

Monday – January 24, 2011

Prior to the regularly scheduled monthly Board meeting, a public hearing was held pursuant to Section 119.03 of the Revised Code to consider proposed rules of the Board of Embalmers and Funeral Directors under rule-making authority granted to this Board under Section 4717.04 of the Revised Code. The public hearing began at 9:05 A.M. There is a transcript available of the proceedings.

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The Board of Embalmers and Funeral Directors met in regular session in the Riffe Center at 77 South High Street in Columbus, Ohio. Robert J. Wasko, President, called the meeting to order at 10:00 A.M. Board Members present were: Linda M. Betzer, Thomas T. Fleming, Ty D. Marsh, Roger Primm, and Pamela Williams-Briggs. Staff members present were: Malik Hubbard, Executive Director; Cheryl Hawkinson, Assistant Attorney General; Eric Anderson, Inspector; Lisa A. Bruns, Inspector; Jennifer Baugess, Administrative Assistant.

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On a motion by Ms. Betzer, seconded by Mr. Primm, the Board went into executive session pursuant to R.C. 121.22(G)(3) for the purpose of discussing pending litigation. Roll Call Vote: Betzer, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye.

On a motion by Mr. Fleming, seconded by Mr. Primm, the Board was declared out of executive session. Ayes: 6. Nays: 0. Motion approved. There were no actions to report.

The Board recessed at 11:05 A.M.

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The Board reconvened at 1:15 P.M. in the Riffe Center in Columbus, Ohio. President Robert J. Wasko presided. Present were: Linda M. Betzer, Ty D. Marsh, Roger Primm, Pamela Williams-Briggs, Cheryl Hawkinson, Eric Anderson, Lisa A. Bruns, Linda Clark, Lena Wright and Jennifer L. Baugess. Robert C. Carter joined the meeting at 1:25 P.M.

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On a motion by Ms. Betzer, seconded by Mr. Fleming, the Board approved the minutes of the meeting held on December 20-21, 2010 as amended. Ayes: 7. Nays: 0. Motion approved.

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Board News Report

Administrative Assistant, Jennifer Baugess reported the following:

The next Board meeting will be held February 14-15, 2011, in room South A.

The license renewals for 2011-2012 were mailed the first week of November. All previously issued licenses expired on December 31, 2010.

268 Continuing Education Audits were mailed January 7 and are due February 7.

The Board meeting schedule for Fiscal Year 2012 was discussed and approved as amended. The schedule will be posted on the website in the future.

The Board's website has been updated to include all continuing education forms which can be completed online and printed out. Additional forms/applications are being revised and formatted so they may be put on the website in the near future. Ms. Baugess is working on a list of website links to add to the Board's website which may be helpful for licensees and consumers. In addition, a frequently asked question section will be added.



The new executive director, Malik Hubbard, informed the Board he has been getting acclimated with the office and staff and thus far has found his new position interesting.

Mr. Fleming informed the Board that Mr. Hubbard attended OFDA Executive Committee Meeting on January 19, 2011 and was introduced to the committee members as the Board's new executive director.



Licensure

There were no applications for existing crematory facilities due to a change of location, ownership or crematory operator.

On a motion by Mr. Primm, seconded by Ms. Betzer, the Board voted to approve the following application for crematory facility license that submitted an occupancy permit and has had a final inspection.

<u>License no.</u>	<u>Crematory facility</u>	<u>Location</u>	<u>Inspection</u>
CREM 000145	Premier Cremations, Inc.	Barberton	1/20/11

On a motion by Mr. Primm, seconded by Ms. Betzer, the Board voted to approve the following application for crematory facility license pending receipt of the occupancy permit and final inspection by the Board.

<u>Crematory Facility</u>	<u>Location</u>	<u>County</u>
Tri County Crematory	Lima	Allen



There were no applications for embalming facility license for an existing facility with a change of location or ownership.

There were no previously approved applications for embalming facility license pending receipt of an occupancy permit and a final inspection.

There were no previously approved applications for embalming facility license that submitted an occupancy permit and had a final inspection.



There were no applications for funeral home license for existing facilities because of a change of location or ownership.

There were no applications for funeral home license pending receipt of an occupancy permit and final inspection by the Board.

Previously, the Board approved the issuance of a funeral home license after approval of the application, receipt of the occupancy permit, and the final inspection. The funeral home license numbers were issued the date of the final inspection.

<u>License No</u>	<u>Funeral Home</u>	<u>Location</u>	<u>Issue date</u>
FH 003165	Miller FH	Coshocton	12/29/10
FH 003166	Slack and Wallace FH	South Point	1/7/11



Person Before the Board

Gail Livingood, reciprocal applicant from Iowa, appeared before the Board. On a motion by Ms. Betzer, seconded by Mr. Primm, the Board voted to accept her applications for embalmer and funeral director reciprocal licenses, and to allow her to sit for the Ohio Laws examination. Ayes: 7. Nays: 0. Motion approved.



