

Monday – July 18, 2011

The Board of Embalmers and Funeral Directors met in regular session in the Riffe Center at 77 South High Street in Columbus, Ohio. Robert Wasko, President, called the meeting to order at 1:10 P.M. Other Board members present were: Linda M. Betzer, Robert C. Carter, Thomas Fleming, Ty Marsh, Roger Primm and Pamela Williams-Briggs. Staff Members present were: Cheryl R. Hawkinson, Assistant Attorney General; Eric E. Anderson, Inspector; Lisa A. Bruns, Inspector; Jennifer Baugess, Administrative Assistant; Linda Clark, Certification/Licensure Examiner; Lena Wright, Administrative Assistant and Malik M. Hubbard, Executive Director.

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On a motion by Mr. Fleming, seconded by Ms. Betzer, the Board approved, as amended, the minutes of the meeting held on June 20-21, 2011. Ayes: 7. Nays: 0. Motion approved.

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Executive Director's Report

The Executive Director reported that an amendment introduced to sub H.B. 153 that would reclassify formaldehyde as a schedule 2 controlled substance requiring a healthcare professional to provide a prescription for purchase and possession has been removed from the final version of the bill.

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The Executive Director reported final version of H.B. 153 did not have language to restore the Boards FY11 and FY12 funding allotment. A request will be made to go before the Controlling Board to request that funding allocation be restored.

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Compliance

Compliance Motion #3

On a motion by Mr. Carter, seconded by Mr. Fleming the Board voted to enter into deliberations concerning compliance motion #3 at 1:16 PM. Roll Call Vote: Betzer, Nay; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye.

Assistant Attorney General Cheryl Hawkinson and Inspector Lisa Bruns left the Board room before deliberations began.

Board President Robert Wasko declared the Board out of deliberations at 2:13 PM.

Objections to the Hearing Officer's report and recommendations were submitted by legal counsel for Mr. Marlan J. Gary and were considered before voting.

The following motions were made pursuant to the Report and Recommendation of Hearing Officer, Marc E. Myers on the hearing held February 11, 2011 involving Marlan J. Gary Funeral Home (FH 002979) and Marlan J. Gary (FD 002979).

Motion by Ms. Betzer, seconded by Mr. Carter to approve the Hearing Officer's Finding of Facts. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye. Motion Passed

Motion by Ms. Betzer, seconded by Mr. Primm to approve the Hearing Officer's Conclusions of Law. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye. Motion Passed

Motion by Ms. Betzer, seconded by Mr. Carter to approve the Hearing Officer's Recommendations. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Abstain; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Abstain. Motion Passed.

Order of the Board: The licenses held by Marlan J. Gary Funeral Home (FH 002979) and Marlan J. Gary (FD 008027) are to be suspended for six months.

Board Reorganization

Mr. Fleming nominated Mr. Wasko for President for Fiscal 2012, and Mr. Primm seconded the nomination. The nomination was closed. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye.

Ms. Betzer nominated Mrs. Williams-Briggs for Vice-President for Fiscal 2012, and Mr. Primm seconded the nomination. The nomination was closed. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye.

Mrs. Williams-Briggs nominated Ms. Betzer for Secretary-Treasurer for Fiscal 2012, and Mr. Primm seconded the nomination. The nomination was closed. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye.

President Wasko announced that committee assignments would be determined on Tuesday.



Licensure

On a motion by Mrs. Williams-Briggs, seconded by Mr. Marsh, the Board voted to approve the following application for a funeral home license for the existing facility because of a change of ownership. Ayes: 6. Nays: 0. Motion approved. Mr. Wasko abstained.

Chart 1

<u>License no.</u>	<u>Firm Title</u>	<u>Location</u>	<u>Inspection</u>
FH 003180	Kubina Yuhasz Wasko FH	Boardman	05-23-11



On a motion by Mr. Fleming, seconded by Mr. Marsh, the Board approved the applications for a funeral home license pending receipt of occupancy permit and final inspection. Ayes: 7. Nays: 0. Motion approved.

**Chart 2**

<u>Firm Title</u>	<u>Location</u>	<u>County</u>
Brown Funeral Home	Cincinnati	Hamilton
Brown Funeral Home (leasing space)	Cincinnati	Hamilton



At the previous Board meeting, The Board approved the issuance of a funeral home license to the following after approval of the application, receipt of the occupancy permit, and the final inspection.

**Chart 3**

<u>License no.</u>	<u>Firm Title</u>	<u>Location</u>	<u>Issue Date</u>
FH 003179	Davis Funeral Home	South Webster	07-06-2011



There were no applications for a crematory facility license for existing facilities because of change of location and/or change of ownership.



