

Monday – October 18, 2010

The Board of Embalmers and Funeral Directors met in regular session in the Riffe Center at 77 South High Street in Columbus, Ohio. Robert J. Wasko, President, called the meeting to order at 2:05 P.M. Board Members present were: Linda M. Betzer, Robert C. Carter, Thomas T. Fleming, Ty D. Marsh, Roger Primm, and Pamela Williams-Briggs. Staff members present were: Cheryl Hawkinson, Assistant Attorney General; Eric Anderson, Inspector; Lisa A. Bruns, Inspector; Jennifer Baugess, Administrative Assistant; Linda Clark, Licensure and Certification Examiner; Lena Wright, Administrative Assistant; and Ann Cunningham, Executive Director.

President Wasko thanked Director Cunningham for her years of service to the Board and presented her with a letter of appreciation from Governor Strickland.

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On a motion by Ms. Betzer, seconded by Mr. Primm, the Board approved, as amended, the minutes of the meeting held on September 13-14, 2010. Ayes: 7. Nays: 0. Motion approved.

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Persons Before the Board

Rhonda J. Abele, reciprocal applicant from Kentucky, appeared before the Board. On a motion by Mr. Marsh, seconded by Mr. Carter, the Board voted to accept her applications for embalmer and funeral director reciprocal licenses, and to allow her to sit for the Ohio Laws examination. Ayes: 7. Nays: 0. Motion approved.

Philip J. Zehms, reciprocal applicant from Missouri, appeared before the Board. On a motion by Mr. Primm, seconded by Mr. Fleming, the Board voted to accept his application for funeral director reciprocal license, and to allow him to sit for the Ohio State Board Examination [Arts only] and the Ohio Laws and Rules examination. Ayes: 7. Nays: 0. Motion approved.

Jerrilynn A. Lambert, reciprocal applicant from Florida, appeared before the Board. On a motion by Mr. Fleming, seconded by Mr. Carter, the Board voted to accept her applications for embalmer and funeral director reciprocal licenses, and to allow her to sit for the Ohio Laws examination. Ayes: 7. Nays: 0. Motion approved.

Jeffrey L. Schuetz, reciprocal applicant from West Virginia, appeared before the Board. On a motion by Mr. Primm, seconded by Mr. Carter, the Board voted to accept his applications for embalmer and funeral director reciprocal licenses, and to allow him to sit for the Ohio Laws examination. Ayes: 7. Nays: 0. Motion approved.

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Compliance

Inspector Anderson read his report for the period of September 12, 2010 through October 18, 2010. [See attached report] Inspector Anderson reported on his participation in the Council on Licensure, Enforcement and Regulation National Certified Investigator/Inspector Training [Specialized] in Nashville, Tennessee September 20-23, 2010.

Inspector Bruns read her report for the period of September 12, 2010 through October 18, 2010. [See attached report] Inspector Bruns reported on her participation in the Council on Licensure, Enforcement and Regulation National Certified Investigator/Inspector Training [Basic] in Nashville, Tennessee September 20-23, 2010. In addition Inspector Bruns reported on her participation in the John E. Reid & Associates, Inc., Seminar on the Reid Technique of Interviewing and Interrogation September 27-30, 2010 in Columbus, Ohio.

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Mrs. Baugess reported that there are eighteen pending complaints, fourteen complaints pending hearings, settlements or Board-Ordered compliance.

The Board received a forfeiture from E. F. Boyd & Son Funeral Home.

The Board Staff conducted one hearing, has scheduled four hearings with four hearings yet to be scheduled. In addition the Assistant Attorney General is working on possible settlements. There are three outstanding Reports and Recommendations. Mrs. Baugess reported on her participation in the Council on Licensure, Enforcement and Regulation National Certified Investigator/Inspector Training [Specialized] in Nashville, Tennessee September 20-23, 2010.

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The Board reviewed a list of amendments to change the manager and/or the funeral director actually in charge of and ultimately responsible for the funeral home for the month of September. [see attached list]

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**NOTE:**

**On motions denoted with an asterisk(\*), the names and identifying information was redacted from discussion and proposed notices during the course of deliberation. Matters were referred to only by case number. Identifying information was added during the writing of the minutes based upon the correlating case number.**

**Compliance Motion No. 1\***

On a motion by Ms. Betzer, seconded by Mr. Carter, the Board voted to close six investigatory files. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye.

