

Monday –April 16, 2012

The Board of Embalmers and Funeral Directors met in regular session in the Riffe Center at 77 South High Street in Columbus, Ohio. Robert Wasko, President, called the meeting to order at 1:11 P.M. Other Board members present were: Linda M. Betzer, Robert C. Carter, Thomas T. Fleming, Ty Marsh and Pamela Williams-Briggs. Staff Members present were Allan Showalter, Assistant Attorney General; Eric E. Anderson, Inspector; Lisa A. Bruns, Inspector; Jennifer Baugess, Administrative Assistant; Linda Clark, Certification/License Examiner; Lena Wright, Administrative Assistant; and Vanessa Niekamp, Executive Director. Audience attendees: Nancy Green, Marlan J. Gary, Paula Trenkamp, Tim Combs, Paul Nestor, Michelle Bowlin-Haney, Nathaniel A. Dahler, Thor Triplett and Attorney Todd Ernsberger.



On a motion by Ms. Betzer, seconded by Mr. Carter, the Board approved the minutes of the meeting held on March 19-20, 2012. Ayes: 6. Nays: 0. Motion approved.



Persons Before the Board

Michelle Bowlin-Haney is a licensed embalmer and funeral director in the state of Indiana. She came before the Board seeking a reciprocal embalmer and funeral director's license. Mrs. Bowlin-Haney indicated that she has no felony convictions and no prior discipline from the embalmers and funeral directors governing board in Indiana.

Nathaniel Dahler is a licensed embalmer and funeral director in the state of Kentucky. He came before the Board seeking a reciprocal embalmer and funeral director's license. Mr. Dahler indicated that he has no felony convictions and no prior discipline from the embalmers and funeral directors governing board in Kentucky.

On a motion by Ms. Betzer, seconded by Mr. Fleming, the Board voted to grant Ms. Bowlin-Haney and Mr. Dahler the opportunity to seek an Ohio reciprocal Embalmer and Funeral Director's license(s). Ms. Bowlin-Haney and Mr. Dahler must pass the Ohio Laws and Rules exam. Ayes: 6. Nays: 0. Motion approved.



Paul Nestor is a licensed embalmer and funeral director in the state of West Virginia. He came before the Board seeking a reciprocal embalmer and funeral director's license. Mr. Nestor indicated that he has no felony convictions and no prior discipline from the embalmers and funeral directors governing board in West Virginia.

On a motion by Ms. Betzer, seconded by Mr. Carter, the Board voted to grant Mr. Nestor the opportunity to seek an Ohio reciprocal Embalmer and Funeral Director's license. Mr. Nestor must pass the Ohio Laws and Rules exam. Ayes: 6. Nays: 0. Motion approved.



Thomas C. Kelsch was scheduled to appear before the Board, but sent a request to appear during the May 2012 Board meeting instead.



Persons before the Board

Mrs. Paula Trenkamp, former licensee, appeared before the Board to discuss reinstatement of her lapsed funeral director's license and entering into a settlement agreement which will permit her to make monthly installments on her reinstatement fees over a twenty-four month period. On a motion by Mr. Fleming, seconded by Ms. Betzer, the Board voted to allow Mrs. Trenkamp to enter into a settlement agreement. Ayes: 3. Nays: 3. Motion failed.

On a motion by Mr. Fleming, seconded by Ms. Betzer, the Board voted to reconsider the failed motion. Ayes: 6. Nays: 0. Motion approved.

Upon further discussion by the Board and on a motion by Mr. Fleming, seconded by Ms. Betzer, the Board voted to allow Mrs. Trenkamp to enter into a settlement agreement. Ayes: 4. Nays: 2. Motion approved.

Mrs. Trenkamp has successfully passed the Ohio Laws Exam, the Board is willing to allow Mrs. Trenkamp to reinstate her funeral director's license and enter into a settlement agreement which will permit her to make monthly installments on her reinstatement fees over a twenty-four month period.



