

Monday – November 15, 2010

The Board of Embalmers and Funeral Directors met in regular session in the Riffe Center at 77 South High Street in Columbus, Ohio. Robert J. Wasko, President, called the meeting to order at 1:10 P.M. Board Members present were: Linda M. Betzer, Robert C. Carter, Thomas T. Fleming, Ty D. Marsh, Roger Primm, and Pamela Williams-Briggs. Staff members present were: Cheryl Hawkinson, Assistant Attorney General; Eric Anderson, Inspector; Lisa A. Bruns, Inspector; Jennifer Baugess, Administrative Assistant; Linda Clark, Licensure and Certification Examiner; Lena Wright, Administrative Assistant.

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On a motion by Mr. Primm, seconded by Ms. Betzer, the Board approved, as amended, the minutes of the meeting held on October 18-19, 2010. Ayes: 7. Nays: 0. Motion approved.

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Board News Report

Administrative Assistant, Jennifer Baugess, reminded the Board that the next meeting will be held December 20-21, 2010 with a late start of 2:00 p.m.

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Mr. Carter attended OFDA District #10 meeting on October 21, 2010 in Jackson, and he was paid per diem and reimbursed for allowable travel expenses.

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Ms. Betzer participated in the “On the Money” talk radio show on Cincinnati Station 1230AM with host Michelle Graves, the topic surrounded funerals, and she was paid per diem.

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Ms. Betzer participated in the Auditor of State’s Fiduciary Duties of Board and Commission Members Audio Conference on October 26, 2010, and she was paid per diem. Board members were provided with a copy of the presentation.

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Mr. Wasko was present in the Board office on November 4-5, 2010 for staff meetings, and he was paid per diem and reimbursed for allowable travel expenses.

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Mrs. Baugess reminded the Board that the Board office will be closed for Thanksgiving, November 25, 2010 and will also be closed on November 26, 2010 as one of the mandated cost savings days.

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Mrs. Baugess reported that license renewals for 2011-2012 were mailed the first week of November. All licenses will expire on December 31, 2010. The office staff has begun receiving calls pertaining to license renewal.

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The Board members discussed the upcoming Annual Meeting of “The Conference” March 2-4, 2011 in Myrtle Beach, SC. Registration deadline is January 22, 2011. At the

time of this meeting, an agenda was not yet available. Mrs. Baugess will obtain additional information for a decision on attendance for the December Board meeting.

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Discussion was held regarding the license renewals for the Board's two facility inspectors. Although the inspectors are required to be licensed, they are not permitted to practice in the profession outside of their roles as inspectors. Mrs. Baugess will poll other Boards to determine how their inspectors maintain their licenses and whether or not they are permitted to work in the profession outside of their employment. AAG Hawkinson will review the inspector position descriptions and determine what options the Board may have regarding the license renewal fees.

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Mrs. Baugess updated the Board on the status of the rule revisions. Special Counsel, Mr. Shoemaker will make current changes and provide a revised draft for review. Rule filing date is 12/19/10.

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Licensure

On a motion by Ms. Betzer, seconded by Mrs. Williams-Briggs, the Board voted to approve the following application for crematory facility for an existing facility due to a change of location, ownership or crematory operator.

<u>License No.</u>	<u>Facility</u>	<u>Location</u>	<u>Inspection</u>
CREM000140	Toledo Memorial Park	Toledo	2/12/09

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There were no applications for crematory facility license pending receipt of the occupancy permit and final inspection by the Board.

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There were no crematory previously approved applications for crematory facility license that submitted an occupancy permit and had a final inspection.

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There were no applications for embalming facility license for an existing facility with a change of location or ownership.

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There were no previously approved applications for embalming facility license pending receipt of an occupancy permit and a final inspection.

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There were no previously approved applications for embalming facility license that submitted an occupancy permit and had a final inspection.

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There were no applications for funeral home license for existing facilities because of a change of location or ownership.

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On a motion by Ms. Betzer seconded by Mr. Carter, the Board voted to approve an application for funeral home license pending receipt of an occupancy permit and final inspection by the Board. Ayes: 7. Nays: 0. Motion approved.

<u>Firm Title</u>	<u>Location</u>	<u>County</u>
Newcomer Funeral Home	Toledo	Lucas



Previously, the Board approved the issuance of a funeral home license after approval of the application, receipt of the occupancy permit, and the final inspection. The funeral home license number was issued the date of the final inspection.

<u>License No</u>	<u>Funeral Home</u>	<u>Location</u>	<u>Issue date</u>
FH003150	Newcomer Funeral Home	Toledo	11/15/10



On a motion by Mr. Fleming, seconded by Mr. Primm, the Board voted to grant embalmer and/or funeral director license to one qualified applicant. Ayes: 7. Nays: 0. Motion approved.