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**Compliance Motion No. 2**

The following motions were made pursuant to the report and recommendation of Hearing Officer, Marc E. Myers, on the hearing held June 22, 2010, relative to Marlan J. Gary and the alleged violations of R.C. 4717.14(A)(3) for violation of the Ohio Department of Health statute governing a certificate of death and R.C. 4717.14(A)(4) for unprofessional conduct.

On a motion by Ms. Betzer, seconded by Mr. Primm, the Board voted to approve the Hearing Officer's Findings of Fact. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye.

On a motion by Ms. Betzer, seconded by Mr. Carter, the Board voted to approve, with modification, the Hearing Officer's Conclusions of Law. The Board removed the sentence "It is clearly unlawful in most cases for a person not licensed as a funeral director to be in charge of the final disposition of a deceased" on page 14, paragraph 4 of the Report and Recommendation because the statement is overly broad pursuant to R.C. 3705.16(B). Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye.

On a motion by Ms. Betzer, seconded by Mr. Carter, the Board voted to approve the Hearing Officer's Recommendation. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye.

#### Order of the Board

The Board suspended embalmer license number 8371 and funeral director license number 8027 held by Marlan J. Gary for thirty days from the date of the mailing of the Order.



#### Compliance Motion No. 3\*

On a motion by Mr. Primm, seconded by Ms. Betzer, the Board voted to charge Ben H. Ewing and the Ewing Funeral Home with violation of R.C. 4717.14(A)(4) for unprofessional conduct; specifically failure to comply with R.C. 4717.31 [formerly R.C. 1111.19]; specifically for failure to properly deposit payment for the preneed contract of Emerson Pooler within thirty days and Administrative Rule 4717-1-25 for failure to report all preneed funeral contracts on the Annual Preneed Funeral Contract Report. Pursuant to R.C. 4717.15 Mr. Ewing and the Ewing Funeral Home may waive the right to an adjudication hearing under Chapter 119 of the Revised Code, admit the charges and pay the proposed \$2,500 forfeiture within thirty days of the date of the certified letter. If the licensee wishes to contest the validity of the violation listed, the licensee may request a formal hearing. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye.



#### Compliance Motion No. 4\*

On a motion by Mr. Primm, seconded by Ms. Betzer, the Board voted to charge Mark L. Kacirek and the Kacirek Funeral Home with violation of R.C. 4717.14(A)(4) for unprofessional conduct; specifically for failure to comply with R.C. 4717.31 [formerly R.C. 1111.19]; specifically for failure to properly deposit payments for the preneed contracts of Leslie Samos and John E. Samos within thirty days and Administrative Rule 4717-1-25 for failure to report all preneed funeral contracts on the Annual Preneed Funeral Contract Report. Pursuant to R.C. 4717.15 Mr. Kacirek and the Kacirek Funeral Home may waive the right to an adjudication hearing under Chapter 119 of the Revised Code, admit the charges and pay the proposed \$2500 forfeiture within thirty days of the date of the certified letter. If the licensee wishes to contest the validity of the violation listed, the licensee may request a formal hearing. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye.



#### Compliance Motion No. 5\*

On a motion by Mr. Primm, seconded by Ms. Betzer, the Board voted to charge Hugh P. Gavin and the Magetti Gavin Funeral Home with violation of R.C. 4717.14(A)(4) for

unprofessional conduct, specifically for failure to comply with R.C. 4717.31 [formerly R.C. 1111.19]; specifically for failure to properly deposit payment for the preneed contract of Shirley M. Williams within thirty days and Administrative Rule 4717-1-25 for failure to report all preneed funeral contracts on the Annual Preneed Funeral Contract Report. Pursuant to R.C. 4717.15 Mr. Gavin and the Magetti Gavin Funeral Home may waive the right to an adjudication hearing under Chapter 119 of the Revised Code, admit the charges and pay the proposed \$2500 forfeiture within thirty days of the date of the certified letter. If the licensee wishes to contest the validity of the violation listed, the licensee may request a formal hearing. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye.

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Compliance Motion No. 6\*

On a motion by Mr. Primm, seconded by Ms. Betzer, the Board voted to charge Walter L. Adkins and the Adkins Funeral Home with violation of R.C. 4717.14(A)(4) for unprofessional conduct; specifically for failure to forward payment to the Hillcrest Memorial Park in a timely manner; as a result the cemetery repeatedly contacted the Teilhet family for payment which had previously been given to the funeral home. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye.