Mrs. Clark presented a letter from Donna Stutzman in which Ms. Stutzman has requested permission to work in a part time capacity as a minister while serving her apprenticeship. On a motion by Mr. Primm, seconded by Mrs. Williams-Briggs, the Board voted to approve the request. Ayes: 6. Nays: 1. Motion approved.



Brian Wikoff, former licensee, appeared before the Board to discuss reinstatement of his lapsed embalmer and funeral director licenses. On a motion by Mr. Fleming, seconded by Ms. Betzer, the Board voted to approve Mr. Wikoff to sit for the Ohio Laws examination. Ayes: 6. Nays 1.

Upon successful passing of the exam, the Board is willing to allow Mr. Wikoff to reinstate his licenses and enter into settlement agreement which will permit him to make monthly installments on his reinstatement fees over a twenty-four month period.



Mrs. Clark presented a letter from Denise Mercier in which Ms. Mercier has requested permission to serve her embalmer apprenticeship under a separate master and at a separate facility than she is serving her funeral director apprenticeship. On a motion by Ms. Betzer, seconded by Mr. Fleming, the Board voted to approve the request. Ayes: 6. Nays: 1. Motion approved.



On a motion by Mr. Marsh, seconded by Mr. Fleming, the Board voted to grant embalmer and/or funeral director licenses to six qualified applicants. Ayes: 7. Nays: 0. Motion approved.

<b>License Number</b>	<b>Name</b>	<b>City</b>	<b>Effective Date</b>
FD-9456	Bayes Jr., Morris L.	Orient	01/24/11
FD-9457	Corliss, Jean A.	Niles	01/24/11
EMB-9426 A FD-9458	Kershaw, Joan M.	Broadview Hts	01/24/11
FD-9459	Morgan, Sherri L.	Bremen	01/24/11
FD-9460	Slater, Amy L.	Louisville	01/24/11
EMB-9427 A FD-9461	Speicher, Samantha L.	Beach City	01/24/11



The Board reviewed a list of individuals, who were issued embalmer and/or funeral director registration numbers during the month of December 2010.

<b>Registration Number</b>	<b>Name</b>	<b>City</b>	<b>Effective Date</b>
FD 0562	Dahman, Joseph E.	Elyria	12/13/10
FD 0559	Groff, Kara C.	Huron	12/01/10
FD 0560	Roshon, Nathanael E.	Bucyrus	12/01/10
FD 0561	Sperling, Lori A.	Lynhurst	12/01/10



The Board reviewed a list of individuals who certified embalmer and/or funeral director apprenticeships during the month of December 2010.

<b>License Number</b>	<b>Apprentice Name</b>	<b>Funeral Home</b>	<b>City</b>	<b>Effective Date</b>
FD 0558	Duke, Thomas A.	Newcomer Funeral Home	Columbus	12/10/10

FD 0559	Groff, Kara C.	Groff Funeral Home	Huron	12/13/10
FD-0560	Roshon, Nathanael E.	Wise Funeral Home	Bucyrus	12/01/10
FD 0561	Sperling, Lori A.	Vicchiarelli FH	Lyndhurst	12/01/10

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The Board reviewed a chart of the number of registrations, certifications, apprenticeship reports, and new licenses issued in December 2010. [See attached chart]

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Fiscal

Ms. Wright reported on fiscal matters, and the Board Members reviewed the revenue journal, which indicated that the Board collected \$622,069.00 in December for a total of \$784,988.26 for Fiscal Year 2011. The Board reviewed a list of fifty-one vouchers for the month of December, and the Budget Overview chart of allotments and expenses.

Ms. Wright reported on the number of paid and outstanding license renewals as of January 21, 2011.

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Committee Reports

The Continuing Education Committee will meet Tuesday, January 25 at 8:00 A.M.

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Compliance

Inspector Anderson read his report for the period of December 19, 2010 through January 15, 2010. [See attached report]

Inspector Bruns read her report for the period of December 19, 2010 through January 15, 2010. [See attached report]

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Mrs. Baugess reported that there are thirteen pending complaints, twenty-two complaints pending hearings, settlements or Board-Ordered compliance.

The Board received the following forfeitures:  
\$2,000 Schoedinger Funeral Home (complaint #1107014)  
\$2,500 Ewing Funeral Home (complaint #1107018)

The Board Staff conducted one hearing, has scheduled one hearing with eight hearings yet to be scheduled. In addition, the Assistant Attorney General is working on possible settlements. There is one outstanding Reports and Recommendations.

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The Board reviewed a list of amendments to change the manager and/or the funeral director actually in charge of and ultimately responsible for the funeral home for the month of January 2011.