License Issue #6

The Board reviewed a letter from Ms. Cheri Reese, requesting to have a funeral director's license issued without sitting for the Ohio Laws and Rules exam. Ms. Cheri Reese, was issued a Embalmer's license in 2002 when the exams for funeral director and embalmer were separate. Today the exams are combined into one. The Board instructed Mrs. Clark to send a letter to Ms. Cheri Reese indicating she must sit for the Ohio Laws and Rules exam if she wishes to be licensed as a funeral director.



License Issue #7

On a motion by Ms. Betzer, seconded by Mr. Carter, the Board voted to allow Steven Toft to be a temporary master embalmer and funeral director to Jordan E. Carte for a thirty day period. To allow Mr. Kurt Kresser time to obtain his master's certification. Ayes: 5. Nays: 1. Motion approved.



License Issue #8

The Board reviewed a letter from Ms. April Callahan, requesting permission to share her apprenticeship between to Funeral Homes, so that she might obtain the amount of cases needed by her termination date.

On a motion by Mr. Fleming, seconded by Mr. Wasko, the Board voted to approve Ms. April Callahan's request to serve at two funeral homes for the remainder of her apprenticeship. Ayes: 5. Nays: 1. Motion approved.



On a motion by Mr. Fleming, seconded by Ms. Betzer, the Board voted to grant an embalmer and/or funeral director license to the following qualified applicants. Ayes: 6. Nays: 0. Motion approved.

License #	Name	Location	Issue Date
EMB-9484 A FD-9532	Cool III, Robert G.	Lorain	04/16/12
EMB-9485 A FD-9533	Messmer, Martin G.	Carey	04/16/12
FD-9534	Reis, Darinda J.	Centerville	04/16/12
EMB-9486 A FD-9535	Rosenacker, Kurt J.	Cincinnati	04/16/12
EMB-9487 A FD-9536	Smith, Phillip J.	Beavercreek	04/16/12



The Board reviewed a list of individuals, who were issued embalmer and/or funeral director registration numbers during the month of March 2012.

Registration #	Name	City	Issue Date
EMB-0436 FD-0662	Mason, Allyson R.	Oregon	03/08/12
FD-0663	Budd, Brian L.	Ashland	03/12/12



The Board reviewed a list of Apprenticeships certified during the month of March 2012.

Certification #	Name	Funeral Home	City	Effective Date
EMB-0436 FD-0662	Mason, Allyson R.	Hoeflinger-Bolander FH	Oregon	03/26/12



Mrs. Linda Clark reported in the month of March 2012 there was 1 new embalmer registration and 1 new funeral director registration, 1 embalmer certified apprentice and 1 funeral director certified apprentice.



Compliance

Mrs. Jennifer Baugess reported that there are twenty-one pending complaints and ten charged complaints pending hearings, settlements, and Board orders.

Mrs. Baugess reported that there are 4 hearings to be scheduled and 1 hearing was held. There are four report and recommendations outstanding.

The Board instructed Executive Director Mrs. Vanessa Niekamp to contact Marc Myers with Blaugrund, Herbert, Kessler, Miller, Myers & Postalakis Incorporated to address the thirty day requirement for report and recommendations.



Compliance 1

The Board reviewed a list of amendments to change the manager and/or the funeral director actually in charge of and ultimately responsible for the funeral home for the month of December.

License Number	Facility Name	Licensee by Last Name	Type	County
FH002728	Bollinger-Bican FH Inc	Slone Charles D	MGR	Cuyahoga
FH002821	Vicchiarelli FS Inc	Mlac Kathrine	MGR	Cuyahoga
FH002821	Vicchiarelli FS Inc	Mlac Kathrine	AIC	Cuyahoga
FH002067	Jerry Spears Co	Spears Jerry	MGR	Franklin
FH002067	Jerry Spears Co	Spears Jerry	AIC	Franklin
FH002402	Eagle Funeral Home-Barrett Chapel	Strayer Jeffrey	MGR	Fulton



Note:

On motions denoted with an asterisk (*), the names and identifying information was redacted from discussion and proposed notices during the course of deliberation. Matters were referred to only by case number. Identifying information was added during the writing of the minutes based upon the correlating case number.