There were no applications for an embalming facility license for existing embalming facilities with a change of location or ownership.



There were no applications for an embalming facility license for new facilities pending receipt of the occupancy permit and a final inspection.



There were no previously approved applications for embalming facilities that submitted an occupancy permit and had a final inspection.



The Board received a letter from Ms. April Callahan, an apprentice at Braund Funeral Home requesting to continue her apprenticeship while being employed part time at the local high school in the custodial department, working no more that 20 hours a week.

On a motion by Mr. Fleming, seconded by Mrs. Williams-Briggs the Board voted to allow Ms. Callahan to continue to serve her apprenticeship and have part time employment. Ayes: 5. Nays: 2. Motion approved.



The Board reviewed a letter from Mr. Jamie L. Brucker requesting to begin a funeral director apprenticeship while attending the Pittsburg Institute of Mortuary Science. The Board found the letter to be unclear as to the intent of Mr. Bucker. The Board then instructed staff to contact Mr. Bucker for clarification and to report back Tuesday.



The Board reviewed a letter from Ms. Lauren N. Burkett an apprentice at Newcomer Funeral Home and Crematory. She requested to work part time while pursuing an apprenticeship. On a motion by Mrs. Williams-Briggs, seconded by Mr. Fleming the

Board voted to allow Ms. Burkett to continue to serve her apprenticeship and have part time employment. Ayes: 7. Nays: 0. Motion approved.



On a motion by Mrs. Williams-Briggs, seconded by Mr. Carter, the Board voted to grant an embalmer and/or funeral director license to the qualified applicants. Ayes: 7. Nays: 0. Motion Approved

**Chart 4**

<u>License no.</u>	<u>Name</u>	<u>Location</u>	<u>Issue date</u>
EMB-9444 A FD-9484	Bayliff, Lauryn C.	Tipp City	07-18-11
FD-9485	Chudzinski, Julie A.	Fremont	07-18-11
EMB-9445 R FD-9486	Royal, David E.	Olmsted Falls	07-18-11
EMB-9446 A FD-9487	Ryan, Michael V.	Xenia	07-18-11



The Board reviewed a list of individuals, who were issued embalmer and/or funeral director registration numbers during the month of June 2011.

**Chart 5**

<u>License no.</u>	<u>Name</u>	<u>Location</u>	<u>Issue date</u>
EMB-0402 FD-0597	Bell, Teresa N.	Mingo Junction	06-02-11
FD-0600	Brasdovich, Jeffery P.	Walton Hills	06-15-11
EMB-0403 FD-0598	Carlisle, Kelsey R.	New Philadelphia	06-02-11
EMB-0404 FD-0599	Callahan, April A.	Eaton	06-14-11
EMB-0405 FD-0601	Shafor, Stacey L.	Cincinnati	06-23-11



The Board reviewed a list of Apprenticeships certified during the month of June 2011.

**Chart 6**

<u>License no.</u>	<u>Name</u>	<u>Funeral Home</u>	<u>City</u>	<u>Effective Date</u>
EMB-0402 FD-0597	Bell, Teresa N.	Everhart-Bove FH	Richmond	06-14-11
FD-0600	Brasdovich, Jeffery P.	Golubski-Deliberato FH	Garfield Hts	06-30-11
EMB-0404 FD-0599	Callahan, April A.	Braund FH	New Madison	06-23-11
EMB-0403 FD-0598	Carlisle, Kelsey R.	RK Lindsey FH	Dennison	06-09-11
FD-0455	Cook, Jill V.	Liston FH	N. Ridgeville	06-06-11
FD-0596	Johnson, Melinda M.	Campbell-Plumly-Milburn	Barnesville	06-01-11

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Mrs. Linda Clark reported that in the month of June there were 4 embalmer and 5 funeral director registrations. There were 4 embalmer and 7 funeral director certified apprentices. There were 121 Embalmer apprentice reports, 20 Embalmer master reports for apprentices and 4 Board member apprentice interviews. There were 192 Funeral Director Apprentice reports, 32 Funeral Director Master Reports and 7 Funeral Director interview reports.

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Mrs. Clark reported that there were 2 new embalmer licenses issued and 4 funeral director licenses issued for the month of June, accumulative report attached.

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#### Fiscal

Ms. Wright reported on fiscal matters. The Board Members reviewed the revenue journal that reflected that the Board collected \$5,397.50 in June for a total of \$1,154,624.68 in FY11. The Board reviewed a list of thirty-four vouchers and encumbrances for June, and the Budget Overview chart of allotments and expenses.