<u>License No</u>	<u>Name</u>	<u>City</u>	<u>Effective Date</u>
FD-9447	Forward, Bradley T.	Shaker Heights	11/15/10



The Board reviewed a list of individuals, who were issued embalmer and/or funeral director registration numbers during the month of October 2010.

<u>Registration Number</u>	<u>Name</u>	<u>City</u>	<u>Effective Date</u>
EMB-0369 FD-0552	Green, Michael A.	Cincinnati	10/12/10
EMB-0367	Grubb, David E.	Hamilton	10/07/10
EMB-0366 FD-0550	Stires, Craig P.	Columbus	10/06/10
EMB-0368 FD-0551	Tullius, Evan M.	Cincinnati	10/07/10
EMB-0370 FD-0553	Voigt, Danielle C.	Fairfield	10/12/10



The Board reviewed a list of individuals who certified embalmer and/or funeral director apprenticeships during the month of August 2010.

<u>Regis. Number</u>	<u>Apprentice Name</u>	<u>Funeral Home</u>	<u>City</u>	<u>Effective Date</u>
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EMB-0367 FD-0426	Grubb, David E.	Brown-Dawson FH	Hamilton	10/07/10
EMB-0355 FD-0535	Pickens, Karen M.	Jardine Funeral Home	Strongsville	10/04/10
EMB-0366 FD-0550	Stires, Craig P.	Rutherford FH	Columbus	10/11/10
EMB-0365 FD-0549	Williams, Richard M.	McCoy-Moore FH	Gallipolis	10/01/10

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The Board reviewed a chart of the number of registrations, certifications, apprenticeship reports, and new licenses issued in October 2010. [See attached chart]

Ms. Clark reminded the Board that apprentices should not schedule their interviews until the apprentice has received a letter from the Board informing them of the scheduling protocol.

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Fiscal

Ms. Wright reported on fiscal matters, and the Board Members reviewed the revenue journal, which indicated that the Board collected \$11,350.00 in October for a total of \$26,374.26 for Fiscal Year 2011. The Board reviewed a list of seventeen vouchers for the month of October, and the Budget Overview chart of allotments and expenses.

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Committees

The Crematory Review Board will meet following adjournment of Monday's meeting.

The Preneed Committee did not meet prior to the meeting.

The Apprenticeship Committee will meet after the Board adjourns on Tuesday, to review rules governing apprentices.

The Staff Committee is working on reviewing the applications submitted for the Executive Director position and will be selecting candidates to interview.

Mr. Primm expressed his gratitude to the Board staff for their diligent efforts in keeping the Board office running efficiently during this transition period.

Compliance

Inspector Anderson read his report for the period of October 10, 2010 through November 15, 2010. [See attached report]

Inspector Bruns read her report for the period of October 10, 2010 through November 15, 2010. [See attached report]

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Mrs. Baugess reported that there are eleven pending complaints, twenty complaints pending hearings, settlements or Board-Ordered compliance.

The Board received a \$1,800 forfeiture from Adkins Funeral Home pertaining to complaint #1107012.

The Board Staff conducted two hearings, has scheduled one hearing with five hearings yet to be scheduled. In addition the Assistant Attorney General is working on possible settlements. There are four outstanding Reports and Recommendations.

The Board was updated on the Routson Funeral Chapel outstanding preneed account situation. Inspector Anderson, Inspector Bruns and Mrs. Baugess will be conducting meetings in Findlay with those consumers which still have not yet transferred their preneed. Board members were encouraged to attend one meeting session to assist. The meetings are scheduled for December 8-10 and letters have been sent to the consumers with an explanation of their options and information about the meeting times.



The Board reviewed a list of amendments to change the manager and/or the funeral director actually in charge of and ultimately responsible for the funeral home for the month of August.

<u>Lic Number</u>	<u>Facility Name</u>	<u>Licensee by Last Name</u>	<u>Type</u>	<u>County</u>
FH003011	Chiles-Laman FHs	Brown Robert	MGR	Allen
FH000253	Daniel Berry-Donald Martens & Sons FH	Martens Dean	MGR	Cuyahoga
FH002744	Newcomer FH	Fields Suzanne	MGR	Franklin
FH002449	Anthony & Biscan FH	Pascu David	MGR	Summit



NOTE:

On motions denoted with an asterisk(*), the names and identifying information was redacted from discussion and proposed notices during the course of deliberation. Matters were referred to only by case number. Identifying information was added during the writing of the minutes based upon the correlating case number.

Compliance Motion No. 1*

On a motion by Mr. Carter, seconded by Mrs. Williams-Briggs, the Board voted to close ten investigatory files. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Abstain; Williams-Briggs, Aye.



Compliance Motion No. 2*

On a motion by Ms. Betzer, seconded by Mr. Primm, the Board voted to charge Samuel Ritondaro (EMB 008702/FD 008474) with a violation of R.C. 4717.14 (A)(4) for immoral or unprofessional conduct; specifically for being found guilty of misdemeanor

assault in the Chardon Municipal Court. Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Abstain; Williams-Briggs, Aye.



