

Monday – April 18, 2011

The Board of Embalmers and Funeral Directors met in regular session in the Riffe Center at 77 South High Street in Columbus, Ohio. Robert Wasko, President, called the meeting to order at 1:05 P.M. Other Board members present were: Linda M. Betzer, Robert C. Carter, Thomas Fleming, Ty Marsh, and Roger Primm. Staff Members present were: Cheryl R. Hawkinson, Assistant Attorney General; Eric E. Anderson, Inspector; Lisa A. Bruns, Inspector; Jennifer Baugess, Administrative Assistant; Linda Clark, Certification/Licensure Examiner; Lena Wright, Administrative Assistant and Malik M. Hubbard, Executive Director.

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Mrs. Williams-Briggs joined the meeting at 1:08 P.M.

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On a motion by Ms. Betzer, seconded by Mr. Primm, the Board approved, as amended, the minutes of the meeting held on March 23-24, 2011. Ayes: 7. Nays: 0. Motion approved.

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Executive Director's Report

Executive Director informed the Board that he gave testimony regarding the Governor's Office Executive Budget to the Ohio House of Representatives Finance Sub-Committee on Agriculture and Natural Resources.

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The Executive Director reported that he along with Mrs. Baugess and Mr. Fleming attended an Apprentice Seminar given by the Ohio Funeral Directors Association. Mr. Fleming gave a presentation to the Apprentices about the role of the State Embalmers and Funeral Directors Board.

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The Executive Director informed the Board that on April 28th, 2011 he and board member Mrs. Williams-Briggs will attend the African-American Funeral Directors Association of Cleveland at the Gaines Funeral Home in Cleveland. Members of the Association requested representatives of the Board attend the meeting to update them on the new Administrative Rule changes. Mrs. Williams-Briggs will be paid per diem and allowable travel expenses.

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Executive Director reminded the Board that the Ohio Funeral Directors Association 2011 Convention would convene on April 26-28th. A roster of Board and staff attendance was attached.

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The Executive Director informed the Board that the Kentucky Funeral Directors Association is organizing a round table meeting to discuss reciprocity laws and rules for surrounding states. The meeting will be held at the Kentucky Funeral Directors Association in Frankfort, KY on May 25th, 2011.

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The Executive Director informed the Board that Hearing Officer Marc Myers would be willing to fast track priority hearings with a turnaround time of 30-45 days.

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The Executive Director also informed the Board that the State Auditor's Office is conducting their audit of the Board. The cost is approximately \$7500.

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The Executive Director also informed the Board that we currently have two students serving internships in the Board office. Perryn Moore a senior at the Ohio State University and Timothy D. Russell a senior at Independence High School.

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On a motion by Ms. Betzer, seconded by Mr. Marsh the board voted to revise the February 14-15, 2011 minutes language from “On a motion by Mrs. Williams-Briggs, seconded by Mr. Carter the Board entered into executive session pursuant to Section 121.22(G)(3) of the Revised Code to confer with the Board’s counsel to discuss **pending litigation** at 4:22PM” to “On a motion by Mrs. Williams-Briggs, seconded by Mr. Carter the Board entered into executive session pursuant to Section 121.22(G)(3) of the Revised Code to confer with the Board’s counsel to discuss **imminent and/or pending litigation** at 4:22PM” and to include the Aye vote of Mr. Primm. Ayes: 7. Nays: 0. Motion Passed.

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Licensure

On a motion by Mr. Fleming, seconded by Ms. Betzer, the Board voted to approve the following applications for funeral home licenses for existing facilities because of a change of location or ownership. Ayes: 6. Nays: 0. Abstain: 1. Motion approved.

Chart 1

<u>License no.</u>	<u>Firm Title</u>	<u>Location</u>	<u>Inspection</u>
FH003171	Day FS	Columbus	01-12-2011

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On a motion by Mr. Fleming seconded by Ms. Betzer, the Board voted to table the vote on the application for a funeral home license. Ayes: 7. Nays: 0. Motion approved.

Chart 2

<u>Firm Title</u>	<u>Location</u>	<u>County</u>
D.W. Davis FH	South Webster	Scioto

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The Board approved the issuance of a funeral home license to the following after approval of the application, receipt of the occupancy permit, and the final inspection. The funeral home license number was issued April 18, 2011.

Chart 3

<u>License no.</u>	<u>Funeral Home</u>	<u>Location</u>	<u>Issue date</u>
FH003171	Day FS	Columbus	04-18-2011

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Previously, the Board approved the issuance of a crematory facility license to the following after approval of the application, receipt of the occupancy permit, and the final inspection. The funeral home license number was issued the date of the final inspection.

Chart 4

<u>License no.</u>	<u>Funeral Home</u>	<u>Location</u>	<u>Issue date</u>
CREM000147	Tri County Crematory	Lima	03-29-2011

There were no applications for crematory facility license pending receipt of the occupancy permit and the final inspection by the Board.

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There were no applications for crematory facility license for existing facilities because of change of location and/or change of ownership.

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There were no applications for an embalming facility license for existing embalming facilities with a change of location or ownership.

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There were no applications for an embalming facility license for new facilities pending receipt of the occupancy permit and a final inspection.

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There were no previously approved applications for embalming facilities that submitted an occupancy permit and had a final inspection.