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Ms. Wright gave a report detailing the payments received from Mr. Brian Wikoff to date. Three payments of \$562.50 have been received.

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Ms. Wright gave a report detailing the payments received from Mr. Keith Young to date. Two payments of \$417.14 have been received.

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On a motion by Ms. Betzer, seconded by Mr. Primm, the Board approved a personal service contract with Blaugrund, Herbert & Martin Inc., at the rate of \$95.00 per hour and to amend the contract from a maximum of \$4,750.00 for fiscal year 2012 to \$10,000.00, pending available funds. Permission was given from the Board to Executive Director to sign contract. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Absent. Motion Passed.

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On a motion by Ms. Betzer, seconded by Mr. Carter, the Board approved a personal service contract for educational consultant Donald Neff, at the rate of \$25.00 per hour and to amend the contract from a maximum of \$1000.00 for fiscal year 2012 to \$2,000.00, pending available funds. Permission was given from the Board to Executive Director to sign contract. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Absent; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye. Motion Passed.

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#### Compliance

Monthly inspector reports were given by inspectors Eric Anderson and Lisa Bruns for the month of June 2011. Reports are attached.

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Mrs. Baugess reported that there are eleven pending complaints and twenty-seven charged complaints.

The Board received a forfeiture from the following:

\$500 Shorten & Ryan (complaint #1105105)

Mrs. Baugess reported that there are twelve hearings scheduled. There was one adjudicative hearing report and recommendation received with four outstanding.



Compliance 1

The Board reviewed a list of amendments to change the manager and/or the funeral director actually in charge of and ultimately responsible for the funeral home for the month of June.

Chart 7

Lic Number	Facility Name	Licensee by Last Name	Type	County
FH000028	Ducro Funeral Services	Ducro Sue	MGR	Ashtabula
FH000028	Ducro Funeral Services	Ducro John	AIC	Ashtabula
FH003023	Brown-Dawson FH	Flick Brian	AIC	Butler
FH003024	Brown-Dawson FH	Moses Andrea	MGR	Butler
FH003024	Brown-Dawson FH	Flick Brian	AIC	Butler
FH002784	Miller-McFall FH	White Linda	AIC	Cuyahoga
FH002067	Jerry Spears Co	Spears Steven	MGR	Franklin
FH002067	Jerry Spears Co	Spears Robert	MGR	Franklin
FH002067	Jerry Spears Co	Spears Steven	AIC	Franklin
FH002067	Jerry Spears Co	Spears Robert	AIC	Franklin
FH002479	McMahon-Coyne-Vitantonio FH	Gall Gail	MGR	Lake
FH003062	Tracy Brammer-Monroe FH Inc	Monroe Gary	AIC	Lawrence
FH001948	Cunningham-Becker FH	McDanel Shelby	MGR	Mahoning



**NOTE:**

On motions denoted with an asterisk (\*), the names and identifying information was redacted from discussion and proposed notices during the course of deliberation. Matters were referred to only by case number. Identifying information was added during the writing of the minutes based upon the correlating case number.

Compliance Motion No. 1\*

On a motion by Mr. Carter, seconded by Mrs. Williams-Briggs, the Board voted to close three investigative complaints. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye. Motion Passed.



Compliance Motion No. 2\*

The following motions were made pursuant to the Report and Recommendation of Hearing Officer, Marc E. Myers on the hearing held February 11, 2011 involving Smoot Funeral Services (FH 003069) and Monique L. Smoot (FD 008886)

Motion by Ms. Betzer, seconded by Mr. Marsh to approve the Hearing Officer's Finding of Facts. Roll Call Vote: Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye.

Motion by Ms. Betzer, seconded by Mr. Primm to approve the Hearing Officer's Conclusions of Law. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye.

Motion by Ms. Betzer, seconded by Mr. Marsh to approve the Hearing Officer's Recommendations. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye.

Order of the Board: The licenses held by Smoot Funeral Services LLC. (FH 003069) and Monique L. Smoot (FD 008886) are to be issued a reprimand.

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Compliance Motion No. 4\*

On a motion by Ms. Betzer, seconded by Mrs. Williams-Briggs, the Board voted to issue a notice of Opportunity for Hearing to Dean Bernard Washington Jr. (FD 007293), Rebecca L. Alli (FD007912) and the D.B. Washington Funeral Home (FH 003167) for violating R.C. 4717.14(A)(4) committing immoral or unprofessional conduct and R.C. 4717.14(A)(5) knowingly permitting an unlicensed person, other than a person serving an apprenticeship, to engage in the profession or business of embalming or funeral directing under the applicant's or licensee's supervision, specifically for permitting an unlicensed individual to meet with a family for the purpose of making funeral arrangements; and to conduct the funeral service. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye. Motion Approved.