Compliance Motion No. 3*

On a motion by Mr. Primm, seconded by Ms. Betzer, the Board voted to charge Karen Smith (FD 008939), Smith & Brown Funeral Home (FH 002650) and Steven R. Smith (FD 009124) with a violation of R.C. 4717.14 (A)(4) for immoral or unprofessional conduct; specifically for signing the name of Alberta Glassey in the payment authorization section of the insurance claim form submitted to Forethought for the death of Avalon Louis Day. Pursuant to R.C. 4717.15 Ms. Smith, Mr. Smith and the Smith & Brown Funeral Home may waive the right to an adjudication hearing under Chapter 119 of the Revised Code, admit the charges and pay the proposed \$2,500 forfeiture within thirty days of the date of the certified letter. If the licensees wish to contest the validity of the violation listed, the licensees may request a formal hearing. Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Abstain; Williams-Briggs, Aye.



Compliance Motion No. 4*

On a motion by Mr. Marsh, seconded by Mr. Carter, the Board voted to charge Deborah J. Weaver (FD 008652), with a violation of R.C. 4717.14 (A)(4) for committed immoral or unprofessional conduct; specifically for failing to properly supervise apprentice funeral director Robert O. Hughes; and with a violation of R.C. 4717.14 (A)(5) for permitting an unlicensed person, other than a person serving an apprenticeship, to engage in the profession or business of embalming or funeral directing under the applicant's or licensee's supervision; specifically for permitting apprentice funeral director Robert O. Hughes to meet independently with the family of Lenora Blackmon for the purpose of making funeral arrangements. Robert O. Hughes was in month 15 of his funeral director apprenticeship when this incident occurred. Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Abstain; Williams-Briggs, Aye.



Compliance Motion No. 5

On a motion by Mrs. Williams-Briggs, seconded by Ms. Betzer, the Board voted to accept the settlement agreement negotiated by Mrs. Hawkinson, Assistant Attorney General and Harvey Bruner attorney for Idethel Kay Gaines in which the respondent acknowledged that she plead guilty to several misdemeanors in Cuyahoga County Court of Common Pleas. The terms of the settlement agreement include a \$2,500 fine and a fourteen day license suspension for Ms. Gaines. Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye.



Compliance Mail No. 1

On a motion by Mrs. Williams-Briggs, seconded by Mr. Primm, the Board removed from the table a request from October's meeting for a change of firm title from James A. Sarver and a request for a change of firm title from Brian J. Sarver. Ayes: 7. Nays: 0. Motion approved.

The Board reviewed a letter from James A. Sarver concerning change of firm title for the Hale-Sarver Funeral Home in West Milton. The Board accepted the change of firm title from "Hale Sarver Funeral Home" to "Hale-Sarver Family Funeral Home". Mrs. Baugess to inform Mr. Sarver that all signage and advertisements must reflect the new firm title.

The Board reviewed a letter from Brian J. Sarver concerning change of firm title for the Jackson-Sarver Funeral Homes in Covington and Pleasant Hill. The Board accepted the change of firm title from "Jackson-Sarver Funeral Home" to "Jackson-Sarver Family Funeral Home". Mrs. Baugess to inform Mr. Sarver that all signage and advertisements must reflect the new firm title.



Compliance Mail No. 2

The Board reviewed a letter from Mark A. Riddle concerning change of firm title for the Dombrowski-Humphrey-Riddle Funeral Home in Lorain. The Board accepted the change of firm title from "Dombrowski-Humphrey-Riddle Funeral Home" to "Dombrowski-Riddle Funeral Home". Mrs. Baugess to inform Mr. Riddle that all signage and advertisements must reflect the new firm title.



Compliance Mail No. 3

The Board reviewed a letter from Stephen P. Libby concerning change of firm title for the Karlo-Feucht Funeral Home in Canton. The Board accepted the change of firm title from "Karlo-Feucht Funeral Home" to "Karlo-Libby Funeral Home". Mrs. Baugess to inform Mr. Libby that all signage and advertisements must reflect the new firm title.



The Board recessed at 3:45 P.M.



Tuesday – November 16, 2010

The Board reconvened at 9:02 A.M. in the Riffe Center in Columbus, Ohio. President Robert J. Wasko presided. Present were: Linda M. Betzer, Robert C. Carter, Ty D. Marsh, Roger Primm, Pamela Williams-Briggs, Cheryl Hawkinson, Eric Anderson, Lisa A. Bruns, Lena Wright and Jennifer L. Baugess.



Person Before The Board

T. Scott Gilligan appeared before the Board to present three suggestions. First, Mr. Gilligan suggested the Board place all of the applications and forms on its website for efficiency. The second suggestion was regarding the option the Board has to offer forfeitures to licensees as an alternative method to resolve charged complaints. Mr. Gilligan acknowledged the Board has been practicing the use of forfeitures and encouraged the Board to continue to utilize this option. Lastly, Mr. Gilligan expressed

his personal concerns about the Board's procedures for reviewing complaints and charging licensees.