Compliance Motion No. 1*

On a motion by Mr. Marsh, seconded by Mr. Fleming, the Board voted to close four investigative complaints. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Wasko, Aye; Williams-Briggs, Aye. Motion Passed.



Compliance Motion No. 2*

On a motion by Ms. Betzer, seconded by Mr. Carter, the Board voted to table this motion for further research. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Wasko, Aye; Williams-Briggs, Aye. Motion Passed.



Compliance Motion No. 3

This item was previously tabled at the December 2011 meeting. On a motion by Ms. Betzer, seconded by Mrs. Williams-Briggs, the Board voted to remove this item from table. Ayes: 6. Nays: 0. Motion approved.

On a motion by Ms. Betzer, seconded by Mr. Marsh, the Board voted to issue a notice of Opportunity for Hearing to Christopher Engartner (FD 007672) and Seederly-Mong & Beck Funeral Home (FH 002162) for a violation of R.C. 4717.14(A)(4) for committing immoral or unprofessional conduct and a violation of R.C. 4717.14 (A)(7) for refusing to promptly submit the custody of a dead human body upon the express order of the person legally entitled to the body. The Board ordered a forfeiture in the amount of \$1,000.00.

Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Wasko, Abstained; Williams-Briggs, Aye. Motion Passed.



Compliance Motion No. 4

On a motion by Mr. Carter, seconded by Mrs. Williams-Briggs, the Board voted to close Complaint No.1211044.

Roll Call Vote: Betzer, Nay; Carter, Aye; Fleming, Nay; Marsh, Nay; Wasko, Aye; Williams-Briggs, Nay. Motion Failed.

On a motion by Ms. Betzer, seconded by Mr. Fleming, the Board voted to issue a notice of Opportunity for Hearing for Complaint No.1211044 for a violation of R.C. 4717.14(A)(4) for committing immoral or unprofessional conduct and R.C. 4717.14(A)(5) for permitting an unlicensed person, other than a person serving an apprenticeship, to engage in the profession or business of embalming and funeral directing.

Roll Call Vote: Betzer, Aye; Carter, Nay; Fleming, Aye; Marsh, Aye; Wasko, Nay; Williams-Briggs, Nay. Motion Failed.

On a motion by Ms. Betzer, seconded by Mr. Fleming, the Board voted to table this motion. Ayes: 6. Nays: 0. Motion Passed.



Compliance Motion No.5*

On a motion by Ms. Betzer, seconded by Mr. Carter, the Board voted to issue a notice of Opportunity for Hearing to Alan Orr (FD 009322) for a violation of R.C. 4717.14(A)(4)

for committing immoral or unprofessional conduct and a violation of O.A.C. 4717-7-03 (A) when a funeral home is closed, the Board shall be notified, in writing, within ten days, by the funeral director actually in charge and ultimately responsible. Additionally the Board voted to issue a violation of O.A.C. 4717-8-01 (F) Misappropriation by a funeral director, funeral home or funeral home's employee of any amount of money whether paid by a consumer or acquired by any other means in order to fund his or her funeral service; specifically, for failing to deposit preneed payments from 3 (three) consumers into insurance policies or trust accounts within 30 (thirty) days of receipt.

Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Wasko, Aye; Williams-Briggs, Aye. Motion Passed.



Compliance Motion No. 6

On a motion by Ms. Betzer, seconded by Mrs. Williams-Briggs, the Board voted to close Complaint No.1203074.

Roll Call Vote: Betzer, Nay; Carter, Nay; Fleming, Nay; Marsh, Nay; Wasko, Nay; Williams-Briggs, Nay. Motion Failed.