<b>Lic Number</b>	<b>Facility Name</b>	<b>Licensee by Last Name</b>	<b>Type</b>	<b>County</b>
FH001506	Wilson-Schramm-Spaulling FH	Spaulding Mark	MGR	Butler
FH002888	Craciun Berry FH	Craciun James	MGR	Cuyahoga
FH003000	Gaines FH	Ward Sherry	MGR	Cuyahoga
FH003000	Gaines FH	Ward Sherry	AIC	Cuyahoga
FH002166	Jos C Schulte & Mahon-Murphy FH	Mcginness Thomas	MGR	Cuyahoga
FH002085	Nicol-Wells-Kloss-Murphy FH	Spoto Vincent	MGR	Cuyahoga
FH002821	Vicchiarelli Funeral Service Inc	Previte Nicholas	MGR	Cuyahoga
FH002821	Vicchiarelli FS Inc	Previte Nicholas	AIC	Cuyahoga
FH000404	Schoedinger East Chapel	Schoedinger John	AIC	Franklin
FH000407	Schoedinger FH	Schoedinger John	AIC	Franklin
FH000405	Schoedinger Grove City Chapel	Schoedinger John	AIC	Franklin
FH000406	Schoedinger Hilltop Chapel	Schoedinger John	AIC	Franklin
FH000423	Schoedinger North Chapel	Schoedinger John	AIC	Franklin
FH000403	Schoedinger Northwest Chapel	Schoedinger John	AIC	Franklin
FH000402	Schoedinger State Street Chapel	Schoedinger John	AIC	Franklin
FH001843	Schoedinger Worthington Chapel	Schoedinger John	AIC	Franklin
FH002347	Schoedinger-Margarum	Schoedinger John	AIC	Franklin
FH000413	Southwick-Good & Fortkamp	Fortkamp Barbara	MGR	Franklin
FH001433	Mccooy-Moore FH Inc Wetherholt	Moore Jared	MGR	Gallia
FH002180	Price Funeral Home	Price John	AIC	Hardin
FH002179	Price Funeral Home Ltd	Price Stephanie	MGR	Hardin
FH002179	Price Funeral Home Ltd	Price John	AIC	Hardin
FH002662	Jack Monreal FH	Hine Chad	MGR	Lake
FH002662	Jack Monreal FH	Hine Chad	AIC	Lake
FH002392	Criss-Schoedinger FH	Schoedinger John	AIC	Licking
FH002880	Carter FHs Inc	Williams Adrina	MGR	Lorain
FH000675	Cowling Funeral Home Inc	Cowling Tad	MGR	Lorain
FH002896	Gerner-Wolf-Walker FH	Recker James	MGR	Ottawa
FH002473	Defenbaugh-Wise-Schoedinger FH	Schoedinger John	AIC	Pickaway
FH000898	Wellman FH Inc	Wellman Christopher	MGR	Pickaway
FH002682	Secor FH	Fries Benjamin	MGR	Richland
FH002788	Reed FH	Planey Mitchell	MGR	Stark



**NOTE:**

On motions denoted with an asterisk(\*), the names and identifying information was redacted from discussion and proposed notices during the course of deliberation. Matters were referred to only by case number. Identifying information was added during the writing of the minutes based upon the correlating case number.

Compliance Motion No. 1\*

On a motion by Mrs. Williams-Briggs, seconded by Mr. Carter, the Board voted to close four investigatory files. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye.



Compliance Motion No. 2

On a motion by Ms. Betzer, seconded by Mr. Fleming, the Board voted to accept the settlement agreement negotiated by Mrs. Hawkinson, Assistant Attorney General and Michael Schoedinger. The terms of the settlement agreement include a \$2,000 fine. Roll Call Vote: Betzer, Aye; Carter, Nay; Fleming, Aye; Marsh, Aye; Primm, Nay; Wasko, Aye; Williams-Briggs, Aye.



Compliance Motion No. 3\*

On a motion by Ms. Betzer, seconded by Mr. Carter, the Board voted to charge William Black Jr. (FD 006692) and Thorn-Black Funeral Homes, Inc. (FH 002229) for a violation of R.C. 4717.14 (A)(4) The applicant or licensee has committed immoral or unprofessional conduct, specifically for an employee of the funeral home signing the name of Julia A. Wall in the payment authorization section of the insurance claim form submitted to Forethought for the death of Thomas R. Allison. Pursuant to R.C. 4717.15 Mr. Black and the Thorn-Black Funeral Homes, Inc. may waive the right to an adjudication hearing under Chapter 119 of the Revised Code, admit the charges and pay the proposed \$500 forfeiture within thirty days of the date of the certified letter. If the licensee wishes to contest the validity of the violation listed, the licensee may request a formal hearing. Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Abstain; Williams-Briggs, No.



Compliance Mail No. 1

The Board reviewed a letter from Jean Pastore concerning change of firm title for the Kerr-Pastore-Weber Funeral Home in Salineville, Ohio. The Board accepted the change of firm title from "Kerr-Pastore-Weber Funeral Home" to "Kerr-Pastore Funeral Home". Mrs. Baugess to inform Ms. Pastore that all signage and advertisements must reflect the new firm title.