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Compliance Issue No. 1

On a motion by Ms. Betzer, seconded by Mrs. Williams-Briggs the Board voted to rescind the February 9, 2010 policy which read: all anonymous complaints shall be referred to the Board before any investigative efforts are undertaken. However, if it appears to the Board staff that an anonymous complaint is so serious that it requires immediate investigation, the Executive Director or his/her designee may open an investigation and/or take appropriate action after consultation with the Board President. Betzer, Aye; Carter, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye.

Anonymous complaints may or may not be pursued depending on the nature of the complaint and the necessity for witness testimony.

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Routson Funeral Chapel Consumer Meetings

Board members were provided with a schedule for consumers meetings in Findlay, Ohio on December 8-10 and encouraged to sign-up for a day.

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Master Training Requirement

The Board discussed the current master training seminar requirement and determined no funeral director or embalmer will be permitted to serve as a master for an apprentice after January 1, 2012 unless he/she has attended a master training seminar. The current OH Licensing system will be modified in order to track this requirement.

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Committees

The Preneed Committee did not meet prior to the meeting.

The Apprenticeship Committee will meet after the Board adjourns on Tuesday, to review rules governing apprentices.

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Continuing Education

The following motions involve the continuing education programs considered by the Board during the November 2010 meeting, and are posted on the Board's website under Continuing Education.

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On a motion by Mrs. Williams-Briggs, seconded by Mr. Carter the Board approved, and where indicated denied, the applications for Prior Approval continuing education programs. Ayes: 6. Nays: 0. Motion approved.

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On a motion by Mrs. Williams-Briggs, seconded by Mr. Marsh, the Board approved, and where indicated denied, the applications for Blanket with Date continuing education programs. Ayes: 6. Nays: 0. Motion approved.

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On a motion by Mrs. Williams-Briggs, seconded by Mr. Carter, the Board approved, and where indicated denied, the applications for Blanket continuing education programs. Ayes: 6. Nays: 0. Motion approved.

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On a motion by Mrs. Williams-Briggs, seconded by Ms. Betzer, the Board approved the following applications for exemption and/or waiver. Ayes: 6. Nays: 0. Motion approved.

<u>Waiver</u>	<u>Exemption</u>	<u>Licensee</u>	<u>Granted/denied</u>
	X	Barker, Anthony D.	Granted
	X	Swaney, K. Eudora	Granted

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On a motion by Mr. Carter, seconded by Mrs. Williams-Briggs, the Board approved the following application for a 50-year exemption for continuing education. Ayes: 6. Nays: 0. Motion approved.

<u>Date received</u>	<u>Licensee</u>	<u>License No.</u>
11/8/10	Barnett, Carlie Hall	DUAL 005794
11/10/10	Hostettler, Ronald R.	DUAL 006225
11/10/10	Gillman, Richard K.	DUAL 006238

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Continuing Education Mail No. 1

The Board reviewed a letter from Michael J. Sexton of Rebold, Rosenacker & Sexton Funeral Home regarding the change in the continuing education requirements for insurance agents to 24 hours instead of 20 hours. Mr. Sexton requested the Board consider allowing the licensees 4 hours of continuing education credit instead of the 3 hours currently allowed for insurance.

The Board instructed the Rules Committee to incorporate this change in to the current rule review.

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Mr. Marsh and Mr. Primm informed the Board and staff the Holiday Luncheon would be December 20 at 11:30 and would be held at the Columbus Athletic Club. Further details to be sent via email.

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On a motion by Ms. Betzer, seconded by Mrs. Williams-Briggs, the Board meeting adjourned at 10:33 A.M.

Robert J. Wasko, President

Attest: _____
Pamela Williams-Briggs, Secretary-Treasurer

Board meeting: 11/15/2010 FY 2011

<i>Actual month collected</i>	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	<i>Fiscal Year</i>
<i>registrations</i>													<i>total</i>
embalmer	3	3	4	5									15
funeral director	0	5	6	4									15
total	3	8	10	9									30
<i>certified apprentices</i>													<i>total</i>
embalmer	6	4	2	4									16
funeral director	3	6	5	4									18
total	9	10	7	8									34
<i>Embalmer apprentice Reports</i>													<i>total</i>
quarterly reports	84	37	85	74									280
master reports	14	6	14	12									46
Board Member interview	4	1	3	2									10
total	102	44	102	88									336
<i>Funeral Director apprentice Reports</i>													<i>total</i>
quarterly reports	131	56	176	129									492
master reports	20	8	29	21									78
Board Member interview	6	4	5	4									19
total	157	68	210	154									589
<i>new license issued</i>													<i>total</i>
embalmer	8	1	3	0									12
funeral director	6	1	5	1									13
total	14	2	8	1									25

Numbers represent actual documents received by Board office in designated month.