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Compliance Motion No. 7\*

On a motion by Mr. Primm, seconded by Ms. Betzer, the Board voted to charge James R. Bayliff and the Frings & Bayliff Funeral Home with violation of R.C. 4717.14(A)(4) for unprofessional conduct; specifically for failure to provide a funeral bill to a consumer in a timely manner, resulting in a delay in the judicial determination of the estate. The death occurred on February 13, 2010, and an invoice was produced June 29, 2010. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye.

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Compliance Motion No. 8\*

On a motion by Mrs. Williams-Briggs, seconded by Ms. Betzer, the Board voted to close without violation complaint number 1108031 involving distribution of cremated remains. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye.

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Compliance Motion No. 9a

On a motion by Mr. Carter, seconded by Mrs. Williams-Briggs, the Board voted to amend the June 14, 2010 motion, charging the Gaines Funeral Home for alleged violation of R.C. 4717.14(A)(2), (3) and (4) for pleading guilty to a crime involving moral turpitude. The original conviction did not include the funeral home. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Abstain; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye.

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Compliance Motion No. 9b\*

On a motion by Ms. Betzer, seconded by Mr. Fleming, the Board voted to dismiss a proposed motion involving complaint number 0903125. Roll Call Vote: Betzer, Aye;

Carter, Aye; Fleming, Abstain; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye.

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Compliance Motion No. 10\*

On a motion by Mr. Primm, seconded by Ms. Betzer, the Board voted to charge Herbert T. Walker, III, Deborah J. Weaver and Walker Funeral Home for violation of R.C. 4717.14(A)(5) for knowingly permitting an unlicensed person to engage in the profession of funeral directing; specifically for failure to have a funeral director present to direct or supervise the cemetery service for JoAnn Garner on September 20, 2010. Pursuant to R.C. 4717.15 Ms. Weaver, Mr. Walker and the Walker Funeral Home may waive the right to an adjudication hearing under Chapter 119 of the Revised Code, admit the charges and pay the proposed \$5,000 forfeiture within thirty days of the date of the certified letter. If the licensee wishes to contest the validity of the violation listed, the licensee may request a formal hearing. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye.

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Compliance Motion No. 11\*

On a motion by Mr. Primm, seconded by Ms. Betzer, the Board voted to charge Shari L. Brindley, David Schoedinger, and the Schoedinger Worthington Chapel with violation of R.C. 4717.14(A)(4) for unprofessional conduct; specifically for failure to ensure that a consumer understood her preneed contract, in particular which items and/or services were included in the funded amount. Pursuant to R.C. 4717.15 Ms. Brindley, Mr. Schoedinger and the Schoedinger Worthington Chapel may waive the right to an adjudication hearing under Chapter 119 of the Revised Code, admit the charges and pay the proposed forfeiture within thirty days of the date of the certified letter. If the licensee wishes to contest the validity of the violation listed, the licensee may request a formal hearing. Roll Call Vote: Betzer, Aye; Carter, Aye; Fleming, Aye; Marsh, Aye; Primm, Aye; Wasko, Aye; Williams-Briggs, Aye.

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On a motion by Mrs. Williams-Briggs, seconded by Mr. Marsh, the Board voted to establish a policy to expedite settlements. When the Board's Assistant Attorney General [AAG] is approached about a possible settlement, the AAG will discuss the proposal with the Board President and if unavailable, with Ms. Betzer. This will allow the AAG to negotiate a settlement, and present the final product to the Board who will accept or reject the settlement. Ayes: 7. Nays: 0. Motion approved.

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The Board recessed at 5:07 P.M.

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Tuesday – October 19, 2010

The Board reconvened at 9:03 A.M. in the Riffe Center in Columbus, Ohio. President Robert J. Wasko presided. Present were: Linda M. Betzer, Robert C. Carter, Thomas T. Fleming, Ty D. Marsh, Roger Primm, Pamela Williams-Briggs, Eric Anderson, Lisa A. Bruns, Jennifer L. Baugess, Linda Clark, Lena Wright, and Ann Cunningham.

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Compliance Mail No. 1

On a motion by Mr. Primm, seconded by Mr. Fleming, the Board tabled a request from James A. Sarver concerning change of firm title for the Hale-Sarver Funeral Home in West Milton. Ayes: 7. Nays: 0. Motion approved.