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Persons before the Board

Gary S. Silvat is a licensed embalmer and funeral director in the state of Pennsylvania. He came before the Board seeking a reciprocal embalmer and funeral director's license. Mr. Silvat indicated that he has no felony convictions and no prior discipline from the embalmers and funeral directors governing board in Pennsylvania.

On a motion by Ms. Betzer, seconded by Mr. Carter, the Board voted to grant Mr. Silvat the opportunity to seek an Ohio reciprocal Embalmer and Funeral Director's license. Mr. Silvat must pass the Ohio Laws and Rules exam. Motion Passed.

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Licensing Issues before the Board

The Board received a letter from Antuan R. Paci requesting that the Board grant him the opportunity to take only Science portion of the National Board which he failed eight years ago to receive his Embalmer and Funeral Directors license.

The Board expressed concern that the length of time may have substantial negative implications with new developments within the practice.

On a motion by Ms. Betzer, seconded by Mr. Carter, the Board voted to reject Mr. Paci's request. Ayes: 7. Nays: 0. Motion Passed.



On a motion by Mr. Marsh, seconded by Mr. Carter, the Board voted to grant an embalmer and/or funeral director license to the qualified applicants. Ayes: 7. Nays: 0.
Motion Approved.

Chart 5

<u>License no.</u>	<u>Name</u>	<u>Location</u>	<u>Issue date</u>
EMB-9433 A FD-9470	Godsey Jr, James H.	Riverside	04-18-11
EMB-9434 A FD-9471	Previte, Anthony R.	Eastlake	04-18-11
EMB-9435 A FD-9472	Rossbach, Leila J.	Parma	04-18-11
EMB-9436 R FD-9473	Schuetz, Jeffrey L.	Tiltonsville	04-18-11
EMB-9437 A FD-9474	VandeRyt, Colin M.	Cincinnati	04-18-11
EMB-9438 R FD-9475	Young, William A.	Anderson, IN	04-18-11
FD-9476	Zehms, Philip J.	Zanesville	04-18-11



The Board reviewed a list of individuals, who were issued embalmer and/or funeral director registration numbers during the month of March 2011.

Chart 6

<u>License no.</u>	<u>Name</u>	<u>Location</u>	<u>Issue date</u>
EMB-0394 FD-0584	Barnett, Kevin H.	Carrollton	03-01-11
FD-0585	Craciun, Jonathan J.	Cleveland	03-08-11
EMB-0395 FD-0586	Crawford, Scott V.	Mason	03-11-11
EMB-0396 FD-0587	White, Katy L.	Cortland	03-11-11
FD-0588	Fortress, Dionne L.	Toledo	03-14-11

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The Board reviewed a list of Apprenticeships certified during the month of March.

Chart 7

<u>License no.</u>	<u>Name</u>	<u>Funeral Home</u>	<u>City</u>	<u>Effective Date</u>
EMB-0394 FD-00584	Barnett, Kevin H.	Berkowitz-Kumin- Bookatz FH	Cleveland Hts.	03-01-11
EMB-0376 FD-00564	Burke, Robert B.	Vorhis & Ryan FH	Cincinnati	03-04-11
EMB-0391 FD-00580	Henderson, LaToya J.	Williams Funeral Service	Mansfield	03-07-11
EMB-0396 FD-0587	White, Katy L.	Robert P. McDermott FH	Niles	03-12-11

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Mrs. Linda Clark reported that in the month of March there were 3 embalmer and 5 funeral director registrations. There were 4 embalmer and 4 funeral director certified apprentices. There were 67 Embalmer apprentice reports, 11 Embalmer master reports for apprentices and 6 Board member apprentice interviews. There were 139 Funeral Director Apprentice reports, 23 Funeral Director Master Reports and 11 Funeral Director interview reports.

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Mrs. Clark reported that there were five new embalmer licenses issued and six funeral director licenses issued for the month of March, accumulative report attached.

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Mr. Carter expressed concern about incomplete apprentice reports. Mr. Carter wanted to know how the Board can best make sure that Master Embalmers/Funeral Directors are giving proper instruction to their apprentices. Ms. Betzer suggested that after the review of reports or Board member interviews the Executive Director follow up with a call or letter if necessary.

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Ms. Betzer reported back on the Ross DeJohn issue from the previous Board meeting. Ms. Betzer stated that she spoke with Mr. DeJohn and he told her that he would file the proper termination documents for his former apprentice but would not certify them. Ms. Betzer instructed Mr. DeJohn to send in a separate letter detailing his concerns in addition to the documents required for his apprentice.

Fiscal

Ms. Wright reported on fiscal matters. The Board Members reviewed the revenue journal that reflected that the Board collected \$5,278.14 in March for a total of \$1,112,197.54 in FY11. The Board reviewed a list of thirty-seven vouchers and encumbrances for March, and the Budget Overview chart of allotments and expenses.

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Ms. Wright reported that the first payment of \$562.50 from Mr. Brian Wikoff was received for his payment arrangement in February. No other payments made. Although the first payment is not due until June.

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Ms. Wright reported that the second payment of \$417.14 from Mr. Keith Young was received for his payment arrangement. The first payment was not due until June.

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Compliance

Monthly inspector reports were given by inspectors Eric Anderson and Lisa Bruns for the month of March 2011. Reports are attached.

Mrs. Baugess reported that there are fifteen pending complaints and twenty-five charged complaints.