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Compliance Motion No. 6\*

On a motion by Mr. Primm, seconded by Mr. Carter, the Board voted to charge Jeffrey Hay (FD 008889) and Staley-Crowe Funeral Home (FH 003079) with violating R.C. 4717.14 (A)(4) The applicant or licensee has committed immoral or unprofessional conduct, specifically for not disclosing accurate information to telephone inquires pertaining to Tracy Crowe's association with the firm. The Board ordered a forfeiture of \$2500.00. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye. Motion Passed.

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Compliance Motion No. 7\*

On a motion by Mr. Fleming, seconded by Mr. Primm, the Board voted to charge Barry R. Wickline (FD 006381), Eugene L. Schoolfield II (FD 008730) and both Porter-Qualls Funeral Homes (FH 003026 & FH 003027) for violating R.C. 4717.14 (A)(4) The applicant of licensee has committed immoral or unprofessional conduct, specifically for failing to change the firm title of the funeral home to include the name of the funeral director actually in charge and ultimately responsible within twenty-four months of James Qualls vacating the position. The Board ordered a forfeiture of \$500.00. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye. Motion Passed.

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Compliance Motion 8\*

On a motion by Mr. Fleming, seconded by Mrs. Williams-Briggs the Board voted to withdraw the previous issued charge:

(April 18, 2011 – On a motion by Mrs. Williams-Briggs, seconded by Mr. Fleming the Board voted to charge Kevin Brown (FD 007824/EMB 008208) with violating 4717.14 (A)(4) the applicant or licensee has committed immoral or unprofessional conduct, specifically for failing to respond to the CE audit for compliance period January 1, 2009 – December 31, 2010. The Board ordered a forfeiture of \$500.00. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye. Motion Passed.)

Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye. Motion Passed.

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Compliance Issue #1

Last month a letter was presented to the Board requesting a firm title change of the Kinsey Funeral Home located in Toledo, Ohio. The request was to use the new name of “Eggleston Meinert Pavley Funeral Home, Inc.” The Board approved the change however; the names “Eggleston” and “Meinert” are not in compliance as there are no AIC’s with these names. The funeral home and AIC has been notified that the approval was in error due to an oversight. The funeral home firm title will now be “Kinsey-Pavley Funeral Home.”

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Compliance Issue #2

The Board reviewed a request from Thomas G. Sims a former licensee that allowed his funeral director and embalmer licenses to lapse. Mr. Sims would like to obtain an embalmer and funeral director license again. Mr. Sims requested of the Board to allow him to make payment installments for the fees and penalties that have accumulated since his licenses had lapsed. The Board directed staff to send a letter to Mr. Sims asking him to come before the Board to clarify his situation regarding obtaining a new embalmer and funeral director license.

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Compliance Mail #1

The Board reviewed a letter sent from Mr. James E. Sanden concerning change of firm title for the Brunner Funeral Home Inc. dba Brunner Funeral Home & Cremation Service in Mentor, Ohio. The Board accepted the change of firm title from” dba Brunner Funeral Home & Cremation Service” to “dba Brunner Sanden Deitrick Funeral Home & Cremation Center”. Mrs. Baugess will inform Mr. Sanden that all signage and advertisements must reflect the new firm title.

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Compliance Mail #2

The Board reviewed a letter sent from Mr. Brian K. Flick concerning change of firm title for the two locations of Brown-Dawson Funeral Homes in Hamilton, Ohio. The Board accepted the change of firm title from "Brown-Dawson Funeral Home" to "Brown-Dawson-Flick Funeral Home" for both funeral homes. Mrs. Baugess will inform Mr. Flick that all signage and advertisements must reflect the new firm title.

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Compliance Mail #3

The Board reviewed a letter from Dr. John Freeman requesting that he be permitted to take the Ohio Laws portion of the Funeral Directors exam orally due to medical conditions. Dr. Freeman provided medical documentation supporting his request. On a motion by Mr. Fleming, seconded by Mrs. Williams-Briggs the Board voted to allow Dr. Freeman to take a written test administered by a staff member of the Board. Ayes: 7. Nays: 0. Motion Approved.

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The Board meeting recessed at 5:15 P.M.