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Compliance Mail No. 2

On a motion by Mr. Primm, seconded by Mr. Fleming, the Board tabled a request from Brian J. Sarver concerning change of firm title for the Jackson-Sarver Funeral Homes in Covington and Pleasant Hill. Ayes: 7. Nays: 0. Motion approved.

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Compliance Mail No. 3

The Board reviewed a letter from Dick Eley concerning the display of signs of funeral homes that are no longer licensed. On a motion by Ms. Betzer, seconded by Mr. Carter, the Board voted to instruct Mr. Eley to remove the former funeral home signs from the outside of the building, and suggested memorializing the former funeral homes inside his funeral home. Ayes: 7. Nays: 0. Motion approved.

Executive Director's Report

The Executive Director reminded the Board that the next meeting will be held November 15-16.

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Board Members received brief descriptions of the Council on Licensure, Enforcement and Regulation [CLEAR] and the Federation of Associations of Regulatory Boards [FARB].

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It was announced that the Crematory Review Board will meet during the November Board meeting.

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The Executive Director reported that Inspectors Anderson and Bruns along with Mrs. Baugess completed the National Certified Investigators Training in Nashville, September 20 – 23.

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The Executive Director reported that Inspector Bruns completed the John Reid Investigator Training in Columbus, September 27-30.

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Mr. Fleming completed Ethics Training on October 5, and received per diem along with reimbursement for allowable travel expenses.

Mrs. Baugess and Mr. Fleming participated in the Ohio Funeral Directors Association Apprentice Seminar on October 6. Mr. Fleming received per diem and will be reimbursed for allowable travel expenses.

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Mr. Carter will represent the Board at the October 21, 2010 meeting of District #10 in Jackson. Mr. Carter will be paid per diem and reimbursed for allowable travel expenses.

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Ms. Betzer will participate in the Auditor of State's Fiduciary Duties of Board and Commission Members Audio Conference on October 26, 2010. Ms. Betzer will receive per diem and reimbursement for allowable travel expenses.

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Board Member received news articles from the YB Funeral Home and Cemetery News, "Cremation Liability" and the New York Times, " US Supreme Court – Funeral Protest Case."

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Licensure

There were no applications for a crematory facility license for an existing facility with a change of location or ownership.

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On a motion by Ms. Betzer, seconded by Mrs. Williams-Briggs, the Board vote to approve the following application for crematory facility license pending receipt of the occupancy permit and the final inspection by the Board. Ayes: 7. Nays: 0. Motion approved. [See attached list]

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Previously, the Board considered applications for crematory facility license and approved issuance of licenses provided the crematory operator submitted an occupancy permit and the facility passed a final inspection. [See attached list]

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There were no applications for embalming facility license for an existing facility with a change of location or ownership.

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There were no previously approved applications for embalming facility license pending receipt of an occupancy permit and a final inspection.

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There were no previously approved applications for embalming facility license that submitted an occupancy permit and had a final inspection.

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On a motion by Mr. Carter, seconded by Mrs. Williams-Briggs, the Board voted to approve the following applications for funeral home license for existing facilities because of a change of location or ownership. [See attached list] Ayes: 7. Nays: 0. Motion approved.

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There were no applications for funeral home license pending receipt of an occupancy permit and final inspection by the Board.

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There were no previously approved applications for funeral home license, pending receipt of the occupancy permit, and the final inspection.

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Mrs. Clark presented a letter from Brett Tscherne in which Mr. Tscherne requested permission to attend Bowling Green State University to pursue a degree in marketing during his apprenticeship. On a motion by Mr. Primm, seconded by Mrs. Williams-Briggs, the Board voted to table the request, and ask Mr. Tscherne for specific details and times of his college schedule. Ayes: 7. Nays: 0. Motion approved.

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On a motion by Mrs. Williams-Briggs, seconded by Mr. Marsh, the Board voted to grant embalmer and/or funeral director license to five qualified applicants. Ayes: 7. Nays: 0. Motion approved. [See attached list]

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The Board reviewed a list of individuals, who were issued embalmer and/or funeral director registration numbers during the month of September 2010. [See attached list]

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The Board reviewed a list of individuals who certified embalmer and/or funeral director apprenticeships during the month of September 2010. [See attached list]

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The Board reviewed a chart of the number of registrations, certifications, apprenticeship reports, and new licenses issued in September 2010. [See attached chart]

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### Committees

President Wasko reported for the Staff Committee. The Committee received numerous applications which the three officers will review and select candidates to be interviewed by the Committee. The final candidates will be interviewed by the seven-member Board. The Central Service Agency - Human Resources, will assist with the interviews, and offer guidance during the process which requires approval from the Governor's Office. In the interim, Mrs. Baugess will be the lead employee in the office and Inspector Anderson will be the lead employee in the field. Mr. Marsh suggested the Committee be aggressive and as expeditious as possible in hiring

The Apprenticeship Committee will meet after the Board adjourns on Tuesday, to continue a review of rules governing apprentices.