Compliance Mail No. 2

The Board reviewed a letter from Bernard P. Borowski, Jr. concerning change of firm title for the Borowski Memorial Home in Warren, Ohio. The Board accepted the change

of firm title from "Borowski Memorial Home" to "Borowski Funeral Services". Mrs. Baugess to inform Mr. Borowski that all signage and advertisements must reflect the new firm title.

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Compliance Mail No. 3

The Board reviewed a letter from Jon Deitloff of Tobias Funeral Home regarding the license renewals of him as well as nineteen other staff members. Mr. Deitloff provided proof of the payment and renewal applications being sent to the Board, however, the package didn't arrive at the Board office. On a motion by Ms. Betzer, seconded by Mr. Fleming, the Board voted to waive all penalty fees provided payment was made by January 31, 2011.

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At 3:25 P.M. on a motion by Ms. Betzer, seconded by Mr. Fleming, the Board went into executive session pursuant to R.C. 121.22(G)(3) for the purpose of discussing pending litigation. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye.

On a motion by Mr. Fleming, seconded by Mr. Primm, the Board was declared out of executive session. Ayes: 6. Nays: 0. Motion approved. There was no action to report.

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Mr. Fleming announced the OFDA 2011 Legislative Reception would be held March 15, 2011 in the Riffe Building and invited Board members and staff to attend.

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The Board meeting recessed at 3:45 P.M.

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Tuesday – January 25, 2011

The Board reconvened at 9:06 A.M. in the Riffe Center in Columbus, Ohio. President Robert J. Wasko presided. Present were: Linda M. Betzer, Robert C. Carter, Thomas T. Fleming, Ty D. Marsh, Roger Primm, Pamela Williams-Briggs, Cheryl Hawkinson, Eric Anderson, Lisa A. Bruns, Lena Wright and Jennifer L. Baugess.

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Review of Proposed Administrative Rules

The Board reviewed the comments and testimony from the January 24 Public Hearing pertaining to the proposed administrative rules. Mr. Kevin Shoemaker, special counsel, was present to address the Board's recommendation for language revisions as appropriate.

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Person before the Board

David Royal from Texas addressed the Board regarding the reciprocal requirements and proposed changes to the requirements based on career experience. Mr. Royal proposed

that the requirement for a bachelor’s degree be waived if an individual has licensed experience of a certain number of years.

On a motion by Ms. Betzer, seconded by Mr. Primm, the Board allow today’s visit by Mr. Royal qualify for his reciprocal interview requirement in the event he makes application. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye.



Review of Proposed Administrative Rules

On a motion by Ms. Betzer, seconded by Mr. Primm, the Board approved the administrative rules as amended. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye.



Continuing Education

The following motions involve the continuing education programs considered by the Board during the January 2011 meeting, and are posted on the Board’s website under Continuing Education.



On a motion by Mrs. Williams-Briggs, seconded by Mr. Fleming the Board approved, and where indicated denied, the applications for Prior continuing education programs. Ayes: 7. Nays: 0. Motion approved.



On a motion by Mr. Primm, seconded by Mr. Carter, the Board approved, and where indicated denied, the applications for Blanket with Date continuing education programs. Ayes: 7. Nays: 0. Motion approved.



On a motion by Mrs. Williams-Briggs, seconded by Mr. Carter, the Board approved, and where indicated denied, the applications for Blanket continuing education programs. Ayes: 7. Nays: 0. Motion approved.



On a motion by Mrs. Williams-Briggs, seconded by Ms. Betzer, the Board approved, and where indicated denied, the applications for Individual continuing education programs. Ayes: 7. Nays: 0. Motion approved.



On a motion by Mr. Carter, seconded by Ms. Betzer, the Board approved the following applications for exemption and/or waiver for the 2009-2010 compliance period. Ayes: 7. Nays: 0. Motion approved.

<u>Waiver</u>	<u>Exemption</u>	<u>Licensee</u>
	X	Berkowitz, Scott
	X	Brindley, Shari

	X	Ensminger, Kylee
	X	Frankenburg, John P.
	X	Highley, Susan
	X	Jameson-Thompson, Julie M.
	X	Johnson, Jr., James E.
	X	Price, Patricia
	X	Shaffer, Terry L.
	X	Towning, J. Michael
	X	Willmann, Jr., Robert E.
X		Corrigan, Thomas
X		Higgins, Barbara F.
X		McKnight, Timothy
X		Perkins, Robin L.
X		Vanaman, John R.

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On a motion by Ms. Betzer, seconded by Mr. Primm, the Board denied the following applications for exemption and/or waiver for the 2009-2010 compliance period. Ayes: 7. Nays: 0. Motion approved.

<u>Waiver</u>	<u>Exemption</u>	<u>Licensee</u>
X		Bacazs, Donald P.
X		Burton, James L.
X		Kinsey, Mariska S.
X		Shank, Tamara Jeane

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On a motion by Mr. Carter, seconded by Mrs. Williams-Briggs, the Board approved the following applications for exemption and/or waiver for the 2011-2012 compliance period. Ayes: 7. Nays: 0. Motion approved.