On a motion by Mrs. Williams-Briggs, seconded by Ms. Betzer, the Board voted to table this issue pending any future civil and/or criminal litigation by involved parties.

Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Wasko, Aye; Williams-Briggs, Aye. Motion Passed.



Compliance Mail #1

The Board reviewed a letter sent from Mr. James E. Thompson, concerning the recent death of Norman Geesey. Mr. James Thompson of the Wilson-Geesey Funeral home is requesting permission to continue to operate under the current name.

On a motion by Ms. Betzer, seconded by Mr. Carter, the Board voted to grant an extension for a period of 60 days to name a manager. Ayes: 6. Nays: 0. Motion Passed.



Compliance Mail #2

The Board reviewed a letter sent from Mr. Shane C. Smith, regarding a change in ownership for the L. Eugene Smith & Son Funeral Home. The funeral home indicated that there was a change in ownership, however not a majority change in ownership. The Board instructed the funeral home to file a new application at the end of this renewal cycle, in lieu of renewing.



Compliance Mail #3

The Board reviewed a letter sent from Mr. Patrick Mahoney, Sr., regarding advice on licensing of a new crematory facility. Whether a funeral home license is required, or if a

crematory license will suffice. The facility will include a showroom, private arrangement offices. Licensed funeral directors will be meeting with families at this facility. Mrs. Baugess will inform Mr. Mahoney that a funeral home license will be required in addition to a crematory license.



Compliance Mail #4

The Board reviewed a letter concerning change of firm title for the Busse, Borgmann & Dunn Funeral Home in Cincinnati, Ohio. The Board accepted the firm title change of “Busse & Borgmann-Lakamp Funeral Home”. Mrs. Baugess will inform Mr. Chas Miller that all signage and advertisements must reflect the new firm title.



License Issue #1

There were no applications for crematory facility license for existing facilities because of change of location and/or change of ownership.



On a motion by Ms. Betzer, seconded by Mrs. Williams-Briggs, the Board denied the following application for crematory facility license pending receipt of occupancy permit and final inspection by the Board. The Board indicated the name of the crematory was false and misleading. The application would be approved pending receipt of a new application, occupancy permit and final inspection. Ayes: 6. Nays: 0. Motion Passed.

<u>Crematory Facility</u>	<u>Location</u>	<u>County</u>
Aquamation & Cremation Svcs	Columbus	Franklin

At a previous Board meeting, the Board approved the issuance of a crematory facility license to the following after approval of the application, receipt of occupancy permit, and the final inspection.

<u>License no.</u>	<u>Crematory facility</u>	<u>Location</u>	<u>Inspection</u>
CR.000153	Spring Grove Cemetery Crematory	Cincinnati	4-6-2012



There were no applications for an embalming facility license for existing embalming facilities with a change of location or ownership.

There were no applications for an embalming facility license for new facilities pending receipt of the occupancy permit and a final inspection.

There were no previously approved applications for embalming facilities that submitted an occupancy permit and had a final inspection.



There were no applications for a funeral home license for existing funeral home with a change of location and/or ownership.

On a motion by Mr. Carter, seconded by Mr. Fleming, the Board voted to approve the following applications for funeral home licenses to the following after approval of the application, receipt of occupancy permit, and the final inspection. Ayes: 6. Nays: 0. Motion approved.

<u>Firm Title</u>	<u>Location</u>	<u>County</u>
Marlan J. Gary FH	Columbus	Franklin
Leach Family FS	Cincinnati	Hamilton
Prince FH	Maple Heights	Cuyahoga

At a previous Board meeting, the Board approved the issuance of funeral home licenses to the following after approval of the application, receipt of occupancy permit, and the final inspection. *Issued date of Board meeting (special case where you are approving the paperwork and license number)

<u>License No</u>	<u>Funeral Home</u>	<u>Location</u>	<u>Issue date</u>
FH.003228	Lane Family Funeral Homes	Boardman	3-27-2012
FH.003230	Washington FH	Springfield	4-06-2012
FH.003229	Marlan J. Gary FH	Columbus	4-16-2012*
FH.003232	Harper Funeral Home	Elyria	4-11-2012
FH.003231	Foos Funeral Home	Clyde	4-11-2012



The Board meeting recessed at 4:07 P.M.