The Preeed Committee reported that the Board's request for an opinion of the Attorney General was signed by the President and submitted on October 6, 2010. The Board is seeking the Opinion regarding the sale and enforcement of preneed funeral contracts under R.C. 4717.31-4717.38.

Mr. Fleming reported that he contacted four states in an attempt to secure information on alkaline hydrolysis; two states did not reply, Oregon replied that while the law was amended to include dissolution as another method of final disposition, agency rules have not been amended and the actual regulating authority was undecided, and Maryland responded that while they have heard of the process; they were not dealing with it at this time.

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### Fiscal

Ms. Wright reported on fiscal matters, and the Board Members reviewed the revenue journal, which indicated that the Board collected \$6,501.26 in September for a total of \$15,024.26 for Fiscal Year 2011. The Board reviewed a list of eighteen vouchers for the month of September, and the Budget Overview chart of allotments and expenses.

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### Continuing Education

The following motions involve the continuing education programs considered by the Board during the October 2010 meeting, and are posted on the Board's website under Continuing Education.

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On a motion by Mrs. Williams-Briggs, seconded by Ms. Betzer, the Board approved, and where indicated denied, the applications for Prior Approval continuing education programs. Ayes: 7. Nays: 0. Motion approved.

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On a motion by Mrs. Williams-Briggs, seconded by Ms. Betzer, the Board approved, and where indicated denied, the applications for Blanket with Date continuing education programs. Ayes: 7. Nays: 0. Motion approved.

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On a motion by Mrs. Williams-Briggs, seconded by Mr. Fleming, the Board approved, and where indicated denied, the applications for Blanket continuing education programs. Ayes: 7. Nays: 0. Motion approved.

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On a motion by Mr. Marsh, seconded by Mr. Primm, the Board approved, and where indicated denied, the applications for Individual continuing education programs. Ayes: 7. Nays: 0. Motion approved.

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On a motion by Mrs. Williams-Briggs, seconded by Ms. Betzer, the Board approved the following applications for exemption and/or waiver. Ayes: 7. Nays: 0. Motion approved.

Compliance period 2009-2010

<u>Waiver</u>	<u>Exemption</u>	<u>Licensee</u>	<u>Granted/denied</u>
	X	Lotz, Brenda	Granted

Compliance period 2011-2012

<u>Waiver</u>	<u>Exemption</u>	<u>Licensee</u>	<u>Granted/denied</u>
X		Williamson, Mark	Granted

On a motion by Mrs. Williams-Briggs, seconded by Mr. Fleming, the Board approved the following application for a 50-year exemption for continuing education. Ayes: 7. Nays: 0. Motion approved.

<u>Date received</u>	<u>Licensee</u>	<u>License No.</u>
9/20/10	Jordan, Donald Sr.	DUAL 006151

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On a motion by Mr. Fleming, seconded by Mr. Primm, the Board meeting adjourned at 10:25 A.M.

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Robert J. Wasko, President

Attest: \_\_\_\_\_  
Pamela Williams-Briggs, Secretary-Treasurer

**RE: APPLICATION FOR CREMATORY FACILITY**

**Date: Board Meeting October 18-19, 2010**

*new facility/new building – consideration & approval of paperwork*

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the Board approved the following application for crematory facility license **pending** receipt of the occupancy permit and final inspection by the Board. Ayes: \_\_\_\_\_. Nays \_\_\_\_\_. Motion approved.

<u>Crematory Facility</u>	<u>Location</u>	<u>County</u>
Ohio Cremation Center	Louisville	Stark

**NO MOTION**

Previously, the Board approved the issuance of a crematory facility license to the following **after** approval of the application, receipt of the occupancy permit, and the final inspection. The crematory license no was issued the date of the final inspection.