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Tuesday – July 19, 2011

The Board reconvened at 9:05 A.M. in the Riffe Center in Columbus, Ohio. President Robert Wasko presided. Present were Linda M. Betzer, Robert C. Carter, Thomas Fleming, Roger Primm, Ty Marsh, Pamela Williams-Briggs and staff members present were: Eric E. Anderson, Inspector; Linda Clark, Certification/Licensure Examiner, Lisa A. Bruns, Inspector; Jennifer Baugess, Administrative Assistant; and Malik M. Hubbard, Executive Director.

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Person before the Board

Mr. Gregory T. Busch is a licensed embalmer and funeral director in the state of West Virginia. He came before the Board seeking a reciprocal embalmer and funeral director's license. Mr. Busch indicated that he has no felony convictions and no prior discipline from the embalmers and funeral directors governing board in West Virginia.

On a motion by Ms. Betzer, seconded by Mr. Primm, the Board voted to grant Mr. Busch the opportunity to seek an Ohio reciprocal Embalmer and Funeral Director's license. Mr. Busch must pass the Ohio Laws and Rules exam. Ayes: 7. Nays: 0. Motion Approved.

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Continuing Education

The following motions involve the continuing education programs considered by the Board during the July 2011 meeting, and are posted on the Board's website under Continuing Education.

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On a motion by Mr. Fleming, seconded by Mr. Carter, the Board approved, and where indicated denied, the Blanket Approval of continuing education programs. Ayes: 7. Nays: 0. Motion approved.

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On a motion by Mr. Marsh, seconded by Mr. Fleming, the Board approved, and where indicated denied, the Prior Approval continuing education programs. Ayes: 7. Nays: 0. Motion approved.

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On a motion by Mr. Primm, seconded by Mr. Carter, the Board acknowledged, the Blanket with date continuing education programs that were previously approved. Ayes: 7 Nays: 0. Motion approved.

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On a motion by Mr. Fleming, seconded by Ms. Betzer, the Board approved, and where indicated denied, the individual continuing education programs. Ayes: 7. Nays: 0. Motion approved.

On a motion by Ms. Betzer, seconded by Mr. Fleming the Board approved the individual approval group continuing education programs of The Association of Death Educators and Counselors Conference and the International Society of Plastination pending receipt of certificates of completion. Ayes: 7. Nays: 0. Motion passed.

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On a motion by Ms. Betzer, seconded by Mr. Primm, the Board approved the 50 year Exemption for continuing education for Mr. James Lee Marshall. Ayes: 7. Nay: 0. Motion Approved

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#### License Issue #2

On Monday July 18<sup>th</sup>, 2011 the Board reviewed a letter from Mr. Jamie L. Brucker requesting to begin a funeral director apprenticeship while attending the Pittsburgh Institute of Mortuary Science. The Board found the letter to be unclear as to the intent of Mr. Bucker's request. The Board then instructed staff to contact Mr. Bucker for clarification and to report back Tuesday.

After receiving clarification from staff, on a motion by Ms. Betzer, seconded by Mr. Carter the Board voted to allow Mr. Brucker to attend the Pittsburg Institute of Mortuary Science Online Program while pursuing his funeral director apprenticeship. Ayes: 6. Nay: 1. Motion Approved.

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#### Board Reorganization

##### Committee Assignments

President Wasko assigned the Board Members to the following Committees:

Crematory Review: Mr. Carter, Mr. Fleming, Mr. Wasko

Continuing Education: Mr. Carter, Mr. Marsh, Mrs. Williams-Briggs

Laws Review: Ms. Betzer, Mr. Fleming, Mrs. Williams-Briggs

Staff: Ms. Betzer, Mr. Wasko, Mrs. Williams-Briggs

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On a motion by Mr. Carter, seconded by Mr. Fleming the Board entered into executive session pursuant to Section 121.22(G)(3) of the Revised Code to confer with the Board's counsel to discuss imminent and/or pending litigation at 10:57AM. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye.

The President declared the Board out of Executive Session at 11:39AM.

On a motion by Mr. Betzer, seconded by Mr. Carter, the Board meeting adjourned at 11:41 P.M.