Tuesday – April 17, 2012

The Board reconvened at 9:01 A.M. in the Riffe Center in Columbus, Ohio. President Robert Wasko presided. Present were Linda M. Betzer, Robert C. Carter, Thomas T. Fleming, Ty Marsh, Pamela Williams-Briggs and staff members present were: Eric E. Anderson, Inspector; Lisa A. Bruns, Inspector; Jennifer L. Baugess, Administrative Assistant; Linda Clark, Certification and Licensure Examiner; Lena Wright, Administrative Assistant; and Vanessa Niekamp, Executive Director.



Continuing Education

Mrs. Williams-Briggs reported that the Continuing Education Committee met at 8:00 A.M., to review this month’s applications. Minutes from the March 20, 2012 Committee meeting were approved. (see attached)

The following motions involve the continuing education programs considered by the Board during the April 2012 meeting, and are posted on the Board's website under continuing education.



On a motion by Mr. Marsh, seconded by Mr. Fleming, the Board approved, and where indicated denied, the Prior Approval continuing education programs. Ayes: 6. Nays: 0. Motion approved.



On a motion by Ms. Betzer, seconded by Mr. Fleming, the Board approved, and where indicated denied, the Blanket with date continuing education programs that were previously approved. Ayes: 6. Nays: 0. Motion approved.



On a motion by Ms. Betzer, seconded by Mr. Marsh, the Board approved, and where indicated denied, the Blanket Approval of continuing education programs. Ayes: 6. Nays: 0. Motion approved.



On a motion by Ms. Betzer, seconded by Mr. Marsh, the Board approved, and where indicated denied, individual continuing education programs for two individuals, Leslie Davis and Carl Swann, Jr. Ayes: 6. Nays: 0. Motion approved.



On a motion by Mr. Fleming, seconded by Ms. Betzer, the Board approved, and where indicated denied, individual continuing education programs for three individuals, Justin Zabor, Kurt Zabor, and Thomas Zabor. Ayes: 6. Nays: 0. Motion approved.



On a motion by Mr. Carter, seconded by Ms. Betzer, the Board approved, and where indicated denied, individual continuing education program for one individual, Jason Lanning. Ayes: 6. Nays: 0. Motion approved.



Board Member Robert C. Carter left the Board meeting at 9:14 A.M.



On a motion by Mr. Fleming, seconded by Ms. Betzer, the Board denied the Waiver for continuing education for Mr. Thomas A. Viertelbeck. The Board requested additional information. Ayes: 5. Nays: 0. Motion approved.



Board Update

Mrs. Baugess reported the following:

- Ohio Embalmer’s Association Winter Seminar – Wednesday, March 28
Mr. Carter attended and will be paid per diem and mileage
- Master Training – April 23, Columbus
- OFDA Annual Convention – April 24-26
- Next Board meeting May 21-22, 2012
- Apprentice Roundtable May 15, 2012, Columbus
- Discussion on conducting a regulation program for licensees offering continuing education hours



Executive Director

Executive Director Vanessa Niekamp spoke to the Board regarding adopting the new Public Records Policy.

On a motion by Ms. Betzer, seconded by Mr. Fleming, the Board voted to adopted the new “Public Records Policy”. Roll Call Vote: Betzer, Aye; Fleming, Aye; Marsh, Aye; Wasko, Aye; Williams-Briggs, Aye. Motion Passed.