<u>License no.</u>	<u>Crematory facility</u>	<u>Location</u>	<u>Inspection</u>
CREM 000137	Cromes Crematory	Sidney	09/17/10
CREM 000138	Seneca County Crem	Tiffin	10/01/10
CREM 000139	Ohio Cremation Center	Louisville	10/19/10

**RE: APPLICATIONS FOR FUNERAL HOME LICENSE**

**Date: Board Meeting October 18, 2010**

*Existing funeral homes – change of location and/or ownership **effective meeting date***

motion by \_\_\_\_\_, seconded by \_\_\_\_\_, Bd approved following applications for funeral home license Ayes: \_\_\_\_\_. Nays: \_\_\_\_\_.

<u>License No.</u>	<u>Firm Title</u>	<u>Location</u>	<u>Inspection</u>
FH003147	Boring Sheridan Schoedinger	Hebron	03/31/10
FH003148	Boring Sheridan Schoedinger	Thornville	11/04/09
FH003149	Sheridan Schoedinger	Millersport	10/22/09

Initial Licenses To Be Granted By Motion Of The Board - October 2010

<b>License Number</b>	<b>Name</b>	<b>City</b>	<b>Effective Date</b>
EMB-9417 A FD-9442	Adams, Sarah E.	New Richmond	10/18/10
EMB-9418 A FD-9443	Ewing, Edward J.	Zanesville	10/18/10
FD-9444	Fraizer, Amy N.	Columbus	10/18/10
FD-9445	O'Driscoll, Molly E.	Columbus	10/18/10
EMB-9419 R FD-9446	Span, Jennifer I.	Parma Hts	10/18/10

The Following Individuals Were Issued Registration Numbers  
During The Month of September '2010

<b>Registration Number</b>	<b>Name</b>	<b>City</b>	<b>Effective Date</b>
EMB-0364 FD-0546	Amburgy, Lannie L.	Middletown	09/15/10
EMB-0363 FD-0545	Dobras, Donald A.	Lakewood	09/13/10
FD-0548	Napolitano, Daniel S.	Cleveland	09/24/10
FD-0547	Pavlick, Michael J.	Middleburg Hts.	09/22/10
EMB-0365 FD-0549	Williams, Richard M.	Wellston	09/29/10

Certifications

Apprenticeships Certified During The Month Of September 2010

<b>Regis. Number</b>	<b>Apprentice Name</b>	<b>Funeral Home</b>	<b>City</b>	<b>Effective Date</b>
EMB-0364 FD-0546	Amburgy, Lannie L	Baker-Stevens-Paramore	Middletown	09/15/10
FD-0519	Grant, Owen E.	Calhoun FH LLC	Cleveland	09/23/10
EMB-0362 FD-0544	Morehouse, David	Devore-Snyder FH	Delaware	09/14/10
FD-0548	Napolitano, Daniel	Bodnar-Mahoney FH	Cleveland	09/27/10
FD-0547	Pavlick, Michael J	A. Ripepi & Sons FH	Middleburg Hts	09/22/10

Board meeting: 10/18/2010 FY 2011

<i>Actual month collected</i>	<i>JUL</i>	<i>AUG</i>	<i>SEP</i>	<i>OCT</i>	<i>NOV</i>	<i>DEC</i>	<i>JAN</i>	<i>FEB</i>	<i>MAR</i>	<i>APR</i>	<i>MAY</i>	<i>JUN</i>	<i>Fiscal Year</i>
<i>registrations</i>													<i>total</i>
embalmer	3	3	4										10
funeral director	0	5	6										11
total	3	8	10										21
<i>certified apprentices</i>													<i>total</i>
embalmer	6	4	2										12
funeral director	3	6	5										14
total	9	10	7										26
<i>Embalmer apprentice Reports</i>													<i>total</i>
quarterly reports	84	37	85										206
master reports	14	6	14										34
Board Member interview	4	1	3										8
total	102	44	102										248
<i>Funeral Director apprentice Reports</i>													<i>total</i>
quarterly reports	131	56	176										363
master reports	20	8	29										57
Board Member interview	6	4	5										15
total	157	68	210										435
<i>new license issued</i>													<i>total</i>
embalmer	8	8	3										19
funeral director	6	8	5										19
total	14	16	8										38

Numbers represent actual documents received by Board office in designated month.