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Robert J. Wasko, President

Attest: \_\_\_\_\_  
Linda M. Betzer, Secretary-Treasurer

State of Ohio  
Board of Embalmers and Funeral Directors

Embalmers/Funeral Director licensure

Board meeting: 7/18/2011 FY 2011

Actual month collected	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Fiscal Year
<i>registrations</i>													<i>total</i>
embalmer	3	3	4	5	4	0	15	5	3	4	2	4	52
funeral director	0	5	6	4	5	4	14	6	5	6	4	5	64
<b>total</b>	<b>3</b>	<b>8</b>	<b>10</b>	<b>9</b>	<b>9</b>	<b>4</b>	<b>29</b>	<b>11</b>	<b>8</b>	<b>10</b>	<b>6</b>	<b>9</b>	<b>116</b>

<i>certified apprentices</i>													<i>total</i>
embalmer	6	4	2	4	7	0	11	4	4	3	6	4	55
funeral director	3	6	5	4	7	4	12	5	4	6	6	7	69
<b>total</b>	<b>9</b>	<b>10</b>	<b>7</b>	<b>8</b>	<b>14</b>	<b>4</b>	<b>23</b>	<b>9</b>	<b>8</b>	<b>9</b>	<b>12</b>	<b>11</b>	<b>124</b>

<i>Embalmers apprentice Reports</i>													<i>total</i>
quarterly reports	84	37	85	74	68	73	79	56	67	133	243	121	1120
master reports	14	6	14	12	11	12	13	9	11	22	40	20	184
Board Member interview	4	1	3	2	7	4	3	2	6	2	14	4	52
<b>total</b>	<b>102</b>	<b>44</b>	<b>102</b>	<b>88</b>	<b>86</b>	<b>89</b>	<b>95</b>	<b>67</b>	<b>84</b>	<b>157</b>	<b>297</b>	<b>145</b>	<b>1356</b>

<i>Funeral Director apprentice Reports</i>													<i>total</i>
quarterly reports	131	56	176	129	93	164	177	103	139	180	319	192	1859
master reports	20	8	29	21	15	27	29	17	23	30	53	32	304
Board Member interview	6	4	5	4	9	5	5	5	11	5	18	7	84
<b>total</b>	<b>157</b>	<b>68</b>	<b>210</b>	<b>154</b>	<b>117</b>	<b>196</b>	<b>211</b>	<b>125</b>	<b>173</b>	<b>215</b>	<b>390</b>	<b>231</b>	<b>2247</b>

<i>new license issued</i>													<i>total</i>
embalmer	8	1	3	0	5	2	4	1	5	1	5	2	37
funeral director	6	1	5	1	8	6	5	4	6	1	8	4	55
<b>total</b>	<b>14</b>	<b>2</b>	<b>8</b>	<b>1</b>	<b>13</b>	<b>8</b>	<b>9</b>	<b>5</b>	<b>11</b>	<b>2</b>	<b>13</b>	<b>6</b>	<b>92</b>

Numbers represent actual documents received by Board office in designated month.

Time period start: June 20, 2011 end: 7/15/2011 Board Meeting 18-Jul-2011 FY 2012

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Year total
Board Meeting	2,789												2,789
mileage	0												0
apprentices													0
<i>Inspections - Annual</i>													<i>completed</i>
Crem Fac	52												2
Emb Fac	2												0
FH	613												40
Total	667	0	0	0	0	0	0	0	0	0	0	0	42
													<i>remaining</i>
													50
													2
													573
													625
<i>Inspections - Follow-up</i>													<i>completed</i>
Crem Fac	0												0
Emb Fac	0												0
FH	0												0
Total	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Inspections - New Facility</i>													<i>completed</i>
Crem Fac	0												0
Emb Fac	0												0
FH	0												0
Total	0	0	0	0	0	0	0	0	0	0	0	0	0
Investigations	9												9
Violations	0												0
Bd meetings	2												2
Bd office	2												2
Hearings													0
Training													0

There are twenty-six pay periods each Fiscal Year.