License Issue #9

Mrs. Clark posed a question to the Board regarding the apprenticeship for Sandra Carr at the Small Funeral Home. Mrs. Clark had a concern that Sandra Carr may not be able to obtain the fifty funeral director cases she is required to report during her two year apprenticeship. The funeral home has had less than the required number of funerals for the funeral director to be a master funeral director. The Board instructed Mrs. Clark to send a letter to the apprentice to change the funeral home where she is serving her apprenticeship and the apprentice must start her apprenticeship over.



Compliance Motion No.4

On a motion by Ms. Betzer, seconded by Mrs. Williams-Briggs, the Board voted to remove this item from the table. Ayes: 5. Nays 0. Motion approved.

On a motion by Ms. Betzer, seconded by Mrs. Williams-Briggs, the Board voted to table for further investigation. Ayes: 5. Nays: 0. Motion approved.



Licensing No.1

On a motion by Ms. Betzer, seconded by Mr. Fleming, the Board voted to approve the following application for crematory license, pending receipt of occupancy permit and final inspection. Ayes: 5. Nays: 0. Motion approved.

<u>Crematory Facility</u>	<u>Location</u>	<u>County</u>
Edwards Crematory	Columbus	Franklin



Fiscal

Ms. Wright reported on fiscal matters. The Board Members reviewed the revenue journal that reflected that the Board collected \$5,022.50 in March for a total of \$77,362.93 for 2012. The Board reviewed a list of 18 vouchers and encumbrances for March and the Budget Overview chart of allotments and expenses.



Monthly inspectors reports were submitted by Inspectors, Eric Anderson and Lisa Bruns for the month of March 2012. Reports are attached.



On a motion by Mr. Fleming, seconded by Ms. Betzer, the Board meeting adjourned at 10:27 A.M.

Robert J. Wasko, President

Attest: _____
Linda M. Betzer, Secretary-Treasurer

Tuesday –April 17, 2012

The Board of Embalmers and Funeral Directors Continuing Education Committee met in the Riffe Center at 77 South High Street in Columbus, Ohio. Chair Mrs. Williams-Briggs, called the meeting to order at 8:07 A.M. Other Board members present were: Robert C. Carter and Ty Marsh. Staff Members present were Vanessa Niekamp, Executive Director and Jennifer Baugess, Administrative Assistant.

On a motion by Ms. Betzer, seconded by Mrs. Williams-Briggs, the Board approved the minutes of the continuing education committee meeting held on March 20, 2012. Ayes: 3. Nays: 0. Motion approved.

The committee had no questions on the priors, blankets or blanket w/date categories. The committee did ask Mrs. Baugess for information on the individual applications.

All applications were determined to be in order, with the exception of the individual approval group. The committee will recommend approval of all with warning notices sent regarding submission deadlines to the individual approval group.

Mrs. Williams-Briggs is prepared and ready to provide a report to the Board.

On a motion by Mr. Carter, seconded by Mr. Marsh, the Continuing Education Committee meeting adjourned at 8:42 A.M.

Pamela Williams-Briggs

Attest: _____
Robert C. Carter

Time period start: 3/12/2012 end: 4/6/2012 Board Meeting 16-Apr-2012 FY 2012

Board Meeting	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Year total
mileage	2,789	2,225	2,712	3,304	2,089	3,419	1,878	3,338	1,209	2,500			25,463
apprentices	0	0	0	2	2	0	2	1	0	0			7
Inspections - Annual													
Crem Fac	2	1	5	2	2	5	3	1	1	1			23
Emb Fac	0	0	0	0	0	0	0	0	0	0			0
FH	40	33	36	70	27	45	25	36	8	11			331
Total	42	34	41	72	29	50	28	37	9	12	0	0	354
Inspections - Follow-up													
Crem Fac	0	0	0	0	0	0	0	0	0	0			0
Emb Fac	0	0	0	0	0	0	0	0	0	0			0
FH	0	0	0	2	0	1	3	0	0	0			6
Total	0	0	0	2	0	1	3	0	0	0	0	0	6
Inspections - New Facility													
Crem Fac	0	1	0	0	0	0	0	1	0	0			2
Emb Fac	0	0	0	0	0	0	0	0	0	0			0
FH	0	0	0	0	0	1	1	1	0	2			5
Total	0	1	0	0	0	1	1	2	0	2	0	0	7
Investigations	9	9	17	24	21	10	10	15	28	38			181
Violations	0	0	1	0	0	1	0	0	0	1			3
Bd meetings	2	2	2	2	2	2	2	2	2	2			20
Bd office	2	2	1	1	1	2	2	1	2	2			14
Hearings													2
Training													0

There are twenty-six pay periods each Fiscal Year.