Time period start: end: Board Meeting FY 2011

Board Meeting	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Year total	
mileage	3,910	2,165	2,944	2,177	2,166								13,362	
apprentices	2	1	1	0									4	
Inspections - Annual													<i>completed</i>	<i>remaining</i>
Crem Fac	50	5	3	3	2	2							15	35
Emb Fac	3	0	0			0							0	3
FH	613	58	31	29	24	35							177	436
Total	666	63	34	32	26	37	0	0	0	0	0	0	192	474
Inspections - Follow-up													<i>completed</i>	
Crem Fac	0	0	0	0									0	
Emb Fac	0	0	0	0									0	
FH	0	0	0	0	1								1	
Total	0	0	0	0	1	0	0	0	0	0	0	0	1	
Inspections - New Facility													<i>completed</i>	
Crem Fac	0	0	0	1									1	
Emb Fac	0	0	0	0									0	
FH	1	1	0	0									2	
Total	1	1	0	1	0	0	0	0	0	0	0	0	3	
Investigations	2	10	18	6	7								43	
Violations	3	2	0	0	2								7	
Bd meetings	days	2	0	2	2	2							8	
Bd office	days	2	2	2	3	3							12	
Hearings	days				1								1	
Training	days				5								5	

There are twenty-six pay periods each Fiscal Year.

Inspectors submit one travel expense report every pay period [two weeks.]

This Inspector's report covers two 2-week expense report periods prior to Board Meeting.

Twice each Fiscal Year, the report covers three 2-week expense report periods.

Apprentices = number of apprentices the inspector talked with during a facility inspection.

Inspections - number of facilities inspected, number may include times when facility is not opened or no one is present.

Investigations = number of tasks; interviews with consumers/licenseses, procurement of court records/death certificates, meeting with other state/law enforcement agencies, etc.

Violations - number of violations noted on inspection reports.

Board meeting = number of days spent in Board Meeting.

Board Office = number of days spent in Board Office for AAG/Inspectors meetings, review of complaints, hearings, etc.

Training = number of days spent in class/training

Inspector Anderson
Reporting Period
October 10, 2010 through November 6, 2010
November 15-16, 2010 Board Meeting

	A	B	C	D	E	F	G
1	Inspection Date	Credential Number	Name	County	Contact	Reason	Comments
2	20101012	FH 002956	BROWN-ROBINSON FH	Lorain	No one available	Annual Inspection	
3	20101012	FH 001683	BUSCH FUNERAL HOME	Lorain	Leonard Bibb	Annual Inspection	In Compliance
4	20101012	FH 001684	BUSCH FUNERAL HOME	Lorain	John Shook	Annual Inspection	1 Violation Managers name not at main ingress
5	20101012	FH 001681	BUSCH FUNERAL HOME	Lorain	Jeff Hogan	Annual Inspection	In Compliance
6	20101012	FH 002150	DAVID BOGNER FAMILY FUNERAL HOME	Lorain	Mary Beth Bogner	Annual Inspection	In Compliance
7	20101012	FH 000678	DICKEN FUNERAL HOME INC	Lorain	Richard Dakters	Annual Inspection	In Compliance
8	20101012	FH 003073	KACIREK FH	Lorain	No one available	Annual Inspection	
9	20101012	FH 002505	LISTON FUNERAL HOME	Lorain	No one available	Annual Inspection	
10	20101013	FH 002651	BROWN-ROBINSON FH	Lorain	Ray Robinson Jr	Annual Inspection	1 Violation No eye wash
11	20101013	FH 002879	CARTER FHS INC	Lorain	Kia Haynes	Annual Inspection	In Compliance
12	20101013	FH 002880	CARTER FHS INC	Lorain	Dennis Carter	Annual Inspection	In Compliance
13	20101013	CREM 000039	CROMCO SERVICES INC	Lorain	No one available	Annual Inspection	
14	20101013	FH 001886	DOVIN FUNERAL HOME	Lorain	Nancy Newman	Annual Inspection	In Compliance
15	20101013	FH 001513	LAUBENTHAL-MERCADO FH	Lorain	Tom Laubenthal	Annual Inspection	In Compliance
16	20101013	FH 002816	MISENCIK FUNERAL HOME	Lorain	No one available	Annual Inspection	
17	20101013	FH 001179	REICHLIN ROBERTS FUNERAL HOME	Lorain	No one available	Annual Inspection	
18	20101013	FH 002988	REIDY-SCANLAN-GIOVANNAZZO FH	Lorain	Vincent Giovannazzo	Annual Inspection	In Compliance

Inspector Anderson
Reporting Period
October 10, 2010 through November 6, 2010
November 15-16, 2010 Board Meeting