The Board received forfeitures from the following: \$1000 Walton-Moore Funeral Home (complaint #1103079).

There is one scheduled hearing with five to be scheduled. There are five outstanding adjudicative hearing reports and recommendations.

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Mr. Primm raised a question to the Board staff about the number of preneed reports that are outstanding from the March 30, 2011 deadline. Mrs. Baugess estimated that there could be approximately 200 reports. Mrs. Baugess stated that the Board staff is still in the process of entering the preneed report information into the e-licensing system and filing them and she would have a complete report at the next Board meeting.

On a motion by Mr. Primm, seconded by Ms. Betzer the Board voted to charge those who did not submit a required preneed report by or postmarked on March 30, 2011. The Board ordered a forfeiture of \$500 for the first offence and \$1000 for the second or more offences. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye.

Compliance 1

The Board reviewed a list of amendments to change the manager and/or the funeral director actually in charge of and ultimately responsible for the funeral home for the month of February.

Chart 8

Lic Number	Facility Name	Licensee by Last Name	Type	County
FH002189	Kelly-Kemp-Braido FH	Patron James	MGR	Belmont
FH002190	Kelly-Kemp-Braido FH	Butler Steven	MGR	Belmont
FH002885	Corrigan-Craciun FH	Corrigan Thomas	AIC	Cuyahoga
FH003088	Corrigan-Deighton FH	Corrigan Thomas	MGR	Cuyahoga
FH003088	Corrigan-Deighton FH	Corrigan Thomas	AIC	Cuyahoga

FH003077	Lucas Memorial Chapel	Jefferson Adrienne	MGR	Cuyahoga
FH002848	Newcomer FH	Moore Bethany	MGR	Greene
FH003081	Imwalle-Naegele Memorial	Thompson Catherine	MGR	Hamilton
FH002494	Pfeil FH	Ransom Janet	MGR	Huron
FH002197	Eichholtz FH	Seeley David	MGR	Logan
FH002435	Kauffman-Eichholtz FH	Sanford Dennis	MGR	Logan
FH003117	Neville FH	Merz Mark	MGR	Lucas
FH002596	Lane FH	Gerberry Steven	MGR	Mahoning
FH002177	Seederly-Mong & Beck FH	Oliver Donald	MGR	Mahoning
FH002177	Seederly-Mong & Beck FH	Engartner Christopher	AIC	Mahoning
FH002360	Thompson FH	Filicky Edward	MGR	Mahoning
FH002360	Thompson FH	Filicky Edward	AIC	Mahoning
FH002458	Kirkpatrick FH	Kirkpatrick Diana	MGR	Pickaway
FH002458	Kirkpatrick FH	Kirkpatrick Diana	AIC	Pickaway
FH002420	Newcomer FH	Lotz Robyn	MGR	Summit
FH002779	Lane FH	Kaszowski Justin	MGR	Trumbull
FH002276	Mccardell-White-Mcfarland FS	McFarland James	AIC	Trumbull

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NOTE:

On motions denoted with an asterisk (*), the names and identifying information was redacted from discussion and proposed notices during the course of deliberation. Matters were referred to only by case number. Identifying information was added during the writing of the minutes based upon the correlating case number.

Compliance Motion No. 1*

On a motion by Ms. Betzer, seconded by Mr. Carter, the Board voted to close two investigative complaints. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye.

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Compliance Motion No. 2*

On a motion by Ms. Betzer, seconded by Mr. Primm, the Board voted to table this compliance motion.

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Compliance Motion No. 3*

On a motion by Mrs. Williams-Briggs, seconded by Mr. Marsh, the Board voted to charge Tarea M. Rhoden (FD 008842) and Howard-Rhoden Memorial Home (FH 002476) with violating 4717.08(A) and 4717.14(A)(3) of the Revised Code and Rule 4717-1-16(A)(1) of the Administrative Code. 4717.14(3) The applicant or licensee has purposely violated any provision of sections [4717.01](#) to [4717.15](#) or a rule adopted under any of those sections; division (A) or (B) of section [4717.23](#) ; division (B)(1) or (2), (C)(1) or (2), (D), (E), or (F)(1) or (2), or divisions (H) to (K) of section [4717.26](#); division (D)(1) of section [4717.27](#) ; or divisions (A) to (C) of section [4717.28](#) of the Revised Code; any rule or order of the department of health or a board of health of a health district governing the disposition of dead human bodies; or any other rule or order applicable to the applicant or licensee. Specifically for failing to renew the funeral home license by December 31, 2010 and continuing the business of funeral directing, prior to

the renewal of the funeral home license. Funeral services were conducted between January 1, 2011 and the date of license renewal on February 15, 2011. The Board ordered a forfeiture of \$7500.00. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye.

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Compliance Motion No. 4*

On a motion by Ms. Betzer, seconded by Mr. Marsh, the Board voted to issue a notice of Opportunity for Hearing to Jeffery L. Edwards (FD 008960/EMB 009059) and Edwards Funeral Service (FH 003044) for violation of R.C. 4717.14 (A) (4). The applicant or licensee has committed immoral or unprofessional conduct. Specifically for using an unauthorized method of disposition on dead human bodies; and for the misleading description of cremation versus alkaline hydrolysis to consumers. Also in violation of 4717.14(A)(9) the applicant or licensee transferred a license to operate a funeral home, embalming facility, or crematory from one owner or operator to another, or from one location to another, without notifying the Board. And violation of 4717.13(A) No person shall do the following: (5) Operate a funeral home without a license to operate the funeral home issued by the board under this chapter; (6) Practice the business or profession of funeral directing from any place except from a funeral home that a person is licensed to operate under this chapter; specifically for disposing of dead human bodies at a location other than the licensed funeral home. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye.