<u>Waiver</u>	<u>Exemption</u>	<u>Licensee</u>
X		Higgins, Barbara F.
X		Marsco, John D.

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On a motion by Ms. Betzer, seconded by Mr. Carter, the Board approved the following applications for 50-year exemptions for continuing education. Ayes: 7. Nays: 0. Motion approved.

<u>Date received</u>	<u>Licensee</u>	<u>License No.</u>
1/12/11	Stewart, James V.	Dual 005772
12/21/10	Jakubs, William	Dual 005477
12/20/10	Price, Charles Wm	Dual 006125

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At 11:20 A.M. on a motion by Mr. Primm, seconded by Mr. Carter, the Board went into executive session pursuant to R.C. 121.22(G)(3) to confer with the Board's Counsel to discuss pending litigation. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye.

On a motion by Mr. Carter, seconded by Ms. Betzer, the Board was declared out of executive session at 11:32 A.M. Ayes: 7. Nays: 0. Motion approved. There were no actions to report.

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On a motion by Mr. Carter, seconded by Ms. Betzer, the Board meeting adjourned at 11:50 A.M.

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Robert J. Wasko, President

Attest: \_\_\_\_\_  
Pamela Williams-Briggs, Secretary-Treasurer

Time period start: 12/19/2010 end: 1/15/2011 Board Meeting 24-Jan-2011 FY 2011

<i>Board Meeting</i>	<i>JUL</i>	<i>AUG</i>	<i>SEP</i>	<i>OCT</i>	<i>NOV</i>	<i>DEC</i>	<i>JAN</i>	<i>FEB</i>	<i>MAR</i>	<i>APR</i>	<i>MAY</i>	<i>JUN</i>	<i>Year total</i>	
mileage	3,910	2,165	2,944	2,177	2,166	2,865	2,462						18,689	
apprentices	2	1	1	0	0	2	1						7	
<i>Inspections - Annual</i>													<i>completed</i>	<i>remaining</i>
Crem Fac	50	5	3	3	2	2	4	5					24	26
Emb Fac	3	0	0	0	0	0	1	0					1	2
FH	613	58	31	29	24	35	43	43					263	350
<b>Total</b>	<b>666</b>	<b>63</b>	<b>34</b>	<b>32</b>	<b>26</b>	<b>37</b>	<b>48</b>	<b>48</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>288</b>	<b>378</b>
<i>Inspections - Follow-up</i>													<i>completed</i>	
Crem Fac	0	0	0	0	0	0	0						0	
Emb Fac	0	0	0	0	0	0	0						0	
FH	0	0	0	0	1	1							2	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	
<i>Inspections - New Facility</i>													<i>completed</i>	
Crem Fac	0	0	0	1	0	0	0						1	
Emb Fac	0	0	0	0	0	0	0						0	
FH	1	1	0	0	0	0	2						4	
<b>Total</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5</b>	
Investigations	2	10	18	6	7	4	7						54	
Violations	3	2	0	0	2	1	0						8	
Bd meetings	days	2	0	2	2	2	2	2					12	
Bd office	days	2	2	2	3	3	4	2					18	
Hearings	days				1								1	
Training	days				5								5	

There are twenty-six pay periods each Fiscal Year.

Inspectors submit one travel expense report every pay period [two weeks.]

This Inspector's report covers two 2-week expense report periods prior to Board Meeting.

Twice each Fiscal Year, the report covers three 2-week expense report periods.

Apprentices = number of apprentices the inspector talked with during a facility inspection.

Inspections - number of facilities inspected, number may include times when facility is not opened or no one is present.

Investigations = number of tasks; interviews with consumers/licenseses, procurement of court records/death certificates, meeting with other state/law enforcement agencies, etc.

Violations - number of violations noted on inspection reports.

Board meeting = number of days spent in Board Meeting.

Board Office = number of days spent in Board Office for AAG/Inspectors meetings, review of complaints, hearings, etc.

Training = number of days spent in class/training

Inspector Anderson  
Reporting Period  
December 19, 2010 through January 15, 2011  
January 24-25, 2011 Board Meeting