AMENDMENTS TO CHANGE MANAGER and/or AIC/UR  
October 18-19, 2010 BOARD MEETING  
Changed 9/1/10 to 9/30/10

<b>License No</b>	<b>Facility Name</b>	<b>Licensee by Last Name</b>	<b>Type</b>	<b>County</b>
FH000616	Wilson FH	Clark Richard	MGR	Belmont
FH002162	Seederly-Mong & Beck FH	Engartner Christopher	AIC	Columbiana
FH002162	Seederly-Mong & Beck FH	Engartner Christopher	MGR	Columbiana
FH000177	E F Boyd & Son FH	Cox Marcella	AIC	Cuyahoga
FH000178	E F Boyd & Son FH	Cox Marcella	AIC	Cuyahoga
FH002056	E F Boyd & Son Inc	Cox Marcella	AIC	Cuyahoga
FH001185	Busse, Borgmann & Dunn	Liles Gary	AIC	Hamilton
FH001185	Busse, Borgmann & Dunn	Liles Gary	MGR	Hamilton
FH002319	Edward J Fox & Sons	Fox James	AIC	Mahoning
FH002319	Edward J Fox & Sons	Fox James	MGR	Mahoning

Time period start: 9/12/2010 end: 10/8/2010 Board Meeting 18-Oct-2010 FY 2011

<i>Board Meeting</i>	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Year total	
mileage	3,910	2,165	2,944	2,177									11,196	
apprentices	2	1	1	0									4	
<i>Inspections - Annual</i>													<i>completed</i>	<i>remaining</i>
Crem Fac	50	5	3	2									13	37
Emb Fac	3	0	0	0									0	3
FH	613	58	31	24									142	471
<b>Total</b>	<b>666</b>	<b>63</b>	<b>34</b>	<b>26</b>	<b>0</b>	<b>155</b>	<b>511</b>							
<i>Inspections - Follow-up</i>													<i>completed</i>	
Crem Fac	0	0	0	0									0	
Emb Fac	0	0	0	0									0	
FH	0	0	0	0									0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<i>Inspections - New Facility</i>													<i>completed</i>	
Crem Fac	0	0	0	1									1	
Emb Fac	0	0	0	0									0	
FH	1	1	0	0									2	
<b>Total</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>3</b>	<b>0</b>							
Investigations	2	10	18	6									36	
Violations	3	2	0	0									5	
Bd meetings	days	2	0	2	2								6	
Bd office	days	2	2	2	3								9	
Hearings	days				1								1	
Training	days				5								5	

There are twenty-six pay periods each Fiscal Year.

Inspectors submit one travel expense report every pay period [two weeks.]

This Inspector's report covers two 2-week expense report periods prior to Board Meeting.

Twice each Fiscal Year, the report covers three 2-week expense report periods.

Apprentices = number of apprentices the inspector talked with during a facility inspection.

Inspections - number of facilities inspected, number may include times when facility is not opened or no one is present.

Investigations = number of tasks; interviews with consumers/licenseses, procurement of court records/death certificates, meeting with other state/law enforcement agencies, etc.

Violations - number of violations noted on inspection reports.

Board meeting = number of days spent in Board Meeting.

Board Office = number of days spent in Board Office for AAG/Inspectors meetings, review of complaints, hearings, etc.

Training = number of days spent in class/training

Time period start: 9/12/2010 end: 10/8/2010 Board Meeting 18-Oct-2010 FY 2011

<i>Board Meeting</i>	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Year total	
mileage	2,288	2,147	1,625	1,430									7,490	
apprentices	1	2	3	0									6	
<i>Inspections - Annual</i>													<i>completed</i>	<i>remaining</i>
Crem Fac	51	1	4	5	2								12	39
Emb Fac	2	1	0	0	0								1	1
FH	561	37	60	43	28								168	393
<b>Total</b>	<b>614</b>	<b>39</b>	<b>64</b>	<b>48</b>	<b>30</b>	<b>0</b>	<b>181</b>	<b>433</b>						
<i>Inspections - Follow-up</i>													<i>completed</i>	
Crem Fac	0	0	0	0	0								0	
Emb Fac	0	0	0	0	0								0	
FH	0	0	1	0	0								1	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	
<i>Inspections - New Facility</i>													<i>completed</i>	
Crem Fac	1	0	1	2	0								4	
Emb Fac	0	0	0	0	0								0	
FH	0	1	0	0	0								1	
<b>Total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5</b>	
Investigations	6	11	18	7									42	
Violations	1	1	0	0									2	
Bd meetings	days	2	2	2	2								8	
Bd office	days	2	2	2	2								8	
Hearings	days	1	0	0	0								1	
Training	days	1	0	0	8								9	

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