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Compliance Motion No. 5*

On a motion by Mrs. Williams-Briggs, seconded by Mr. Fleming the Board voted to charge Randall Wayne Coon (FD 008132/EMB 008414); Ruth Detchon (FD 008238); Kevin L. Brown (FD 007824/EMB 008208) with violating 4717.14(A)(4) the applicant or licensee has committed immoral or unprofessional conduct. Specifically for failing to respond to the CE audit for compliance period January 1, 2009 – December 31, 2010. The Board ordered a forfeiture of \$500.00. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye.

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Compliance Motion 6*

On a motion by Ms. Betzer, seconded by Mr. Primm the Board issued a notice of Opportunity for Hearing to Scherrie McLin (FD 007208) and McLin Funeral Home Inc. (FH 003039) for violation R.C. 4717.14 (A)(4) as it incorporates Rule 4717-1-18 (F) of the Administrative Code for the following reasons: Failure to properly deposit payments for preneed contracts within thirty days. The moneys received from consumers were never deposited with a trust or insurance company. Licensee has misappropriated preneed monies.

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Compliance Mail #1

Cecelia J. Potts former wife of Roger K. Potts sent a letter to the Board explaining that she sent in payment for Mr. Potts' annual license renewal fees. She did not know that he would still be required to complete continuing education requirements. Due to Mr. Potts' health he would not be able to comply with this requirement. She stated that she will be forwarding an application for a waiver for the continuing education requirements.

The Board instructed the staff to wait for response and discuss at the next Board meeting.

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Compliance Mail #2

The Board reviewed a letter sent from Mr. Stuart M. Snow concerning change of firm title change for the Neidhard-Gillen Funeral Home in Cincinnati, Ohio. The Board accepted the change of firm title from "Neidhard-Gillen Funeral Home" to "Niedhard-Snow Funeral Home". Mrs. Baugess will inform Mr. Snow that all signage and advertisements must reflect the new firm title.

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Compliance Mail #3

The Board reviewed a letter sent from Jay D. Dodds of Carriage Services of Ohio, LLC concerning change for the Neidhard-Gillen Funeral Home in Cincinnati, Ohio. The Board accepted the change of firm title from "Neidhard-Gillen Funeral Home" to "Niedhard-Snow Funeral Home". Mrs. Baugess will inform Mr. Dodds that all signage and advertisements must reflect the new firm title.

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Compliance Mail #4

The Board reviewed a letter sent from David E. Anthony concerning change of firm title change for the Anthony and Biscan Funeral Home in Uniontown, Ohio. The Board accepted the change of firm title from "Anthony and Biscan Funeral Home" to "Anthony Funeral Home". Mrs. Baugess will inform Mr. Anthony that all signage and advertisements must reflect the new firm title.

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Compliance Mail #5

Tammy R. Qualls owner of D.B. Washington Funeral Home sent a letter asking for guidance with regards to signage and advertisements for her funeral home. She requested that the Board review the funeral home signage at the April meeting. The Board instructed the Executive Director to send Ms. Qualls a letter informing her that the Board cannot give her legal advice regarding whether her funeral home is in compliance with R.C. Chapter 4717 or the rules and to contact her counsel with those questions relating to her funeral business.

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Compliance Mail #6

The Board reviewed a letter from Daniel T. Skivolocke of Sharer, Stirling-Skivolocke Funeral Home. The letter stated because of unforeseen circumstances and hardship he forgot to renew his funeral home license. Mr. Skivolocke wants the Board to take that in consideration concerning the Boards order of forfeiture. The Board instructed board staff to wait to see if they request a hearing for those charges.

On a motion by Mr. Fleming, seconded by Mr. Carter the Board entered into executive session pursuant to Section 121.22(G)(3) of the Revised Code to confer with the Board's counsel to discuss imminent and/or pending litigation at 4:00PM. . Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye.

The President declared the Board out of Executive Session at 4:37PM, and there was no action to report

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The Board meeting recessed at 4:45 P.M.

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Tuesday – April 19, 2011

The Board reconvened at 9:05 A.M. in the Riffe Center in Columbus, Ohio. President Robert Wasko presided. Present were Linda M. Betzer, Robert C. Carter, Thomas Fleming, Roger Primm, Ty Marsh, Pamela Williams-Briggs and staff members present were: Eric E. Anderson, Inspector; Lisa A. Bruns, Inspector; Jennifer Baugess, Administrative Assistant; and Malik M. Hubbard, Executive Director.

Continuing Education

The following motions involve the continuing education programs considered by the Board during the April 2011 meeting, and are posted on the Board’s website under Continuing Education.

On a motion by Mr. Carter, seconded by Ms. Betzer, the Board approved, and where indicated denied, the Prior Approval continuing education programs. Ayes: 7. Nays: 0. Motion approved.

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On a motion by Ms. Betzer, seconded by Mr. Fleming, the Board acknowledged, the Blanket with date continuing education programs that were previously approved. Ayes: 7 Nays: 0. Motion approved.