	A	B	C	D	E	F	G
	Inspection Date	Credential Number	Name	County	Contact	Reason	Comments
1	20101222	CREM 000002	BAUKNECHT-ALTMeyer CREMATORY	Belmont	Robert Bell	Annual Inspection	In Compliance
2	20101222	CREM 000040	CRUMMITT & SON	Belmont	Michael Crummit	Annual Inspection	In Compliance
3	20101222	FH 002425	BAUKNECHT-ALTMeyer FH	Belmont	Robert Bell	Annual Inspection	In Compliance
4	20101222	FH 002811	GRISELL FUNERAL HOME	Belmont	No one available	Annual Inspection	
5	20101223	FH 001258	THOMPSON-FARUS FUNERAL HOME	Muskingum	Matt Farus	Annual Inspection	In Compliance
6	20101223	FH 002169	TOM & FARUS FUNERAL HOME	Guernsey	Matt Farus	Annual Inspection	In Compliance
7	20101224	FH 002737	PARKER & SON FUNERAL HOMES INC	Medina	William Parker	Annual Inspection	In Compliance
8	20101227	CREM 000119	CREMATION SVC INC	Cuyahoga	Diana Bias	Annual Inspection	In Compliance
9	20101227	FH 001277	NESBITT FUNERAL HOME	Cuyahoga	LeMoyné Nesbitt	Annual Inspection	In Compliance
10	20101227	FH 001671	DOMAGALSKI-KOMOROWSKI FUNERAL HOME	Cuyahoga	No one available	Annual Inspection	
11	20101227	FH 002519	BODNAR-MAHONEY FUNERAL HOME	Cuyahoga	Patrick Mahoney	Annual Inspection	In Compliance Monitored apprentice Daniel Napolitano
12	20101227	FH 002784	MILLER-MCFALL FUNERAL HOME	Cuyahoga	Sylvia Miller	Annual Inspection	In Compliance
13	20101227	FH 002982	INMAN FS	Cuyahoga	Diana Bias	Annual Inspection	In Compliance
14	20101228	CREM 000012	LAKWOOD CREMATORY	Cuyahoga	John F Malloy	Annual Inspection	In Compliance
15	20101228	FH 000180	BRINKMAN-DRESS FUNERAL HOME INC	Cuyahoga	John Brinkman	Annual Inspection	In Compliance
16	20101228	FH 000184	BUTLER & SON	Cuyahoga	No one available	Annual Inspection	
17	20101228	FH 000185	CAREY FUNERAL HOME	Cuyahoga	No one available	Annual Inspection	
18							

Inspector Anderson  
Reporting Period  
December 19, 2010 through January 15, 2011  
January 24-25, 2011 Board Meeting

	A	B	C	D	E	F	G
1	Inspection Date	Credential Number	Name	County	Contact	Reason	Comments
19	20101228	FH 000253	DANIEL BERRY-DONALD MARTENS & SONS FH	Cuyahoga	No one available	Annual Inspection	
20	20101228	FH 000293	SCERBA FUNERAL HOME INC	Cuyahoga	No one available	Annual Inspection	
21	20101228	FH 000319	ZEIS-MCGREEVEY FH INC	Cuyahoga	Byron Spooner	Annual Inspection	In Compliance
22	20101228	FH 001242	MALLOY MEMORIAL SERVICE	Cuyahoga	John F Malloy	Annual Inspection	In Compliance
23	20101228	FH 001621	WALTER MARTENS & SONS	Cuyahoga	Victoria Shea	Annual Inspection	In Compliance
24	20101228	FH 002653	NICKELS & ANDRADE FH	Cuyahoga	No one available	Annual Inspection	
25	20101228	FH 002728	BOLLINGER-BICAN FUNERAL HOME INC	Cuyahoga	Amy Bican	Annual Inspection	In Compliance
26	20101228	FH 002748	NUNN-COLEMAN- CAMBARARE FUNERAL	Cuyahoga	Amy Bican	Annual Inspection	In Compliance
27	20101228	FH 002817	JOSEPH MISENCIK FUNERAL HOME	Cuyahoga	No one available	Annual Inspection	
28	20101228	FH 002888	CRACIUN BERRY FH	Cuyahoga	Richard Gallagher	Annual Inspection	In Compliance
29	20101228	FH 003021	MCGORRAY-HANNA FHS INC	Cuyahoga	Mary Sue McGorray	Annual Inspection	In Compliance
30	20101228	FH 003034	SAXTON FH	Cuyahoga	Harlan Saxton	Annual Inspection	In Compliance
31	20101229	FH 003165	MILLER FH	Coshocton	Matt Miller	Initial Inspection	In Compliance
32	20110103	CREM 000128	OHIO FUNERAL SUPPORT SVCS	Knox	Mike Hayes	Annual Inspection	In Compliance
33	20110103	FH 000618	FLOWERS-SNYDER FUNERAL HOME	Knox	No one available	Annual Inspection	
34	20110103	FH 001194	SNYDER FUNERAL HOME	Knox	No one available	Annual Inspection	
35	20110103	FH 001547	DOWDS-SNYDER FUNERAL HOME	Knox	Jeff Briggs	Annual Inspection	In Compliance