Inspectors submit one travel expense report every pay period [two weeks.]

This Inspector's report covers two 2-week expense report periods prior to Board Meeting.

Twice each Fiscal Year, the report covers three 2-week expense report periods.

Apprentices = number of apprentices the inspector talked with during a facility inspection.

Inspections - number of facilities inspected, number may include times when facility is not opened or no one is present.

Investigations = number of tasks; interviews with consumers/licensees, procurement of court records/death certificates, meeting with other state/law enforcement agencies, etc.

Violations - number of violations noted on inspection reports.

Board meeting = number of days spent in Board Meeting.

Board Office = number of days spent in Board Office for AAG/Inspectors meetings, review of complaints, hearings, etc.

Training = number of days spent in class/training

Inspector Anderson
Reporting Period
March 12, 2012 through April 6, 2012
April 16-17, 2012 Board Meeting

A	B	C	D	E	F	G
Inspection Date	Credential Number	Name	County	Contact	Reason	Comments
1	20120312	BLACKBURN FUNERAL HOME	Harrison	No one available	Annual Inspection	
2	20120312	KOCH FUNERAL HOME	Harrison	Asher Koch	Annual Inspection	In Compliance
3	20120314	HOLLOWCHAK FUNERAL HOME	Cuyahoga	Peter Holowczak	Annual Inspection	1 Violation No Emergency Light in prep room.
4	20120315	FERFOLIA FUNERAL HOMES INC	Cuyahoga	Mark Ferfolia Jr	Annual Inspection	In Compliance
5	20120315	R A PRINCE FUNERAL SERVICES	Cuyahoga	Monisa Cole	Annual Inspection	In Compliance
6	20120315	MOORE FC	Cuyahoga	Monisa Cole	Annual Inspection	In Compliance
7	20120315	CALHOUN FH LLC	Cuyahoga	W Byron Calhoun	Initial Inspection	In Compliance
8	20120316	C R W CREMATORY	Stark	Phil Skeeles	Annual Inspection	In Compliance
9	20120316	GOWINS FUNERAL HOME	Tuscarawas	No one available	Annual Inspection	
10	20120316	LEBOLD-SMITH FH	Tuscarawas	No one available	Annual Inspection	
11	20120318	THORN-BLACK FUNERAL HOMES INC	Guernsey	No one available	Annual Inspection	
12	20120321	CLARKE FUNERAL HOME LLC	Jefferson	Don Clarke	Annual Inspection/ Investigation	In Compliance
13	20120327	LANE FAMILY FHS	Mahoning	Cheryl Thompson	Annual Inspection	In Compliance Converted Holding Room to Prep Room
14	20120327	LANE FAMILY FHS, ANSTROM CHAPEL	Mahoning	Bill Forsberg	Initial Inspection	In Compliance

Time period start: 3/12/2012 end: 4/6/2012 Board Meeting 16-Apr-2012 FY 2012

Board Meeting	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Year total
mileage	468	1,037	1,239	874	1,005	2,455	811	1,841	698	1,223			11,651
apprentices	0	0	2	3	4	5	4	3	2	4			27
<i>Inspections - Annual</i>													
Crem Fac	2	1	1	0	0	7	6	2	2	1			22
Emb Fac	0	0	0	0	0	0	0	0	0	0			0
FH	17	18	22	12	22	54	30	26	12	13			226
Total	19	19	23	12	22	61	36	28	14	14	0	0	248
<i>Inspections - Annual</i>													
Crem Fac													34
Emb Fac													0
FH													327
Total													361