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On a motion by Ms. Betzer, seconded by Mr. Primm, the Board approved, and where indicated denied, the Blanket continuing education programs. Ayes: 7. Nays: 0. Motion approved.

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On a motion by Mr. Primm, seconded by Mr. Fleming, the Board approved, and where indicated denied, the individual continuing education programs. Ayes: 7. Nays: 0. Motion approved.

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On a motion by Mr. Carter, seconded by Mr. Primm, the Board denied the waiver application of Brian Higgins for 2009-2010. Ayes: 7. Nay: 0. Motion Approved

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On a motion by Mr. Primm, seconded by Ms. Betzer, the Board granted a waiver to Clarence E. Bowman Jr. for 2011-2012. Ayes: 7. Nay: 0. Motion Approved

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Person Before the Board

Mr. Jibril Mohamed – To speak on not for profit religious funeral directing.

Mr. Mohamed spoke to the Board about preparation and burial of human dead bodies for religious Muslim funerals. Mr. Mohamed is requesting that the Board issue a funeral home license to the Ibnu Taymiya Mosque to prepare and bury members of their

congregation. Mr. Mohamed believes in the Ohio Revised code under 4717.12 provides provisions for religious exemptions pertaining to the preparations and burial of human dead bodies would allow his Mosque to prepare and bury members of their congregation. Mr. Mohamed and some members of his congregation spoke about some of the services that the Mosque provides.

Mr. Mohamed indicated that the congregation has approximately 60 deaths per year. Muslims prefer to be buried the same day as death. They prepare the body for burial by washing the body with soaps, herbs and perfumes. Then a religious ritual is performed.

If the body is infectious they would take the advice of the Department of Health as to how to handle the body. If the body needs to be embalmed they would get a licensed embalmer to carry out the procedure. As a precaution they use gloves, plastic over wear and shoes.

Mr. Mohamed stated that the reason they are seeking this exemption is because Muslims prefer to prepare members of their community for burial and many members can not afford traditional funeral costs. The Mosque pays for all services except casket and cemetery plots.

The Ibnu Taymiya Mosque stated that they built a preparation like room within the Mosque. Mr. Mohamed stated that the preparation room would comply with state law and they would permit inspections by the state Embalmers and Funeral Directors Board. Mr. Mohamed stated that he is aware of other states that have similar laws that allow for religious exemptions. Tennessee, California and Georgia have Mosques that have similar facilities within their Mosques.

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Ms. Betzer asked the Executive Director to contact the states mentioned in Mr. Mohamed's presentation to see how they have handled this situation.

On a motion by Mr. Carter, seconded by Ms. Betzer, the Board meeting adjourned at 10:28 A.M.

Robert J. Wasko, President

Attest: _____
Pamela Williams-Briggs, Secretary-Treasurer

Time period start: 3/13/2011 end: 4/9/2011 Board Meeting 18-Apr-2011 FY 2011

<i>Board Meeting</i>	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Year total	
mileage	3,910	2,165	2,944	2,177	2,166	2,865	2,462	2,964	2,639	3,247			27,539	
apprentices	2	1	1	0	0	2	1	4	0	2			13	
<i>Inspections - Annual</i>													<i>completed</i>	<i>remaining</i>
Crem Fac	50	5	3	3	2	2	4	5	2	4	2		32	18
Emb Fac	3	0	0	0	0	0	1	0	1	0	0		2	1
FH	613	58	31	29	24	35	43	43	51	28	45		387	226
Total	666	63	34	32	26	37	48	48	54	32	47	0	421	245
<i>Inspections - Follow-up</i>													<i>completed</i>	
Crem Fac	0	0	0	0	0	0	0	0	0	0	0		0	
Emb Fac	0	0	0	0	0	0	0	0	0	0	0		0	
FH	0	0	0	0	1	1	0	0	0	0	2		4	
Total	0	0	0	0	1	1	0	0	0	0	2	0	4	
<i>Inspections - New Facility</i>													<i>completed</i>	
Crem Fac	0	0	0	1	0	0	0	1	0	0	0		2	
Emb Fac	0	0	0	0	0	0	0	0	0	0	0		0	
FH	1	1	0	0	0	0	2	0	0	0	0		4	
Total	1	1	0	1	0	0	2	1	0	0	0	0	6	
Investigations	2	10	18	6	7	4	7	1	20	6			81	
Violations	3	2	0	0	2	1	0	1	0	6			15	
Bd meetings	days	2	0	2	2	2	2	2	2	2	2		18	
Bd office	days	2	2	2	3	3	4	2	1	2	2		23	
Hearings	days				1								1	
Training	days				5								5	

There are twenty-six pay periods each Fiscal Year.

Inspectors submit one travel expense report every pay period [two weeks.]

This Inspector's report covers two 2-week expense report periods prior to Board Meeting.

Twice each Fiscal Year, the report covers three 2-week expense report periods.

Apprentices = number of apprentices the inspector talked with during a facility inspection.

Inspections - number of facilities inspected, number may include times when facility is not opened or no one is present.

Investigations = number of tasks; interviews with consumers/licensees, procurement of court records/death certificates, meeting with other state/law enforcement agencies, etc.

Violations - number of violations noted on inspection reports.

Board meeting = number of days spent in Board Meeting.