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Inspector Anderson  
Reporting Period  
June 20, 2011 through July 15, 2011  
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A	B	C	D	E	F	G
Inspection Date	Credential Number	Name	County	Contact	Reason	Comments
1	20110622 FH 000156	FISCHER FUNERAL HOME	Coshocton	Jesse Fischer	Annual Inspection	In Compliance
2	20110622 FH 001355	FISCHER FUNERAL HOME INC	Knox	No one available	Annual Inspection	
3	20110622 FH 001533	FREE FUNERAL HOME	Coshocton	Ken Free	Annual Inspection	In Compliance
4	20110622 FH 003109	GIVEN-DAWSON FH	Coshocton	Todd Witchey	Annual Inspection	In Compliance
5	20110622 FH 003165	MILLER FH	Coshocton	Jim Lapp	Annual Inspection	In Compliance
6	20110623 FH 002927	BUNDY-LAW FH INC	Guernsey	Jim Law	Annual Inspection	In Compliance
7	20110623 FH 003110	GIVEN-DAWSON FH	Coshocton	No one available	Annual Inspection	
8	20110627 CREM 000005	BISSLER & SONS CREMATORY	Portage	Richard Bissler	Annual Inspection	In Compliance
9	20110627 FH 001485	BISSLER & SONS FUNERAL HOME	Portage	Richard Bissler	Annual Inspection	In Compliance
10	20110627 FH 001716	GEDNETZ-RUZEK FUNERAL HOME	Mahoning	Mark Brown	Annual Inspection	In Compliance
11	20110627 FH 001771	DEAN S FUNERAL HOME	Mahoning	Obtained Key/ Walked Thru	Annual Inspection	In Compliance
12	20110627 FH 002595	LANE FUNERAL HOME	Mahoning	Ceryl Thompson	Annual Inspection	In Compliance
13	20110627 FH 003015	ROSSI-LELLIO FH	Mahoning	Frank Lellio	Annual Inspection	In Compliance
14	20110628 FH 000138	ARBAUGH-PEARCE-GREENISEN F H INC	Columbiana	No one available	Annual Inspection	
15	20110628 FH 000152	STARK MEMORIAL INC	Columbiana	Russell Louden	Annual Inspection	In Compliance
16	20110628 FH 001948	CUNNINGHAM-BECKER FUNERAL HOME	Mahoning	Dan Belish	Annual Inspection	In Compliance
17	20110628 FH 002813	BROWN FUNERAL HOME	Columbiana	Obtained Code/ Walked Thru	Annual Inspection	In Compliance

Inspector Anderson  
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	A	B	C	D	E	F	G
	Inspection Date	Credential Number	Name	County	Contact	Reason	Comments
1	20110628	FH 002985	WARRICK-KUMMER-RETTIG FH	Columbiana	Ellen Rettig	Annual Inspection	In Compliance
19	20110628	FH 002986	WOODS-RETTIG FH	Columbiana	No one available	Annual Inspection	
20	20110629	FH 002088	BYERLY-LINDSEY FUNERAL HOME	Ashland	Walt Lindsey	Annual Inspection	In Compliance
21	20110706	FH 001753	ALEXANDER FUNERAL HOME	Holmes	James Alexander	Annual Inspection	In Compliance
22	20110706	FH 002468	SCHLABACH FUNERAL HOME	Wayne	Susan Schlabach	Annual Inspection	In Compliance
23	20110706	FH 002478	MURRAY FUNERAL HOME INC	Wayne	Obtained Key/ Walked Thru	Annual Inspection	In Compliance
24	20110706	FH 003018	SMITH-VARNS FH	Tuscarawas	Donna Smith	Annual Inspection	In Compliance
25	20110707	FH 000033	MARCY FUNERAL HOME INC	Ashtabula	Kori Marcy	Annual Inspection	In Compliance
26	20110707	FH 001692	THOMPSON-SMITH FUNERAL HOME	Ashtabula	Eric Nesbitt	Annual Inspection	In Compliance
27	20110707	FH 001810	RAISIAN FUNERAL HOME	Ashtabula	Joe Raisian	Annual Inspection	In Compliance
28	20110707	FH 002038	CHILDS WILLIAMS FUNERAL HOME	Ashtabula	No one available	Annual Inspection	
29	20110707	FH 002515	BAUMGARDNER FUNERAL HOME	Ashtabula	Obtained Key/ Walked Thru	Annual Inspection	In Compliance
30	20110707	FH 002557	ZABACK-DUCRO FUNERAL HOME	Ashtabula	Unlocked/ Walked Thru	Annual Inspection	In Compliance
31	20110707	FH 002838	FLEMING & BILLMAN F DIRECTORS INC	Ashtabula	Unlocked/ Walked Thru	Annual Inspection	In Compliance
32	20110707	FH 002850	CZUP FH	Ashtabula	Unlocked/ Walked Thru	Annual Inspection	In Compliance
33	20110708	CREM 000028	ASHTABULA COUNTY CREMATION SERVICE	Ashtabula	Kathleen Shafer	Annual Inspection	In Compliance
34	20110708	FH 000028	DUCRO FUNERAL SERVICES	Ashtabula	Kathleen Shafer	Annual Inspection	In Compliance

Inspector Anderson  
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1	20110708	FH 001689	POTTI LAKESIDE CHAPEL	Ashtabula	Ruth Potti	Annual Inspection	In Compliance
36							
37	20110708	FH 002157	GUERRIERO FUNERAL HOME INC	Ashtabula	No one available	Annual Inspection	
38	20110714	FH 000783	EWING FUNERAL HOME	Meigs	No one available	Annual Inspection	
39	20110714	FH 001646	BIRCHFIELD FUNERAL HOME	Meigs	Unlocked/Walked Thru	Annual Inspection	In Compliance
40	20110714	FH 001969	CREMEEENS FUNERAL HOME	Meigs	Kenda Smith	Annual Inspection	In Compliance
41	20110714	FH 002994	ANDERSON-MCDANIEL FH	Meigs	Adam McDaniel	Annual Inspection	In Compliance
42	20110714	FH 002998	FISHER-ANDERSON-MCDANIEL FH	Meigs	RA Boyer	Annual Inspection	In Compliance