Board Meeting	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Year total
<i>Inspections - Follow-up</i>													
Crem Fac	0												0
Emb Fac	0												0
FH	1	0						1					2
Total	1	0	0	0	0	0	0	1	0	0	0	0	2

Board Meeting	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Year total
<i>Inspections - New Facility</i>													
Crem Fac	0							1		1			2
Emb Fac	0												0
FH	1	1	1	0	1	1	1	3		1			10
Total	1	1	1	0	1	1	1	4	0	2	0	0	12

Investigations	78	83	23	18	21	37	24	17	10	32			343
Violations	2	0	0	0	0	4	0	0	0	0			6
Bd meetings days	2	2	2	2	2	2	2	2	2	2			20
Bd office days	11	9	7	11	4	6	6	10	2	5			71
Hearings days	0	3	3	4	1	1	0	3	0	0			15
Training days	0	0	0	0	0	0	0	0	3	0			3

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Inspections - number of facilities inspected, number may include times when facility is not opened or no one is present.

Investigations = number of tasks; interviews with consumers/licensees, procurement of court records/death certificates, meeting with other state/law enforcement agencies, etc.

Violations - number of violations noted on inspection reports.

Board meeting = number of days spent in Board Meeting.

Board Office = number of days spent in Board Office for AAG/Inspectors meetings, review of complaints, hearings, etc.

Training = number of days spent in class/training

Inspector Bruns
Reporting Period
March 12, 2012 through April 6, 2012
April 16-17, 2012 Board Meeting

A	B	C	D	E	F	G
Inspection Date	Credential Number	Name	County	Contact	Reason	Comments
1	20120322 FH 001214	C. BROWN FUNERAL HOME INC	Lucas	Lavavivian Gaston	Annual Inspection	In Compliance
2	20120327 FH 002846	ADKINS FH LLC	Clark	Walter L. Adkins	Annual Inspection	In Compliance
3	20120327 FH 002799	BELTON-STROUP FUNERAL HOME INC	Greene	Susan Stroup	Annual Inspection	In Compliance/Apprentice
4	20120327 FH 002878	BURCHAM JENNINGS FH	Greene	No One Available	Annual Inspection	
5	20120327 FH 002831	CONNER & KOCH FH INC	Greene	Brian Koch	Annual Inspection	In Compliance
6	20120327 FH 002848	NEWCOMER FUNERAL HOME	Greene	Andy Thornbery	Annual Inspection	In Compliance
7	20120327 FH 000451	THE MORRIS SONS COMPANY	Greene	No One Available	Annual Inspection	
8	20120327 CREM 000134	TOBIAS CREM	Greene	Linda Zerkle	Annual Inspection	In Compliance
9	20120327 FH 003124	TOBIAS FH	Greene	Linda Zerkle	Annual Inspection	In Compliance/Apprentice
10	20120328 FH 001274	CRAVEN & SNYDER FUNERAL HOME	Morrow	No One Available	Annual Inspection	
11	20120328 FH 001766	DEVORE - SNYDER FUNERAL HOME	Morrow	No One Available	Annual Inspection	
12	20120328 FH 003058	GOMPF FS	Morrow	Gene L. Gompf	Annual Inspection	In compliance
13	20120328 FH 000857	SNYDER FUNERAL HOME	Morrow	No One Available	Annual Inspection	
14	20120406	WASHINGTON FH	Clark	Dean Washington	Initial Inspection	In Compliance/Holding Room
15	20120406 FH 002362	GWEN MOONEY FH	Hamilton	David Rees	Annual Inspection	In Compliance/Apprentice
16	20120406	SPRING GROVE CEMETERY CR	Hamilton	David Rees	Initial Inspection	In Compliance/bringing Pulverizor from old location.