Board Office = number of days spent in Board Office for AAG/Inspectors meetings, review of complaints, hearings, etc.

Training = number of days spent in class/training

Inspector Anderson
Reporting Period
March 13 through April 9, 2011
April 18-19, 2011 Board Meeting

	A	B	C	D	E	F	G
1	Inspection Date	Credential Number	Name	County	Contact	Reason	Comments
2	20110314	FH 000321	ZELE FUNERAL HOMES INC	Cuyahoga	Sutton Girod	Annual Inspection	In Compliance
3	20110314	FH 002632	THOMAS G SMITH FH	Cuyahoga	Thomas Smith	Annual Inspection	In Compliance
4	20110314	FH 002688	JAKUBS & SON FH INC	Cuyahoga	William Jakubs Jr	Annual Inspection	In Compliance
5	20110314	FH 002995	CROBAUGH-DANAHER FH	Cuyahoga	William Jakubs Jr	Annual Inspection	In Compliance
6	20110315	FH 000178	E F BOYD & SON FUNERAL HOME	Cuyahoga	Charlie Harris	Annual Inspection	2 Violations Managers License and Funeral home license not displayed.
7	20110315	FH 000196	CUMMINGS & DAVIS FUNERAL HOME INC	Cuyahoga	Evelyn Davis	Annual Inspection	In Compliance
8	20110315	FH 000256	H M MARTIN FUNERAL SERVICE INC	Cuyahoga	Herrick Martin	Annual Inspection	In Compliance
9	20110315	FH 001903	A L ROGERS FUNERAL SERVICE INC	Cuyahoga	H Bailey	Annual Inspection	In Compliance
10	20110315	FH 002058	WANTON-HORNE CHAPEL OF PEACE FH	Cuyahoga	George Horne	Annual Inspection	In Compliance
11	20110315	FH 002496	BAINES & HUNTER FUNERAL SERVICE	Cuyahoga	Evelyn Davis	Annual Inspection	In Compliance
12	20110315	FH 003088	CORRIGAN-DEIGHTON FH	Cuyahoga	Rick Tolley	Annual Inspection	In Compliance
13	20110316	FH 000594	KUHNER-LEWIS FUNERAL HOME INC	Jackson	Unlocked/ Walked Thru	Annual Inspection	In Compliance
14	20110316	FH 000595	MAYHEW FUNERAL HOME INC	Jackson	Robert Mayhew	Annual Inspection	In Compliance
15	20110316	FH 001233	EISNAUGLE-LEWIS FH	Jackson	Jason Brown	Annual Inspection	In Compliance
16	20110317	FH 002702	MCWILLIAMS FH	Jackson	Thomas McWilliams	Annual Inspection	In Compliance
17	20110317	FH 002724	JENKINS FUNERAL CHAPEL	Jackson	Sam Jenkins	Annual Inspection	In Compliance
18	20110317	FH 002822	HUNTLEY & CREMEENS FH	Jackson	Carl Huntley	Annual Inspection	In Compliance

Inspector Anderson
Reporting Period
March 13 through April 9, 2011
April 18-19, 2011 Board Meeting

	A	B	C	D	E	F	G
1	Inspection Date	Credential Number	Name	County	Contact	Reason	Comments
19	20110318	FH 000614	WHEELER FUNERAL HOME	Jefferson	William Wheeler	Annual Inspection	In Compliance
20	20110318	FH 002143	WHEELER FUNERAL HOME	Jefferson	William Wheeler	Annual Inspection	In Compliance
21	20110318	FH 002156	HOFF-SHORAC FUNERAL HOME	Jefferson	No one available	Annual Inspection	
22	20110318	FH 002590	BLASCHALK-WILSON FUNERAL HOME	Jefferson	No one available	Annual Inspection	
23	20110323	CREM 000009	GALLIPOLIS VAULT COMPANY INC	Gallia	Ryan Glover	Annual Inspection	In Compliance
24	20110323	FH 001342	CREMEENS FUNERAL CHAPEL	Gallia	Nathan King	Annual Inspection	In Compliance
25	20110323	FH 001433	MCCOY-MOORE FUNERAL HOME INC WETHERHOLT	Gallia	Charlie Workman	Annual Inspection	In Compliance
26	20110323	FH 001434	MCCOY-MOORE FUNERAL HOME INC	Gallia	Kelly Porter	Annual Inspection	In Compliance
27	20110323	FH 002676	WAUGH-HALLEY-WOOD FDS INC	Gallia	Eugene Wood	Annual Inspection	In Compliance
28	20110323	FH 002935	WILLIS FH INC	Gallia	Matthew Willis	Annual Inspection	In Compliance
29	20110330	FH 002809	GRISELL FUNERAL HOME	Monroe	Charles Blue	Annual Inspection	In Compliance
30	20110330	FH 002810	GRISELL FUNERAL HOME	Monroe	Obtained Key/ Walked Thru	Annual Inspection	In Compliance
31	20110330	FH 002811	GRISELL FUNERAL HOME	Belmont	Unlocked/ Walked Thru	Annual Inspection	In Compliance
32	20110331	CREM 000125	PRIVATE CR LLC	Geauga	Marc Burr	Annual Inspection	In Compliance
33	20110331	FH 001465	BURR FUNERAL HOME & CREMATION SERVICE	Geauga	Marc Burr	Annual Inspection	Monitored apprentice Kari Jennings In Compliance
34	20110331	FH 001941	GREEN'S FUNERAL SERVICES	Portage	David Green	Annual Inspection	1 Violation FH License not displayed
35	20110331	FH 002391	MALLORY-DEHAVEN-CARLSON FUNERAL HOME	Portage	Trevor Carlson	Annual Inspection	In Compliance