Time period start: 6/13/2011 end: 7/15/2011 Board Meeting July 18-19, 2011 FY 2012

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Year total
Board Meeting	468												468
mileage	0												0
apprentices													0
<i>Inspections - Annual</i>													<i>completed</i>
Crem Fac	56												2
Emb Fac	0												0
FH	553												17
Total	609	0	0	0	0	0	0	0	0	0	0	0	19
													<i>remaining</i>
													54
													0
													536
													590
<i>Inspections - Follow-up</i>													<i>completed</i>
Crem Fac	0												0
Emb Fac	0												0
FH	1												1
Total	1	0	0	0	0	0	0	0	0	0	0	0	1
<i>Inspections - New Facility</i>													<i>completed</i>
Crem Fac	0												0
Emb Fac	0												0
FH	1												1
Total	1	0	0	0	0	0	0	0	0	0	0	0	1
Investigations	78												78
Violations	2												2
Bd meetings	2												2
Bd office	11												11
Hearings	0												0
Training	0												0

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Inspector Bruns  
Reporting Period  
June 13, 2011 through July 15, 2011  
July 18-19, 2011 Board Meeting

	A	B	C	D	E	F	G
	Inspection Date	Credential Number	Name	County	Contact	Reason	Comments
1	20110613	FH 003082	DAVID R JASIN-HOENING FH	Lucas	Jennifer J. Jasin	Annual Inspection	In Compliance
2	20110613	FH 002368	EGGLESTON MEINERT PAVLEY FH	Lucas	Terry Breymaier	Annual Inspection	In Compliance
3	20110613	FH 002599	FRECK FUNERAL CHAPEL	Lucas	Bianca Freck	Annual Inspection	In Compliance
4	20110613	FH 003111	HOEFLINGER-BOLANDER FH	Lucas	Joseph Dwornick	Annual Inspection	In Compliance
5	20110614	FH 001246	ANSBERG-WEST FUNERAL HOME INC	Lucas	Todd Ansborg	Annual Inspection	In Compliance
6	20110614	FH 003106	BLANCHARD-STRABLER FH	Lucas	James Strabler	Annual Inspection	2 Violations
7	20110614	FH 000708	FOTH-DORFMEYER MORTUARY INC	Lucas	Susan Dorfmeier Strup	Annual Inspection	In Compliance
8	20110614	FH 002980	GASIOROWSKI-HANNEMAN FH	Lucas	Thomas Cook	Annual Inspection	In Compliance
9	20110614	FH 002454	NEWCOMER FH	Lucas	Samantha Waltermeyer	Annual Inspection	In Compliance
10	20110614	CREM 000097	QUALITY FUNERAL CHOICES	Lucas	No One Available	Annual Inspection	
11	20110614	FH 000719	REEB FUNERAL HOME	Lucas	George Reeb	Annual Inspection	In Compliance
12	20110614	FH 002934	SUJKOWSKI FH	Lucas	Amber R. Stranyak Reesee	Annual Inspection	In Compliance
13	20110614	CREM 000140	TOLEDO MEMORIAL PARK	Lucas	Joe Rodgers	Annual Inspection	In Compliance
14	20110614	FH 003036	URBANSKI FH LTD	Lucas	No One Available	Annual Inspection	
15	20110615	FH 003176	JOHN HODAPP SONS INC	Butler	John Hodapp	Initial Inspection	In Compliance
16	20110615	FH 003046	DOWLING FH	Lucas	John E. Dowling	Annual Inspection	In Compliance
17	20110615	FH 000716	GEOFFREY ALAN WELLS FUNERAL HOME	Lucas	Michele Wells	Annual Inspection	In Compliance PreNeed Unavailable

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	A	B	C	D	E	F	G
	Inspection Date	Credential Number	Name	County	Contact	Reason	Comments
1	20110615	FH 003116	NEVILLE FH	Lucas	No One Available	Annual Inspection	
19	20110615	FH 002158	PEINERT FUNERAL HOME	Lucas	No One Available	Annual Inspection	
20	20110615	FH 000331	PEINERT FUNERAL HOMES	Lucas	Angie Peinert Weber	Annual Inspection	In Compliance
21							