeting.

Topics included a review of the performance and evaluation forms with a report and recommendation for revisions, and the review of the apprentice interview questionnaire with a report and recommendation for revisions.

On a motion by Mr. Robert Carter, and seconded by Mr. Greg Boyer, the Board voted to adjourn the Board meeting. *Ayes: 7, Nays: 0, Motion passed.*

The Board meeting adjourned at 9:45 a.m.