	A	B	C	D	E	F	G
1	Inspection Date	Credential Number	Name	County	Contact	Reason	Comments
19	20101013	FH 000682	WALTER A FREY FUNERAL HOME INC	Lorain	Walter Frey Jr	Annual Inspection	In Compliance
20	20101013	FH 002649	WYERS FC	Lorain	Bryan Robey	Annual Inspection	In Compliance
21	20101020	FH 000887	CHUTE-WILEY FUNERAL HOME	Perry	William W Wiley	Annual Inspection	In Compliance
22	20101020	FH 000888	GOEBEL FUNERAL HOME INC	Perry	Pat Goebel	Annual Inspection	In Compliance
23	20101020	FH 000890	ROBERTS FUNERAL HOME	Perry	Robert Winegardner	Annual Inspection	In Compliance
24	20101020	FH 002990	SNOUFFER FH	Perry	No one available	Annual Inspection	
25	20101026	FH 002750	FRANK E SMITH FUNERAL HOME INC	Fairfield	Mike LeMay	Annual Inspection	In Compliance
26	20101026	FH 002108	HALTEMAN-FETT & DYER FH	Fairfield	Scott Kaminski	Annual Inspection	In Compliance
27	20101026	CREM 000018	RIVER VALLEY CARING CREMATORY	Fairfield	Mike LeMay	Annual Inspection	In Compliance
28	20101026	FH 002014	SHERIDAN FUNERAL HOME INC	Fairfield	Brian Sheridan	Annual Inspection	In Compliance
29	20101026	FH 002983	TAYLOR FH	Fairfield	No one available	Annual Inspection	
30	20101027	FH 000575	CARDARAS FUNERAL HOME	Hocking	Van Cardaras	Annual Inspection	In Compliance
31	20101027	FH 000574	HEINLEIN-BROWN FUNERAL HOME	Hocking	David P Brown	Annual Inspection	In Compliance
32	20101027	FH 000576	ROBERTS FUNERAL HOME	Hocking	Michael Corby	Annual Inspection	In Compliance
33	20101028	FH 001092	ADDY FUNERAL HOME	Tuscarawas	Marty Feldner	Annual Inspection	In Compliance
34	20101028	FH 001095	GOWINS FUNERAL HOME	Tuscarawas	No one available	Annual Inspection	
35	20101028	FH 001104	OURANT FUNERAL HOME INC	Tuscarawas	John Ourant	Annual Inspection	In Compliance

Inspector Anderson
Reporting Period
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	A	B	C	D	E	F	G
1	Inspection Date	Credential Number	Name	County	Contact	Reason	Comments
36	20101028	FH 002228	THORN-BLACK FUNERAL HOMES INC	Guernsey	No one available	Annual Inspection	
37	20101101	FH 001646	BIRCHFIELD FUNERAL HOME	Meigs	James Birchfield	Annual Inspection	In Compliance
38	20101101	FH 002998	FISHER-ANDERSON-MCDANIEL FH	Meigs	RA Boyer	Annual Inspection	In Compliance
39	20101102	FH 000783	EWING FUNERAL HOME	Meigs	Ben Ewing	Annual Inspection	Conducted preneed audit.

Time period start: end: Board Meeting FY 2011

Board Meeting	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Year total	
mileage	2,288	2,147	1,625	1,430	1,992								9,482	
apprentices	1	2	3	0	1								7	
Inspections - Annual													<i>completed</i>	<i>remaining</i>
Crem Fac	51	1	4	5	2	5							17	34
Emb Fac	2	1	0	0	0	0							1	1
FH	561	37	60	43	28	47							215	346
Total	614	39	64	48	30	52	0	0	0	0	0	0	233	381
Inspections - Follow-up													<i>completed</i>	
Crem Fac	0	0	0	0	0								0	
Emb Fac	0	0	0	0	0								0	
FH	0	0	1	0	0								1	
Total	0	0	1	0	0	0	0	0	0	0	0	0	1	
Inspections - New Facility													<i>completed</i>	
Crem Fac	1	0	1	2	0								4	
Emb Fac	0	0	0	0	0								0	
FH	0	1	0	0	0								1	
Total	1	1	1	2	0	0	0	0	0	0	0	0	5	
Investigations	6	11	18	7	13								55	
Violations	1	1	0	0	2								4	
Bd meetings	days	2	2	2	2	2							10	
Bd office	days	2	2	2	2	4							12	
Hearings	days	1	0	0	0	0							1	
Training	days	1	0	0	8	0							9	

There are twenty-six pay periods each Fiscal Year.

Inspectors submit one travel expense report every pay period [two weeks.]

This Inspector's report covers two 2-week expense report periods prior to Board Meeting.

Twice each Fiscal Year, the report covers three 2-week expense report periods.

Apprentices = number of apprentices the inspector talked with during a facility inspection.

Inspections - number of facilities inspected, number may include times when facility is not opened or no one is present.

Investigations = number of tasks; interviews with consumers/licenseses, procurement of court records/death certificates, meeting with other state/law enforcement agencies, etc.

Violations - number of violations noted on inspection reports.

Board meeting = number of days spent in Board Meeting.