Inspector Anderson
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March 13 through April 9, 2011
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	A	B	C	D	E	F	G
1	Inspection Date	Credential Number	Name	County	Contact	Reason	Comments
36	20110331	FH 002739	SAM RITONDARO FS	Geauga	Sm Ritondaro	Annual Inspection	3 violations FH, FD/EMB renewal cards not displayed, No first aid kit.
37	20110401	FH 002203	GATTOZZI & SON FUNERAL HOME	Geauga	Jerome Ritola	Annual Inspection	In Compliance
38	20110401	FH 002264	RUSSELL FUNERAL SERVICE	Geauga	Pat Fritz	Annual Inspection	In Compliance
39	20110401	FH 002949	SHORTS-SPICER-CRISLIP FHS	Portage	Unlocked/ Walked Thru	Annual Inspection	In Compliance
40	20110401	FH 003098	BEST FH	Geauga	Gary Best	Annual Inspection	In Compliance
41	20110406	FH 001028	BACHER FUNERAL HOME	Summit	Eric Bacher	Annual Inspection	In Compliance
42	20110406	FH 001059	SCHERMESSER FUNERAL HOME INC	Summit	Mike Planey	Annual Inspection	In Compliance
43	20110406	FH 001060	SCHERMESSER FUNERAL HOME INC	Summit	Mike Planey	Annual Inspection	In Compliance
44	20110406	FH 002957	ANTHONY FH KUCKO-ANTHONY-KERTESZ	Summit	Dave Anthony	Annual Inspection	In Compliance
45	20110407	FH 000075	TOOTHMAN FUNERAL HOME INC	Belmont	Jeffrey Toothman	Annual Inspection	In Compliance
46	20110407	FH 000076	TOOTHMAN FUNERAL HOME	Belmont	Jeffrey Toothman	Annual Inspection	In Compliance
47	20110407	FH 002189	KELLY-KEMP-BRAIDO FH	Belmont	Jim Patron	Annual Inspection	In Compliance
48	20110407	FH 002190	KELLY-KEMP-BRAIDO FUNERAL HOME	Belmont	Jim Patron	Annual Inspection	In Compliance
49	20110407	FH 002366	KELLY-KEMP-BRAIDO FUNERAL HOME	Belmont	Jim Patron	Annual Inspection	In Compliance

Time period start: 3/13/2011 end: 4/9/2011 Board Meeting 18-Apr-2011 FY 2011

<i>Board Meeting</i>	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Year total	
mileage	2,288	2,147	1,625	1,430	1,992	2,005	1,056	1,587	1,264	1,430			16,824	
apprentices	1	2	3	0	1	0	1	2	3	0			13	
<i>Inspections - Annual</i>													<i>completed</i>	<i>remaining</i>
Crem Fac	51	1	4	5	2	5	4	3	3	0	0		27	24
Emb Fac	2	1	0	0	0	0	0	0	0	0	0		1	1
FH	561	37	60	43	28	47	37	20	34	22	21		349	212
Total	614	39	64	48	30	52	41	23	37	22	21	0	377	237
<i>Inspections - Follow-up</i>													<i>completed</i>	
Crem Fac	0	0	0	0	0	0	0	0	0	0	0		0	
Emb Fac	0	0	0	0	0	0	0	0	0	0	0		0	
FH	0	0	1	0	0	0	2	2	0	0	0		5	
Total	0	0	1	0	0	0	2	2	0	0	0	0	5	
<i>Inspections - New Facility</i>													<i>completed</i>	
Crem Fac	1	0	1	2	0	0	0	0	0	0	1		5	
Emb Fac	0	0	0	0	0	0	0	0	0	0	0		0	
FH	0	1	0	0	0	0	0	1	0	0	0		2	
Total	1	1	1	2	0	0	0	1	0	0	1	0	7	
Investigations	6	11	18	7	13	5	10	13	89	81			253	
Violations	1	1	0	0	2	0	0	0	3	0			7	
Bd meetings	days	2	2	2	2	2	2	2	2	2	2		20	
Bd office	days	2	2	2	2	4	4	2	2	4	6		30	
Hearings	days	1	0	0	0	0	0	2	0	0	2		5	
Training	days	1	0	0	8	0	0	0	0	0	0		9	

There are twenty-six pay periods each Fiscal Year.

Inspectors submit one travel expense report every pay period [two weeks.]

This Inspector's report covers two 2-week expense report periods prior to Board Meeting.

Twice each Fiscal Year, the report covers three 2-week expense report periods.

Apprentices = number of apprentices the inspector talked with during a facility inspection.

Inspections - number of facilities inspected, number may include times when facility is not opened or no one is present.

Investigations = number of tasks; interviews with consumers/licenseses, procurement of court records/death certificates, meeting with other state/law enforcement agencies, etc.

Violations - number of violations noted on inspection reports.

Board meeting = number of days spent in Board Meeting.

Board Office = number of days spent in Board Office for AAG/Inspectors meetings, review of complaints, hearings, etc.