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	A	B	C	D	E	F	G
1	Inspection Date	Credential Number	Name	County	Contact	Reason	Comments
36	20110103	FH 002996	DILLEY-LASATER FH	Knox	Unlocked/ Walked Thru	Annual Inspection	In Compliance
37	20110103	FH 002997	DILLEY-LASATER FH	Knox	Brent Lasater	Annual Inspection	In Compliance
38	20110104	FH 001137	GILLMAN FUNERAL HOME INC	Wayne	Robert Gillman	Annual Inspection	In Compliance
39	20110104	FH 001572	MATTESON FUNERAL HOME	Wayne	Michele Matteson	Annual Inspection	In Compliance
40	20110104	FH 002209	MURRAY FUNERAL HOME INC	Wayne	John Murray	Annual Inspection	In Compliance
41	20110105	FH 001204	DUNLOPE-SHORAC FUNERAL HOME	Jefferson	Sam Shorac	Annual Inspection	In Compliance
42	20110105	FH 002076	MOSTI FUNERAL HOME INC	Jefferson	David Mosti	Annual Inspection	In Compliance
43	20110105	FH 002192	MOSTI FUNERAL HOME	Jefferson	David Mosti	Annual Inspection	In Compliance
44	20110106	FH 001132	CAWLEY & PEOPLES FUNERAL HOMES	Washington	Obtained Key/ Walked Thru	Annual Inspection	In Compliance
45	20110106	FH 001788	MCCURDY FUNERAL HOME	Washington	Shawn McCurdy	Annual Inspection	In Compliance
46	20110107		SLACK AND WALLACE FH	Lawrence	Richard Slack	Initial Inspection	In Compliance
47	20110112	FH 000853	STONE-MATHENEY FUNERAL HOME	Morgan	No one available	Annual Inspection	
48	20110112	FH 001818	MILLER-HUCK FUNERAL HOME INC	Morgan	Unlocked/ Walked Thru	Annual Inspection	In Compliance
49	20110112	FH 001899	MATHENEY FUNERAL HOME	Morgan	Unlocked/ Walked Thru	Annual Inspection	In Compliance
50	20110112	FH 002641	MORRISON FUNERAL CHAPEL	Morgan	Tom E Morrison	Annual Inspection	In Compliance
51	20110113	FH 002160	HESLOP FUNERAL HOME	Belmont	R Gregory Heslop	Annual Inspection	In Compliance
52	20110113	FH 002486	KELLER	Belmont	Kathy Keller	Annual Inspection	In Compliance

Time period start: 12/19/2010 end: 1/15/2011 Board Meeting 24-Jan-2011 FY 2011

<i>Board Meeting</i>	<i>JUL</i>	<i>AUG</i>	<i>SEP</i>	<i>OCT</i>	<i>NOV</i>	<i>DEC</i>	<i>JAN</i>	<i>FEB</i>	<i>MAR</i>	<i>APR</i>	<i>MAY</i>	<i>JUN</i>	<i>Year total</i>	
mileage	2,288	2,147	1,625	1,430	1,992	2,005	1,056						12,543	
apprentices	1	2	3	0	1	0	1						8	
<i>Inspections - Annual</i>													<i>completed</i>	<i>remaining</i>
Crem Fac	51	1	4	5	2	5	4	3					24	27
Emb Fac	2	1	0	0	0	0	0	0					1	1
FH	561	37	60	43	28	47	37	20					272	289
<b>Total</b>	<b>614</b>	<b>39</b>	<b>64</b>	<b>48</b>	<b>30</b>	<b>52</b>	<b>41</b>	<b>23</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>297</b>	<b>317</b>
<i>Inspections - Follow-up</i>													<i>completed</i>	
Crem Fac	0	0	0	0	0	0	0	0					0	
Emb Fac	0	0	0	0	0	0	0	0					0	
FH	0	0	1	0	0	0	2						3	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	
<i>Inspections - New Facility</i>													<i>completed</i>	
Crem Fac	1	0	1	2	0	0	0						4	
Emb Fac	0	0	0	0	0	0	0						0	
FH	0	1	0	0	0	0	0						1	
<b>Total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>5</b>								
Investigations	6	11	18	7	13	5	10						70	
Violations	1	1	0	0	2	0	0						4	
Bd meetings	days	2	2	2	2	2	2						14	
Bd office	days	2	2	2	2	4	4						18	
Hearings	days	1	0	0	0	0	2						3	
Training	days	1	0	0	8	0	0						9	

There are twenty-six pay periods each Fiscal Year.

Inspectors submit one travel expense report every pay period [two weeks.]

This Inspector's report covers two 2-week expense report periods prior to Board Meeting.

Twice each Fiscal Year, the report covers three 2-week expense report periods.

Apprentices = number of apprentices the inspector talked with during a facility inspection.

Inspections - number of facilities inspected, number may include times when facility is not opened or no one is present.

Investigations = number of tasks; interviews with consumers/licensees, procurement of court records/death certificates, meeting with other state/law enforcement agencies, etc.

Violations - number of violations noted on inspection reports.

Board meeting = number of days spent in Board Meeting.

Board Office = number of days spent in Board Office for AAG/Inspectors meetings, review of complaints, hearings, etc.