Board Office = number of days spent in Board Office for AAG/Inspectors meetings, review of complaints, hearings, etc.

Training = number of days spent in class/training

Inspector Bruns
Reporting Period
October 10, 2010 through November 6, 2010
November 15-16, 2010 Board Meeting

	A	B	C	D	E	F	G	H
1	Inspection Date	Credential Number	Name	County	Contact	Reason	Comments	
2	20101012	FH 001460	FOSTER FUNERAL HOME	Erie	Wayne Foster	Annual Inspection	ACTIVE IN RENEWAL	In Compliance
3	20101012	FH 002661	MORMAN-HINMAN-TANNER FH	Erie	No One Available	Annual Inspection	ACTIVE IN RENEWAL	
4	20101012	CREM 000013	NORTH COAST CREMATORY	Erie	Wayne Foster	Annual Inspection	ACTIVE IN RENEWAL	In Compliance
5	20101012	FH 000581	EASTMAN FUNERAL HOME	Huron	Don Eastman	Annual Inspection	ACTIVE IN RENEWAL	In Compliance
6	20101012	FH 000582	EASTMAN FUNERAL HOME	Huron	No One Available	Ann	ACTIVE IN RENEWAL	
7	20101012	FH 002663	MORMAN FH	Huron	Charlene Hadaway	Annual Inspection	ACTIVE IN RENEWAL	In Compliance
8	20101013	FH 000873	CROSSER FUNERAL HOME INC	Ottawa	Chris De Tray	Annual Inspection	ACTIVE IN RENEWAL	In Compliance
9	20101013	FH 002896	GERNER-WOLF-WALKER FH	Ottawa	Adam T. Byers	Annual Inspection	ACTIVE IN RENEWAL	In Compliance
10	20101013	FH 002422	NEIDECKER-LEVECK & CROSSER FUNERAL HO	Ottawa	Thomas E. Priesman	Annual Inspection	ACTIVE IN RENEWAL	In Compliance
11	20101013	FH 001951	NEIDECKER-LEVECK & CROSSER FUNERAL HOME	Ottawa	Thomas E. Priesman	Annual Inspection	ACTIVE IN RENEWAL	In Compliance
12	20101013	FH 002906	ROBINSON-WALKER FH	Ottawa	Jennifer Waldron	Annual Inspection	ACTIVE IN RENEWAL	In Compliance
13	20101013	FH 002697	MARSH FH	Wood	David Marsh	Annual Inspection	ACTIVE IN RENEWAL	In Compliance
14	20101013	FH 002698	MARSH FH	Wood	David Marsh	Annual Inspection	ACTIVE IN RENEWAL	In Compliance
15	20101014	FH 002785	CISCO FUNERAL HOME	Auglaize	No One Available	Annual Inspection	ACTIVE IN RENEWAL	
16	20101014	FH 001604	DAVID F KOCH FUNERAL HOME	Erie	Unlocked - Walked Thru	Annual Inspection	ACTIVE IN RENEWAL	In Compliance
17	20101014	FH 001336	GROFF FUNERAL HOME	Erie	Kurt Kresser	Annual Inspection	ACTIVE IN RENEWAL	One Violation
18	20101014	CREM 000014	OHIO CREMATION SERVICES	Erie	Jeanne Schwartz	Annual Inspection	ACTIVE IN RENEWAL	In Compliance
19	20101014	FH 002182	PFEIL FUNERAL HOME	Erie	Wayne Foster	Annual Inspection	ACTIVE IN RENEWAL	In compliance
20	20101014	FH 000360	RANSOM FUNERAL HOME	Erie	No One Available	Annual Inspection	ACTIVE IN RENEWAL	
21	20101014	FH 001962	RIDDLE FUNERAL HOME	Erie	Mark Riddle	Annual Inspection	ACTIVE IN RENEWAL	In compliance