Training = number of days spent in class/training

Inspector Bruns
Reporting Period
March 13, 2011 through April 9, 2011
April 18-19, 2011 Board Meeting

	A	B	C	D	E	F	G
1	Inspection Date	Credential Number	Name	County	Contact	Reason	Comments
2	20110316	FH 001830	LONG FUNERAL SERVICES INC	Franklin	No One Available	Annual Inspection	
3	20110316	FH 002979	MARLAN J GARY FH	Franklin	Charles Snodgrass	Annual Inspection	In Compliance/employee coundn't locate preneed
4	20110316	FH 002437	NEWCOMER FH	Franklin	Mitch Lysien	Annual Inspection	In Compliance
5	20110316	FH 000407	SCHOEDINGER FUNERAL HOME	Franklin	No One Available	Annual Inspection	
6	20110316	FH 000423	SCHOEDINGER NORTH CHAPEL	Franklin	Cathleen Clarke	Annual Inspection	In Compliance
7	20110316	FH 002170	SKUNZA FUNERAL SERVICE	Franklin	No One Available	Annual Inspection	
8	20110316	FH 002170	SKUNZA FUNERAL SERVICE	Franklin	No One Available	Annual Inspection	
9	20110316	FH 002170	SKUNZA FUNERAL SERVICE	Franklin	No One Available	Annual Inspection	
10	20110317	FH 002849	WELLMAN FH	Hocking	Frances Smith	Annual Inspection	In Compliance
11	20110317	FH 002473	DEFENBAUGH-WISE-SCHOEDINGER FH	Pickaway	Diane E. Smith	Annual Inspection	In Compliance
12	20110317	FH 002458	KIRKPATRICK FUNERAL HOME	Pickaway	Ryan Kirkpatrick	Annual Inspection	In Compliance
13	20110318	FH 002942	JACKSON LYTLE & LEWIS FH	Greene	Open Walked Thru	Annual Inspection	In Compliance
14	20110329	CREM	TRI-COUNTY CREMATORY	Allen	H. Robert Laman	Initial Inspection	In Compliance
15	20110330	FH 003045	BRAUND FH	Darke	Delbert Braund	Annual Inspection	In Compliance
16	20110331	FH 001627	BROCKMAN & BOECKMAN FUNERAL HOME	Mercer	Ron Boeckman	Annual Inspection	In Compliance
17	20110331	FH 002241	CISCO FUNERAL HOME	Mercer	No One Available	Annual Inspection	
18	20110331	FH 002542	KETCHAM-RIPLEY FUNERAL HOME INC	Mercer	Marcia Ripley	Annual Inspection	In Compliance

Inspector Bruns
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	A	B	C	D	E	F	G
	Inspection Date	Credential Number	Name	County	Contact	Reason	Comments
19	20110331	FH 002620	LEHMAN-HOGENKAMP-DZENDZEL FH	Mercer	Roy Van Dyke	Annual Inspection	In Compliance
20	20110331	FH 001209	N J HOGENKAMP SONS INC	Mercer	Cheryl Hogenkamp	Annual Inspection	In Compliance
21	20110331	FH 002487	N J HOGENKAMP SONS INC	Mercer	Mr. Hogenkamp	Annual Inspection	In Compliance
22	20110331	FH 002730	W H DICK & SONS - HELLWARTH FH	Mercer	Mary Jo Hellwarth	Annual Inspection	PrepRoom recently Flooded
23	20110331	FH 002544	BARNES FUNERAL HOME	Preble	Robert Barnes	Annual Inspection	In Compliance

Board meeting: 4/18/2011 FY 2011

<i>Actual month collected</i>	<i>JUL</i>	<i>AUG</i>	<i>SEP</i>	<i>OCT</i>	<i>NOV</i>	<i>DEC</i>	<i>JAN</i>	<i>FEB</i>	<i>MAR</i>	<i>APR</i>	<i>MAY</i>	<i>JUN</i>	<i>Fiscal Year</i>
<i>registrations</i>													<i>total</i>
embalmer	3	3	4	5	4	0	15	5	3				42
funeral director	0	5	6	4	5	4	14	6	5				49
total	3	8	10	9	9	4	29	11	8				91
<i>certified apprentices</i>													<i>total</i>
embalmer	6	4	2	4	7	0	11	4	4				42
funeral director	3	6	5	4	7	4	12	5	4				50
total	9	10	7	8	14	4	23	9	8				92
<i>Embalmer apprentice Reports</i>													<i>total</i>
quarterly reports	84	37	85	74	68	73	79	56	67				623
master reports	14	6	14	12	11	12	13	9	11				102
Board Member interview	4	1	3	2	7	4	3	2	6				32
total	102	44	102	88	86	89	95	67	84				757
<i>Funeral Director apprentice Reports</i>													<i>total</i>
quarterly reports	131	56	176	129	93	164	177	103	139				1168
master reports	20	8	29	21	15	27	29	17	23				189
Board Member interview	6	4	5	4	9	5	5	5	11				54
total	157	68	210	154	117	196	211	125	173				1411
<i>new license issued</i>													<i>total</i>
embalmer	8	1	3	0	5	2	4	1	5				29
funeral director	6	1	5	1	8	6	5	4	6				42
total	14	2	8	1	13	8	9	5	11				71

Numbers represent actual documents received by Board office in designated month.