Training = number of days spent in class/training

Inspector Bruns  
Reporting Period  
December 19, 2010 through January 15, 2010  
January 24-25, 2011 Board Meeting

	A	B	C	D	E	F	G
1	Inspection Date	Credential Number	Name	County	Contact	Reason	Comments
2	20101223	FH 002664	NOVAK FH	Franklin	No One Available	Annual Inspection	
3	20101223	FH 000401	RUTHERFORD FUNERAL HOME INC	Franklin	Scott Zinn	Annual Inspection	In Compliance
4	20101227	FH 002782	ATKINS-SHIVELY FUNERAL HOME	Champaign	No One Available	Annual Inspection	
5	20101227	FH 002726	VERNON FUNERAL HOME	Champaign	Tambra K. Vernon	Annual Inspection	In Compliance
6	20101227	FH 002944	WALTER-SMITH FH	Champaign	Jan Murphy	Annual Inspection	In Compliance
7	20110103	CREM 000034	CENTRAL OHIO CREMATION SERVICE	Delaware	Terry Thomas	Annual Inspection	In Compliance
8	20110103	FH 001764	DEVORE - SNYDER FUNERAL HOME	Delaware	No One Available	Annual Inspection	
9	20110103	FH 001765	DEVORE - SNYDER FUNERAL HOME	Delaware	Clay Snyder	Annual Inspection	In Compliance
10	20110103	FH 000353	JOHN E ROBINSON FUNERAL HOME INC	Delaware	John E. Robinson	Annual Inspection	In Compliance
11	20110103	CREM 000099	MID OHIO CREM SVC	Delaware	Michael Neeper	Annual Inspection	In Compliance
12	20110103	FH 002840	RODMAN NEEPER FH	Delaware	Michael Neeper	Annual Inspection	In Compliance
13	20110103	FH 002048	RUTHERFORD FUNERAL HOME	Delaware	Terry Thomas	Annual Inspection	In Compliance
14	20110104	FH 002129	FISHER-EDGINGTON FUNERAL HOME	Clinton	Brian James	Annual Inspection	In Compliance
15	20110104	FH 001574	L EUGENE SMITH & SON FUNERAL HOME	Clinton	No One Available	Annual Inspection	
16	20110104	FH 001573	REYNOLDS-SMITH FUNERAL HOME	Clinton	James E. Smith	Annual Inspection	In Compliance
17	20110104	FH 000135	TUFTS SCHILDMAYER FUNERAL HOME	Clinton	Jarrod Norman	Annual Inspection	In Compliance
18	20110107	FH 000901	COX FUNERAL HOME	Pike	Cheryl L. Cox	Annual Inspection	In Compliance

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	A	B	C	D	E	F	G
	Inspection Date	Credential Number	Name	County	Contact	Reason	Comments
19	20110107	FH 002732	HOWE WHEELER BOYER HORNBACK	Pike	Brian Workman	Annual Inspection	In Compliance
20	20110112	FH 002365	BROOKS-OWENS FUNERAL HOME INC	Franklin	Daniel W. Palley	Annual Inspection	In Compliance
21	20110112	CREM 000007	COOK & SON - PALLAY CREMATORY	Franklin	Daniel W. Palley	Annual Inspection	In Compliance
22	20110112	FH 001718	COOK & SON - PALLAY FUNERAL HOME	Franklin	Daniel W. Palley	Annual Inspection	In Compliance
23	20110112	FH 003044	EDWARDS FS	Franklin	Jeffery Edwards	Annual Inspection	In Compliance
24	20110112	FH 002831	MCNABB FUNERAL HOME INC	Franklin	Daniel W. Palley	Annual Inspection	In Compliance
25	20110112	FH 003069	SMOOT FS LLC	Franklin	Jeff Edwards	Annual Inspection	In Compliance

Board meeting: 1/24/2011 FY 2011

<i>Actual month collected</i>	<i>JUL</i>	<i>AUG</i>	<i>SEP</i>	<i>OCT</i>	<i>NOV</i>	<i>DEC</i>	<i>JAN</i>	<i>FEB</i>	<i>MAR</i>	<i>APR</i>	<i>MAY</i>	<i>JUN</i>	<i>Fiscal Year</i>
<i>registrations</i>													<i>total</i>
embalmer	3	3	4	5	4	0							19
funeral director	0	5	6	4	5	4							24
total	3	8	10	9	9	4							43
<i>certified apprentices</i>													<i>total</i>
embalmer	6	4	2	4	7	0							23
funeral director	3	6	5	4	7	4							29
total	9	10	7	8	14	4							52
<i>Embalmer apprentice Reports</i>													<i>total</i>
quarterly reports	84	37	85	74	68	73							421
master reports	14	6	14	12	11	12							69
Board Member interview	4	1	3	2	7	4							21
total	102	44	102	88	86	89							511
<i>Funeral Director apprentice Reports</i>													<i>total</i>
quarterly reports	131	56	176	129	93	164							749
master reports	20	8	29	21	15	27							120
Board Member interview	6	4	5	4	9	5							33
total	157	68	210	154	117	196							902
<i>new license issued</i>													<i>total</i>
embalmer	8	1	3	0	5	2							19
funeral director	6	1	5	1	8	6							27
total	14	2	8	1	13	8							46

Numbers represent actual documents received by Board office in designated month.