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	A	B	C	D	E	F	G	H
1	Inspection Date	Credential Number	Name	County	Contact	Reason	Comments	
22	20101014	FH 001783	TOFT FUNERAL HOME & CREMATORY	Erie	Jeanne M. Schwartz	Annual Inspection	ACTIVE IN RENEWAL	In Compliance
23	20101014	FH 003127	WITZLER-SHANK FH	Wood	Edwin Merz	Annual Inspection	ACTIVE IN RENEWAL	In Compliance
24	20101021	FH 002745	ARMENTROUT FUNERAL HOME	Auglaize	Michale Armentrout	Annual Inspection	ACTIVE IN RENEWAL	In Compliance
25	20101021	FH 000054	BAYLIFF & SON FUNERAL HOME INC	Auglaize	Valery A Bayliff Fultz	Annual Inspection	ACTIVE IN RENEWAL	In Compliance
26	20101021	CREM 000008	CRIDERSVILLE CREMATORY	Auglaize	Valery A Bayliff Fultz	Ann	ACTIVE IN RENEWAL	In Compliance
27	20101021	FH 000064	MILLER FUNERAL HOME INC	Auglaize	Brent Miller	Annual Inspection	ACTIVE IN RENEWAL	In Compliance
28	20101021	FH 002493	MILLER-LONG & FOLK FUNERAL HOME	Auglaize	No One Available	Annual Inspection	ACTIVE IN RENEWAL	
29	20101021	FH 002241	CISCO FUNERAL HOME	Mercer	No One Available	Annual Inspection	ACTIVE IN RENEWAL	
30	20101025	FH 001718	COOK & SON - PALLAY FUNERAL HOME	Franklin	No One Available	Annual Inspection	ACTIVE IN RENEWAL	
31	20101025	FH 002831	MCNABB FUNERAL HOME INC	Franklin	No One Available	Annual Inspection	ACTIVE IN RENEWAL	
32	20101026	FH 001591	BOTKIN FUNERAL FUNERAL	Pike	William Botkin	Annual Inspection	ACTIVE IN RENEWAL	In Compliance
33	20101026	FH 002450	BOYER FUNERAL HOME INC	Pike	Deborah Lucas	Annual Inspection	ACTIVE IN RENEWAL	In Compliance
34	20101026	FH 000953	BOTKIN FUNERAL HOME	Scioto	William Botkin	Annual Inspection	ACTIVE IN RENEWAL	In Compliance
35	20101026	FH 003074	D W SWICK FH	Scioto	No One Available	Annual Inspection	ACTIVE IN RENEWAL	
36	20101026	FH 003074	D W SWICK FH	Scioto	Unlocked - Walked Thru	Annual Inspection	ACTIVE IN RENEWAL	In compliance
37	20101026	CREM 000098	DAEHLER CREM	Scioto	John O'Connor	Annual Inspection	ACTIVE IN RENEWAL	In Compliance
38	20101026	FH 000956	F C DAEHLER MORTUARY COMPANY	Scioto	William T. Gilmore	Annual Inspection	ACTIVE IN RENEWAL	In Compliance
39	20101026	CREM 000092	SOUTHERN OHIO VAULT CO INC	Scioto	Jerry Russell Jr	Annual Inspection	ACTIVE IN RENEWAL	In Compliance
40	20101028	FH 000957	D W DAVIS FUNERAL HOME	Scioto	Jack Davis	Annual Inspection	ACTIVE IN RENEWAL	Violation
41	20101028	FH 003075	D W SWICK FH	Scioto	David Swick	Annual Inspection	ACTIVE IN RENEWAL	In Compliance

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	A	B	C	D	E	F	G	H
1	Inspection Date	Credential Number	Name	County	Contact	Reason	Comments	
42	20101028	FH 002220	HARRISON-PYLES FUNERAL HOME	Scioto	Robert Pyles	Annual Inspection	ACTIVE IN RENEWAL	In Compliance
43	20101028	FH 002221	MELCHER FUNERAL HOME INC	Scioto	Ralph Melcher	Annual Inspection	ACTIVE IN RENEWAL	In Compliance
44	20101028	FH 000965	RALPH F SCOTT FUNERAL HOME INC	Scioto	Dawn Scott	Annual Inspection	ACTIVE IN RENEWAL	In Compliance
45	20101028	FH 001891	ROGER W DAVIS FUNERAL HOME INC	Scioto	R. Scott Davis	Annual Inspection	Active/Hold Renewal	In compliance
46	20101028	FH 002856	SWICK-BUSSA-CHAMBERLIN FH LLC	Scioto	David Chamberlin	Annual Inspection	ACTIVE IN RENEWAL	In Compliance
47	20101029	FH 001591	BOTKIN FUNERAL FUNERAL	Pike	Patricia McCaulley	Annual Inspection	ACTIVE IN RENEWAL	Apprentice Meeting
48	20101029	FH 002732	HOWE WHEELER BOYER HORNBACK	Pike	No One Available	Annual Inspection	ACTIVE IN RENEWAL	
49	20101029	FH 000954	BRANT FUNERAL SERVICE	Scioto	Jeff Brant	Annual Inspection	ACTIVE IN RENEWAL	In Compliance
50	20101029	FH 000961	MCKINLEY	Scioto	Wm McKinley	Annual Inspection	ACTIVE IN RENEWAL	In Compliance
51	20101029	FH 002797	WOLFE-NELSON FH	Scioto	William Nelson	Annual Inspection	ACTIVE IN RENEWAL	In Compliance
52	20101102	FH 001609	EICHHOLTZ FUNERAL HOME	Logan	Jackie Circle	Annual Inspection	ACTIVE IN RENEWAL	In Compliance
53	20101102	FH 003038	JENNINGS FARLEY FH	Logan	Rick Farley	Annual Inspection	ACTIVE IN RENEWAL	In Compliance
54	20101102	FH 000664	REXER-RIGGIN-MADDEN FUNERAL HOME	Logan	No One Available	Annual Inspection	ACTIVE IN RENEWAL	